



City of Verona
2020 Budget



Fireman's Park Beach

**CITY OF VERONA
2020 BUDGET
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City of Verona

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MEMORANDUM

TO: Members of the City Council
FROM: Luke Diaz, Mayor
DATE: November 18, 2019
RE: City of Verona 2020 Recommended Budget

I am pleased to submit for your consideration and approval, this *City of Verona 2020 Recommended Budget*. In order to highlight the major elements contained in the budget, I also submit for your review the following 2020 Budget Summary.

The City of Verona continues to experience growth in both residential and commercial development. The value of net new construction added during 2018 was \$ 45,296,600, an increase of 1.56%. Additional Verona development included issuing 55 permits for new single family homes in 2018. Non-residential projects that are approved and under development in the City including the Lincoln Street Apartments, Kwik Trip, Steve Brown Apartments Market 5, ACS headquarters, Epic, Liberty Business Park, Hometown Grove, Cross Pointe Estates, Cathedral Point, and Kettle Creek North; 2020 will continue to see development and growth. Verona's continued growth has provided the City with the opportunity to enhance service levels while limiting the impact on taxpayers. Continued increases in new construction will position the City to build upon the growth, to retain, attract, and incentivize additional development and employers to locate here.

Moody's has stated the City has a high debt burden and I don't believe it is fiscally sustainable over the long-term to continue borrowing at past amounts. To keep the City on strong financial footing, this budget begins the process of weaning the City off of excessive borrowing.

Due to net new construction and required increases in expenditures, the City's levy will increase by \$228,051 (without TID). The 2020 Proposed Budget will use the increase to maintain service levels throughout our City departments, the resulting increase in the total City portion of the tax rate from \$5.5689 to \$5.6017 per \$1,000 of assessed property value (.59% increase), however with the TID included it will decrease from \$5.9280 to \$5.7957 per \$1,000. In order to reduce future debt service increases, the 2020 Proposed Budget will provide 100% of the street maintenance program proposed to be funded from the general levy and fund balance. The City expects to spend about \$545,000 on the pavement rehabilitation program in 2020 to keep streets in good condition in a cost-effective manner. The 2020 Proposed Budget includes \$576,400 of levy funds placed into the City's facility and equipment replacement funds compared to the \$510,000 in the 2019 Budget, part of the increase is due to adding EMS equipment replacement fund. By funding the street program through the capital levy, and providing replacement equipment and facility funds through the capital levy, it will reduce

additional debt borrowing. In addition, the proposed for 2020 budget includes a \$20,000 contribution to the Badger Prairie Needs Network to support their operations in the City as they work to serve the needs of residents of the Verona Area School District.

Financial Planning

Long-Term Budgeting Objectives

The 2020 Proposed Budget is one component of an ongoing financial plan for the City of Verona. Each year, the Mayor, City Administrator, Finance Director and Department Heads work to review and update this multi-year plan which includes projections of the City's growth, revenues and expenses, the status of the City's TIF districts, future staffing needs, and the capital improvement plan.

Recommendations in this budget address current priorities in a manner that maintains or improves the City's financial position for the future. Some of the long-term financial objectives addressed in the 2020 Proposed Budget include:

- Maintaining a high level of service to residents and businesses.
- Effective and efficient management of the City's portion of property tax to be a good value to Verona residents.
- Reduce the need for debt borrowing on capital projects by funding projects through general levy funds.
- Maintain competitive wages for employees (by utilizing the 2015 Compensation Study and COLA's) to attract and retain qualified personnel.
- Ensuring that additional staffing and services are funded in a responsible, cost-effective, and sustainable manner that avoids shifting costs to future budgets.

Levy Limit

The Municipal Levy Limit is the maximum amount the City can implement as a property tax levy on parcels within our boundaries (TID out). The 2019 Budget total Levy was \$13,721,089. Net new construction provides the 2020 Proposed Budget to increase the levy limit to \$13,949,140 a \$228,051 increase or 1.66% increase

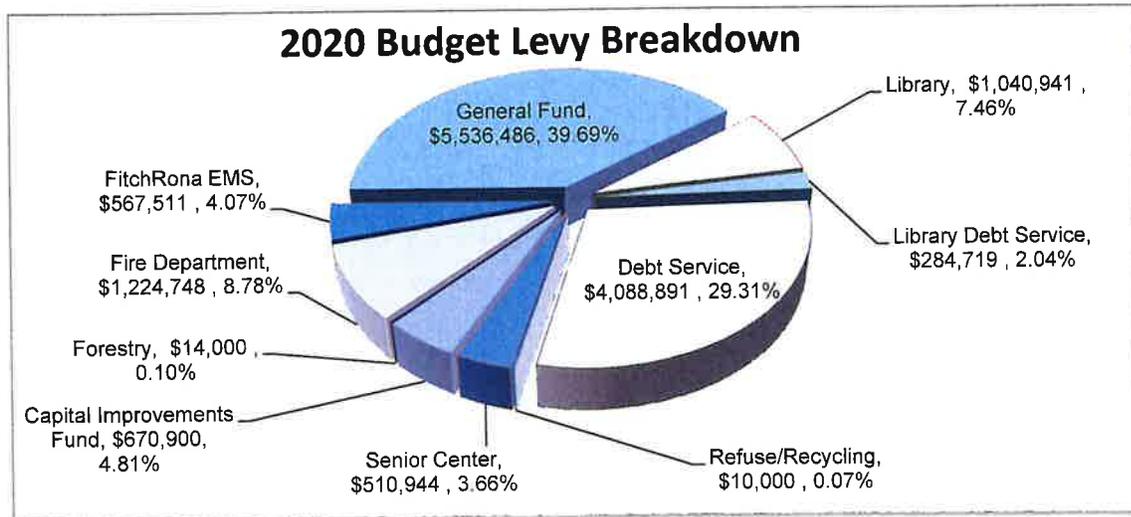
Expenditure Restraint

The proposed 2020 budget meets the State expenditure restraint program. Qualifying for the expenditure restraint program would provide minimal additional state aid funding in the 2021 Budget.

Fund Balance

The City maintains an unassigned fund balance in its general fund which serves as the City's emergency reserve fund. These funds help to ensure that the City has an adequate cash flow due to variations in the timing of revenues and expenditures. The City's Financial Management Policy establishes a target range for the City's unassigned fund balance of 25% to 35% of the subsequent year's general fund expenditures. This is a healthy range which contributes to the City's strong bond rating and helps to mitigate the potential for short-term shocks to the budget, improves cash flow, and provides funds to respond to emergencies. The Proposed 2020 Budget includes transferring \$540,800 from fund balance to the General Fund to pay for a majority of

the Pavement Rehabilitation Program, eliminating the need for further bonding. Expected fund balance to remain at 35.4% of general fund.

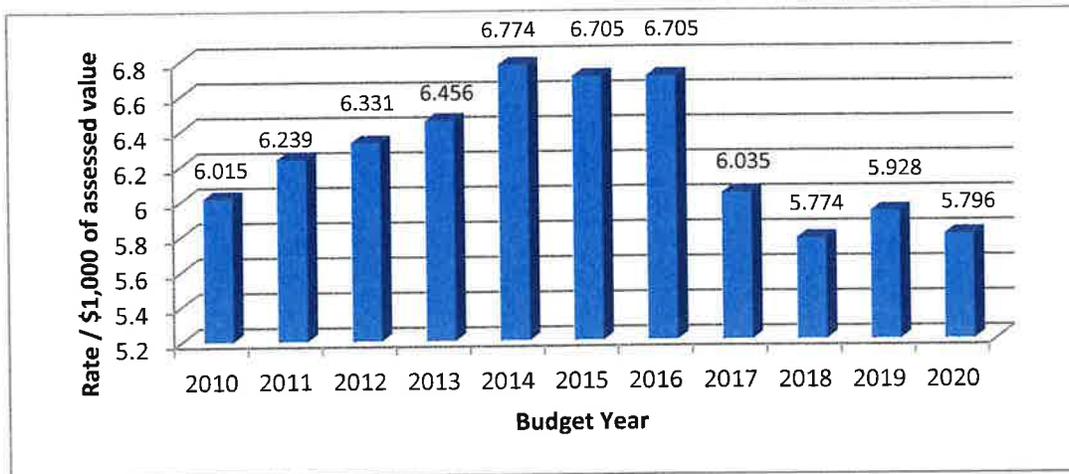


Property Tax Revenue

Property taxes are the largest source of the City's general revenues comprising approximately of 56.74% of the general fund. The 2020 Proposed Budget includes a non-TIF property tax levy of \$13,949,140, an increase of \$228,051 or 1.66% over the 2019 Approved Budget. The total equalized value of all property in the City grew by \$164,317,400, an increase of 5.65%. The projected net impact on the City portion of the property mill rate is a decreased rate to \$5.7957 per \$1,000 of assessed value or a 2.23% decrease.

	<u>2019 Budget Year</u>	<u>2020 Budget Year</u>
Assessed Value	\$2,463,886,598	\$2,490,151,800
Equalized Value	\$2,907,846,500	\$3,072,163,900
Non-TIF Tax Levy	\$13,721,089	\$13,949,140
Percent Change in Levy	2.94%	1.66%
Projected <u>City</u> Assessed Tax Rate/\$1000	\$5.9280	\$5.7957
Percent Change in Assessed Mill Rate	2.71%	-2.23%
City portion impact on a \$272,000 home	\$42.53	-\$35.99

	<u>Year</u>	<u>Mill Rate</u>	<u>%Change</u>
Assessed Mill Rate			
City of Verona Tax Rates	2010	6.015	3.00
(Budget Year)	2011	6.239	3.71
	2012	6.331	1.50
	2013	6.456	1.97
	2014	6.774	4.90
	2015	6.705	-1.00
	2016	6.705	0.00
	2017	6.035	-10.00
	2018	5.774	-4.32
	2019	5.928	2.71
	2020	5.796	-2.23



State Aid Programs

After the property tax, state aids are the next largest source of the City's general revenues. The following aid programs represent 15.59% of general fund revenues in 2020. The following projects include an increase in State funding of \$105,308 or 7.44% increase.

State Transportation Aids: In 2020 the City will receive an estimated \$1,077,974 in state General Transportation Aid, which is an increase of \$140,175 or 14.95%. The amount of aid received is calculated based on a formula that includes the City's average expenditures for road projects and maintenance over the past several years. Verona's payments under this program have fluctuated over the past few years due to changes in state funding and the level of expenses on City street projects.

Expenditure Restraint Program: The State Expenditure Restraint Program provides additional aid to communities that voluntarily limit the growth of their general fund expenditures to a percentage determined by the amount of new construction growth (capped at 2%) and inflation. The 2018 Approved Budget did qualify for this program which provided a payment to the City in 2019 of \$34,076 in State aid. The 2019 Proposed Budget does not qualify for Expenditure Restraint Aid for the 2020 budget. State funding for this program has remained flat, but the amount of aid received by each municipality depends on the number of qualifying communities and a formula that considers local tax rates and overall tax base.

Shared Revenues: State Shared Revenues are projected to increase in 2020 with a payment of \$132,366, which is an increase of \$325. This program was intended originally to redistribute a portion of state collected income and sales tax revenues to municipalities based on a formula that included population and valuation per capita.

Exempt Computer Aid: In 2020 the City of Verona is projected to receive approximately \$167,691 in aid based on the value of tax-exempt computer equipment located in the municipality. This is slightly higher than the 2019 Approved Budget.

Payment for Municipal Services: The City receives a payment from the State of Wisconsin to help pay for the cost of providing services to state-owned facilities in the municipality. In 2020, the projected payment is \$26,000, no increase from the 2019 budget.

Recycling Grant: The State of Wisconsin provides grants to municipalities to help offset the cost

of recycling programs. The City's annual payment is projected to be \$21,000.

Other Major Revenues

Real-Estate Tax Equivalent: The City's General Fund receives a payment from municipal utilities based on the value of their assets and local and school property tax rates. For 2019 the amount is projected at \$760,000, an increase of 1.33% or \$10,000, due to the amount of additional assets of the water and sewer utility.

Building & Planning Permits: The City collects revenue from building permits and planning applications on property improvements or construction projects. These revenues cover the cost of inspections, the Planning Commission process, and plan reviews; and are difficult to forecast since the timing of when projects start impacts when funds are collected. The 2020 Proposed Budget includes a revenue estimate of \$399,128. This is a decrease of 52.50% from the 2019 budget. The City has planned for a conservative amount of revenue with hopes that most projects begin on time to exceed this value.

Recreation Charges: The amount of fees collected for recreation programs is projected at \$254,925 for 2020, which is an increase of 2.43% or \$6,050. This increase is based on some additional programs. Included in the operating budget is a corresponding increase in the cost to accommodate the additional participants.

Investment Income: Interest on the City's general fund investments is projected to increase by 43.48% (\$100,000) at \$330,000 in 2020. The amount of income received from investments varies significantly based on the interest rates available in the market.

Public Service Enhancements

Fitch-Rona EMS: The City of Verona, City of Fitchburg, and Town of Verona comprise the Fitch-Rona EMS District which staffs two paramedic crews 24 hours a day, seven days a week. In July of 2016, Fitch-Rona's administrative offices relocated from Fitchburg Fire Station #2 to the City of Verona's new Fire / EMS Station along with the Verona based paramedic crew. In 2018, the request for a third front-line ambulance (one in Verona and two locations in Fitchburg), based on the number of runs and need, by the District and was not funded. In 2019 the third front-line ambulance started during the year and in 2020 will be fully funded.

In 2020, the municipalities, and Town, will fund \$1,370,814 of the \$3,135,521 total Fitch-Rona EMS budget. Other funds include run income, interest, applied funds, and other miscellaneous revenues. The City of Verona's share of the 2020 Fitch-Rona EMS operating budget is \$614,968 (44.86% of local government revenue for the operating budget), which is an increase of 18.89% or \$97,690 from 2019. The City of Verona's share of the EMS capital budget is \$28,504 in 2020. Fitch-Rona EMS expanded to a three location service in mid-2019 and fully operational in 2020, (one in Verona and two locations in Fitchburg) which increased each municipalities share.

Through September 2019, the Fitch-Rona EMS District had a total of 2,550 service runs throughout the District, of those, 700 (27%) service runs were to locations in the City of Verona (Jan – Sept, 2019). This is an increase of 1% of the total service runs from the same point in 2018.

Capital Projects

The 2020 Proposed Budget includes \$9,384,062 in capital projects which are funded through a combination of the property tax levy, borrowing, use of restricted funds, use of replacement funds, TIF financing, grant/other revenues and user fees. This is an increase of \$ 1,201,773 in capital projects from the 2019 Approved Budget. General government capital projects total \$3,883,162, and \$5,500,900 in enterprise fund projects (Water Utility, Sewer Utility, and Storm Water Utility).

Capital borrowing is projected at \$6,360,000 for 2020. Of this amount, \$1,960,000 is for general municipal projects in new debt. Projects include:

- Public Works Facility Design and Other Costs \$ 260,000
- VASD Roadway Improvements Agreement \$1,100,000
- Pedestrian/Bike Improvements \$ 600,000

Enterprise fund borrowing includes \$4,400,000 for replacement of the Eastside Interceptor.

Use of restricted funds, including amount previously borrowed for projects, use of fund balance, grants and other private contributions is projected to be \$2,353,162. A part of this amount includes \$343,078 from the equipment replacement fund to support 2020 capital purchases.

One of the City's long-term financial goals is to reduce the need for debt borrowing through the establishment of replacement funds and shifting funding to the capital projects levy. Over time the City has been increasing the funds allocated for these purposes. The 2020 Proposed Budget provides the City's capital levy with \$670,000. Included in this amount is \$576,400 in replacements funds for parks/public works vehicles, public safety equipment, EMS equipment, and the city center and public works facilities.

Items funded through the capital levy in 2020 include:

- Pavement Rehabilitation Program \$ 4,200
- Sidewalk Program \$ 10,000
- Street Imp.-Mark Drive (Engineering and Design) \$ 32,000
- Street Imp.-East View and Elm (Engineering and Design) \$ 25,000
- Arrow Board (\$11,200, PW Portion \$2,800) \$ 2,800
- Shelter Restroom Imp. and Security Cameras (Levy Portion) \$ 3,000
- Repave and Surface Veteran's Tennis Court (Levy Portion) \$ 15,000
- Replace VanDeGrift Park Play Structure (Levy Portion) \$ 2,500

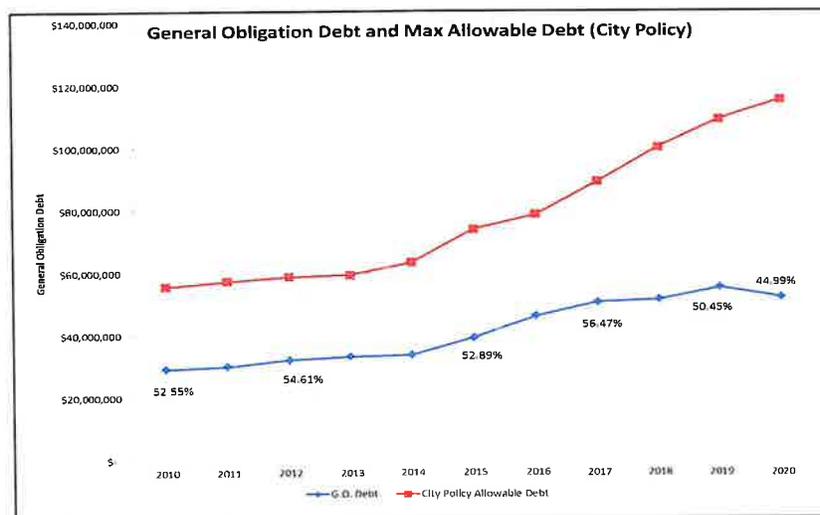
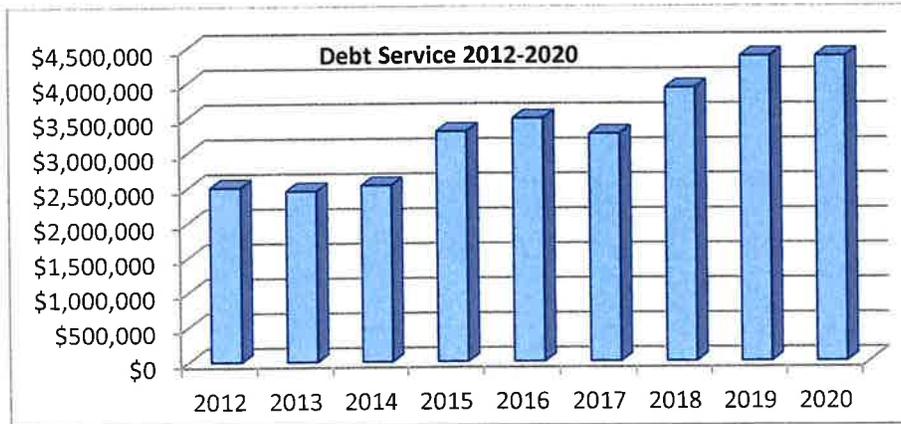
- Parks/PW Replacement Fund \$ 220,000
- Public Safety Replacement Fund \$ 110,000
- EMS Replacement Fund \$ 100,000
- City Center Facility Replacement Fund \$ 100,000
- Public Works Facility Replacement Fund \$ 46,400

Debt Service

The debt service and enterprise funds include the payment of principal and interest on remaining borrowed funds totaling \$52,754,127. In 2020 debt payments for principal and interest will total \$ 7,420,004. Of this amount, TIF districts account for \$1,348,967, the City's water, sewer and storm water account for \$926,294, leaving \$5,144,743 for the remainder of

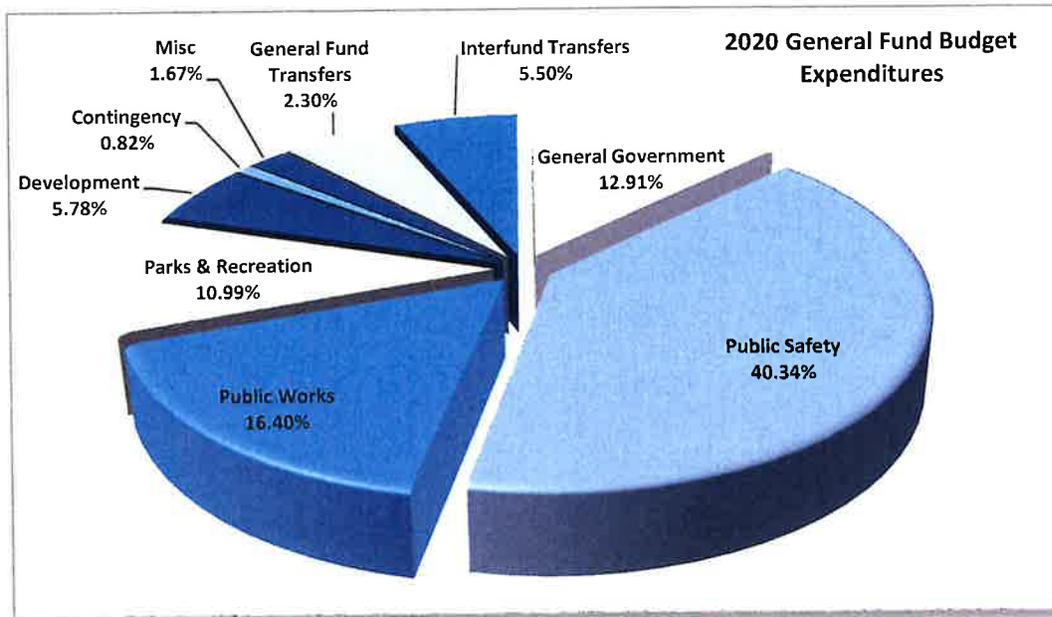
other City operations. The recommended property tax levy amount for general and library debt service is \$4,373,610 in 2020, a \$1,315 (.03%) decrease from 2019.

Much of the City’s general obligation debt is for investments in City facilities. The City has established impact fees to generate revenue from new development to help pay for the cost of these facilities. The 2020 proposed budget applies \$230,000 in police impact fees, \$220,000 in fire impact fees, and \$77,000 in library impact fees towards the debt service costs.



The State of Wisconsin sets a legal debt margin at 5% of equalized value for all general obligation debt. As of December 31, 2019 general obligation debt principal outstanding is projected at \$51,834,127 or 33.74% of the State imposed legal debt limit. The City of Verona policy is more restrictive than the state requirement, limiting general obligation debt to 3.75% of equalized value. The City is projected to be at 44.99% of the City’s policy at the end of 2019 (chart). Additional detail on the City’s debt can be found in the debt service section of the budget.

