



City of Verona

Finance Committee
City Hall – 111 Lincoln Street
Verona, WI 53593-1520

FINANCE COMMITTEE MINUTES SEPTEMBER 18, 2023

The meeting was called to order by Chairperson Chad Kemp at 6:00 p.m.

Roll Call: Chairperson Chad Kemp, Alder Mara Helmke and Alder Christine Posey were present.

Also present: Mayor Luke Diaz, Alder Kate Cronin, City Administrator Jamie Aulik, Finance Director Brian Lamers, Interim Public Works Director and Parks Director Adam Waszak, Recreation Director Casey Dudley, Library Director Stacey Burkart and Human Resources Coordinator Mitch Weckerly

Discussion and Possible Action regarding approval of September 11, 2023, Finance Committee minutes: Helmke stated there was a typo on the minutes with Kemp was Kemo on the second last paragraph. Lamers noted it and made the change. Motion was made by Kemp, seconded by Helmke to approve the September 11, 2023, Finance Committee minutes with the changes noted. Motion carried 3-0.

Discussion and Possible Action regarding any Updates or Information on the 2024 Budget, Department Budget Presentations:

Library Director Stacey Burkart stated that in the operating budget was a 3% cost of living (COLA) added to personnel. She stated there was an addition to a 50% Library Assistant added to the budget. She stated that there was an increase to the Pages of \$1.65 an hour and a 3% COLA. She stated there was an increase in snow removal of \$1,600 and 5% to Utilities. Added to the budget was \$2,500 for a printing pay station, there was a \$6,000 increase to Southeast Library cost and \$4,200 for diversity audit software. Included was \$75,000 for carpeting, \$10,000 for a lactation pod, which \$5,000 additional grant is coming from Epic grant and another \$5,000 from Friends of the Library, and \$103,000 for a new sorter that is 12 years old.

Recreation Director Casey Dudley stated in the 2024 budget there was an increase in revenue by 4.93% or approximately \$17,000. He stated park reservation fees increased last year and could probably be increased another \$4,000 for 2024 budget. He noted other fees increase for programs. He stated in 2024 there was an overall increase of 1% in expenditures. There was \$7,500 less than expected in lifeguards and the beach with scheduling changes and not being open as long into the year. He stated that he is proposing to raise the rates for the beach, which haven't been raised in year.

Interim Public Works Director Adam Waszak presented through a power point presentation and that is available upon request. Lamers did point out that the proposed increase to refuse and recycling charge for residents is going from \$192 to \$200 which is placed on the tax bills.

Lamers went over the Municipal Court budget and stated there was an increase to COLA and Fringes and the other change was an increase in IT support.

Lamers went over the Planning Department budget and stated there was an increase in COLA and Fringes and there was an \$4,000 added for fly Dane air photos.

Lamers did a recap of the budget at this point and talked about requested position and future positions. He stated there is an available balance of \$286,000. He went through the list of some of the changes for each department. He then went through outstanding request. and changes to retirement, dental and health insurance. There was discussion regarding changing the COLA from 3% to 5%. There was discussion on targeted positions and the cost for grade increase to certain positions. After further discussion there was a request to come up with a cost of all the listed positions and use one grade change. Kemp also requested the cost of a Lieutenant instead of a Captain.

Adjournment: Motion was made by Kemp, seconded by Posey to adjourn the Finance Committee Meeting at 7:45 p.m. Motion carried 3-0.

Respectfully submitted,
Brian Lamers CPA
Finance Director