



City of Verona

Finance Committee
City Hall – 111 Lincoln Street
Verona, WI 53593-1520

MINUTES FINANCE COMMITTEE AUGUST 22, 2022

The meeting was called to order by Chairperson Chad Kemp at 6:00 p.m.

Roll Call: Chairperson Chad Kemp, Alder Mara Helmke and Alder Christine Posey were present.

Also present: City Administrator Adam Sayre, Finance Director Brian Lamers, Building Inspector Todd Parkos, Senior Center Director Stephanie Ehle and Fire Chief Dan Machotka.

Discussion and Possible Action regarding approval of August 8, 2022, Finance Committee minutes: Motion was made by Posey, seconded by Helmke to approve the August 8, 2022, Finance Committee minutes with no changes noted. Motion carried 3-0.

Discussion and Possible Action regarding any updates or information on the 2023 Budget: Building Inspector Todd Parkos stated the 2 major increases were code books for about \$3,000 and increase of fuel for about \$500. Lamers stated there was a major increase in the fringes budget because of the open position needed to be budgeted for family health and dental insurance where the previous individual we only had to budget for single.

Senior Center Stephanie Ehle presented the Senior Center budget which included the request for a position going from 55% to 100% for the Administrative Assistant. Ehle told the committee she needed the extra hours for operation and increase needs. Ehle went through the rest of her budget including cost of meal increases, rent revenue increases, the town contract increasing by 5% and increases in cost of items such as food.

Fire Chief Dan Machotka went through the Fire Department budget. He stated uniform cost for on call personnel has increase by about \$750. Fuel has increased do to cost and increased call volume. Data Processing has decreased with the change in software vendor for Firehouse Software. He stated that there was a new vendor for protective gear and there is an increase for that. He stated there is \$7,200 built in for hose testing equipment and a reduction in repairs and maintenance costs due to testing in house. Other increases are utilities and copier cost. Machotka then went through the capital request. He then went over the need for a new battalion chief position which his justification was sent to the Committee. Sayre and Lamers stated the new position is estimated to be about \$120,000 in cost. Lamers states currently the Fire levy increase was about \$80,000 and if the new position is added would be about \$200,000 total increase in levy.

Lamers presented the Buildings and Ground budget and stated there was increases in utility cost based on actual and including the New Century School cost. The Building Maintenance person asked if we could include \$5,000 in maintenance to do some of the exterior maintenance including caulking and masonry work etc. Lamers state the Cable (BTRB) budget was only adjusted for salaries and benefits. He also stated that the Council Budget at this point was adjusted for salaries and benefits also, there was a shifting of dollars in two line items to match actual expenditures between Legal and Contractual services.

Discussion and Possible Action regarding the Revenue and Expenditure Summary Report-July 2022: Lamers stated interest revenue for July increased by \$126,000, but we are down \$339,200 and budgeted \$200,000, so we are down over \$500,000 total.

Discussion and Possible Action regarding the City Investment Report-July 2022: Lamers stated there isn't much to discuss.

Discussion and Possible Action regarding the payment of bills:

Motion was made by Kemp, seconded by Helmke to approve the payment of bills totaling \$461,125.90. Motion carried 3-0.

Adjournment: Motion was made by Kemp, seconded by Posey to adjourn the Finance Committee Meeting at 6:44 p.m. Motion carried 3-0.

Respectfully submitted,
Brian Lamers CPA
Finance Director