Expenditures



General Government	\$ 1,259,629
Public Safety	3,936,262
Public Works	1,600,132
Culture & Recreation	1,007,359
Development	523,383
Contingency	80,000
Misc.	195,000
General Fund Transfer	540,800
<u>Inter-fund Transfer</u>	<u>615,811</u>
Total G.F. Expenditures	\$ 9,758,376

Below is a summary of the 2020 Proposed Budget by department.

The City Council budget includes funds for the salaries of the Mayor and City Council. The 2020 Proposed Council budget is proposed to increase by \$1,466 (1.02%). Included in the 2020 Proposed Budget is a contribution to the Badger Prairie Needs Network of \$20,000 toward their ongoing operations. Also included is \$11,111 for the City's membership dues in the League of Wisconsin Municipalities, Dane County Cities and Villages Association, and the Verona Area Chamber of Commerce.

The Municipal Court budget includes funding for the salaries of the elected Municipal Judge and a part-time Court Clerk working 30 hours per week. The budget also includes \$35,000 for prosecuting attorney fees. Overall, the 2020 Proposed Municipal Court Budget has an increase of expenditures of \$1,140 (1.07%) from the 2019 budget.

The Administration budget includes funding for the offices of the City Administrator, Finance Department employees, City Clerk Office employees, Human Resource (HR) Coordinator, and City Assessor. The 2020 Proposed Budget includes an overall decrease of \$46,827 or 4.86%. There are increases for COLA, health insurance, election cost and the Assessors portion of the budget however, the proposed 2020 budget eliminates the Economic Development Manager position. Administration operating expenses are increasing by 8.16% supporting additional

elections and additional funds to complete the re-assessment of properties in the City by the City Assessor. Other professional services included in the Administration budget are support for the accounting, accounts receivable and payroll systems, document management, and audit fees.

Elections expenditures are projected to increase by \$6,430 for supplies and expenses and \$14,500 in election worker wages due to having four elections in 2020. The **Assessor** budget includes the professional services and support for the contracted City Assessor. The 2020 Proposed Budget includes \$145,000 for contracted services. An increase of \$31,000 from the 2019 budget and will provide the second year of re-assessment services.

The **Building and Grounds** budget includes utilities, repairs, contracted cleaning services, general maintenance and supplies for the City Hall/Police Station. Repair and maintenance costs are projected to decrease by \$8,300 primarily due to repairs for the City Hall Parking Lot that were in the 2019 budget and removed in the 2020 budget.

The **Police Department** budget includes the full funding for a Police Officer position that started in July of 2019 and is fully funded in 2020. Personnel costs are increasing by \$37,344 or 1.12%. Operating expenditures are budgeted at \$555,102, an increase of \$128,749 or 30.20%. One of the reasons for the increase in operating expenditures is contracting for crossing guard services to an outside company for \$125,000, which will be offset from personnel cost. Overall the 2020 Proposed Police Department Budget reflects an increase of \$169,393 or 4.51%.

The **Emergency Preparedness** budget exists to cover costs associated with emergency preparedness training. The 2020 Emergency Preparedness budget is at \$11,950 which is an increase of 11.68% or \$1,250 from the prior year. The increase is due to contracted services for communication.

The **Public Works Department** budget includes funding for the maintenance of City streets and equipment, snow removal, street lighting, and other public infrastructure repairs and operations. Personnel costs are budgeted at \$732,282, which is an increase of \$29,616 (4.21%) compared to the 2019 budget. The major operating items in the Public Works Department include \$123,600 for fuel and vehicle maintenance, \$168,300 for other supplies and expenses, with the biggest expense being salt and sand for winter use, and \$318,300 for street lighting. Overall, the 2020 Public Works budget is an increase of 3.02% or \$46,941 compared to the 2019 Approved Budget.

The **Refuse and Recycling** budget activities are under the supervision of the Public Works Department. The City contracts with Waste Management to collect refuse and recyclable materials. Also included in this budget are costs for labor and equipment associated with collecting brush and yard waste and staffing the drop-off center. Currently recycling is collected with an automated cart system and refuse is collected both manually and automatically. The total 2020 budget for Refuse and Recycling is \$765,812, an increase of \$36,163 or 4.96% from the 2019 level. The City charge for an annual refuse and recycling is proposed to increase from \$176 per household to \$179 per household to cover the labor costs at the drop-off center. Other revenues include a recycling grant of \$21,000 and a property tax levy of \$10,000.

The **Parks operating** budget includes labor, and equipment to maintain the 177 acres of park land in the City. Personnel costs reflect an increase of \$20,632 (4.10%). Operating costs are proposed to increase by \$24,100 (15.52%) to cover increased utilities and construction supplies. A major part of the increase in utilities is due to the Fireman's Park Splash Pad. Overall, the 2020 Parks operating budget has a net increase of \$45,532 (6.92%) compared to 2019.

The Urban Forestry budget generates most of its funding from street tree fees collected with building permits and the property tax levy. Objectives for 2020 include the planting of trees and continuing to treat high-value ash trees for the Emerald Ash Borer. Proposed expenditures total \$40,000 in 2020, which is an increase of 14.54% or \$6,000. In the 2020 budget \$11,000 of the expenditures will be taken out of fund balance. The main reason for the increase is to begin planting trees along Locust Drive. Personnel costs associated with the urban forestry program are included in the Parks Department budget.

The Recreation Department budget includes revenues that are projected to increase by \$6,050 (2.43%) due to increased attendance of programs and activities, especially at Fireman's Park. Revenue and Expenditures both have been reduced with the VACT (Verona Area Community Theater) taking over the dance program. Total budgeted expenditures for the Recreation Budget reflect a decrease of \$5,998 (1.94%) compared to 2019.

The Planning and Development Department budget provides both day-to-day and long-term planning services including urban service area expansions, plat reviews, redevelopment projects, and TIF District development. Overall the 2020 planning expenditure budget reflects a total increase of \$12,593 (5.08%). Included in the 2020 budget is \$50,000 to finalize a zoning code rewrite that was also funded in 2019.

The Building Inspection Department budget supports the activities of two full-time employees, two part-time plan reviewers, and contracted assistance for commercial inspections. The actual amount of inspection and plan-review services will depend on the amount of new construction and renovation activity in 2020. Overall the 2020 building inspection budget includes an expenditure decrease of \$13,197, which is mainly in personnel cost due to change of benefits.

Expected revenue is based on a projection of 60 single-family home permits, approximately 120 residential additions and alterations, at least 10 commercial or industrial developments, a few large mixed-use and multi-unit developments, and other smaller permits and inspection projects. Revenue for Building Inspections Department is estimated at \$386,228 compared to the \$828,340 that was budgeted in 2019, a 53.37% decrease.

The 2020 Library budget includes a change in Sunday hours to year round instead of just during public school semesters. The cost of personnel services is increasing by \$136,490 (10.85%) for an additional full time position, increases in part-time employee hours and increases in page hourly rates. Operating expenses are increasing by \$62,364 (16.29%) to include additional supply and programming costs. Books, media, Audio and Video material costs will increase by \$4,962 (2.36%). Total Library Budget will increase by \$212,291 (9.41%). Debt service payments for the library will decrease by \$45,525 to a total of \$284,719, which is due to utilizing more impact fees that have been collected.

Projected revenues for the Verona Library include \$965,267 from Dane County for operating and facility support, an increase of 10.36%. The property tax levy support for Library operations is budgeted at \$1,040,941, which is an increase of \$130,112 (14.29%) to match the increase in Dane County funding. Due to increases in equalized values, the Library levy will rise in the coming years to meet the minimum funding level for the Library. An additional \$284,719 will be levied in 2020 for debt service for the repayment of the bonds needed to build the Library facility.

The Senior Center budget includes funds to operate the programming, case management, nutrition, and nursing services within the Verona Senior Center and outreach. Personnel costs show a projected decrease of \$2,707 (.74%) even though there was an increase for COLA and

health insurance, the decrease is due to personnel changes. Operating expenditures are budgeted at \$170,339 in 2020, an increase of 1.97% or \$7,259. The primary funding source for the Senior Services budget is property tax levy of \$510,944 a .41% increase over 2019. Other revenue sources include rental income (\$3,250), delivered meal contributions (\$14,000), and on-site meal contributions (\$7,500).

The Broadband Telecommunications (BTRB) budget supports a Cable Access Coordinator and part-time web manager. The primary function of the Coordinator is to record and broadcast City Council and Plan Commission meetings as well as other on-air programming of the City of Verona Government Access Channel. The City also live-streams and posts government meetings (City Council and Plan Commission) on YouTube. The proposed BTRB budget includes an overall increase of \$2,213 or 2.33%. Funding for the BTRB operations is supported entirely from cable franchise fees and state aid expected to remain the same as 2019 amounts (\$140,000).

Conclusion

This summary, along with the departmental narratives that follow in the budget document, provide information to understand what is included in the 2020 Proposed Budget. The City's continued growth in assessed value continues to support expansion of the budget. The Proposed Budget increased funding where there is a need based on past borrowing, or contractual increases such as the Library minimum support level and the support for the FitchRona EMS third ambulance. These increases have required the slower growth in other departments and public projects. In 2020, the Proposed Budget also continues to support the reduction of borrowing by providing general levy funds to the City's capital projects. As the growth of the City's tax base continues, the City should continue to enhance the cash funding of capital projects and reduce borrowing.

**CITY OF VERONA
2020 BUDGET
CITY OFFICIALS**

Luke Diaz..... Mayor

Chad Kemp* Alderperson Dist. 1

Christine Posey* Alderperson Dist. 1

Katie Kohl Alderperson Dist. 2

Sarah Gaskell..... Alderperson Dist. 2

Charlotte Jerney..... Alderperson Dist. 3

Kate Cronin* Alderperson Dist. 3

Heather Reekie Alderperson Dist. 4

Evan Touchett..... Alderperson Dist. 4

Adam Sayre City Administrator

Brian Lamers Finance Director/Treasurer

Ellen Clark..... City Clerk

(Vacant) City Planner

Larry Turner Building Inspector

Bernard J. Coughlin..... Police Chief

Theran P. Jacobson..... Director of Public Works

David W. Walker Director of Parks

Casey L. Dudley Recreation Director

Stacey Burkart Library Director

Associated Appraisal Consultants, Inc Assessor

William J. Weigel..... Municipal Judge

(Vacant) Fire Chief

Patrick Anderson EMS Director

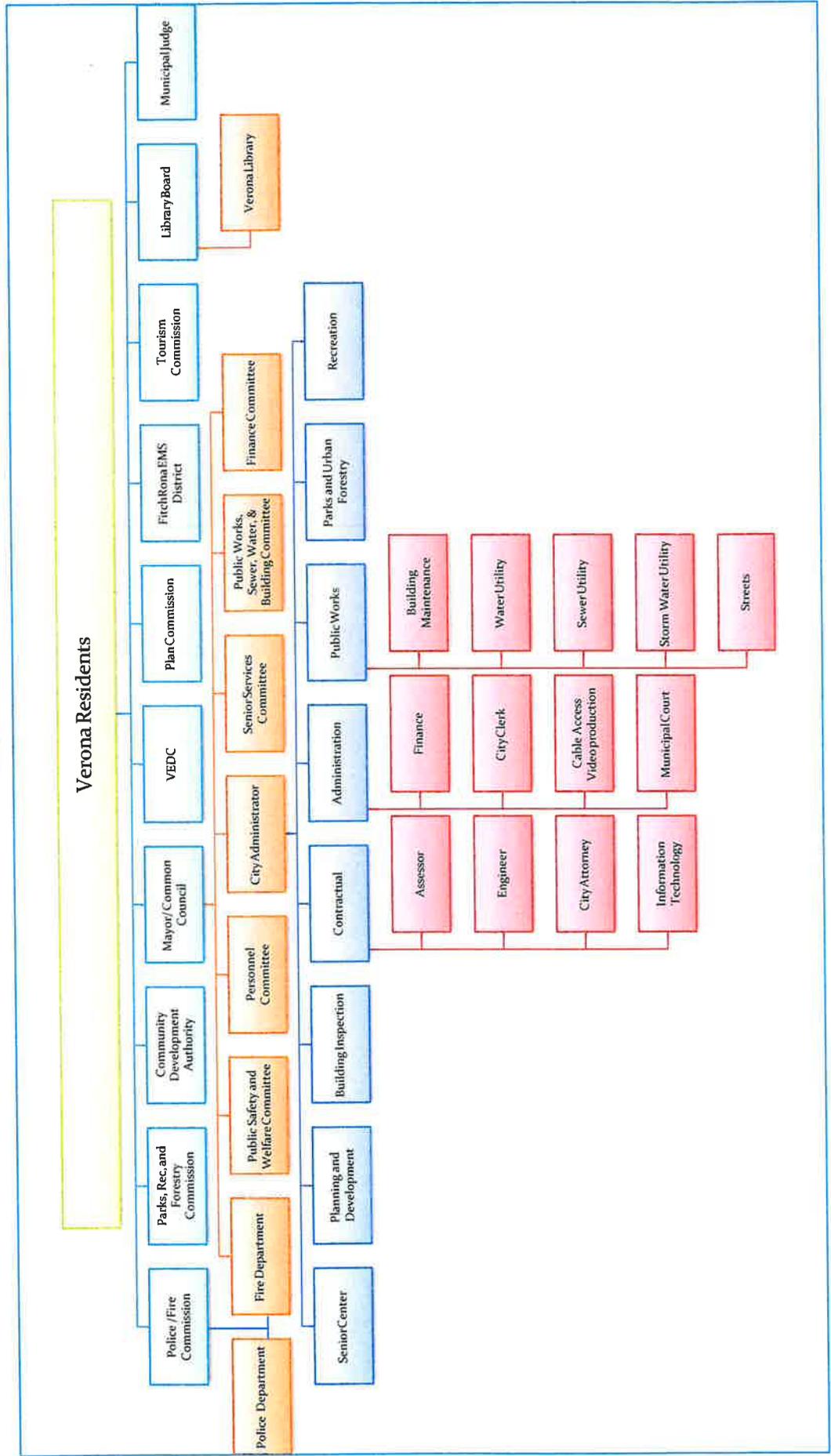
Stephanie Ehle Senior Services Director

** Members of the Finance Committee*

City of Verona

Organizational Chart

2020



**CITY OF VERONA
RESOLUTION NO. R-19-054**

A RESOLUTION APPROVING THE 2020 CITY OF VERONA BUDGET

WHEREAS, on Monday, November 11, 2019 the Committee of the Whole held a budget study session to review and consider the 2020 City of Verona Recommended Budget; and

WHEREAS, on Monday, November 18, 2019 the City of Verona Common Council held a public hearing to consider the 2020 City of Verona Recommended Budget; and

WHEREAS, the City of Verona Common Council has carefully examined the recommended budget and supporting information and found them to be true and correct and to properly represent the income anticipated and the required expenditures of the City and all funds and departments as set forth in the budget; and

WHEREAS, after careful review and discussion, on November 18, 2019, the City of Verona Finance Committee moved to recommend the adoption of Resolution R-19-054 approving the 2020 City of Verona, Dane County, Wisconsin Budget as set forth in the attached schedule and made a part hereof inclusive of all funds including the General Fund, Capital Projects Funds, Special Revenue Funds, Debt Service Funds, the Storm Water Utility, the Water Utility and the Sewer Utility Fund.

NOW THEREFORE BE IT RESOLVED, the Common Council of the City of Verona, Dane County, Wisconsin, hereby approves the budget of the City of Verona, Dane County, Wisconsin, for the year 2020 as set forth in the attached schedule and made a part hereof inclusive of all funds including the General Fund, Capital Projects Funds, Special Revenue Funds, Debt Service Funds, the Storm Water Utility, the Water Utility and the Sewer Utility Fund.

Passed, signed and dated this 18th day of November, 2019.



CITY OF VERONA



Luke Diaz, Mayor



Ellen Clark, City Clerk

**CITY OF VERONA
RESOLUTION NO. R-19-055**

**A RESOLUTION APPROVING THE LEVYING OF PROPERTY TAXES FOR CITY
PURPOSES**

WHEREAS, on Monday, November 18, 2019, the City of Verona Common Council met to consider levying taxes for city purposes; and

WHEREAS, after careful review and consideration, the Common Council moved to recommend the adoption of Resolution R-19-055 approving that the amounts set forth in the 2019 Budget be levied as taxes against the taxable property of the City of Verona, for the purposes stated therein, and that the same be placed on the tax roll for the year 2019, collectible in 2020, and that the total levy is hereby determined to be \$13,949,140.

NOW THEREFORE BE IT RESOLVED, the Common Council of the City of Verona, Dane County, Wisconsin, hereby approves the amounts set forth in the 2020 Budget and that the same be placed on the tax roll for the year 2019, collectible in 2020, and that the total levy is hereby determined to be \$13,949,140.

Passed, signed and dated this 18th day of November, 2019.



CITY OF VERONA



Luke Diaz, Mayor



Ellen Clark, City Clerk

STAFFING TABLE				
2020 BUDGET				
DEPARTMENT	2019 Positions	2019 FTEs	2020 Positions	2020 FTEs

ADMINISTRATION

Administrator	1	1.00 *	1	1.00 *
Economic Development Specialist	1	1.00	0	0.00
City Clerk	1	1.00 *	1	1.00 *
Finance Director/Treasurer	1	1.00 *	1	1.00 *
Human Resources Coordinator	1	1.00	1	1.00
Accountant-Utility	1	1.00 *	1	1.00 *
Administrative Assistant/Deputy Clerk	1	1.00 *	1	1.00 *
Accounting Assistant	1	1.00	1	1.00
	8	8.00	7	7.00

MUNICIPAL COURT

Court Clerk	1	0.75	1	0.75
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POLICE DEPARTMENT

Police Chief	1	1.00	1	1.00
Lieutenant	2	2.00	2	2.00
Sergeant	3	3.00	3	3.00
Uniformed Patrol Officers	16	16.00	16	16.00
Police School Liaison Assignment	1	1.00	1	1.00
Detective Assignment	2	2.00	2	2.00
Business Office Mgr. / Exec Assistant	1	1.00	1	1.00
Police Records Clerk	3	2.50	3	2.50
Part-time Patrol Officers	3	0.50	3	0.50
	32	29.00	32	29.00

PUBLIC WORKS

Public Works Director	1	1.00	1	1.00
Assistant Public Works Director	1	1.00	1	1.00
Street Superintendent	1	1.00	1	1.00
Building Facilities Manager	1	1.00	1	1.00
Maintenance Worker	6	6.00	6	6.00
Equipment Operator	2	2.00	2	2.00
GIS Technician	1	1.00	1	1.00
Construction Inspector	1	1.00	1	1.00
Water Operator	1	1.00	1	1.00
Utility Billing Clerk	1	1.00	1	1.00
Administrative Assistant	1	1.00	1	1.00
	17	17.00 *	17	17.00 *

PARKS

Parks Director	1	1.00	1	1.00
Grounds Maintenance	4	4.00	4	4.00
	5	5.00	5	5.00

RECREATION

Recreation Director	1	1.00	1	1.00
	1	1.00	1	1.00

PLANNING/ZONING/BUILDING

Planner/Zoning Administrator	1	1.00	1	1.00
Community Development Specialist	1	1.00	1	1.00
Building Inspector	1	1.00	1	1.00
Asst. Building Inspector	1	1.00	1	1.00
	4	4.00	4	4.00

SENIOR CITIZEN CENTER

Director	1	1.00	1	1.00
Outreach/Case Manager	2	2.00	2	2.00
Nutrition Aides	2	0.55	2	0.55
Program Manager	1	1.00	1	1.00
Program Assistant	1	0.40	1	0.40
Administrative Assistant	1	0.50	1	0.50
	8	5.45	8	5.45

FIRE DEPARTMENT

Fire Chief	1	1.00	1	1.00
Deputy Chief	1	1.00	0	0.00
Assistant Chief/Mechanic	1	1.00	1	1.00
Administrative Assistant	1	0.50	1	0.50
Fire Lieutenant	3	3.00	3	3.00
Firefighter	3	3.00	3	3.00
Part Time (POC / POP)	**	7.10	**	7.10
	10	16.60	9	15.60

BROADBAND TELECOMMUNICATIONS**REGULATORY BOARD**

Cable Videographer	1	1.00	1	1.00
	<u>1</u>	<u>1.00</u>	<u>1</u>	<u>1.00</u>

TOTAL CITY DEPARTMENTS

	87	87.80	85	85.80
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VERONA PUBLIC LIBRARY

Director	1	1.00	1	1.00
Assistant Library Director	1	1.00	1	1.00
Community Engagement Librarian	1	1.00	1	1.00
Administrative Assistant	1	0.50	1	0.50
Youth Services	3	2.60	3	2.60
Reference Supervisor	1	1.00	1	1.00
Reference Librarian	2	1.50	2	1.50
Circulation Supervisor	1	1.00	1	1.00
Adult Programming Supervisor	1	1.00	1	1.00

Technical Services	1	1.00	1	1.00
Reference Librarian/Communications Coord	0	0.00	1	1.00
Library Assistant	16	7.00	19	8.30
Summer Library LTE	2	0.35	1	0.14
Pages	<u>13</u>	<u>2.95</u>	<u>15</u>	<u>3.40</u>
TOTAL LIBRARY	<u>44</u>	<u>21.90</u>	<u>49</u>	<u>24.44</u>
TOTAL CITY AND LIBRARY	131	109.70	134	110.24

Proposed New Positions

* *Employee salary and fringe benefits are distributed between multiple budgets*

** *Fire Department Paid on Call and Paid on Premise served by a pool of volunteers*

NOTICE OF PUBLIC HEARING FOR THE 2020 PROPOSED BUDGET FOR THE CITY OF VERONA

Notice is hereby given that on Monday, November 18, 2019 at 6:00 p.m. at the Verona City Hall, located at 111 Lincoln Street, a PUBLIC HEARING on the PROPOSED BUDGET of the City of Verona will be held. The following is a summary of the proposed 2020 budget.

