

VPL Board Meeting Minutes
Library Board of Trustees-Verona Public Library
500 Silent Street Verona, WI 53593

Wednesday, February 1, 2023, 6:30 p.m.

Present: Burkart, Conwell, Cronin, Jones, Safarik, Spencer

Absent: Hopp, Voss

Call to order:

Conwell called the meeting to order at 6:32 pm.

Approval of Minutes:

Amendment of error from "Closed Session Announcement read by Voss" to "Closed Session Announcement read by Hopp"

A motion was made by Spencer, seconded by Safarik to approve the amended Regular Meeting Minutes of 1/4/23. Motion carried.

Review and Approval of Invoices:

Jones clarified reason for vendors on multiple lines and Amazon purchases (mostly dvds/blue ray purchases due to lower cost).

General discussion around annual costs that primarily come due in January.

A motion was made by Spencer seconded by Cronin to approve the January 2023 invoices. Motion carried.

Public Comments:

None

City Council Liaison Report:

Alder Cronin reports that she is participating in meetings with the Dane County Regional Housing Authority (includes municipalities in Dane County, housing and equity advocates and developers). This group is designed to determine concrete steps for municipalities to increase access to affordable housing. Recognition that with increased building, there also comes an increasing divide among those who can and cannot afford housing. Discussion is focused on both rent and home ownership.

The City of Verona is one of the few municipalities that has ordinance for accessory dwelling units, meaning people can have mother-in-law apartments and put tiny homes on property (with proper permitting and utilities). Both of the new apartment builds in Verona will have a small number of below-market-rate affordable housing apartments. Verona can neither give preference to those who work or live in Verona. Also looking at how to support existing rental properties in Verona, to increase quality and maintain affordability.

About 1300 renters and 3000 homeowners are housing insecure in Dane County. This creates complexity in employment, transportation and many other factors.

One goal is to provide real data to municipalities – what is their real data broken down by different demographics such as senior population, single-parent families, etc.

Survey is currently out, for approximately another week. Cronin encourages us to complete and share.

www.SurveyMonkey.com/r/DaneHousingSurvey

Library Director's Report:

- Director presented estimate for replacing upholstery for 4 chairs in the Quiet Room. Discussion around options for upholstery, replacement of chairs, possible table replacement or refinishing. Jones asked about the possibility of reselling.
Stacey will explore options for also replacing/refinishing table, possible new furniture and present at March meeting.
- Discussion of circulation increases/decreases and observations around re-coding and other changes
- Jones asked about Circulation statistics and technology. Jones proposed a month-by-month "at a glance" look with a rolling one-year report for key metrics. Circulation, meeting room use, visits.
- Safarik suggested a deeper approach to the January diversity audit and pie chart. Methodology is important. Valuable discussion ensued around comprehensive metrics, mindful inclusion and how information is collected. Jones suggested inviting Teresa to the next meeting to discuss this more in depth, to offer support. Director will invite Teresa.
- Revisit support of Director's Goals. Director will present a relevant/timely goal in her Director's Report, for discussion at the March meeting, (most likely related to the diversity audit) meant to support the Director as related work comes up.

Old Business:

None

New Business:**1. Discussion and possible action regarding the Social Media Policy**

The board discussed a draft version of the Social Media Policy and offered suggestions for changes. Further discussion and action was tabled until the March meeting. Director will present an amended draft at March meeting.

2. Discussion and possible action regarding the 2022 DPI State of Wisconsin Library Annual Report

Circulation and circulation of non-residents are factors in funding considerations.

Overall approval of the annual report with some logistical questions.

A motion was made by Safarik, seconded by Spencer to approve the 2022 DPI State of Wisconsin Library Annual Report. Motion carried.

Adjournment:

A motion was made by Cronin, seconded by Jones to adjourn. Motion carried.

Meeting was adjourned at 7:47pm. Next meeting will be held on March 1st at 6:30pm.

Library board approved: March 1, 2023