

# City of Verona

## Meeting Schedule

<u>Board/Committee</u>	<u>Normal Meeting Dates</u>	<u>Normal Time</u>
Common Council	2nd & 4th Monday	7:00 p.m.
Committee of the Whole	As Needed	5:30 p.m.
Finance Committee	2nd & 4th Monday	6:30 p.m.
Public Safety Committee	2nd & 4th Monday (as needed)	6:30 p.m.
Public Works Committee	2nd & 4th Monday (as needed)	5:30 p.m.
Senior Citizens Committee	2nd Tuesday	5:00 p.m.
Personnel Committee	As Needed	Varies
Plan Commission	1st Monday	6:30 p.m.
Library Board	1st Wednesday	6:30 p.m.
Parks Commission	3rd Wednesday	7:00 p.m.

### **Standing Committees**

**Finance Committee** – This Committee will be responsible for claims of and against the City, purchasing insurance, and preparation of a preliminary City budget.

**Public Works, Building, Sewer and Water Committee** – This Committee shall perform the duties of the board of public works as provided by Sec. 62.14, Wis. Stats. The Committee shall have the general management and supervision of the City sewer system utility and the City water system public utility and all matters connected therewith and shall have the general power and authority to make rules and regulations for the management of said departments as it shall from time to time find necessary for the safe, economical and efficient management and protection of the sewer and water systems. The Sewer and Water Superintendent and the City Engineer shall attend meetings of the Committee.

**Public Safety and Welfare Committee** – This Committee will be responsible for matters involving police, traffic, relief, nuisances and weeds and business licenses.

**Senior Services Committee** – This Committee will be responsible for matters involving the provision of services provided for senior citizens including the operations of the Verona Senior Center.

**Personnel Committee** – The Personnel Committee shall consist of the Chairpersons of the Finance, Public Works, Public Safety and Welfare Committees, or as appointed by the Mayor. This Committee will deal with: Employment, reprimands, promotion, demotion and dismissal of all department heads; Negotiations concerning wages, hours and conditions of employment with all employees or their bargaining agent; Act as review board for any employee grievances; and Review all personnel actions of department heads and the City Administrator.