<u>GENERAL FUND</u>	2019	2019	2020	2019 Budget vs.
	<u>ADOPTED Budget</u>	<u>Estimated</u>	<u>Proposed</u>	<u>2020 Proposed</u>
REVENUES:				
Taxes:				
General Property Taxes	\$ 4,961,928	\$ 4,961,928	\$ 5,536,486	12%
Other Taxes	760,000	760,000	760,000	0%
Intergovernmental Revenues	1,415,729	1,419,261	1,521,037	7%
Licenses and Permits	897,240	631,659	456,128	-49%
Fines, Forfeitures & Penalties	130,000	130,000	130,000	0%
Public Charges for Services	279,875	275,736	285,925	2%
Interest on Investments	230,000	500,000	330,000	43%
Miscellaneous Revenues	188,000	188,000	198,000	5%
Interfund Transfers/Bond Proceeds	-	-	-	N/A
Applied Funds	<u>460,000</u>	<u>460,000</u>	<u>540,800</u>	18%
TOTAL REVENUES	\$ 9,322,772	\$ 9,326,584	\$ 9,758,376	5%

EXPENDITURES:				
General Government	\$ 1,312,150	\$ 1,351,355	\$ 1,259,629	-4%
Public Safety	3,765,619	3,796,750	3,936,262	5%
Public Works	1,553,191	1,582,955	1,600,132	3%
Culture & Recreation	967,825	958,279	1,007,359	4%
Conservation & Development	523,987	519,037	523,383	0%
Contingency	80,000	-	80,000	0%
Insurance (excluding health)/Other Financing Uses	160,000	181,701	195,000	22%
Fund Balance Transfer to Capital Projects	460,000	460,000	540,800	18%
Interfund Transfers-Hydrant Rental	<u>500,000</u>	<u>478,019</u>	<u>615,811</u>	23%
TOTAL EXPENDITURES	\$ 9,322,772	\$ 9,328,096	\$ 9,758,376	5%

<u>All Governmental and Proprietary Funds Combined</u>	<u>BALANCE</u>	<u>TOTAL EST.</u>	<u>TOTAL EST.</u>	<u>PROJECTED FUND</u>	<u>2020 PROPOSED</u>
	<u>JAN. 1, 2019</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>	<u>TAX LEVY</u>
				<u>DEC. 31, 2019</u>	<u>CONTRIBUTION</u>
General Fund	\$ 4,575,714	\$ 9,326,584	\$ 9,328,096	\$ 4,574,202	\$ 5,536,486
Special Revenue Funds:					
Library	\$ 316,149	\$ 2,247,680	\$ 2,315,144	\$ 248,685	\$ 1,325,660
Senior Citizen Center	100,239	534,707	542,242	92,704	510,944
Refuse and Recycling	183,487	711,272	724,658	170,101	10,000
Forestry	43,256	30,000	42,500	30,756	14,000
Verona Cemetery	283,581	20,900	11,950	292,531	-
Cable TV	555,574	140,000	94,775	600,799	-
Special Revenue Accounts	388,095	780,000	780,000	388,095	-
Impact Fees	2,230,437	410,000	410,000	2,230,437	-
VEDC	756,682	2,554	-	759,236	-
EMS	-	517,278	469,821	47,457	567,511
Fire Department	<u>654,528</u>	<u>1,709,697</u>	<u>1,684,736</u>	<u>679,489</u>	<u>1,224,748</u>
Subtotal Special Revenue	\$ 5,512,028	\$ 7,104,088	\$ 7,075,826	\$ 5,540,290	\$ 3,652,863
Internal Service Fund	\$ 389,672	\$ 647,658	\$ 647,658	\$ 389,672	\$ -
Capital Projects Funds:					
Capital Improvement Program	\$ 14,095,951	\$ 3,174,027	\$ 8,925,333	\$ 8,344,645	\$ 94,500
Revolving Fund	1,440,749	510,000	346,868	1,603,881	576,400
TIF 4	(26,242)	701,685	611,064	64,379	-
TIF 6	2,611,301	2,138,041	2,974,167	1,775,175	-
TIF 8	(25,450)	1,082,544	1,132	1,055,962	-
TIF 9	(27,657)	3,939	9,181	(32,899)	-
TIF 10	-	-	25,000	(25,000)	-
Subtotal Capital Projects Funds	\$ 18,068,652	\$ 7,610,236	\$ 12,892,745	\$ 12,786,143	\$ 670,900
Debt Service Fund	\$ 278,811	\$ 5,078,225	\$ 5,198,901	\$ 158,135	\$ 4,088,891
Enterprise Funds:					
Water Utility	\$ 3,812,446	\$ 2,440,367	\$ 2,757,216	\$ 3,495,597	\$ -
Storm Water Utility	1,152,673	1,215,550	899,735	1,468,488	-
Sewer Utility	<u>2,606,960</u>	<u>2,417,778</u>	<u>2,361,544</u>	<u>2,663,194</u>	-
Subtotal Enterprise Funds	\$ 7,572,079	\$ 6,073,695	\$ 6,018,495	\$ 7,627,279	\$ -
TOTAL	\$ 36,396,956	\$ 35,840,486	\$ 41,161,721	\$ 31,075,721	\$ 13,949,140

City's outstanding G.O. Debt at 12/31/19 \$ 51,834,127

PUBLICATION DATE: 10/31/2019

**CITY OF VERONA
TAX LEVY AND RATE COMPARISON**

PROPERTY TAX LEVY SUMMARY:	ADOPTED	PROPOSED		%
	LEVY 2019	LEVY 2020	INCREASE (DECREASE)	INCREASE (DECREASE)
* GENERAL FUND	\$ 4,961,928	\$5,536,486	\$ 574,558	11.58%
LIBRARY	910,829	1,040,941	130,112	14.29%
* LIBRARY DEBT SERVICE	330,244	284,719	(45,525)	-13.79%
* DEBT SERVICE	4,044,681	4,088,891	44,210	1.09%
REFUSE/RECYCLING	10,000	10,000	-	0.00%
SENIOR CENTER	508,857	510,944	2,087	0.41%
CAPITAL IMPROVEMENTS-FUND 100	1,100,715	670,900	(429,815)	-39.05%
FORESTRY	14,000	14,000	-	0.00%
* FIRE DEPARTMENT	1,322,557	1,224,748	(97,809)	-7.40%
* EMS	517,278	567,511	50,233	9.71%
SUBTOTAL BEFORE TIF	\$ 13,721,089	\$ 13,949,140	\$ 228,051	1.66%
TIF LEVY (CITY PORTION)	884,899	483,063	(401,836)	-45.41%
TOTAL TAX LEVY INCLUDING TIF	\$ 14,605,988	\$ 14,432,203	\$ (173,785)	-1.19%

* Note: Library impact fees (\$77,000) and rental of former library (\$30,000) applied to library debt;
Debt Service reduced by \$230,000 Police Impact Fees and \$220,000 Fire Impact Fee
Debt Service is reduced by Special Assessments - \$137,906

PROPERTY TAX RATE SUMMARY:	ACTUAL	PROPOSED		%
	TAX RATE 2019	TAX RATE 2020	INCREASE (DECREASE)	INCREASE (DECREASE)
GENERAL FUND	\$ 2.0139	\$ 2.2234	20.95%	
LIBRARY	0.3697	0.4180	4.83%	
LIBRARY DEBT SERVICE	0.1340	0.1143	-1.97%	
DEBT SERVICE	1.6416	1.6420	0.04%	
REFUSE/RECYCLING	0.0041	0.0040	-0.01%	
SENIOR CITIZENS	0.2065	0.2052	-0.13%	
CAPITAL IMPROVEMENTS	0.4467	0.2694	-17.73%	
FORESTRY	0.0057	0.0056	-0.01%	
FIRE DEPARTMENT	0.5368	0.4918	-4.50%	
EMS	0.2099	0.2279	1.80%	
SUBTOTAL BEFORE TIF	\$ 5.5689	\$ 5.6017	3.28%	0.59%
TIF LEVY (CITY PORTION)	0.3591	0.1940	(0.1651)	-45.98%
TOTAL TAX RATE incl TIF (Assessed)	\$ 5.9280	\$ 5.7957	-13.23%	-2.23%

Assessed Value	\$ 2,463,886,598	\$ 2,490,151,800	\$ 26,265,202	1.07%
Equalized Value	2,907,846,500	3,072,163,900	\$ 164,317,400	5.65%
Assessment Ratio	0.847293777	0.810551037		

CITY OF VERONA
REVENUE SUMMARY - General Fund
2020 BUDGET

	ACTUAL 2018	ACTUAL 6 Mos 2019	ADOPTED BUDGET 2019	ESTIMATED 2019	ADOPTED BUDGET 2020	AMOUNT INCREASE (DECREASE)	% INCREASE (DECREASE)
GENERAL FUND							
TAXES							
REAL & PERSONAL PROPERTY	\$ 5,106,438	\$ 199,292	\$ 4,961,928	\$ 4,961,928	\$ 5,536,486	\$ 574,558	11.58%
REAL ESTATE TAX EQUIVALENT	712,186	760,000	760,000	760,000	760,000	-	0.00%
SUBTOTAL	\$ 5,818,624	\$ 959,292	\$ 5,721,928	\$ 5,721,928	\$ 6,296,486	\$ 574,558	10.04%
INTERGOVERNMENTAL REVENUES							
STATE SHARED REVENUES	\$ 132,351	\$ -	\$ 132,042	\$ 132,042	\$ 132,366	\$ 324	0.25%
EXPENDITURE RESTRAINT PAYMENT	-	-	34,076	34,076	-	(34,076)	0.00%
EXEMPT COMPUTER AID	163,729	-	163,729	167,691	167,691	3,962	2.42%
PERSONAL PROPERTY AID	-	122,083	122,083	122,083	117,006	(5,077)	0.00%
STATE HIGHWAY AIDS	866,122	468,864	937,799	937,369	1,077,974	140,175	14.95%
OTHER STATE AIDS/GRANTS	10,394	9,741	26,000	26,000	26,000	-	0.00%
SUBTOTAL	\$ 1,172,596	\$ 600,688	\$ 1,415,729	\$ 1,419,261	\$ 1,521,037	\$ 105,308	7.44%
LICENSES & PERMITS							
GEN. LICENSES & PERMITS	\$ 36,452	\$ 56,217	\$ 57,000	\$ 57,000	\$ 57,000	\$ -	0.00%
PLANNING & ZONING PERMITS/FEES	463,669	305,797	840,240	574,659	399,128	(441,112)	-52.50%
SUBTOTAL	\$ 500,121	\$ 362,014	\$ 897,240	\$ 631,659	\$ 456,128	\$ (441,112)	-49.16%
FINES & FORFEITURES							
MUNICIPAL COURT FINES	\$ 18,975	\$ 7,945	\$ 22,000	\$ 22,000	\$ 22,000	\$ -	0.00%
OTHER FINES & FORFEITURES	121,592	63,570	88,000	88,000	88,000	-	0.00%
PARKING FINES	17,720	7,310	20,000	20,000	20,000	-	0.00%
SUBTOTAL	\$ 158,287	\$ 78,825	\$ 130,000	\$ 130,000	\$ 130,000	\$ -	0.00%
PUBLIC CHARGES							
RECREATION	\$ 256,642	\$ 124,884	\$ 248,875	\$ 244,736	\$ 254,925	\$ 6,050	2.43%
POLICE DEPT	2,710	537	1,000	1,000	1,000	-	0.00%
PUBLIC WORKS	14,115	-	20,000	20,000	20,000	-	0.00%
MISCELLANEOUS	23,733	6,872	10,000	10,000	10,000	-	0.00%
SUBTOTAL	\$ 297,200	\$ 132,293	\$ 279,875	\$ 275,736	\$ 285,925	\$ 6,050	2.16%
MISCELLANEOUS REVENUES							
INTEREST ON INVESTMENTS	\$ 442,027	\$ 490,119	\$ 230,000	\$ 500,000	\$ 330,000	\$ 100,000	43.48%
HOTEL/MOTEL ROOM TAX	192,069	39,371	170,000	170,000	180,000	10,000	5.88%
MISCELLANEOUS	41,550	9,668	18,000	18,000	18,000	-	0.00%
SUBTOTAL	\$ 675,646	\$ 539,158	\$ 418,000	\$ 688,000	\$ 528,000	\$ 110,000	26.32%
OTHER FINANCING SOURCES							
FUND BALANCE APPLIED	\$ -	\$ 460,000	\$ 460,000	\$ 460,000	\$ 540,800	\$ 80,800	17.57%
BOND PROCEEDS	-	-	-	-	-	-	0.00%
OTHER TRANSFERS	-	-	-	-	-	-	0.00%
SUBTOTAL	\$ -	\$ 460,000	\$ 460,000	\$ 460,000	\$ 540,800	\$ 80,800	17.57%
TOTAL GENERAL FUND							
REVENUES	\$ 8,622,474	\$ 3,132,270	\$ 9,322,772	\$ 9,326,584	\$ 9,758,376	\$ 435,604	4.67%

**CITY OF VERONA
EXPENDITURE SUMMARY
2020 BUDGET**

	ACTUAL 2018	ACTUAL 6 Mos 2019	ADOPTED BUDGET 2019	ESTIMATED 2019	Estimated (Over) or Under	ADOPTED 2020	AMOUNT INCREASE (DECREASE)	% INCREASE (DECREASE)
GENERAL GOVERNMENT								
CITY COUNCIL	\$ 123,302	\$ 71,631	\$ 144,424	\$ 144,424	\$ -	\$ 145,890	\$ 1,466	1.0%
MUNICIPAL COURT	101,742	55,712	106,227	106,227	-	107,367	1,140	1.1%
ADMINISTRATION	760,368	501,216	963,279	1,002,484	(39,205)	916,452	(46,827)	-4.9%
BUILDING AND GROUNDS	86,325	34,180	98,220	98,220	-	89,920	(8,300)	-8.5%
SUBTOTAL	\$ 1,071,737	\$ 662,739	\$ 1,312,150	\$ 1,351,355	\$ (39,205)	\$ 1,259,629	\$ (52,521)	-4.0%
PUBLIC SAFETY								
POLICE DEPARTMENT	\$ 3,345,418	\$ 1,683,065	\$ 3,754,919	\$ 3,777,330	\$ (22,411)	\$ 3,924,312	\$ 169,393	4.5%
EMERGENCY PREPAREDNESS	9,152	15,893	10,700	19,420	(8,720)	11,950	1,250	11.7%
SUBTOTAL	\$ 3,354,570	\$ 1,698,958	\$ 3,765,619	\$ 3,796,750	\$ (31,131)	\$ 3,936,262	\$ 170,643	4.5%
PUBLIC WORKS								
	\$ 1,372,454	\$ 877,660	\$ 1,553,191	\$ 1,582,955	\$ (29,764)	\$ 1,600,132	\$ 46,941	3.0%
CULTURE & RECREATION								
PARKS	\$ 648,191	\$ 285,492	\$ 658,145	\$ 658,145	\$ -	\$ 703,677	\$ 45,532	6.9%
RECREATION	318,530	128,209	309,680	300,134	9,546	303,682	(5,998)	-1.9%
SUBTOTAL	\$ 966,721	\$ 413,701	\$ 967,825	\$ 958,279	\$ 9,546	\$ 1,007,359	\$ 39,534	4.1%
DEVELOPMENT								
PLANNING	\$ 200,812	\$ 97,173	\$ 247,849	\$ 242,899	\$ 4,950	\$ 260,442	\$ 12,593	5.1%
BUILDING INSPECTION/ZONING	227,612	127,756	276,138	276,138	-	262,941	(13,197)	-4.8%
SUBTOTAL	\$ 428,424	\$ 224,929	\$ 523,987	\$ 519,037	\$ 4,950	\$ 523,383	\$ (604)	-0.1%
MISC. AND UNCLASSIFIED								
INSURANCE	\$ 113,502	\$ 141,701	\$ 120,000	\$ 141,701	\$ (21,701)	\$ 155,000	\$ 35,000	29.2%
RETIREE HEALTH INSURANCE	-	-	-	-	-	-	-	N/A
CONTINGENCY	-	-	80,000	-	80,000	80,000	-	0.0%
ROOM TAX	23,819	13,105	40,000	40,000	-	40,000	-	0.0%
SUBTOTAL	\$ 137,321	\$ 154,806	\$ 240,000	\$ 181,701	\$ 58,299	\$ 275,000	\$ 35,000	14.6%
GENERAL FUND TRANSFERS								
TRANSFER TO CAPITAL PROJECTS	\$ 200,000	\$ 460,000	\$ 460,000	\$ 460,000	\$ -	\$ 540,800	\$ 80,800	17.57%
HYDRANT RENTAL	478,019	478,019	500,000	478,019	21,981	615,811	115,811	0
SUBTOTAL	\$ 678,019	\$ 938,019	\$ 960,000	\$ 938,019	\$ 21,981	\$ 1,156,611	\$ 196,611	20.48%
GRAND TOTAL - GENERAL FUND								
	\$ 8,009,246	\$ 4,970,812	\$ 9,322,772	\$ 9,328,096	\$ (5,324)	\$ 9,758,376	\$ 435,604	4.67%
ENTERPRISE								
WATER UTILITY	\$ 2,054,171	\$ 1,174,928	\$ 2,796,263	\$ 2,757,216	\$ 39,047	\$ 2,876,420	\$ 80,157	2.87%
STORM WATER UTILITY	717,286	190,914	903,543	899,735	3,808	970,162	66,619	7.37%
SEWER UTILITY	2,380,764	571,479	2,482,916	2,361,544	121,372	2,367,740	(115,176)	-4.64%
SPECIAL REVENUE								
LIBRARY	\$ 2,257,069	\$ 1,375,830	\$ 2,255,952	\$ 2,315,144	\$ (59,192)	\$ 2,468,243	\$ 212,291	9.41%
SENIOR CITIZEN CENTER	489,852	219,008	535,207	542,242	(7,035)	535,794	587	0.11%
REFUSE AND RECYCLING	634,690	290,607	729,649	724,658	4,991	765,812	36,163	4.96%
IMPACT FEES	410,000	410,000	410,000	410,000	-	527,000	117,000	28.54%
FORESTRY	34,921	24,380	34,000	42,500	(8,500)	40,000	6,000	17.65%
VERONA CEMETERY	20,884	4,050	13,200	11,950	1,250	13,950	750	5.68%
CABLE TELEVISION (BTRB)	98,731	41,633	94,775	94,775	-	96,988	2,213	2.34%
ROOM TAX	382,737	91,865	380,000	380,000	-	380,000	-	0.00%
SPECIAL ACCOUNTS	554,294	163,574	400,000	475,000	(75,000)	500,000	100,000	25.00%
EMS	431,499	234,910	517,278	469,821	47,457	614,968	97,690	18.89%
FIRE DEPARTMENT	1,465,893	688,244	1,690,736	1,684,736	6,000	1,615,885	(74,851)	-4.43%
INTERNAL SERVICE FUND	1,494,718	237,405	1,550,000	257,985	1,292,015	274,960	(1,275,050)	-82.26%
CAPITAL PROJECTS								
CAPITAL IMPROVEMENT PROGRAM	\$ 10,169,260	\$ 5,015,044	\$ 5,064,171	\$ 8,925,333	\$ (3,861,162)	\$ 2,705,984	\$ (2,358,187)	-46.57%
CAPITAL REVOLVING FUND	232,345	154,070	346,868	346,868	-	343,078	(3,790)	-1.09%
VEDC	-	-	-	-	-	-	-	N/A
TIF 4	662,261	473,237	636,425	611,064	25,361	609,559	(26,866)	-4.22%
TIF 6	1,430,825	1,254,599	3,925,605	2,974,167	951,438	3,188,912	(736,693)	-18.77%
TIF 8	3,119	150	1,000	1,132	(132)	1,150	150	15.0%
TIF 9	4,808	150	1,458,810	9,181	1,449,629	1,150	(1,457,660)	-99.9%
TIF 10	-	-	-	-	25,000	2,500	2,500	N/A
DEBT SERVICE FUND	\$ 5,124,660	\$ 4,425,141	\$ 5,114,077	\$ 5,198,901	\$ (84,824)	\$ 5,113,962	\$ (115)	0.00%

**CITY OF VERONA
Fee Schedule**

A/C Number	Fee Category	2019	2020
	<u>ADMIN AND PUBLIC RECORDS</u>		
	Insufficient Funds Returned Check Fee	Bank Charge	Bank Charge
	Room Tax	7.00%	7.00%
100-46901	Tax/Special Assessment Searches	\$35.00	\$35.00
100-46901	Tax/Special Assessment Searches (expedited)	\$60.00	\$60.00
	Photo Copies-Documents	\$0.25	\$0.25
	Copies On Digital Storage Devices(CD,DVD)	\$3.00	\$3.00
	<u>PUBLIC SAFETY</u>		
	Civil Process-Service of Process Fee	\$30.00	\$30.00
	Civil Process-Travel Fee	IRS Rate	IRS Rate
	<u>PUBLIC WORKS</u>		
	Driveway Permit Fee	\$5.00	\$5.00
	<u>LICENSING AND REGULATION</u>		
100-44110	Class A Liquor Retailer's License	\$500	\$500
100-44110	Class A - Fermented Malt Beverage	\$300	\$300
100-44111	Class B Liquor Retailer's License	\$500	\$500
100-44111	Class B - Fermented Malt Beverage	\$100	\$100
100-44111	Reserve Class B	\$10,000	\$10,000
100-44111	Temporary Class B Fermented Malt Beverage	\$10	\$10
100-44111	Temporary Class B Wine License	\$10	\$10
100-44111	Class C Wine License	\$100	\$100
100-44111	Provisional Retail License	\$15	\$15
100-44112	Operator's License-Provisional	\$10	\$10
100-44112	Operator's License-Annual	\$30	\$33
100-44112	Operator's License-2 year	\$50	\$53
100-44113	Cigarette License	\$100	\$100
100-44114	Amusement Device Licenses	\$100	\$100
204-44120	Cable TV Franchise License	5.00%	5.00%
100-44115	Transient Merchant-Direct Sellers Registration Fee	\$25	\$25
100-44115	Transient Merchant-Solicitors	\$25	\$25
	Permit Fee for Street Use	\$25	\$25
	Permit Required for Nonmetallic Mining	\$50	\$50
	Blasting and/or Rock Crushing	\$100	\$100
100-44910	Special Event Permit	\$143	\$143
100-44910	Special Event Permit- Non-profit	\$43	\$43
	Fees- Pawnbroker, Secondhand Article and Jewelry	\$210	\$210
	Fees- Pawnbroker, Secondhand Article and Jewelry	\$27.50	\$27.50
	Fees- Pawnbroker, Secondhand Article and Jewelry	\$30	\$30
	Fees- Pawnbroker, Secondhand Article and Jewelry	\$165	\$165
	Chicken License	\$20	\$20
	Late Fee	\$5	\$5
100-44210	Dog License	\$20	\$25
100-44210	Neutered or Spayed	\$15	\$20
100-44211	Late Fee	\$5	\$5
	<u>MOTOR VEHICLES AND TRAFFIC</u>		
100-44220	Bike Licenses	\$5	\$5
	Snowmobile Renter's License	\$15	\$15
	Newstand Permit Fee	\$25	\$25

