

VPL Board Meeting Minutes
Library Board of Trustees-Verona Public Library
500 Silent Street Verona, WI 53593

Wednesday, February 12, 2020, 6:30 p.m.
Library Phone Number 608-845-7180

Present: Conwell, Cronin, Huemmer, Kurth, Ryan, Sohail, Hopp, Burkart

Call to order:

Hopp called the meeting to order at 6:30 p.m.

Approval of Regular Meeting Minutes:

A motion was made by Huemmer, seconded by Conwell to approve the Regular Meeting Minutes of 01/08/20. Motion carried.

Review and Approval of Invoices:

A motion was made by Conwell, seconded by Huemmer to approve the January 2020 invoices. Motion carried.

Public Comments:

None

City Council Liaison Report:

Cronin updated the board that the retail and rental properties development is planned to begin on old Verona gas station property. The city has given strict deadlines for public improvements which, if not met, will result in city taking over the project. She also reported about the final two candidates for Fire Chief post. Cronin further reported that the City planner position will remain vacant for the year 2020.

Library Director's Report:

Burkart reported about the quote received for the library chairs reupholstery. She also updated the board about the carpet installation and the samples received from SCL building consultant. She also added that the web app for LINKcat is still not working well.

Old Business:

None

New Business:

1. ***Discussion and possible action regarding the 2019 DPI State of Wisconsin Library Annual Report:*** A motion was made by Sohail, seconded by Kurth to approve the 2019 DPI State of Wisconsin Library Annual Report. Motion Carried. President Hopp signed the agreement.

2. ***Discussion and possible action regarding the Head of Technical Services job description:*** A motion was made by Kurth, seconded by Sohail to approve the Head of Technical Services job description as amended. Motion Carried.

3. Discussion and possible action regarding annual library director evaluation: The board requested Burkart to submit self-evaluation on the goals and objectives for 2020. It was tabled for the next board meeting for further discussion.

Adjournment: Meeting adjourned at 7:00 p.m.

Library Board approved 3/4/2020