

VPL Board Meeting Minutes
Library Board of Trustees-Verona Public Library
500 Silent Street Verona, WI 53593

Wednesday, June 2, 2021, 6:30 p.m.
Virtual Board Meeting

Virtual Participants: Conwell, Huemmer, Sohail, Ryan, Hopp, Cronin, Kurth, Burkart
Guest: Adam Sayre, Julie Harrison, Kate Briguglio

Call to order:

Hopp called the meeting to order at 6:30 p.m.

Approval of Minutes:

A motion was made by Kurth, seconded by Huemmer to approve the Regular Meeting Minutes of 05/05/2021. Motion carried.

Review and Approval of Invoices:

A motion was made by Huemmer, seconded by Conwell to approve the May 2021 invoices. Motion carried.

Public Comments:

Kate Briguglio shared her thoughts with the board regarding her request to reopen the children's section for the children to freely browse and choose the books from the shelves.

City Council Liaison Report:

Cronin reported that Common Council plans to meet in person on June 14th for the first time since March 2020 as events return and public buildings reopen. The meetings will be hybrid with an option of virtual attendance. She also stated that the city council is in the process of finalizing the budget and the meetings with all the city departments heads with the city administrator and finance director will be taking place soon to finalize the budget. She further added that the budget is anticipated to be tight owing to an error in revenue stream calculation.

Library Director's Report:

Burkart reported that the curbside pickup appointments have significantly reduced after the reopening of the library for in-person visitors.

Old Business:

- 1. Discussion and possible action regarding library response to COVID-19 and library reopening plan:** City administrator, Adam Sayre, shared with the board the logistics and legality of mandating the mask usage by the patrons inside the library. He stated that it will be challenging to mandate it

without the public health emergency declaration and/or an order from the Department of Public Health. He further added that the mask usage should be strongly encouraged inside the building by the patrons and the staff members.

Julie Harrison shared that the staff is comfortable with reopening of the children's section, however, unmasked patrons may be a concern for them.

It was decided to reopen the children's section within one week timeframe with the staff and patrons practicing social distancing wherever possible. Signage for strong recommendation to use the masks inside the library will be posted throughout the library. A motion was made by Conwell, seconded by Kurth, regarding the usage of mask by the staff members until the next board meeting when not in a closed space by themselves. Cronin, Hopp, Huemmer opposed. Motion Carried.

2. *Preliminary discussion of the 2022 library budget:* The discussion regarding the 2022 library budget was tabled until the next board meeting.

New Business:

1. *Discussion and possible action regarding the 2022 capital budget request:* The board discussed the usage of building maintenance fund in the capital budget for the phasal recarpeting of the central area of the library followed by the children and adult area. Replacement of the boiler was also discussed to be added to the capital budget that will cost around \$100,000. The maintenance of the flat roof area was discussed to be included in the 2023 budget.

Adjournment: Meeting adjourned at 8:15 p.m.

Library Board approved July 7, 2021