A/C Number	PLANNING & DEVELOPMENT FEES	2019	2020
	<u>Land Division</u>		
100-44410	Certified Survey Maps	\$150 + \$100/lot	\$150 + \$100/lot
100-44410	Preliminary Plat	\$300+\$50/lot	\$300+\$50/lot
100-44410	Final Plat	\$300+\$25/lot	\$300+\$25/lot
	<u>Planned Development District</u>		
100-44416	Concept Plan	\$300	\$300
100-44416	General Development Plan	\$300	\$300
100-44416	Precise Implementation Plan	\$300	\$300
	<u>Zoning</u>		
100-44413	Conditional Use Permit	\$300	\$300
100-44415	Site Plan Review	\$300	\$300
100-44412	Zoning Map & Regulation Amendments	\$300	\$300
100-44411	Variances/Appeals	\$300	\$300
	<u>Miscellaneous</u>		
100-44417	Annexation Fee	\$300 + Taxes	\$300 + Taxes

A/C Number	RECREATION	2019	2020
100-46751	Little League Fees	\$45-\$65	\$45-\$65
100-46752	Adult Softball Fees	\$100	\$100
100-46753	Volleyball Fees	\$360	\$380
100-46754	Soccer Fees	\$35 - \$55	\$37 - \$55
100-46755	Men's Basketball	\$575	\$595
100-46756	Youth Basketball	\$30 - \$82	\$30 - \$82
100-46757	Tennis	\$54 - \$69	\$54 - \$69
100-46758	Rhapsody Classes	\$30 - \$200	N/A
100-46759	Instructional Softball Fees	\$90 - \$105	\$90 - \$105
100-46760	Swimming Fees	\$2 - \$5	\$2 - \$5
100-46761	Other Recreation	N/A	N/A
100-46762	Park Reservations	\$40 - \$60	\$50 - \$100
100-46763	Hometown USA Concession Stand	Various	Various
100-46764	Golf Fees	\$60 - \$70	N/A
100-46765	Playground Program	\$122-\$142	\$135-\$155
100-46766	Baseball Field Reservation Fee	\$20 - \$100	\$20 - \$150
100-46767	Amusement Ticket Fee		Various
100-46768	Flag Football	\$65-\$85	\$65-\$95
100-46769	Instructional Baseball	\$45-\$60	\$45 - \$60
100-46770	Dance Lessons	\$114 - \$134	\$114 - \$140
100-46771	Canoeing/kayaking	\$130 - \$150	\$130 - \$150
100-46773	Adult Yoga	\$50 - \$150	\$50 - \$150
100-46772	Babysitting Clinic	\$93 - \$108	\$93 - \$108
100-46774	Youth Camp Soccer	\$90 - \$159	\$90 - \$159
100-46776	Instructional Soccer	\$45 - \$60	\$45 - \$60
100-46777	Instr LaCrosse	\$45 - \$60	\$45 - \$60
100-46778	Instr Volleyball	\$45 - \$60	\$45 - \$60
100-46780	Youth Volleyball	\$60 - \$75	\$60 - \$75
	Field Usage Fees		
	Resident Teams *		
	Community Park, Veteran's Park and Stampfl		
	Monday-Friday	\$45	\$45
	Weekend	\$60	\$60
	Night Games	add \$20	add \$20
	No-prep Games	add \$20	add \$20
	Non-Resident Teams		
	Community Park, Veteran's Park and Stampfl		
	Monday-Friday	\$100	\$100
	Weekend	\$125	\$125
	Night Games	add \$20	add \$20
	No-prep Games	add \$25	add \$25
	Tournament Teams		
	Community Park, Veteran's Park and Stampfl		
	Practice Usage	\$25	\$25
	Game Usage	\$125	\$125
	* A resident team shall have over 50% of its roster made up of City of Verona residents		
	Prices include up to 5 bags of Diamond Dry if field is wet. Additional bags will be available at a cost of \$10 per bag		

A/C Number	CEMETERY	2019	2020
206-46540	Burial Lots	\$800	\$800
206-46540	Transfer of Title	\$25	\$25
206-46540	Replacement Deeds	\$25	\$25
206-46540	Staking for Burials	\$75	\$75
206-46540	Staking for Monuments	\$60	\$60

A/C Number	BUILDING INSPECTION	2019	2020
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New Construction and Addition Permits

Building Fees

Building Permit Fees shall be the sum of:

All Groups Base Fee		\$50	\$50
Group 1: Fee per Square foot of all areas	\$0.08/sq.ft		\$0.08/sq.ft
Group 2: Fee per Square foot of all areas	\$0.10/sq.ft		\$0.10/sq.ft
Group 3: Fee per Square foot of all areas	\$0.08/sq.ft		\$0.08/sq.ft

Electrical Fees

Electrical Permit Fees shall be the sum of:

All Groups Base Fee		\$50	\$50
Group 1: Fee per Square foot of all areas	\$0.05/sq.ft		\$0.05/sq.ft
Group 2: Fee per Square foot of all areas	\$0.06/sq.ft		\$0.06/sq.ft
Group 3: Fee per Square foot of all areas	\$0.02/sq.ft		\$0.02/sq.ft

Plumbing Fees

Plumbing Permit Fees shall be the sum of:

All Groups Base Fee		\$50	\$50
Group 1: Fee per Square foot of all areas	\$0.05/sq.ft		\$0.05/sq.ft
Group 2: Fee per Square foot of all areas	\$0.06/sq.ft		\$0.06/sq.ft
Group 3: Fee per Square foot of all areas	\$0.02/sq.ft		\$0.02/sq.ft

HVAC Fees

HVAC Permit Fees shall be the sum of:

All Groups Base Fee		\$50	\$50
Group 1: Fee per Square foot of all areas	\$0.05/sq.ft		\$0.05/sq.ft
Group 2: Fee per Square foot of all areas	\$0.06/sq.ft		\$0.06/sq.ft
Group 3: Fee per Square foot of all areas	\$0.02/sq.ft		\$0.02/sq.ft

Erosion Control Fees

Group 1: \$100 per unit for 1-4 units		\$100	\$100
Group 1: \$50 per units 5+		\$50	\$50
Group 2 and 3: \$50 per 1,000 Square feet of all areas	\$50/1,000 sq.ft		\$50/1,000 sq.ft

Early Start Permit

Group 1		\$150	\$150
Group 2 and 3		\$250	\$250

Driveway Opening

Group 1		\$50	\$50
Group 2 and 3		\$100	\$100

Wisconsin State Seal

1 and 2 family only		\$35	\$35
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Street Tree Fee

Per Lot (New construction only)		\$325	\$325
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Park Development Fee

Per Bedroom (new construction Group 1 only)		\$300	\$300
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Library Impact Fee

Single Family Per Unit (New construction only)		\$540	\$540
Multi Family Per Unit (New construction only)		\$371	\$371

Police Impact Fee

Single Family Per Unit (New construction only)		\$413	\$413
Multi Family Per Unit (New construction only)		\$368	\$368

Non-Residential	\$1.4094/\$1,000 of total project cost of fracation thereof	\$1.4094/\$1,000 of total project cost of fracation thereof
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A/C Number	BUILDING INSPECTION	2019	2020
	<u>Fire Impact Fee</u>		
	Single Family Per Unit	\$310	\$310
	Multi Family Per Unit (New construction only)	\$213	\$213
	Non-Residential	\$2.10 per \$1,000 total project cost or fraction thereof	\$2.10 per \$1,000 total project cost or fraction thereof
	<u>Water Impact Fee</u>		
	5/8" & 3/4"	\$324	\$324
	1"	\$810	\$810
	1-1/2"	\$1,620	\$1,620
	2"	\$2,592	\$2,592
	3"	\$4,860	\$4,860
	4"	\$8,100	\$8,100
	<u>Sewer Connection Fees</u>		
	5/8" & 3/4"	\$551	\$551
	1"	\$1,377	\$1,377
	1-1/2"	\$2,754	\$2,754
	2"	\$4,407	\$4,407
	3"	\$8,262	\$8,262
	4"	\$13,771	\$13,771
	<u>Alteration and Repair Permits</u>		
	<u>Building Fees</u>		
	Building permit fees shall be the greater of:		
	Base fee - \$50 or:		
	Group 1 \$.08 per square foot of all areas		
	Group 2 \$.10 per square foot of all areas		
	Group 3 \$.06 per square foot - first 10,000 square feet of all areas		
	<u>Electrical Fees</u>		
	Electrical permit fees shall be the greater of:		
	Base fee - \$50 or:		
	Group 1 \$.05 per square foot of all areas		
	Group 2 \$.06 per square foot of all areas		
	Group 3 \$.02 per square foot of all areas		
	<u>Plumbing Fees</u>		
	Plumbing permit fees shall be the greater of:		
	Base fee - \$50 or:		
	Group 1 \$.05 per square foot of all areas		
	Group 2 \$.06 per square foot of all areas		
	Group 3 \$.02 per square foot of all areas		
	<u>Heating/Ventilating/Air Conditioning Fees</u>		
	Heating/Ventilating/Air Conditioning fees shall be the greater of:		
	Base fee - \$50 or:		
	Group 1 \$.05 per square foot of all areas		
	Group 2 \$.06 per square foot of all areas		
	Group 3 \$.02 per square foot of all areas		
	<u>Miscellaneous Fees</u>		
	<u>Failure to Obtain an Required Certificate of Occupancy Prior to Occupancy</u>		
	Group 1	\$100	\$100
	Group 2 and 3	\$200	\$200

A/C Number	BUILDING INSPECTION	2019	2020
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Flat Rate Project Permits

Deck Permit	\$100/unit	\$100/unit	
Roof Replacement Permit (One & Two Family)		\$50	\$50
All Other Roof Replacement Permit		\$100	\$100
Siding/Soffit/Fascia Permit		\$50	\$50
Windows/Doors Permit		\$50	\$50
Water Heater Permit (per unit)		\$50	\$50
Water Treatment Device Permit (per unit)		\$50	\$50
Residential Furnace Permit		\$50	\$50
Residential A/C Permit	\$50 plus \$50 if new install	\$50 plus \$50 if new install	
Above Ground Swimming Pool Permit		\$100	\$100
Below Ground Swimming Pool Permit		\$150	\$150
Fence Permit		\$50	\$50
Residential Electrical Service Permit		\$50	\$50
Moving of Building/Structures Permit		\$150	\$150
Demolition Permit (per Building)		\$150	\$150
Sign Permit	\$50 base plus \$1.00/sq.ft	\$50 base plus \$1.00/sq.ft	
Minimim Permit Fee		\$50	\$50
Special Inspections	\$50/hr	\$50/hr	

Commercial Plan Review Fees

Area	2019			2020		
	Building	Fire Alarm	Fire Suppression	Building	Fire Alarm	Fire Suppression
Area < 2500 Square Feet	\$260	\$160	\$130	\$260	\$160	\$130
Area 2501 - 5000 Square Feet	\$330	\$220	\$160	\$330	\$220	\$160
Area 5001 - 10,000 Square Feet	\$550	\$260	\$315	\$550	\$260	\$315
Area 10,001 - 20,000 Square Feet	\$750	\$400	\$620	\$750	\$400	\$620
Area 20,001 - 30,000 Square Feet	\$1,100	\$540	\$925	\$1,100	\$540	\$925
Area 30,001 - 40,000 Square Feet	\$1,500	\$830	\$1,240	\$1,500	\$830	\$1,240
Area 40,001 - 50,000 Square Feet	\$2,000	\$1,100	\$1,555	\$2,000	\$1,100	\$1,555
Area 50,001 - 75,000 Square Feet	\$2,700	\$1,500	\$1,880	\$2,700	\$1,500	\$1,880
Area 75,001 - 100,000 Square Feet	\$3,400	\$2,100	\$2,210	\$3,400	\$2,100	\$2,210
Area 100,001 - 200,000 Square Feet	\$5,600	\$2,700	\$2,560	\$5,600	\$2,700	\$2,560
Area 200,001 - 300,000 Square Feet	\$9,900	\$6,300	\$3,030	\$9,900	\$6,300	\$3,030
Area 300,001 - 400,000 Square Feet	\$15,000	\$9,200	\$3,480	\$15,000	\$9,200	\$3,480
Area 400,001 - 500,000 Square Feet	\$18,500	\$12,000	\$3,930	\$18,500	\$12,000	\$3,930
Area > 500,000 Square Feet	\$20,000	\$13,500	\$4,310	\$20,000	\$13,500	\$4,310

COMMON COUNCIL

**CITY OF VERONA
2020 BUDGET SUMMARY
COMMON COUNCIL**

MISSION STATEMENT

The Common Council establishes City policy and enacts ordinances, resolutions and regulations governing the City to provide excellent facilities and delivery of services to maintain a high quality of life for the citizens of the City of Verona.

EXECUTIVE SUMMARY

The Common Council is composed of the Mayor and eight Alderpersons. The Mayor is elected at large for a two-year term. The Alders are elected to represent four specific districts of the City for two-year overlapping terms. The Common Council holds regular meetings on the second and fourth Monday of each month.

The Common Council is the legislative body and community's decision makers. The elected Council approves the budget and determines the tax rate. The Council focuses on the community's goals, major projects and long-term considerations including growth, land use development, capital improvement plans, capital financing and strategic planning. The Council appoints a professional Administrator to carry out administrative responsibilities and supervise City department managers.

Budgeted expenditures in 2020 increased by \$1,466 or 1.02% compared to 2019 Adopted Budget. The increase in the budget includes a COLA (Cost of Living Adjustment) and increase in membership dues. Contributions to Badger Prairie Needs Network remain consistent with the 2019 \$20,000 appropriation.

The 2020 Council budget also includes \$7,086 for League of Wisconsin Municipalities membership dues.

STATISTICAL SUMMARY OF MAJOR ACTIVITIES

	2018 Actual	2019 Projected	2020 Estimated
Council and Committee of the Whole Meetings Held	28	28	28
Resolutions Adopted	62	60	60
Ordinances Passed	26	12	18

**VERONA COMMON COUNCIL
ADOPTED 2020 BUDGET**

	ACTUAL 2018	6/30 ACTUAL 2019	ADOPTED BUDGET 2019	PROJECTED 2019	ADOPTED 2020	% INCR (DECR)
100-51100						
PERSONNEL SERVICES						
51100 SALARIES AND WAGES	\$ 43,225	\$ 23,100	\$ 46,200	\$ 46,200	\$ 47,124	
52202 SOCIAL SECURITY	3,307	1,767	3,534	3,534	3,605	
52204 WRS	121	-	-	-	-	
TOTAL PERSONNEL SERVICES	\$ 46,653	\$ 24,867	\$ 49,734	\$ 49,734	\$ 50,729	2.00%
OPERATING EXPENDITURES						
53413 OTHER CONTRACTUAL SERVICES	\$ 38,601	\$ 36,004	\$ 59,800	\$ 59,800	\$ 59,800	
53304 MEMBERSHIP & DUES	10,463	10,537	10,640	10,640	11,111	
53701 CONFERENCES AND TRAINING	526	-	550	550	550	
53330 OTHER SUPPLIES AND EXPENSE	27,059	223	23,700	23,700	23,700	
TOTAL OPERATING EXPENDITURES	\$ 76,649	\$ 46,764	\$ 94,690	\$ 94,690	\$ 95,161	0.50%
TOTAL CITY COUNCIL EXPENDITURES	\$ 123,302	\$ 71,631	\$ 144,424	\$ 144,424	\$ 145,890	1.02%

MUNICIPAL COURT

**CITY OF VERONA
2020 BUDGET SUMMARY
MUNICIPAL COURT**

EXECUTIVE SUMMARY

The City of Verona's municipal court processes and adjudicates tickets issued by the Verona Police Department for traffic violations (ex: speeding; stop sign violations; first offense operating while intoxicated), non-traffic municipal ordinance violations (ex: theft; drug possession; harassing or disorderly conduct) and ordinance violations relating exclusively to juveniles (ex: truancy, underage drinking, tobacco).

Annually, we hold about 30 pre-scheduled evening court sessions. The types of sessions include juvenile intake, adult and traffic intake, pre-trials, and trials. Court personnel are the Municipal Judge, an elected official who serves four year terms, and the Municipal Court Clerk, a 75%-time non-union City employee.

Verona's municipal court functions well and is highly regarded within the City and externally. The Judge routinely presents judicial education programs to other judges and has also done so for municipal court clerks. The clerk is well-trained, very experienced and fully engaged. The court, while vigilantly maintaining its independence, enjoys cooperative relationships with city administration, school administration, the police department and community groups.

City budget forms show "professional services" in the court budget. This refers to the expenses of prosecution. However, the court does not contract for the funding of the municipal prosecutor, nor may the court control or direct the amount of time expended or costs incurred by the municipal prosecutor's firm. The City administration contracts with Stafford Rosenbaum LLP to serve as municipal prosecutor. Various Stafford attorneys may represent the City in municipal court; the current primary municipal prosecutor is Kyle Engelke.

STATISTICAL SUMMARY OF MAJOR ACTIVITIES

The municipal court caseload has been over 2,000 cases for the past 10+ years. However, an increase can be expected due to the police department's electronic issuance of tickets, which statistically results in more tickets issued per stop, the police department's addition of positions, Verona's increasing population, and commercial growth.

- Between 2008 – 2014, court closures generally stood around 2,000 cases.
- Between 2015 - 2018, closures rose steadily, annually totaling over 2,300 cases.
- In 2019, 1,167 cases were closed in the first six months of the year. We estimate the 2019 closed case volume will be a bit over 2,300.

Changing laws and ever-more complex court and external processing requirements will continue to add to the court's workload.

GOALS FOR 2020

The court will continue to process each case fairly, efficiently, knowledgeably, and respectfully.

The most recent couple of court budgets incorporated an expectation that the police department and court would move to an integrated program called "Cash Register" offered through TiPSS (Titan Public Safety Solutions) to improve processing of receipts and payments. However, having heard nothing despite inquiry, we have not included it in the 2020 proposed budget. This year, the Police Department is said to be migrating to a new records management system with improved interfaces. The court is currently unaware of any fiscal impact to the court budget.

REVENUE INFORMATION

The court itself does not have specific monetary goals, except to operate in a fiscally responsible manner. "Revenue" refers to actual collections, and is a figure comprised of court costs plus forfeiture amounts. Receipts for costs and forfeitures in 2018 totaled \$140,567. Through the first half of 2019, revenue was roughly \$72,000. We project 2019 revenue will be around \$140,000.

We accept in-person, mailed and online payments. Collection efforts are well-handled, including that since August 2017 the municipal court utilizes a TiPPS interface with the Wisconsin Department of Revenue's State Debt Collection (SDC) Program.

FIVE YEAR PERSONNEL AND CAPITAL PLANS

The most recent five-year personnel plan for municipal court was drafted about 9-10 years ago. That document had listed the Clerk's position at 0.75 FTE through 2014 and 1.0 FTE beginning in 2015. This was thought at the time to be prudent planning for anticipated accumulated workload increases. However, for the past four years and for the coming year(s), the court anticipates maintaining the clerk's position at 0.75 FTE. This is partially attributable to efficiencies gained by increased electronic processing. The current clerk is fully engaged, and able to complete her duties working $\frac{3}{4}$ time (basically, three long days each week). Both she and I are happy with that status quo.

As far as capital planning, and as long as stuff gets fixed if/when it breaks and we receive occasional city staff service upgrades, we traditionally need little or nothing. The 2020 budget places \$500 to assist with any unexpected expenditures.

**MUNICIPAL COURT
ADOPTED 2020 BUDGET**

REVENUE 100-00000	ACTUAL 2018	6/30 ACTUAL 2019	ADOPTED BUDGET 2019	PROJECTED 2019	ADOPTED 2020	% INCR (DECR)
45100 MUNICIPAL COURT COSTS	\$ 18,975	\$ 7,945	\$ 22,000	\$ 22,000	\$ 22,000	
45101 FINES AND FORFEITURES	121,592	63,570	88,000	88,000	88,000	
TOTAL COURT REVENUE	\$ 140,567	\$ 71,515	\$ 110,000	\$ 110,000	\$ 110,000	0.00%
EXPENDITURES						
100-51200	ACTUAL 2018	6/30 ACTUAL 2019	ADOPTED BUDGET 2019	PROJECTED 2019	ADOPTED 2020	% INCR (DECR)
PERSONNEL SERVICES						
51100 SALARIES AND WAGES	\$ 46,259	\$ 23,174	\$ 45,930	\$ 45,930	\$ 46,646	
51102 LONGEVITY PAY	726	365	1,081	1,081	1,103	
52200 MEDICAL INSURANCE	5,793	2,600	5,247	5,247	5,522	
52201 DENTAL INSURANCE	772	369	810	810	810	
52202 SOCIAL SECURITY	3,281	1,679	3,596	3,596	3,598	
52203 LIFE INSURANCE	235	105	243	243	243	
52204 WI RETIREMENT	2,495	1,224	2,430	2,430	2,555	
52205 INCOME CONTINUATION	-	-	-	-	-	
TOTAL PERSONNEL SERVICES	\$ 59,561	\$ 29,516	\$ 59,337	\$ 59,337	\$ 60,477	1.92%
OPERATING EXPENDITURES						
53404 PROFESSIONAL SERVICES	\$ 32,433	\$ 18,701	\$ 35,000	\$ 35,000	\$ 35,000	
53413 OTHER CONTRACTUAL	1,250	600	950	950	950	
53301 OFFICE SUPPLIES	1,104	355	1,750	1,750	1,750	
53304 MEMBERSHIP & DUES	-	145	140	140	140	
53702 TRAVEL AND MEALS	254	-	800	800	800	
53701 CONFERENCES AND TRAINING	920	700	950	950	950	
53405 DATA PROCESSING	5,090	5,665	6,800	6,800	6,800	
TOTAL OPERATING EXPENDITURES	\$ 41,051	\$ 26,166	\$ 46,390	\$ 46,390	\$ 46,390	0.00%
CAPITAL OUTLAY						
54906 OFFICE EQUIPMENT	\$ 1,130	\$ 30	\$ 500	\$ 500	\$ 500	
TOTAL CAPITAL OUTLAY	\$ 1,130	\$ 30	\$ 500	\$ 500	\$ 500	
TOTAL MUNICIPAL COURT EXPENDITURES	\$ 101,742	\$ 55,712	\$ 106,227	\$ 106,227	\$ 107,367	1.07%

ADMINISTRATION

CITY OF VERONA 2020 BUDGET SUMMARY ADMINISTRATION

The Administration budget includes expenses associated with the operation of the Administration Department. Also reflected in the Administration budget are single line items for Elections and the contracted City Assessor.

