

# ADDENDUM NO. 1

## REQUEST FOR PROPOSALS

### CITY PROJECT ID 2019-111

**FIELD SURVEYING, MAPPING, PERMITTING, SITE PLANNING / DESIGN,  
ARCHITECTURAL, AND ENGINEERING DESIGN SERVICES FOR CITY OF VERONA  
PUBLIC WORKS FACILITY**

CITY OF VERONA  
November 22, 2019

This addendum forms a part of the Request for Proposals (RFP) and modifies the original RFP Documents dated November 6, 2019. Acknowledge receipt of this Addendum within the narrative of your proposal is required. Failure to do so may subject the RFP to disqualification.

#### **CHANGES TO THE REQUEST FOR PROPOSALS**

##### **Section 3.2.5 Roadway Improvements / Traffic Impacts**

**DELETE:**

“It is currently anticipated that the project will include urbanization of the west half of Range Trail along the frontage of the property and improvements to the intersection of Range Trail / CTH M. CTH M is in the jurisdiction of Dane County Highway Department at the intersection of Range Trail.

The Consultant shall evaluate all traffic impacts associated with site improvements, Range Trail urbanization, Range Trail / CTH M intersection improvements, and include the necessary traffic control plans in the design documents.

Roadway-wise, the load capacity of Range Lane Trail is not known but with an increase of heavy truck traffic, pavement cores shall be taken.

It is assumed that two openings will be allowed for traffic control and site access. Turning lanes have not been established yet or warranted but shall be evaluated. Sidewalk shall be extended on the west side of Range Trail along the frontage of the property.”

**ADD:**

“The project will include urbanization of the west half of Range Trail along the frontage of the property. The improvements to the east half of Range Trail and the intersection

of Range Trail / CTH M are being evaluated by others for an adjacent proposed development project east of Range Trail. CTH M is in the jurisdiction of Dane County Highway Department at the intersection of Range Trail.

The Consultant shall include the necessary temporary traffic control plans for the construction phase(s) in the design documents.

The section of Range Trail adjacent to the property was re-constructed by the Wisconsin Department of Transportation (WisDOT) in 1993/1994 under WisDOT project ID 1201-04-75 when the USH 18/151 by-pass was constructed. Record drawings of Range Trail are included in Appendix A of this Addendum.

It is assumed that two openings will be constructed for traffic flow and site access. Turning lanes have not been established yet or warranted but shall be taken into account during design. Sidewalk shall be extended on the west side of Range Trail along the frontage of the property and connect to the existing sidewalk near the southeastern corner and future connection near the Range Trail / CTH M intersection.”

The traffic impact analysis performed by AECOM for the intersection of Range Trail / CTH M is included in Appendix B of this Addendum.

#### **Section 4.2.3 Phases of Design Work subsection 1 part b paragraph iii:**

##### **DELETE:**

“Intake facility data on: fleet composition, major fixed equipment, parts and bulk storage, **fueling**, salt storage, field crews, supervisors and administration needs. In tabular form, summarize existing facility data and capacities including: number of vehicles parked, staff assigned, storage areas, **fuel gallons stored**, and salt tonnage stored.”

##### **ADD:**

“Intake facility data on: fleet composition, major fixed equipment, parts and bulk storage, salt storage, field crews, supervisors and administration needs. In tabular form, summarize existing facility data and capacities including: number of vehicles parked, staff assigned, storage areas, and salt tonnage stored.”

#### **Section 4.2.3 Phases of Design Work subsection 1 part b paragraph v:**

##### **DELETE:**

“Observe the flow of operations, traffic, material, deliveries, **fueling**, staging, and personnel. Document the sequence of Yard events throughout the day. Recommend the best relationship the rooms should have to each other along with grouping into

compatible zones. Also identify Yard function flow and relationships. Create bubble diagrams that diagrammatically document how the functions should relate to each other.”

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**Section 4.2.3 Phases of Design Work subsection 1 part b paragraph viii subpart 8:**

**DELETE:**

8. Yard Functions Criteria
  - a. Salt storage
  - b. Brine making
  - c. Fueling
  - d. Truck scale
  - e. Site security

**ADD:**

8. Yard Functions Criteria
  - a. Salt storage
  - b. Site security

**Section 5 – City of Verona Planning Submittal Process Requirements:**

Clarification on paragraph:

“Consultant shall include a noise analysis to document noise generation to the adjacent neighboring properties as part of the site plan analysis for the Public Works Facility.”

Clarification:

City of Verona does not anticipate a modeled analysis for noise pollution and reduction measures to be taken. Consultants shall be able to perform and demonstrate the following:

- Noise levels from similar operations and landuse

- Noise level decrease over a distance and approximate levels near property lines
- Demonstrate and present work flow operations that are in existence and how those reduce noise levels over the site
- If necessary utilize landscaping to soften and dissipate noise levels
- If necessary generate levels from the USH 18/151 by-pass from WisDOT study and compare to site levels anticipated

**\*\*\*END OF SECTION\*\*\***

Drafted // reviewed by:  
TPJ//jb

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