EXECUTIVE SUMMARY

Administration includes the offices of the City Administrator, Finance Director/Treasurer, City Clerk, and Human Resources Coordinator. The department is responsible for the direction, coordination and administration of the day-to-day operations of the City. This includes responsibility for the overall fiscal activities of the City's operations including accounts payable, accounts receivable, collecting utility bill payments, payroll processing, tax collections, investment of idle funds, debt management, and budget preparation. The City Administrator directly supervises the managers of City departments and is responsible for the administration of City contracts. The Administration office is also responsible for elections and voter registration, issuance of licenses as well as meeting agendas, meeting minutes, and other official City documents.

The 2020 Administration budget reflects an overall decrease of \$46,827 or 4.86% from 2019. Personnel costs are decreasing by \$68,653 or 10.49%. Increases to the budget include cost of living, health insurance changes and increase in Election Inspection of \$14,500 with additional elections in 2020, but eliminates the Economic Development Manager position.

The 2020 operating budget reflects an overall increase of \$23,826 or 8.16% from 2019. The increase is primarily attributed to additional contracted assessor services of \$29,200 for the completion in 2020 of a full reassessment of the City. The City dropped below the 90% assessment ratio (assessed value/market value) that requires a full assessment to be completed. The City has five years to administer an assessment before the City is out of compliance. The 2020 elections budget includes funds for four elections as compared with two elections budgeted in 2019. This reflects an increase in the 2020 election budget of \$6,430 as compared with 2019.

Also included in the 2020 operating expenses are professional services such as support for the City accounting and payroll systems, code updates, weights and measures fees, engineering fees for general City issues, office supplies, repairs and maintenance of office equipment, and leases of the copier.

Office Equipment budget of \$14,720 includes 1 new computer for staff and \$12,000 for Microsoft Outlook licensing.

Elections: The Elections budget is a single line item in the Administration budget and includes the cost of providing election inspectors for each election as well as associated supply, printing, ballot, postage, publication and hardware/software maintenance costs. The 2020 budget reflects the costs for four elections.

Anticipated 2020 elections:

- Spring Primary Election, February 18, 2020
- Spring Election (Presidential Preference), April 7, 2020
- Partisan Primary, August 11, 2020
- General Election, November 3, 2020

Assessor: The City of Verona contracts for a professional part-time service to perform the duties of City Assessor. The Assessor is responsible for the determination of equitable property assessments resulting in fair distribution of the property tax. Duties include conducting appraisals of non-manufacturing real and personal taxable property, preparation of real and personal property assessment rolls, meeting with taxpayers to discuss their assessment, attending Board of Review, and keeping property records current. The total for the Assessor function in 2020 is \$154,000.

STATISTICAL SUMMARY OF MAJOR ACTIVITIES

	2018 Actual	2019 Estimated	2020 Projected
Assessor			
Real Estate Parcels	5,017	5,019	5,119
Personal Property Accounts	325	339	339
BOR Objectors	0	0	10
City Clerk			
# of Elections	4	1	4
# of Registered Voters	7,479	8,644	8,900
Liquor Licenses	31	31	33
Operator Licenses	128	175	175
Permits:	74	78	85
Solicitors/Sellers	48	56	60
Special Event	26	24	25
Finance			
AP Checks Issued	3,757	3,700	3,700
Purchasing Card Trans.	367	370	370
Purchasing Card Rebate	\$29,727	\$22,000	\$22,000
Payroll Checks / DD	5,190	5,500	5,600
Cash Receipts	2,065	4,000	4,000
Utility Payments	18,529	19,200	19,500
Property Tax Pmts	5,240	5,300	5,400
Dog Licenses	874	950	970
City Bond Rating	Aa2	Aa2	Aa2

GOALS AND OBJECTIVES FOR 2020

- Continue to support existing TIF Districts.
- Develop strategies to promote development and activities within the City.
- Continue to develop communication and marketing strategies with business community and residents.
- Review and update the City's multi-year staffing and capital improvement plans to maintain the City's strong financial condition through sound financial practices.
- Complete the Full Assessment for the City.
- Successfully complete the four 2020 elections.

**ADMINISTRATION
ADOPTED 2020 BUDGET**

		ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	ADOPTED	%
100-51400		2018	2019	2019	2019	2020	INCR (DECR)
PERSONNEL SERVICES							
51100	FULL TIME WAGES	\$ 371,187	\$ 259,908	\$ 465,198	\$ 465,198	\$ 416,566	
51102	LONGEVITY PAY	-	-	-	-	1,095	
51101	OVERTIME WAGES	5,428	45	2,100	2,100	4,318	
52200	HEALTH INSURANCE	84,282	45,163	106,788	106,788	94,299	
52201	DENTAL INSURANCE	7,242	3,887	11,316	11,316	9,384	
52202	SOCIAL SECURITY	25,896	19,288	35,749	35,749	30,216	
52203	LIFE INSURANCE	1,075	209	1,484	1,484	1,165	
52204	WI RETIREMENT	22,751	14,519	29,789	29,789	26,662	
52207	FLEX SPENDING ADMIN	1,853	734	2,015	2,015	2,080	
	TOTAL PERSONNEL SERVICES	\$ 519,714	\$ 343,753	\$ 654,439	\$ 654,439	\$ 585,786	-10.49%
OPERATING EXPENDITURES							
53413	OTHER CONTRACTED SERVICES	\$ 38,899	\$ 19,184	\$ 27,395	\$ 27,395	\$ 19,608	
53401	AUDITOR	22,156	31,175	31,000	31,175	31,000	
53403	ENGINEER	-	-	800	800	800	
53407	ASSESSOR	63,799	49,195	124,800	160,000	154,000	
53305	PRINTING AND PUBLISHING	7,444	2,788	4,500	4,500	5,500	
53603	COMMUNICATIONS	18,238	8,813	19,600	19,600	19,960	
53509	REPAIR/MAINTENANCE SERVICES	16,371	8,684	25,006	25,006	21,200	
53307	RECRUITMENT	3,699	3,976	3,000	3,000	3,000	
53301	OFFICE SUPPLIES	8,257	2,096	5,000	5,000	5,000	
53304	MEMBERSHIP AND DUES	1,287	1,900	2,430	2,430	2,259	
53702	TRAVEL AND MEALS	2,553	1,921	7,239	7,239	5,489	
53701	CONFERENCES AND TRAINING	3,528	450	6,755	6,755	6,055	
53330	OTHER SUPPLIES AND EXPENSE	568	1,898	6,225	6,225	6,725	
53350	ELECTIONS	12,039	3,344	11,320	11,320	17,750	
53405	DATA PROCESSING	1,014	700	650	1,000	1,200	
53503	RENTS AND LEASES	16,308	6,820	11,400	11,400	11,400	
53802	UNCOLLECTED TAXES	(4,559)	8,480	5,000	8,480	5,000	
	TOTAL OPERATING EXPENDITURES	\$ 211,601	\$ 151,424	\$ 292,120	\$ 331,325	\$ 315,946	8.16%
CAPITAL OUTLAY - GENERAL FUND							
54906	OFFICE EQUIPMENT	\$ 29,053	\$ 6,039	\$ 16,720	\$ 16,720	\$ 14,720	
54903	OPERATING EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	
	TOTAL G. F. CAPITAL	\$ 29,053	\$ 6,039	\$ 16,720	\$ 16,720	\$ 14,720	-11.96%
TOTAL ADMINISTRATION EXPENDITURES		\$ 760,368	\$ 501,216	\$ 963,279	\$ 1,002,484	\$ 916,452	-4.86%

**BUILDINGS AND
GROUNDS**

**CITY OF VERONA
2020 BUDGET SUMMARY
BUILDINGS AND GROUNDS**

The Building and Grounds budget includes funds for utilities and the repair and maintenance of the City Hall/Police Facility building and grounds.

EXECUTIVE SUMMARY

The 2020 budget for Building and Grounds reflects a decrease of \$8,300 or 8.45% from 2019. Some of the major elements of the 2020 budget include the following:

Personnel Services: In order to maintain the City buildings, a Building Facilities position is necessary. This position has been over the past years included in the Public Works Budget. This position manages facilities and creates a schedule of repair and improvements for each City owned buildings. The position is also responsible for managing the contracts for building operations, including HVAC, Elevator, plumbing, etc.

Operating Expenses: The primary decrease is in repairs and maintenance which included \$10,000 for maintenance for items such as the city hall parking lot that was budgeted in 2019. A major operating expense is the custodial contract for the city service center budgeted at \$24,000.

GOALS AND OBJECTIVES FOR 2020

- City Facility Maintenance Position: Establish repair and replacement schedules for each building and implement repairs based on those schedules. Make sure facility mechanical operations are maintained based on existing or new contracts.

**BUILDING AND GROUNDS
ADOPTED 2020 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	ADOPTED	%
100-51600	2018	2019	2019	2019	2020	INCR (DECR)
OPERATING EXPENDITURES						
53601 UTILITIES	\$ 31,934	\$ 14,216	\$ 34,000	\$ 34,000	\$ 34,000	
53509 REPAIR & MAINTENANCE	16,561	3,351	30,220	30,220	21,920	
53413 CONTRACTUAL SERVICES	23,535	11,637	24,000	24,000	24,000	
53330 OPERATING SUPPLIES	14,295	4,976	10,000	10,000	10,000	
TOTAL OPERATING EXPENDITURES	\$ 86,325	\$ 34,180	\$ 98,220	\$ 98,220	\$ 89,920	-8.45%
TOTAL BUILDING & GROUNDS EXPENDITURES	\$ 86,325	\$ 34,180	\$ 98,220	\$ 98,220	\$ 89,920	-8.45%

**POLICE
DEPARTMENT**

**CITY OF VERONA
2020 BUDGET SUMMARY
POLICE DEPARTMENT**

MISSION STATEMENT

The mission of the Verona Police Department is to enhance a high quality of life, striving to meet the expectations of our citizens by providing fair, consistent and professional police services to our community – Hometown U.S.A.

EXECUTIVE SUMMARY

The Verona Police Department has five operational programs budgeted in the General Fund. Each program’s mission, goals, significant changes, and 2019 achievement statements follow this document. The programs are:

Administrative Services;
Field Operations Services;
Criminal Investigations Services;
Business Office Services; and
Support Services.

The five programs are based on our current level of services; and the department’s vision, mission, and values.

VISION

Excellence in policing – a journey in partnership with the community.

VALUES

TEAMWORK: People working together to achieve common goals and creating partnerships to enhance our effectiveness.

ACCOUNTABILITY: Being responsible to the people we serve, our governing body and to each other.

EQUALITY: Striving to preserve the Constitutional Rights of all people, regardless of their diversity.

INTEGRITY: Embracing the Law Enforcement Code of Ethics, which is the basis for trust, accountability and respect.

PROFESSIONALISM: Consistently treating others with dignity and compassion, while demonstrating the highest level of leadership, work ethic, appearance and demeanor.

EXCELLENCE: Commitment to meeting or exceeding state and nationally recognized law enforcement standards in every duty we undertake.

2019 to 2020 COMPARISON

The following represents the significant highlights between the 2019 and proposed 2020 Verona Police Department Operating and Capital Budgets.

Operating:

Cost-of-Living Adjustments (COLA) for represented and non-represented staff are the 2020 operating budget highlights. The proposed budget includes a 2.00% projected increase for all staff; sworn represent, sworn non-represented and non-sworn non-represented.

The shortage of school crossing guard recruits continues to be a challenge for the police department to manage and has reached a point of significant concern. Over the course of the past several years the department has increased its efforts to recruit more crossing guards; however, the number of recruits has continued to diminish.

In the 2018/2019 school year there were 4,690 hours required to be worked by crossing guards and 385 hours were unfilled. Therefore, the department had to assign police officers to staff these 385 hours. This required removing 1 of 2 on-duty police officers to serve as a crossing guard or ordering an off-duty officer to staff a crossing guard location and paying the officer an over-time rate of 1.5 times their hourly wages. Unfortunately, the shortage of crossing guards for the 2019/2020 school year has not only continued, it has grown.

The 2020 budget proposes the utilization of All City Management Services (ACMS) as follows: 53413 Other Contractual Services: +251 %/(2020 is \$179,914 - 2019 was \$51,247 = +\$128,667). Two factors contributed to this increase; a requested program change recommending contractual services to manage our school crossing guard function (\$125,000) and the department's employee wellness program that was not included in the Administration budget (\$2,500). This increase, (2020 proposed \$127,500 – 2019 adopted under 120 Part Time Wages \$75,362 = \$52,138) is 1.38% and the total proposed is 4.86%.

Capital:

The purchase of one half of a records management system, two replacement squads, five replacement mobile data computer docking stations, two replacement computers, one replacement in-car video camera, two replacement radars, four replacement facility cameras and two replacement servers, twenty eight body worn cameras and one replacement treadmill.

In FY2020 \$30,708 is being requested to fund the second half of Verona's share of the Multijurisdictional Public Safety Informations System (MPSIS) Record Management System

(RMS) replacement. MPSIS is comprised of the following municipalities: Fitchburg, Middleton, Monona, Sun Prairie and Verona. The second half will be purchased in FY2020.

The two squads will be purchased at an estimated cost of \$50,775 each. A limited amount of equipment, including installation, for the two replacement squads will be purchased at an estimated cost of \$3,900 each. Most equipment that is necessary to outfit the replacement squad will be transferred from a current squad.

Funding is being sought to purchase and install five replacement Mobile Data Computers (MDCs) at \$4,300 each and three docking stations at a cost of \$1,950 each. These docking stations will replace the three oldest stations.

The 2020 Capital budget also includes a request to purchase two replacement computers and including installation and set-up at a cost of \$3,050 each.

One replacement in-car video camera for \$7,100, including installation, is being requested. This unit will replace the oldest existing in-car video recorder.

Two replacement radars at \$2,200, including installation, are included in the 2020 budget.

Four replacement facility cameras are requested at a cost of \$3,500 each and two replacement servers at a cost of \$7,500 each including installation.

The 2020 Capital budget includes a request to purchase twenty eight body worn cameras for a total of \$52,000 as well as a video storage server for \$30,000 and installation and integration for \$13,000.

One replacement commercial grade treadmill at \$4,100 is the final request contained in the 2020 Capital budget.

DEPARTMENT
PROGRAM BUDGET
ACCOUNT ORGANIZATION

Police Department
Administrative Services
01-52100-000-601

MISSION

Administration Services provides for management and supervision of the officers and staff resources, as well as planning, organizing, controlling, budgeting, scheduling and other administrative functions in the delivery of law enforcement services on a day-by-day basis.

2020 GOALS

1. To continue the department's strategic planning and annual reporting;
2. To provide in-service training to maintain basic skills, and specialized education in police management, supervision and administration;
3. To maintain and manage all departmental operations and all administrative matters relating to the department's Community Oriented Policing Services initiative;
4. To maintain an on-going liaison with the Mayor, Common Council, Police and Fire Commission, Committees and other City departments as necessary;
5. To provide frequent and on-going press releases of department activities to the Verona Press and press releases of specific department activities in the Madison media market as appropriate;
6. To staff the Emergency Preparedness Commission's 2020 program initiatives;
7. To train the police officers hired in 2019 and 2020 and certify them for solo patrol assignments;
8. To reach and maintain full staffing of the police department; and
9. Develop and implement a citizen's law enforcement academy.

SIGNIFICANT PROGRAM CHANGES FROM 2019

The Verona Police Department is not requesting any program changes for Administrative Services in 2020.

2019 ACHIEVEMENTS

Currently, the police department has one vacancy, one new position that was approved through the 2019 budget and two officers in field training.

The department was unable to maintain staffing in the front office due to difficulties recruiting a full-time evening shift records clerk following the retirement of Records Clerk Mary Pagliaro on June 1, 2018 as well as the resignation of Records Clerk Laura Meade on August 31, 2018. Pagliaro's position was filled by the addition of two part-time clerks. Jean Garcia was hired on April 15, 2019 and Krista Rehm was hired on August 19, 2019. Both Garcia and Rehm, in addition to part-time Clerk Petra Clipperton, will provide staffing coverage for the evening hours. The evening hours were also modified from historic 3:00 – 11:00 p.m. shift to 4:00 – 8:00 p.m.

The department was unable to maintain authorized field operations services staffing levels due to the resignations of Officer Matt Morris on December 31, 2017 and Officer Jordan Lueck on May 25, 2018. Officers Anthony Finger and Samantha Pickering were hired on April 8, 2019 to fill these vacancies. Both Finger and Pickering enrolled in the police basic recruit academy on May 20, 2019 and graduated on September 24, 2019. Finger and Pickering began the Field Training Program at the Verona Police Department immediately following their graduation from the academy and will remain in Field Training for approximately four-six months.

The department was unable to develop and implement a citizen's law enforcement academy due to staffing levels.

In 2019 the Verona Police Department continued to provide in-service training to police officers through a training consortium that was formed in 2013. The consortium includes partnerships with the McFarland, Oregon, Stoughton and Monona Police Departments. Each department is represented on a Steering Committee which is tasked with developing the year's training curriculum. The curriculum is a representation of the annual training that is required by the state as well as current challenges facing law enforcement. All five agencies contributed state certified instructors from their respective departments to conduct the training of approximately 95-100 sworn officers. Each officer received a minimum of 40 hours of in-service training. The McFarland PD coordinated active shooter training exercises at a local school and several sworn staff from each of the represented agencies received this training. The training consortium plans to continue active shooter training every summer and allow each respective community to host.

DEPARTMENT
PROGRAM BUDGET
ACCOUNT ORGANIZATION

Police Department
Field Operations Services
01-52100-000-602

MISSION

Field Operations Services provides for a uniformed patrol officer response to all calls for service. This program serves as the major component in the delivery of emergency and non-emergency services to the community.

2020 GOALS

1. To provide police services on an on-going, 24 hours per day basis; with minimum staffing requirements of two officers on duty at all times;
2. To provide staff resources to handle a projected calls for service volume in excess of 13,000 in 2020;
3. To provide each officer with 40 hours of in-service training; and 40 hours of education for individual officer growth and development;
4. To provide staff resources to continue the department's Community Oriented Policing Services (COPS) initiatives, including an active crime prevention presence and uniformed bicycle patrol;
5. To maintain a current staff of Field Training officers;
6. To develop and maintain a pool of certified instructors in the area of "Unified Tactics" to provide the State of Wisconsin minimum instruction to all sworn officers of the department;
7. To complete the field training of three patrol officers hired in 2019 and certify them for solo patrol; and
8. To provide the K9 team with a minimum of sixteen hours of K9 training, per month.

SIGNIFICANT PROGRAM CHANGES FROM 2019

The Verona Police Department in not requesting any program changes for Field Operations Services in 2020.

2019 ACHIEVEMENTS

1. The department strived to meet the minimum staffing goals; however overtime was frequently required due to four vacancies in patrol, at times.
2. Uniformed patrol officers were provided for the following special events during 2019: Verona Area Chamber of Commerce Spring Eggstravaganza, Word on the Street, Hometown Days festival and parade, Hop Haus Annual Party, Wisconsin Triterium Triathlon, Hometown Brewdown, Hop Haus MS fundraiser, Ironman Triathlon, Fisher King 5K Run/Walk, Boys and Girls Club Bike Ride, The Loop Pursuit run, Madison 56ers soccer tournament, Verona Area Chamber of Commerce Fall Festival, Hop Haus Beer Run 5K run and party, Homecoming parade, Sugar Creek PTO Fun Run, Epic User Group meeting, High Visibility OWI deployments, Speed and Seatbelt grant deployments, American Family Insurance PGA Tour event, and numerous Verona Area School District sporting events and dances.
3. On August 6, 2019, our Crime Prevention Program hosted the 26th annual National Night Out Against Crime event. This initiative was a success, once again, with a record estimated attendance in excess of 2,500 people. The event was made possible through donations to our crime prevention fund by numerous businesses and citizens throughout our community.
4. The patrol staff will be responsible for handling an estimated 11,432 calls for service in 2019, which is a 4.3% decrease from 11,949 in 2018. This decrease is attributed to staffing shortages of three officers; two recently graduated from the academy and are in field training and one position is still vacant pending an ongoing recruitment. These staffing shortages prevented an increase in the number of officer initiated calls for service. A majority of the calls for service remained fairly consistent compared to 2018. Examples include; traffic crashes, most felonies and various property crimes.
5. Through July 2019, the VPD conducted bicycle patrol deployments on seven different days, which was a slight decrease, as compared to the number of days bicycle patrol deployments occurred during the same time period in 2018. The VPD has a total of five staff trained and certified for bike patrols, including one sergeant, the K9 handler, and three patrol officers.
6. Patrol officers investigated 153 traffic crashes, conducted 1506 traffic stops, affected 73 arrests, issued 1,094 citations, issued 724 parking citations, and conducted 3 liquor license compliance inspections, through June 2019.

DEPARTMENT
PROGRAM BUDGET
ACCOUNT ORGANIZATION

Police Department
Criminal Investigation Services
01-52100-000-603

MISSION

Criminal Investigation Services provide for an on-going and timely response to investigations for prosecution in both municipal and circuit court. This program provides staff resources for investigations and provides a prosecutorial liaison with the Dane County District Attorney Office as well as with several county-wide public and private investigative and human services agencies. The investigative function is staffed with two detective assignments and utilizes the expertise of patrol staff as needed. This program will assist patrol staff when necessary.

2020 GOALS

1. To supervise and monitor felony and high profile criminal investigations on a priority basis, and assist with those investigations as necessary;
2. To assign, conduct, monitor and supervise all criminal investigations on a priority basis, and provide a case disposition within 30-60 days after having been reported;
3. To plan, implement, monitor and supervise the department's investigative services and court services;
4. To coordinate drug investigations in cooperation with the Dane County Narcotic and Gang Task Force;
5. To serve as the department's direct liaison with other criminal investigation agencies and organizations;
6. To serve as the department's court specialist with the Dane County District Attorney Office and Dane County Circuit Court; while sharing responsibilities with the Multijurisdictional Public Safety Information System (MPSIS) court officer group.
7. To develop crime alerts to increase public awareness to aid in crime prevention;
8. To continue to provide the business community with crime alerts and preventative financial crime information;
9. To temporarily assign a patrol officer or detective to the Dane County Narcotic and Gang Task Force to investigate active drug cases in Verona and for cross training and staff development;

10. To temporarily assign a patrol officer or detective to the United States Marshal's Service Fugitive Task Force for cross training, staff development or as needed; and
11. To support specialized training which can be called upon by the Department as needed.

SIGNIFICANT PROGRAM CHANGES FROM 2018

The Verona Police Department is not requesting any program changes for Criminal Investigation Services in 2020.

2019 ACHIEVEMENTS

This program was able to accomplish, in part, nine of ten 2019 goals. Goal number two continues to be a work in progress with the goal of additional improvement. The attainment of this goal depends upon several other factors, some of which are beyond the department's control. These factors include the resources we have available at the time; and the type, size, and scope of the investigation. Other factors include relying on outside resources, private & public, for documents and lab results, which aren't always timely. The Department was unable to assign an officer to the Dane County Drug Task Force due to staffing shortages, workload and Det. Clay adjusting to his first year in the role of a detective. The Department was able to assign Det. Koper to be part of the United States Marshal's Service Fugitive Task Force for a couple of weeks where he actively sought felony level fugitives in the Dane County area, including within the City of Verona. The department Goal number 8 was partially satisfied as numerous crime alerts were disseminated via social media and the Wisconsin Crime Alert Network (WCAN), which business owners can subscribe to. We also made personal contacts at local businesses to alert them of crime trends which could affect their businesses; such as retail thefts, robbery and burglary trends, or fraud. All sworn staff members have become certified in sending Wisconsin Crime Alert Network (WCAN) messages which has increase the timeliness of relevant crime alerts. Using the WCAN network has been beneficial as the City of Verona has been able to identify several suspects, and make arrests, based on information received as a result of our posts.

Detective John Clay was assigned as the Department's second detective in 2018. During his transition he attended a variety of different training courses and in 2019 has a full caseload. He was recently accepted into a prestigious two week death investigation school sponsored by the Wisconsin Department of Justice, Division of Criminal Investigation, which starts in September of 2019. Det. Clay primarily works second shift, but adjusts his shift accordingly for investigations and to cover other required responsibilities.

Detective Koper remained on the day shift and continued to be our primary court liaison officer. Detective Clay was mostly assigned to the evening shift but was assigned to work a power shift in Detective Koper's absence. Each detective has their own respective caseload but frequently assist each other with follow-up, corroboration, and suspect apprehension. Officer Lovell, formally assigned as a detective for three years, frequently assisted with follow-up, providing

consultation to patrol staff working investigations, and conducting pre-employment background investigations.

The City of Verona continued to experience theft from auto and theft of auto cases in 2019. There are several groups of juveniles from other communities who regularly look for cars and valuable property to steal. These groups have escalated their behavior by occasionally entering homes in search of keys and other valuables. Several juveniles have been arrested, frequently after fleeing from law enforcement, which has not deterred them from continuing to steal after their release. The Department has been active on social media notifying the community of this crime trend and reminding residents to remove valuables from their vehicles and to lock their doors. These crimes of opportunity will likely continue to occur in our community and the Department will continue to notify the public of crime trends and will develop crime suppression strategies.

In the fall of 2018 the Verona Police Department investigated a death of a female which resulted in several investigators from outside agencies assisting with interviews and ongoing consultation with the Dane County Medical Examiner's Office. The investigation exhausted resources and after months of interviews and evidence review, the manner of death was ruled as a suicide.

Also in the fall of 2018, the Verona Police Department learned of a potential Human Trafficking victim residing in the City. The Wisconsin Department of Justice Human Trafficking Bureau was notified and agreed to conduct an interview with the victim, and offer resources. For the next few months the Verona Police Department had regular contact with the victim and initiated several arrests of males at her apartment. The victim ultimately vacated her apartment and left the state. A jury trial was scheduled in July of 2019; however the case was dismissed by the judge after the victim failed to show.

In January of 2019, the Verona Police Department responded to a report of a shooting victim in the parking lot of a local business. Patrol officers who arrived on scene rendered first aid to the victim, applying a tourniquet, and are credited for saving his life. Det. Clay responded to the hospital to conduct interviews and collect any potential evidence. It was determined the shooting was accidental and self-inflicted.

In March of 2019, a juvenile male was struck by a car while crossing N. Main St at Llanos St. Det. Clay assisted with the investigation, gathering evidence, and recording the scene. As a result of the incident several residents asked for improvements to be made at the intersection and the City ultimately installed pedestrian warning lights in an effort to prevent similar incidents from occurring.

In April of 2019 there were several thefts from autos, theft of autos, and a burglary to a residence. One victim had two vehicles stolen from their driveway. Responding officers thought they heard a possible gunshot in the area. One of the residents had a RING doorbell system which captured an image of one of the suspects. The Janesville Police Department reported they had contact with a different stolen vehicle in their jurisdiction and several juveniles were arrested after fleeing. One of the juveniles was in possession of a handgun. The Verona Police Department

compared the RING photograph of the suspect to the juveniles arrested by the Janesville Police Department, and was able to positively identify one of the suspects as being involved in the Verona thefts. Charges were referred to the Dane County District Attorney's Office.

In May of 2019 the Verona Police Department responded to three fights at the Verona Area High School in one day. In one of the disturbances an officer was kicked and a different officer was struck in the chest. Several angry adults also showed up and created a disturbance within the High School. Officers and Detectives had to review building security video to identify who the predominant aggressors were. Several juveniles were referred to the Dane County District Attorney's Office for charges and several other juveniles were issued municipal citations for their role in the disturbances.

During the course of the last year the Verona Police Department responded to a local assisted living facilities multiple times for reported theft incidents. Detectives have been working with the facility management in an effort to prevent future thefts and in an attempt to identify the responsible employee(s). The cases are on-going.

In 2017, Officer Matthew Schultz initiated a traffic stop and ultimately arrested a passenger for carrying a concealed weapon. Officer Schultz located a loaded firearm inside of a bag where the suspect had been seated. The gun was sent to the Wisconsin State Crime Lab for testing. The gun was returned to the Verona Police Department in 2019. Det. Koper asked the Federal Alcohol, Tobacco, & Firearm (ATF) Agency to run a trace on the firearm in an effort to identify its owner. It was learned a Madison resident had originally purchased the handgun from Gander Mountain in DeForest. Officer Schultz located the owner of the firearm, who now resides in Florida. He advised the gun was stolen from his car in 2013, while it was parked in the City of Madison, and he had filed a report with the Madison Police Department. This case is a good example how investigations are delayed while waiting for outside records and reports.

In 2018, the Verona Police Department initiated a child pornography case against a parolee who had been released from prison for sexual assault of a child and possession of child pornography, a Verona Police Department case from 2009. During the recent investigation, numerous photographs had been identified as potential child pornography on the suspect's cell phone. Det. Koper also identified another victim who was assaulted by the suspect in 2009, and was now a teenager. After months of investigation, the new case was forwarded to the Dane County District Attorney's Office for prosecution. In lieu of a jury trial, the suspect had his parole revoked and he was sent back to prison for a period of 5 years.

During 2019, year to date, Det. Koper continued to assist outside agencies analyzing cell phones by use of digital forensic analysis equipment maintained through our MPSIS partnership. Detectives from our partnering agencies have now obtained the required certifications to analyze cell phones and Det. Koper is called upon less frequently to assist.

Detectives also conducted no less than 18 background records checks for a variety of City Departments, a time consuming, but necessary task.

DEPARTMENT
PROGRAM BUDGET
ACCOUNT ORGANIZATION

Police Department
Business Office Services
01-52100-000-604

MISSION

Business Office Services provides the clerical support, administrative and confidential records management; financial and revenue accountability, the screening and dispatching of calls, and other business office tasks and transactions normally associated with sound business office practices.

2020 GOALS

1. To conduct all business transactions generated by department personnel on a timely basis;
2. To provide business office services for all police department transactions in person, fax, computer, teletype, and over the telephone. Provide for a limited communications function during office hours: dispatching; city, county, state, and federal police network communications and all other relevant business office functions normally associated with a professional governmental organization;
3. To provide professional growth and development with attendance at clerical workshops;
4. To maintain our agency's computer interface with the Dane County Public Safety Communications Center area network and the Wisconsin Department of Justice, Transaction for Information and Management for Enforcement (TIME) system; furthermore, to establish a TIME Agency Coordinator Lead as a member of the Business Office, to perform and maintain these critical functions and requirements;
5. To maintain our current clerical staff to meet the increasing demands of the business office and fulfill full staffing levels. When fully staffed, the business office should have 3.5 full-time equivalent positions and one or two part-time as-needed positions. In addition, the Business Office Manager position shall continue to be modified to add additional responsibilities as Executive Administrative Assistant responsibilities are added to accountabilities for this position;
6. To maintain the business office hours on a consistent basis from 8:00 a.m. to 8:00 p.m., Monday – Friday;
7. To type all reports within 30 days of dictation;
8. To maintain a system for the management of parking citation payments and compliance;

9. To enhance our partnerships with the Cities of Sun Prairie, Fitchburg, Middleton, and Monona concerning our shared records management system (RMS) – Multi-Jurisdictional Public Safety Information Systems (MPSIS). Specifically, as a part of our partnership, the Business Office Manager, along with other members of the Department, will help to develop and implement a new RMS, Zuercher;
10. To perform weekly and monthly Uniform Crime Reporting queries and reports to ensure accurate reports for UCR-related incidents and arrests based on age, sex, race, and ethnicity; to maintain as current and submit to UCR Coordinator;
11. To develop and implement a system for collection of funds for electronically disseminated record requests; and
12. To utilize Business Office staff members for dissemination of standard records requests, such as accident reports.

SIGNIFICANT PROGRAM CHANGES FROM 2019

The Verona Police Department is not requesting any program changes for Business Office Services in 2020.

2019 ACHIEVEMENTS

The Verona Police Department and its MPSIS partners have continued the implementation of the TriTech Software System used by Dane County. This interface has permitted effective communication between the Dane County Communications Center and our Global records management system, as the Global software was recently purchased by an outside vendor and is soon to be no longer supported.

The police department business office was also able to provide support by working additional hours during special events in 2018; including Hometown Days, National Night Out, the Ironman Triathlon, and several critical incidents.

All of the 2019 goals were accomplished, with the exception of Goal #5, Goal #7, and Goal #11. The inability to accomplish Goals #7 and #11 were related to the challenges presented by the inability to meet Goal #5.

The Verona Police Department began the 2019 year with a vacant full-time Records Clerk position that had been vacant since May of 2017. This position remains vacant as of the date of this report; however, as of July, 2019, the Verona Police Department sought and was approved to recruit for this position by seeking two part-time Records Clerks as opposed to one full-time clerk. It is anticipated that the vacancy will be filled as of August 19, 2019, and training will be ongoing through the remainder of the year. As a result of this vacancy, as well as the continued training of two employees hired in 2018, the Business Office staff has not been able to type all reports within 30 days of dictation. Priority reports, including priorities “1,” “2,” and “3” have

been completed within this 30-day time period, but non-priority reports, priority “4” reports, had at one point fallen to an approximately 14-month span from the date they were dictated to the date of transcription. Upon the recruitment of two Limited Term Employee (LTE) Records Clerks in April of 2019, to the date of this report, that back-log has been reduced to a 7-month span.

The shortage of Business Office staffing has led to the inability to devote time to develop and implement a system for collection of funds for electronically disseminated records requests.

The Business Office Manager position has continued its modification to add additional responsibilities as Executive Administrative Assistant. This position will continue to grow in terms of responsibilities added throughout the remainder of 2019 and into 2020.

DEPARTMENT
PROGRAM BUDGET
ACCOUNT ORGANIZATION

Police Department
Support Services
01-52100-000-605

MISSION

Support Services provides resources for several department components, which are considered supporting services to carry out other programs, activities and functions incidental to an independent program. Those components are for school crossing guards, communications, animal control, department chaplain, special services, and vehicle and facility maintenance.

2020 GOALS

1. To provide school crossing guard services at various established locations, through contracted services provided by a private company;
2. To provide on-going communications including cellular and land-line telephone, Mobile Data Computers (MDCs), direct TDD access during business hours, our interface with the Dane County area police network and Wisconsin Department of Justice (TIME) system/mainframe access;
3. To provide utilities, office equipment, equipment and vehicle maintenance for the department's facilities and operations;
4. To provide training and professional development conferences for Public Safety Cadets, Police Chaplain, and Crime Prevention assignments;
5. To outfit the VPD's Honor Guard Unit members with traditional honor guard uniforms and equipment, and to provide regular training and professional development for the members; and
6. To provide animal control services on a limited basis.

SIGNIFICANT PROGRAM CHANGES FROM 2019

The Verona Police Department is proposing a change in the way crossing guard services are managed, by contracting with a private company to do so. Managing the city's crossing guard program is a function that has been managed under Support Services. Crossing guards are responsible for providing services for nine separate and designated school-crossing sites, two times per school day. Historically, it's been necessary to have a workforce of approximately twenty crossing guards in order to staff the posts. A number of crossing guards resigned in 2019; some during the schoolyear and some at the end of the schoolyear. It's been challenging to recruit and maintain enough qualified employees for this assignment, in order to maintain a

sufficient roster. Because of the regular shortage of employed crossing guards, it was necessary to pull officers from patrol and other assignments, or to pay officers overtime, to fill vacant assignments, on a frequent basis. Much time was spent by the lieutenant responsible for the program on recruiting, hiring, and scheduling issues. The program also required clerical staff to manage payroll, and for officers/detectives to conduct background investigations, as part of the hiring process. Contracting such services with a private company will add many benefits to the community and the VPD, including, but not limited to, reducing the number of times officers are pulled from other assignments to work crossing guard assignments, and the amount of time spent by various VPD staff recruiting and hiring new crossing guards, doing payroll for additional staff, and handling schedule issues.

2019 ACHIEVEMENTS

1. This program continues to achieve the various day-to-day operational goals as established in this and other program budgets.
2. Each year we strive to replace or upgrade older and/or deteriorating equipment concerning our school crossing guard function. This year was no exception; the department will replace several traffic cones and school crossing signs.
3. Our police chaplain continued to serve not only Verona staff, but members of the public as well. There were situations that arose throughout the year that resulted in the summoning of our chaplain to assist staff with a variety of concerns, including addressing the effects of responding to and investigating traumatic incidents, as well as the everyday stresses of the job. Our chaplain is generally in attendance at our monthly staff meetings, he conducts occasional ride-alongs with patrol officers, and he attends VPD family gatherings. The VPD also continued to receive the benefits of our chaplain's services during patrol officer recruitments. We are grateful to receive so much help from our chaplain who volunteers his time and expertise to our community, through the VPD.
4. The Explorers program ended in 2019, and it was replaced by the Public Safety Cadets program. The number of juveniles and young adults who participated in the Explorers and Public Safety Cadets programs decreased, primarily due to members leaving to pursue college educations and military service. Two new members joined our program in 2019. Our program currently has seven members, in addition to two VPD officers who serve as advisors. In 2019, the Explorers/Public Safety Cadets assisted with the National Night Out Against Crime event, our Halloween glow-necklace safety initiative, the Syttende Mai Festival and Parade in Stoughton, "Word on the Street" 5K for the Verona Public Library, in-service training as role-players, the Wisconsin Law Enforcement Memorial Ceremony, prescription drug takeback event, the Stuff the Squad event, and the Verona Area High School Kids Carnival. Advisors John Clay and Matt Schultz deserve the credit concerning the successes of the Explorers program and subsequent transition to the Public Safety Cadets program, in 2019.

5. The Special Olympics Wisconsin Law Enforcement Torch Run (LETR) continued to be a significant part of the VPD's community outreach efforts in 2019. During 2019, members of the VPD represented our community and profession by volunteering for, and participating in, several LETR and Special Olympics events, such as; a unified bowling event, the LETR Final Leg, Special Olympics Summer Games, the Region 6 Hometown Games Track Meet in Oregon, Dunkin' Donuts Cop on a Rooftop, and the Special Olympics Region 6 Basketball Tournament hosted in Verona.
6. The VPD's Honor Guard Unit, which was established in 2017 and which currently consists of two patrol officers, continued to train and work with the Stoughton Police Department's Honor Guard Unit, on a regular basis. In 2019, the two members were among 46 other officers who completed the Honor Guard 40-Hour Basic Training course, which was hosted by the Oak Creek Police Department, and instructed by a Washington, D.C. Metropolitan Police Department Honor Guard cadre. Members of the VPD Honor Guard Unit had active roles during two law enforcement funerals, as well as a ceremony at the Dane County Regional Airport to celebrate the return of a Badger Honor Flight from Washington, D.C.
7. As part of the VPD's community outreach efforts in 2019, staff, in addition to the members of the Honor Guard Unit, attended law enforcement funerals and ceremonies, two prescription drug drop-off events, a "Shred It" event, two "Coffee With a Cop" events, a vehicle winterization event for senior citizens, a "Custard with a Cop" event, a youth bike safety and rodeo event, and a "Stuff the Squad" event.
8. The VPD continued its Officer Assistance Program, which provides mental health services for all of its members. The program is facilitated by Healthy Minds, LLC, and the program includes mandatory annual wellness checks for VPD staff, critical incident stress defusings and debriefings for VPD staff, one-on-one counseling for VPD staff involved in critical incidents, and stress-related counseling for VPD staff and their spouses. The feedback from VPD staff regarding the program has been very positive, and the VPD hopes to continue this program annually.

**POLICE DEPARTMENT
ADOPTED 2020 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	ADOPTED	%
100-5210x	2018	2019	2019	2019	2020	INCR (DECR)
PERSONNEL SERVICES						
51100 SALARIES AND WAGES	\$ 1,886,486	\$ 948,066	\$ 2,110,601	\$ 2,110,601	\$ 2,115,818	
51102 LONGEVITY PAY	21,695	10,919	23,167	23,167	28,220	
51103 EDUCATIONAL INCENTIVE	56,452	29,150	68,487	68,487	71,443	
51101 OVERTIME WAGES	148,130	97,289	185,174	195,174	203,880	
52200 HEALTH INSURANCE	403,114	187,789	481,446	481,446	451,973	
52201 DENTAL INSURANCE	39,046	18,623	45,654	45,654	45,906	
52202 SOCIAL SECURITY	170,048	84,090	182,640	182,640	185,080	
52203 LIFE INSURANCE	2,760	889	2,054	2,054	2,152	
52204 WISCONSIN RETIREMENT	224,848	107,742	229,343	229,343	261,438	
TOTAL PERSONNEL SERVICES	\$ 2,952,579	\$ 1,484,557	\$ 3,328,566	\$ 3,338,566	\$ 3,365,910	1.12%
OPERATING EXPENDITURES						
53413 OTHER CONTRACTURAL SERVICES	\$ 48,025	\$ 6,832	51,247	\$ 52,838	\$ 179,914	
53601 UTILITIES	56,316	25,488	59,980	59,980	59,980	
53305 PRINTING	675	708	5,450	5,450	5,450	
53603 COMMUNICATIONS	39,832	14,777	43,050	43,050	39,022	
53509 REPAIRS/MAINT. SERVICES	30,453	16,790	37,055	37,055	40,005	
53307 RECRUITMENT	15,292	3,180	6,930	6,930	6,930	
53301 OFFICE SUPPLIES	5,183	1,543	7,400	7,400	7,400	
53304 MEMBERSHIP AND DUES	1,713	1,101	3,031	3,031	3,031	
53702 TRAVEL AND MEALS	10,115	3,573	18,570	18,570	18,577	
53701 CONFRENCES AND TRAINING	19,458	6,082	21,485	21,485	21,485	
53330 OTHER SUPPLIES AND EXPENSES	70,866	29,951	76,380	76,380	77,190	
53405 DATA PROCESSING	66,196	71,678	84,369	84,369	84,712	
53503 RENTS AND LEASES	11,423	5,985	11,406	11,406	11,406	
TOTAL OPERATING EXPENDITURES	\$ 375,547	\$ 187,688	\$ 426,353	\$ 427,944	\$ 555,102	30.20%
CAPITAL OUTLAY						
810 OFFICE EQUIPMENT	\$ 195	\$ 10,672	-	\$ 10,672	\$ -	
815 OPERATING EQUIPMENT	17,097	148	-	148	3,300	
TOTAL CAPITAL OUTLAY	\$ 17,292	\$ 10,820	\$ -	\$ 10,820	\$ 3,300	#DIV/0!
TOTAL POLICE EXPENDITURES	\$ 3,345,418	\$ 1,683,065	\$ 3,754,919	\$ 3,777,330	\$ 3,924,312	4.51%

**EMERGENCY
PREPAREDNESS**

**CITY OF VERONA
2020 BUDGET SUMMARY
EMERGENCY PREPAREDNESS**

MISSION STATEMENT

Disaster Services provides for staffing by police, fire, and public works employees on a call-out basis, during those times when the community is under the threat of severe weather, tornados or other critical incidents. Additionally, this budget will serve to provide training to be better prepared to respond to emergency services and related situations.

2020 GOALS

1. To provide funding for overtime for public works and police employees to respond to severe weather, tornado warnings and other critical incidents. The personnel costs will be reimbursed to each department on an as needed basis depending on the number of emergency preparedness incidents, should they occur and require a response;
2. To revise the Disaster Planning Manual with current and appropriate revisions as necessary;
3. To create and test an EOC activation protocol;
4. To participate in a minimum of 40 hours of staff training in emergency management related areas;
5. To continue to make technology and communication enhancements in the emergency operations center;
6. To make physical upgrades to the EOC for comfort and efficiency; and
7. To partner with local stakeholders and assist in developing an active threat response.

SIGNIFICANT PROGRAM CHANGES FROM 2019

In 2020, the Verona Police Department will continue to meet with public safety partners, the school district and local businesses to evaluate active threat protocols, as well as assisting with the development of threat plans and to consider participating in joint training exercises. Planning will continue with the Verona School District & Epic Systems to discuss emergency preparedness and the possibility of developing a response plan for critical incidents on their campuses. Staff will continue to work with local businesses and churches to discuss active threats and options based responses.

An Emergency Operations Center activation protocol will be finalized and tested based on lessons learned during previous functional exercises and recommendations from After Action Reports. Training is necessary as there has been considerable turnover of staff citywide since the last EOC exercise in 2015.

2019 ACHIEVEMENTS

In 2019 the Department worked closely with the Verona Area School District by leading an Active Threat Planning & Response Focus Group and by sponsoring a quarterly School Violence Workshop. The Active Threat Planning & Response Focus Group met regularly and created a threat assessment tool and response protocols while the School Violence Workshop group met with school safety stakeholders on a quarterly basis, focusing on current events and known threats potentially affecting school safety. In the fall of 2018, the Department conducted security assessments of all Verona Area School District facilities as required by ACT 143. The Verona Police Department will continue with the above initiatives in 2020 and will become familiar with the new High School, which is scheduled to open that summer.

In 2019 the Department also worked closely with Epic Systems by meeting with their management team regularly to discuss emergency preparedness. Chief Coughlin was invited to address all Epic staff concerning general safety issues at a monthly staff meeting, which was well received. The Verona Police Department was also invited to be part of a planning team and participated in a drill on Epic's Verona campus. As part of the emergency preparedness initiative, and to become better familiarized with the campus, the Department coordinated ongoing tours of the Epic campuses, which will continue into 2020. Other law enforcement agencies in the area, which may be called upon for mutual aid during a critical incident, were also invited to participate in the tours. The Verona Police Department worked closely with Epic Management in developing general response protocols and integrating public safety agencies into their response.

The Department sponsored an options based Active Threats training session at the Sugar River Methodist Church, which was well attended.

Goal 1 was partially accomplished by providing the necessary funds for personnel overtime for police and public works employees. Although there were no severe weather events in the first half of 2019, the EOC was activated as a Department Operations Center (DOC) on September 8, 2019 for the Wisconsin Ironman Triathlon. For the 2018 event, staffing was limited to the Verona Police Department, but communications were successful with multiple public safety partners throughout Dane County.

Goal 2 was not completed during 2019 and remains a goal in 2020.

Goal 3 was accomplished in part by the creation of a draft EOC activation protocol. The finalization of this protocol is a 2020 goal.

Goal 4 was met. The following is a list of emergency management related trainings that staff attended in 2019:

- February 11-13: Wisconsin Police Leadership Foundation Conference
- February 20-21: Wisconsin Active Threat Integrated Response Conference

- June 3-6: Tactical Response Instructor Training
- August 5-7: Wisconsin Police Leadership Foundation Conference
- September 9-20: Wisconsin DOJ Death Investigation School
- (a little light - lots of other training but not emergency management per se)

Goal 5 is ongoing as the Department will always be looking to keep pace with and enhance technology in the EOC. The Department acquired an allotment of UHF radios and additional VHF base radios to enhance communications while on the Epic Campus.

Goal 6 is ongoing as we evaluate radio carts to house our base radios for quick deployments as well as evaluate workstations for efficiency.

Goal 7 became a priority during 2019 due to the Verona Area School District, local businesses, and churches reaching out to the Verona Police Department looking for training relating to active threat response options and in response to a State of Wisconsin school safety initiative. The Department focused heavily on this goal in 2019 and will continue to do so into 2020.

**EMERGENCY PREPAREDNESS
ADOPTED 2020 BUDGET**

		ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	ADOPTED	%
100-52900		2018	2019	2019	2019	2020	INCR (DECR)
PERSONNEL SERVICES							
51102	LONGEVITY PAY	\$ -	\$ -	\$ -	\$ -	\$ -	
51101	OVERTIME WAGES	-	-	-	-	-	
52202	SOCIAL SECURITY	-	-	-	-	-	
52204	WISCONSIN RETIREMENT	-	-	-	-	-	
	TOTAL PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
OPERATING EXPENDITURES							
53305	PRINTING	\$ 3	\$ -	\$ -	\$ -	\$ -	
53603	COMMUNICATIONS	7,649	6,173	7,950	7,950	9,500	
53413	OTHER CONTRACTUAL	-	-	-	-	-	
53702	TRAVEL AND MEALS	-	-	425	425	425	
53701	CONFERENCES AND TRAINING	-	-	500	500	500	
53330	OTHER SUPPLIES AND EXPENSES	-	-	525	525	525	
53503	RENTS AND LEASES	-	-	300	300	-	
	TOTAL OPERATING EXPENDITURES	\$ 7,652	\$ 6,173	\$ 9,700	\$ 9,700	\$ 10,950	12.89%
CAPITAL OUTLAY							
54906	OFFICE EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	
54903	OPERATING EQUIPMENT	1,500	9,720	1,000	9,720	1,000	
	TOTAL CAPITAL OUTLAY	\$ 1,500	\$ 9,720	\$ 1,000	\$ 9,720	\$ 1,000	0.00%
TOTAL EMERGENCY PREPAREDNESS EXPENDITURES		\$ 9,152	\$ 15,893	\$ 10,700	\$ 19,420	\$ 11,950	11.68%

**PUBLIC WORKS
DEPARTMENT**

**CITY OF VERONA
2020 BUDGET SUMMARY
PUBLIC WORKS DEPARTMENT**

MISSION STATEMENT

The Public Works Department is committed to providing a high quality level of services to the residents and businesses of our community and protecting the environment.

EXECUTIVE SUMMARY

The Public Works Department maintains and repairs the network of streets, sidewalks, street lighting and traffic signals throughout our community as well as oversight for refuse and recycling, sanitary sewer, storm water and water utilities.

Personnel costs total \$732,282 which is approximately 46% of the total department budget. Other major items are \$318,300 for street lighting and traffic signal maintenance, \$147,600 for fuel and vehicle maintenance, \$168,300 for the purchase of winter maintenance and operating supplies, and \$45,000 for the crack-filling program. Overall, the 2020 Public Works budget reflects an increase of \$46,941 (+3.0%) compared to 2019.

The Public Works Department will continue to work with WisDOT, City of Madison, and Dane County Highway for the re-construction and expansion of CTH M from Cross Country Road (Verona) to Valley Road (Madison) including the improvement of the intersection of CTH PD and CTH M with construction slated to be substantially complete in late 2019.

STATISTICAL SUMMARY

The City maintains 68 miles of streets including the addition of approximately one and half miles of new streets as of December 31, 2019.

SUMMARY OF ACHIEVEMENTS FOR 2019

- Coordinated and managed the 2019 Capital Street Program. Project costs for the 2019 Street Rehabilitation and Crack Filling of streets were approximately \$685,000.
- Coordinated and managed the construction of pedestrian improvements throughout the City as noted:
 - Construction of Rapid Rectangular Flashing Beacon at the intersection of N. Main Street and Llanos.
- Coordinated and managed the re-construction of the CTH M expansion project between Cross Country Road and CTH PD (McKee).
- Coordinated and managed the design and construction of the CTH PD expansion from Woods Road to CTH M. City of Verona is the lead agency with Dane County Highway Department as a partner.

- Coordinated and managed the preliminary design of Main Street and Verona Avenue intersection improvements.
- Coordinated and managed the construction of traffic signals for the intersection of CTH M / Liberty Drive / Thousand Oaks Trail.
- Coordinated and managed the Public Works Facility re-location plan, specifically obtained site and executed agreements for purchase.
- Coordinate the execution of a design contract for the Public Works Facility, anticipated to be completed in fall of 2019.
- Coordinated, prepared, and drafted of the City of Verona Standard Specifications and Construction Details for Public Works Construction.

GOALS AND OBJECTIVES FOR 2020

- Coordinate and manage the 2020 Capital Street Program. Included in this program is:
 - \$190,000 to surface treat streets with a pavement life of 8-14 years with a granite chip surface.
 - \$325,000 to totally rehabilitate streets with failing pavement structure which includes:
 - Replace any deficient curb & gutter,
 - Pulverize or milling of the existing pavement,
 - Undercut any yielding areas,
 - Reshape and replace bituminous pavement (residential streets; 3.5-4 inches of new bituminous pavement).
 - The roads included in the rehab program for 2020 are as follows:
 - Northern Lights Road from Staff Park A to Staff Park B.
 - Coordinate and manage crack filling repair of various City Streets utilizing \$75,000 in budgeted funds.
- Coordinate and finalize construction with the City of Madison and Dane County Highway Department for the reconstruction of CTH M from Cross Country Road to Valley Road including the intersection of CTH M and CTH PD.
- Coordinate and manage the construction of the CTH PD expansion from Woods Road to CTH M.
- Coordinate and manage the next steps for Public Works Facility re-location plan.
- Coordinate and finalize the City of Verona Standard Specifications and Construction Details for Public Works Construction.
- Coordinate the construction of any street expansion.

PERFORMANCE MEASUREMENT INDICATORS

Activity	2018 Actual	6/30/19 Actual	2019 Estimate	2020 Proposed
Miles of Streets	66.68	66.68	68	72
Miles of Streets Repaved (Mill and Overlay)	1.52	0.34	1.3	2.0
Miles of Streets Sealed	5.77	3.83	3.83	7.0
Miles of Streets Crack-Filled	5	6.0	6.0	6.0
Fuel Purchased Streets	\$44,650	\$10,946	\$45,000	\$45,000
Gallons of Fuel Purchased	16,200	4,400	17,700	18,000
Number of Salting Operations	5	5	5	6
Road Salt Used in Tons	1590	700	1,650	1,700
Number of Full Plowing Operations	21	21	23	25

**PUBLIC WORKS
ADOPTED 2020 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	ADOPTED	%
100-53100	2018	2019	2019	2019	2020	INCR (DECR)
PERSONNEL SERVICES						
51100 FULL TIME WAGES	\$ 471,073	\$ 261,086	\$ 431,936	\$ 450,000	\$ 448,874	
51102 LONGEVITY PAY	5,620	-	5,623	5,623	6,390	
51101 OVERTIME WAGES	59,988	47,919	66,800	66,000	69,130	
52200 MEDICAL INSURANCE	167,970	65,124	113,467	113,467	119,371	
52201 DENTAL INSURANCE	11,077	6,420	12,006	12,006	12,006	
52202 SOCIAL SECURITY	40,542	22,789	38,583	38,583	40,116	
52203 LIFE INSURANCE	910	459	964	964	998	
52204 WI RETIREMENT	35,945	20,063	33,287	33,287	35,397	
TOTAL PERSONNEL SERVICES	\$ 793,125	\$ 423,860	\$ 702,666	\$ 719,930	\$ 732,282	4.21%
OPERATING EXPENDITURES						
53601 UTILITIES	\$ 19,956	\$ 14,545	\$ 37,250	\$ 35,000	\$ 37,250	
53305 PRINTING	95	152	1,400	1,400	1,000	
53603 COMMUNICATIONS	8,945	3,549	10,000	10,000	10,000	
53301 OFFICE SUPPLIES	5,065	1,724	7,200	7,200	7,700	
53304 MEMBERSHIP AND DUES	-	299	1,200	1,000	1,200	
53702 TRAVEL AND MEALS	55	-	1,500	1,500	1,500	
53701 CONFERENCES AND TRAINING	507	-	2,500	2,500	2,500	
53330 OPERATING SUPPLIES AND EXP	148,715	116,387	169,400	169,400	168,300	
53509 OTHER REPAIR & MAINTENANCE	21,545	34,715	110,000	125,000	125,000	
53413 OTHER CONTRACTED SERVICES	15,542	90,233	50,500	50,500	50,500	
53504 VEHICLE MAINTENANCE	175,271	93,315	120,600	120,600	123,600	
53604 STREET LIGHTING	169,770	88,940	312,900	312,900	318,300	
53503 RENTS & LEASES	3,481	8,283	14,000	14,000	14,000	
TOTAL OPERATING EXPENSES	\$ 568,947	\$ 452,142	\$ 838,450	\$ 851,000	\$ 860,850	2.67%
CAPITAL OUTLAY						
54906 OFFICE EQUIPMENT	\$ -	\$ -	\$ 3,725	\$ 3,725	\$ -	
54903 OPERATING EQUIPMENT	10,382	1,658	8,350	8,300	7,000	
TOTAL CAPITAL OUTLAY	\$ 10,382	\$ 1,658	\$ 12,075	\$ 12,025	\$ 7,000	-42.03%
TOTAL PUBLIC WORKS EXPENDITURES	\$ 1,372,454	\$ 877,660	\$ 1,553,191	\$ 1,582,955	\$ 1,600,132	3.02%

RECREATION

**CITY OF VERONA
2020 BUDGET SUMMARY
RECREATION DEPARTMENT**

MISSION STATEMENT

The City of Verona Recreation Department is committed to improving the quality of life for all City residents by promoting and providing well-organized and maintained leisure services through a variety of recreational programs and special events throughout the year.

EXECUTIVE SUMMARY

The 2020 Recreation Budget includes an overall decrease in expenditures of \$5,998 (-1.94%). The majority of the decrease is in part-time Youth Dance budget as the program will be managed by the VACT. Overall, revenues reflect an increase in the amount of \$6,050 (2.43%) as compared with 2019 budgeted revenues.

SUMMARY OF ACHIEVEMENTS/CHALLENGES

In 2019 the department had a significant increase in beach and concessions revenues due to the increased participation at Fireman's Park Beach. We had well over 9,000 people attend the beach in 2019. Participation in most youth programs remained approximately the same as in 2017.

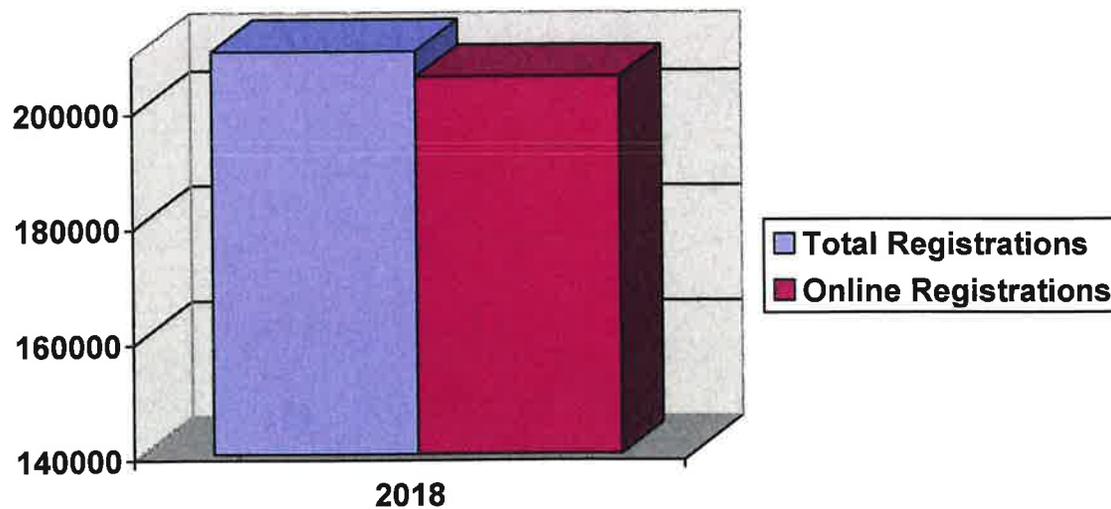
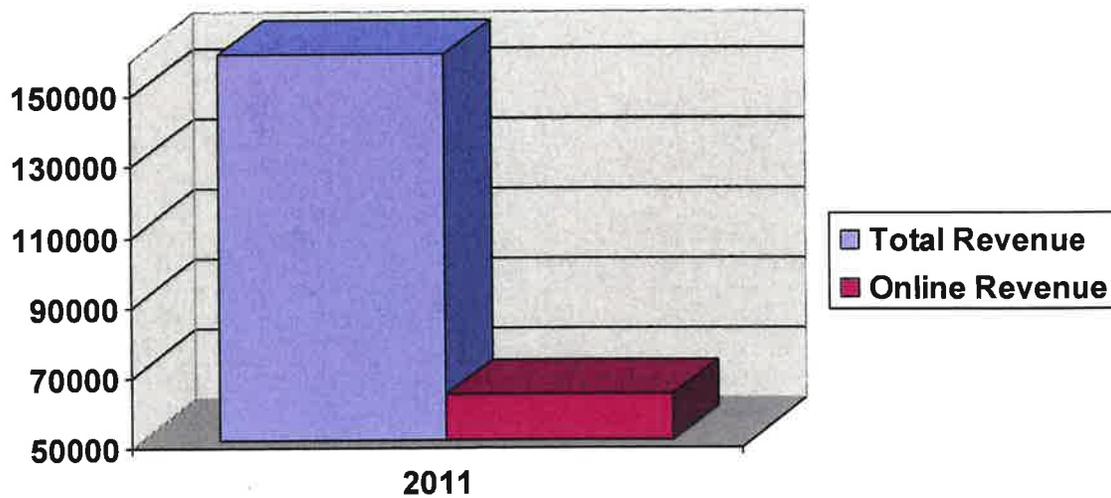
The challenges of 2019 were to maintain the same level of service as previous years within the budget and with staff turnover. With increased participation in programs brings increased expenditures.

GOALS and OBJECTIVES

- Continue to explore additional youth and adult enrichment offerings.
- Explore the possibility of a Halloween themed special event.
- Explore the possibility of a youth gymnastics program with the addition of the new high school coming in 2021.

Statistical Analysis Online Registrations

There has been a huge increase in the percentage of revenue from online registrations since the implementation of the online system in 2011. The percentage of revenue from online registrations has increased from 39% (\$63,215 of \$161,282) in 2011 to 97% (\$205,587 of \$211,843) in 2018.



**RECREATION
ADOPTED 2020 BUDGET**

100-00000	ACTUAL 2018	6/30 ACTUAL 2019	ADOPTED BUDGET 2019	PROJECTED 2019	ADOPTED 2020	% INCR (DECR)
REVENUES						
46751 LITTLE LEAGUE FEES	\$ 14,034	\$ 14,042	\$ 14,000	\$ 14,168	\$ 14,000	
46752 ADULT SOFTBALL FEES	15,705	(88)	12,000	14,000	14,500	
46753 VOLLEYBALL FEES	14,885	-	17,500	17,500	17,500	
46754 SOCCER FEES	20,434	9,936	18,500	18,500	19,000	
46755 MEN'S BASKETBALL FEES	6,748	-	7,000	7,000	7,000	
46756 YOUTH BASKETBALL FEES	16,341	1,627	17,000	17,000	17,000	
46757 TENNIS FEES	6,974	6,549	6,500	6,550	6,500	
46758 RHAPSODY	(130)	4,868	3,800	3,800	-	
46759 INSTRUCTIONAL SOFTBALL FEES	6,433	9,018	6,500	9,018	9,000	
46760 SWIMMING FEES	13,694	474	16,000	16,000	28,000	
46761 OTHER RECREATION	928	(35)	725	725	725	
46762 PARK RESERVATIONS	6,941	4,856	8,000	8,000	8,000	
46763 CONCESSION STAND	23,073	7,699	20,000	24,000	28,000	
46764 GOLF FEES	-	-	-	-	-	
46765 PLAYGROUND PROGRAM	38,575	42,277	39,000	42,275	42,000	
46766 BASEBALL FIELD RESERVATION FEES	1,528	-	2,000	1,500	1,500	
46767 AMUSEMENT TICKET FEES	124	178	200	200	200	
46768 FLAG FOOTBALL	21,285	5,690	18,500	16,000	17,500	
46769 INSTRUCTIONAL BASEBALL	360	300	500	-	-	
46770 DANCE INSTRUCTION	32,702	8,509	27,000	8,000	8,000	
46771 CANOEING	203	2,360	200	200	200	
46772 BABYSITTING CLINIC	847	1,708	700	700	700	
46773 ADULT YOGA	5,024	711	4,500	4,500	4,500	
46774 YOUTH CAMP-SOCCER	246	-	300	300	300	
46775 TRIATHLON	800	-	-	-	-	
46776 INSTRUCTIONAL SOCCER	870	1,020	800	1,020	800	
46777 INSTRUCTIONAL LACROSSE	360	435	500	435	500	
46778 INSTRUCTIONAL VOLLEYBALL	2,954	1,545	3,000	2,500	3,000	
46779 BORN TO MOVE	-	-	150	-	-	
46780 YOUTH VOLLEYBALL	4,705	1,205	4,000	4,000	4,500	
46781 TRACK	-	-	-	1,800	2,000	
TOTAL REVENUES	\$ 256,643	\$ 124,884	\$ 248,875	\$ 239,691	\$ 254,925	2.43%

**RECREATION
ADOPTED 2020 BUDGET**

	ACTUAL	6/30	ADOPTED	PROJECTED	ADOPTED	%
100-55300	2018	ACTUAL	BUDGET	2019	2020	INCR (DECR)
PERSONNEL SERVICES						
51100 SALARIES AND WAGES	\$ 89,108	\$ 44,602	\$ 90,116	\$ 90,116	\$ 92,672	
51102 LONGEVITY PAY	2,130	1,075	2,209	2,209	2,253	
51156 PART TIME CONCESSION STAND	8,156	5,780	7,950	8,200	8,500	
51151 PART TIME BEACH	30,700	5,711	31,750	31,750	32,500	
51152 PART TIME TENNIS	3,268	886	3,120	3,120	3,240	
51153 PART TIME INSTRUCTIONAL BASEBALL	-	-	384	-	-	
51154 PART TIME INSTRUCTIONAL SOFTBALL	12,125	3,884	9,500	9,500	9,500	
51155 PART TIME PLAYGROUND	31,867	9,603	34,200	34,200	36,000	
51157 PART TIME DANCE	13,904	3,698	14,625	3,698	-	
51161 PART TIME ADULT YOGA	3,491	1,771	2,275	2,275	2,450	
51158 PART TIME INSTRUCTIONAL SOCCER	315	-	384	384	408	
51159 PART TIME INSTRUCTIONAL LACROSSE	288	-	384	384	442	
51160 PART TIME INSTRUCTIONAL VOLLEYBALL	330	-	560	560	678	
51162 PART TIME INSTUCTIONAL TRACK	-	-	-	1,000	1,100	
52200 MEDICAL INSURANCE	27,742	10,427	21,008	21,008	22,102	
52201 DENTAL INSURANCE	2,316	1,120	2,236	2,236	2,236	
52202 SOCIAL SECURITY	14,842	5,540	15,106	15,106	14,516	
52203 LIFE INSURANCE	100	41	146	146	148	
52204 WI RETIREMENT	6,107	2,992	6,047	6,047	6,407	
52206 UNEMPLOYMENT	-	3,496	-	-	-	
TOTAL PERSONNEL SERVICES	\$ 246,789	\$ 100,626	\$ 242,000	\$ 231,939	\$ 235,152	-2.83%
OPERATING EXPENDITURES						
53305 PRINTING	\$ 1,156	\$ 508	\$ (500)	\$ (500)	\$ (500)	
53603 COMMUNICATIONS	585	360	720	720	720	
53304 MEMBERSHIPS AND DUES	280	280	260	260	260	
53701 CONFERENCES AND TRAINING	408	-	450	450	450	
53330 OPERATING SUPPLIES AND EXPENSE	786	-	-	-	-	
TOTAL OPERATING EXPENDITURES	\$ 3,215	\$ 1,148	\$ 930	\$ 930	\$ 930	0.00%
SUPPLIES & MATERIALS						
53370 CONCESSION STAND	\$ 14,539	\$ 3,880	\$ 13,500	\$ 15,000	\$ 15,500	
53371 MEN'S BASKETBALL	990	-	1,150	150	150	
53372 ADULT SOFTBALL	-	320	-	1,000	1,000	
53373 SOCCER	7,193	90	7,200	7,200	7,200	
53374 LITTLE LEAGUE	2,186	2,575	2,400	2,575	2,600	
53375 VOLLEYBALL	362	-	900	900	900	
53376 BEACH	2,509	461	2,000	2,000	2,000	
53377 YOUTH BASKETBALL	6,867	3,597	8,000	7,500	7,500	
53378 TENNIS PROGRAM	150	40	200	200	200	
53379 YOUTH VOLLEYBALL	88	339	750	750	750	
53380 INSTRUCTIONAL BASEBALL	-	-	100	-	-	
53381 FLAG FOOTBALL	7,886	-	8,000	7,000	7,500	
53382 PLAYGROUND PROGRAM	4,152	248	2,200	2,200	2,300	
53383 DANCE SUPPLIES	4,056	2,540	1,900	2,540	-	
TOTAL SUPPLIES & MATERIALS	\$ 50,980	\$ 14,090	\$ 48,300	\$ 49,015	\$ 47,600	-1.45%
CONTRACTUAL SERVICES						
53450 MEN'S BASKETBALL	\$ 4,072	\$ 4,008	\$ 5,200	\$ 5,000	\$ 4,500	
53451 SOCCER	-	3,439	-	-	-	
53452 VOLLEYBALL	7,432	4,101	7,500	7,500	7,500	
53454 FLAG FOOTBALL	3,325	-	2,750	2,750	3,000	
53455 DANCE INSTRUCTION	-	-	-	-	-	
53456 RECREATION REGISTRATION PRM	2,717	797	3,000	3,000	3,000	
TOTAL CONTRACTUAL SERVICES	\$ 17,546	\$ 12,345	\$ 18,450	\$ 18,250	\$ 18,000	-2.44%
GENERAL FUND CAPITAL OUTLAY						
54906 OFFICE EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ 2,000	
54903 OPERATING EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL GENERAL FUND CAPITAL	\$ -	\$ -	\$ -	\$ -	\$ 2,000	n/a
TOTAL RECREATION EXPENDITURES	\$ 318,530	\$ 128,209	\$ 309,680	\$ 300,134	\$ 303,682	-1.94%

PARKS

**CITY OF VERONA
2020 BUDGET SUMMARY
PARKS DEPARTMENT**

MISSION STATEMENT

The City of Verona Parks Department is charged with planning, developing, and maintaining high quality park and open space facilities that enhance the quality of life for all residents.

EXECUTIVE SUMMARY

The 2020 parks department budget contains an increase of \$45,532 (6.92%) compared to the 2019 budget year. Most of the increase can be attributed to higher utility costs and wage increases for seasonal park staff which have not been adjusted since 2016. There are no proposed personnel changes in the 2020 budget.

SUMMARY OF ACHIEVEMENTS FOR 2019

- Completed Fireman's Park renovation and had the best beach attendance in history
- Replaced the playground at Ceniti Park
- Completed bathroom renovation and pavement replacement at Community Park
- Planted over 50 new trees throughout the park system
- Conducted a prairie burn at Military Ridge Reserve

GOALS AND OBJECTIVES FOR 2020

- Reconstruct and repair tennis/basketball courts at Veteran's Park
- Replace VanDeGrift Park play structure with community support from Festival Foods
- Continue renovating park shelter restrooms
- Update seasonal employee rates to continue attracting quality staff
- Complete review and update of parkland dedication ordinances

**PARKS
ADOPTED 2020 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	ADOPTED	%
100-55200	2018	2019	2019	2019	2020	INCR (DECR)
PERSONNEL SERVICES						
51100 SALARIES AND WAGES	\$ 341,225	\$ 153,260	\$ 354,128	\$ 354,128	\$ 368,813	
51102 LONGEVITY PAY	7,164	1,611	8,147	8,147	8,310	
51101 OVERTIME WAGES	16,294	10,484	16,500	16,500	16,500	
52200 MEDICAL INSURANCE	80,887	30,806	66,680	66,680	70,156	
52201 DENTAL INSURANCE	6,764	3,101	6,699	6,699	6,699	
52202 SOCIAL SECURITY	28,001	12,343	28,976	28,976	30,112	
52203 LIFE INSURANCE	813	322	864	864	883	
52204 WI RETIREMENT	21,401	9,878	20,851	20,851	22,004	
52205 INCOME CONTINUATION	-	-	-	-	-	
TOTAL PERSONNEL SERVICES	\$ 502,549	\$ 221,805	\$ 502,845	\$ 502,845	\$ 523,477	4.10%
OPERATING EXPENDITURES						
53601 UTILITIES	\$ 48,667	\$ 21,516	\$ 47,650	\$ 47,650	\$ 72,100	
53305 PRINTING AND PUBLISHING	-	-	100	100	100	
53603 COMMUNICATIONS	5,421	2,052	7,000	7,000	7,100	
53301 OFFICE SUPPLIES	1,894	557	1,700	1,700	1,700	
53304 MEMBERSHIPS AND DUES	319	107	400	400	400	
53702 TRAVEL AND MEALS	-	-	100	100	100	
53701 CONFERENCES AND TRAINING	-	-	200	200	200	
53330 OTHER SUPPLIES AND EXPENSE	28,550	6,793	33,300	33,300	32,800	
53509 REPAIR & MAINTENANCE SUPPLIES	44,645	31,964	58,600	58,600	60,100	
53413 OTHER CONTRACTUAL SERVICES	\$ 310	\$ -	\$ -	\$ -	\$ -	
53503 RENTS & LEASES	12,219	698	6,250	6,250	4,800	
TOTAL OPERATING EXPENSES	\$ 142,025	\$ 63,687	\$ 155,300	\$ 155,300	\$ 179,400	15.52%
CAPITAL OUTLAY						
54906 OFFICE EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ 800	
54903 OPERATING EQUIPMENT	\$ 3,617	\$ -	\$ -	\$ -	\$ -	
TOTAL CAPITAL OUTLAY	\$ 3,617	\$ -	\$ -	\$ -	\$ 800	
TOTAL PARKS EXPENDITURES	\$ 648,191	\$ 285,492	\$ 658,145	\$ 658,145	\$ 703,677	6.92%

**PLANNING/
ZONING**

**CITY OF VERONA
2020 BUDGET SUMMARY
PLANNING AND DEVELOPMENT DEPARTMENT**

MISSION STATEMENT

The Planning and Development Department helps facilitate the orderly growth and development of the City. The Department provides advice and technical expertise for elected officials, appointed citizens planners, City Departments, public agencies, and residents in the pursuit of supporting well-informed and collaborative land use and land development decisions. Efforts are guided by an understanding and commitment to the principle that these decisions have a direct impact on the community's quality of life today and for future generations.

EXECUTIVE SUMMARY

The 2020 Planning and Development budget reflects an overall increase of \$12,593 or a 5.08% increase from 2019. In 2109 Personnel costs include 95% of the Director of Planning and Development position with the remaining 5% allocated to the City's Tax Increment Financing (TIF) districts. In 2020, 100% of the Personnel cost of the Director are in the Planning and Development Budget. Included is a 2% increase in Personnel costs for cost of living allowance and increase healthcare costs. Operating expenses are expected to decrease by 4.81%. Similar to previous years, the Planning Budget includes \$450 for the lease of a large format copier and scanner. Additional costs for this item are included in the Building Inspection and utility budgets.

GOALS AND PRIORITIES FOR 2020

- Plan for future growth and work with property and business owners, developers, and others on proposed development and redevelopment projects.
- Work with the Capital Area Regional Planning Commission (CARPC) and the Department of Natural Resources (DNR) on urban service area amendments to ensure the timely review.
- Work with a wide variety of other departments and agencies to represent the City and advance the City's goals including the Verona Area School District (VASD); the Verona Area Chamber of Commerce (VACC); the Madison Area Transportation Planning Board-Metropolitan Planning Organization (TPB-MPO); the Madison's Metro Transit; and the Joint City/Town Planning Committee.
- Continue updating data for the GIS System and producing maps for the police, EMS, City Clerk, and other City departments as requested.
- Implement the Comprehensive Plan and neighborhood plans, including making any necessary revisions or amendments to the plan as needed.
- Continue to update the department's online application materials and information to increase public awareness of planning and development activities.
- Continue the comprehensive rewrite of the Zoning Ordinance.
- Continue work with the Town of Verona on the Joint City/Town Planning Committee. Further, continue to have discussions and open dialogue with the Town of Verona regarding City and Town land use plans.

FIVE YEAR PERSONNEL PLANS

The Department of Planning and Development currently has one full-time Director of Planning, and one Community Development Specialist. The Department plans to continue contracting with outside consultants for engineering. The Five-Year Personnel Plan for the Department of Planning and Development is to maintain the existing Staff of two. No additional staffing needs are anticipated. If additional demands are placed on Staff, the Department will request in future budgets additional funds for outside consultants.

PERFORMANCE MEASUREMENT INDICATORS

	2016 Actual	2017 Actual	2018 Actual	6/30/2019 Actual	Est. 2019	Proposed 2020
Site Plan Reviews	24	9	10	6	11	10
Planned Development Applications	8	13	13	3	6	8
Certified Survey Map (CSM) Requests	7	11	13	6	10	10
Conditional Use Permits	18	6	12	6	11	10
Ordinance Amendments	6	5	3	1	2	3
Annexation Requests	1	1	3	0	1	1
Zoning Map Amendment Applications	4	6	8	1	4	5
Plat Reviews	4	2	2	3	2	1
Initial Reviews	19	10	12	6	12	10

**PLANNING AND DEVELOPMENT
ADOPTED 2020 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	ADOPTED	%
100-00000	2018	2019	2019	2019	2020	INCR (DECR)
REVENUES						
44410 PLAT REVIEW FEES	\$ 7,825	\$ 21,100	\$ 5,000	\$ 28,000	\$ 6,000	
44411 BOARD OF APPEALS	-	-	-	-	-	
44412 CHANGE OF ZONING FEES	1,500	300	900	900	1,200	
44413 CONDITIONAL USE FEES	3,900	1,750	2,100	3,000	2,100	
44414 CONCEPT PLAN REVIEW	300	-	-	-	-	
44415 SITE PLAN REVIEW	2,700	2,100	2,100	3,000	2,100	
44416 PLANNED USE DEVELOPMENT	2,700	600	1,200	1,200	1,200	
44417 ANNEXATION FEE	300	-	600	300	300	
TOTAL REVENUES	\$ 19,225	\$ 25,850	\$ 11,900	\$ 36,400	\$ 12,900	8.40%

**PLANNING AND DEVELOPMENT
ADOPTED 2020 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	ADOPTED	% INCR (DECR)
100-56900	2018	2019	2019	2019	2020	
PERSONNEL SERVICES						
51100 FULL-TIME WAGES	\$ 140,002	\$ 76,212	\$ 144,959	\$ 144,959	\$ 158,527	
51102 LONGEVITY	741	533	888	888	-	
52200 HEALTH INSURANCE	19,023	7,389	17,160	17,160	18,053	
52201 DENTAL INSURANCE	2,440	845	1,932	1,932	1,932	
52202 SOCIAL SECURITY	10,724	5,813	11,157	11,157	12,128	
52203 LIFE INSURANCE	145	54	199	199	220	
52204 WISCONSIN RETIREMENT	9,420	5,027	9,754	9,754	10,732	
52205 INCOME CONTINUATION	-	-	-	-	-	
TOTAL PERSONNEL SERVICES	\$ 182,495	\$ 95,873	\$ 186,049	\$ 186,049	\$ 201,592	8.35%
OPERATING EXPENDITURES						
53413 OTHER CONTRACTED SERVICES	\$ 11,299	\$ 400	\$ 51,000	\$ 50,400	\$ 50,500	
53305 PRINTING	773	171	1,000	500	700	
53603 COMMUNICATIONS	571	235	650	600	600	
53301 OFFICE SUPPLIES	713	64	2,100	300	1,500	
53304 MEMBERSHIP AND DUES	2,409	-	1,100	1,100	1,100	
53702 TRAVEL AND MEALS	420	185	2,000	2,000	2,000	
53701 CONFERENCES AND TRAINING	75	20	3,500	1,500	2,000	
53330 OTHER SUPPLIES AND EXPENSE	-	-	-	-	-	
TOTAL OPERATING EXPENDITURES	\$ 16,260	\$ 1,075	\$ 61,350	\$ 56,400	\$ 58,400	-4.81%
CAPITAL OUTLAY						
54906 OFFICE EQUIPMENT	\$ 2,057	\$ 225	\$ 450	\$ 450	\$ 450	
TOTAL CAPITAL OUTLAY	\$ 2,057	\$ 225	\$ 450	\$ 450	\$ 450	
TOTAL PLANNING EXPENDITURES	\$ 200,812	\$ 97,173	\$ 247,849	\$ 242,899	\$ 260,442	5.08%

**BUILDING
INSPECTION**

**CITY OF VERONA
2020 BUDGET SUMMARY
BUILDING INSPECTION DEPARTMENT**

MISSION STATEMENT

The Building Inspection Department's mission is to provide education, inspection and enforcement of all applicable laws, codes, and standards as would pertain to a construction project or neighborhood complaint. These rules are based on well-established health, safety, and environmental considerations intended to protect the integrity of a building or property, the safety of its inhabitants, and the welfare of the public.

EXECUTIVE SUMMARY

The Department currently has budgeted two full-time inspectors, a contracted commercial building, commercial plumbing and commercial electrical inspector, an LTE Building Plans Examiner and an LTE Plumbing Plans Examiner. The Department reviews plans and issues permits for both residential and non-residential construction and provides for the necessary inspections required by the various Codes. The Department also oversees general code and zoning ordinance compliance throughout the City.

The Department's 2020 proposed budget is aimed at maintaining current service levels and increasing the Department's efficiency. Overall the 2020 building inspection budget includes an expenditure decrease of \$13,197 or 4.78%. One of the factors is the waiver of health insurance plan by an employee.

Estimated 2020 revenues are challenging to forecast, as there are several projects which have either been submitted for review or have been mentioned to be coming. Permit and Plan Review revenues are projected at \$386,228 in 2020, which is a decrease of \$442,112 or 53.37% below the 2019 budgeted level.

Even though the proposed budget is primarily aimed at maintaining current service levels, over the course of 2020, as staffing vacant positions within the Department is complete, we will work with property owners, developers, and contractors. An additional initiative will be examined:

- Provide approved Plan reviews and permits at the State mandated 10 days or less.

The department will undertake as to keep our reputation and commitment to the citizens of Verona to provide the best public safety services in the county.

Statistical Summary of Major Activities

Major projects of note for 2020:

- 233 Wildcat Way
 - New Kwik Trip Convenience Store, Fuel Canopy and Car Wash

- 633 Liberty Dr.
 - ACS Headquarters Building

Other possible major projects that could start in 2020:

- 841 N Main
 - 90-100 Unit Senior Housing
- 509 W Verona Ave.
 - Sugar Creek Commons Building B
- Campus 5: Epic's New Jules Vern office building started in April 2019 it will be finished in 2020. The next office building will start in March 2020 with an estimated cost of construction of \$50 - 60 million.

Summary of Achievements/Challenges for 2018-2019

Achievements

- Verona Area High School
 - Ongoing construction of this project
 - Football Concession & Ticket Booth Buildings & Bleachers with Press Box
 - Softball Concession, Dugouts & Press Box Buildings & Bleachers
 - Baseball Concession, Dugouts & Press Box Buildings & Bleachers
 - Soccer Concession, Press Box Buildings & Bleachers
- New Sugar Creek Elementary (old middle school) Alterations
- New Middle School(old high school) Alterations
- New Century School & VAIS (old sugar creek elementary school) Alterations
- UW Credit Union
- 104 Lincoln Street
 - 1 Building 90 Unit Residential Project under Construction.
- Closed out permits for Festival Foods
- Closed out permits at The Attainment Company Warehouse
- Closed out permits for Fireman's Park Shelter
- Closed out permits for Epic's Greenhouse
- Epic had 12 Alteration/Repair Projects (Total cost of over \$23,055,000)
- Several smaller commercial properties completed.

Challenges

- Trying to continually improve Neighborhood Services with current staffing and resources.

Goals and Objectives for 2020

- Continue to improve Inspector State Certifications to reduce dependency on contract inspector.

- Improve communications between departments to reduce time for releasing information to contractors.

PERFORMANCE MEASUREMENT INDICATORS

Activity	2016 Actual	2017 Actual	2018 Actual	2019 Estimated	2020 Proposed
Residential Permits Issued	499	513	575	675	540
Value of Residential Permits		\$30,907,267	\$33,132,480	\$18,975,000	23,000,000
Commercial Permits	96	137	31	50	42
Value of Commercial Permits	\$72,955,048	\$30,555,443	\$183,518,000	\$103,300,000	\$85,000,000.
Code Enforcement Cases	123	37	30	18	20
Plans Reviewed-Residential	230	210	245	240	205
Plans Reviewed-Commercial (In hours)	44	50	375	422	380
Inspections-Residential (Permitted)	2,194	1,896	2282	1792	1850
Inspections-Commercial (Permitted)	1,682	997	512	1138	1402
Inspections (Code Enforcement)	130	78	38	25	25

**BUILDING INSPECTION
ADOPTED 2020 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	ADOPTED	Change %
100-00000	2018	2019	2019	2019	2020	INCR (DECR)
REVENUES						
44310 Building Permits	\$ 134,833	\$ 90,178	\$ 388,923	\$ 185,000	\$ 162,493	
44311 Electrical Permits	68,901	45,486	82,125	82,125	50,556	
44312 Plumbing Permits	67,290	42,725	86,412	86,412	54,843	
44313 Early Start Permits	850	2,095	-	2,095	-	
44314 HVAC Permits	68,828	41,915	90,623	90,623	59,014	
44315 Erosion Control Permit	41,003	5,668	103,254	15,000	17,142	
44316 Plan Review	57,024	51,880	77,003	77,003	42,180	
Total Revenues	\$ 438,729	\$ 279,947	\$ 828,340	\$ 538,258	\$ 386,228	-53.37%

**BUILDING INSPECTION
ADOPTED 2020 BUDGET**

100-52400	ACTUAL 2018	6/30 ACTUAL 2019	ADOPTED BUDGET 2019	PROJECTED 2019	ADOPTED 2020	% INCR (DECR)
PERSONNEL SERVICES						
51100 SALARIES AND WAGES	\$ 133,660	\$ 81,754	\$ 156,685	\$ 156,685	\$ 160,818	
51102 LONGEVITY	-	-	-	-	-	
51101 OVERTIME	-	-	-	-	-	
52200 HEALTH INSURANCE	12,024	3,467	24,156	24,156	7,363	
52201 DENTAL INSURANCE	374	270	2,484	2,484	1,632	
52202 SOCIAL SECURITY	10,118	6,168	11,986	11,986	12,303	
52203 LIFE INSURANCE	285	15	591	591	49	
52204 WISCONSIN RETIREMENT	7,297	4,231	8,561	8,561	9,101	
52205 INCOME CONTINUATION	-	-	-	-	-	
TOTAL PERSONNEL SERVICES	\$ 163,758	\$ 95,905	\$ 204,463	\$ 204,463	\$ 191,266	-6.45%
OPERATING EXPENDITURES						
53413 OTHER CONTRACTUAL SERVICES	\$ 55,206	\$ 28,012	\$ 55,500	\$ 55,500	\$ 55,500	
53603 COMMUNICATIONS	2,027	592	2,500	2,500	2,500	
53301 OFFICE SUPPLIES	1,679	299	1,800	1,800	1,800	
53304 MEMBERSHIP AND DUES	307	310	900	900	900	
53702 TRAVEL AND MEALS	1,887	1,046	3,000	3,000	3,100	
53701 CONFERENCES AND TRAINING	808	1,055	1,500	1,500	1,500	
53509 REPAIR & MAINTENANCE	330	-	2,000	2,000	1,000	
53330 OTHER SUPPLIES AND EXPENSES	85	312	4,025	4,025	4,925	
53503 RENTS AND LEASES	748	225	450	450	450	
TOTAL OPERATING EXPENDITURES	\$ 63,077	\$ 31,851	\$ 71,675	\$ 71,675	\$ 71,675	0.00%
CAPITAL OUTLAY - GENERAL FUND						
54906 OFFICE EQUIPMENT	\$ 777	\$ -	\$ -	\$ -	\$ -	
54903 OPERATING EQUIPMENT	-	-	-	-	-	
TOTAL CAPITAL OUTLAY	\$ 777	\$ -	\$ -	\$ -	\$ -	
TOTAL BUILDING/ZONING EXPENDITURES	\$ 227,612	\$ 127,756	\$ 276,138	\$ 276,138	\$ 262,941	-4.78%

LIBRARY

**CITY OF VERONA
2020 BUDGET SUMMARY
VERONA PUBLIC LIBRARY**

MISSION STATEMENT

The Verona Public Library enriches lives and builds community by providing opportunities to discover, connect, learn, and enjoy.

EXECUTIVE SUMMARY

During 2019, library card registration increased as did participation in the kids' summer reading program. Priorities in 2020 are to increase staffing to open Sunday hours during the summer months and to add regular English as a Second Language classes to our program offerings.

2020 GOALS AND OBJECTIVES

- Increase service to the community by adding Sunday afternoon hours during the summer.
- Increase service to non-native English speakers by offering ESL classes.

2019 ACHIEVEMENTS

Service and event highlights noted for their special successes in 2019:

Library use continues to grow as we attract new users from the community. In 2018, new library card registration increased by 8% and is on target to increase a further 6% by the end of 2019. We saw a 4% increase in circulation of library materials in 2018 with the addition of Sunday hours and circulation has held steady during 2019.

The children's room of the library was repainted and most of the furniture in the main area of the library was re-upholstered to maintain the appearance and quality of the facility.

Library outreach efforts have been very successful this year. Library staff have participated in over 400 community events and daycare and school visits. The increased visibility of the library in the community led to directly gaining over 40 new library users this year.

Summer Reading Program participation increased in 2019 with total enrollment increasing from 3,039 in 2018 to 3,280 in 2019, a gain of 8%. For the first time, the Summer Reading Program also expanded to include the whole summer from June – August rather than the first six weeks of summer. The library received positive feedback from the community about this change.

A digital archiving lab was created for community members to transfer old photos, videos, audio recordings, and documents into digital formats.

The library hosted two six-week sessions of English as a Second Language classes in 2019 in partnership with the Literacy Network. The Literacy Network reported that the Verona Public Library was their most well attended site in Dane County. The library plans to continue offering classes in 2020 to reach more new immigrants in the community.

Using funds from the library endowment fund, we hosted the travelling museum exhibit *On the Trail of the Monarch Butterfly*. Speakers and events related to monarchs, their habitat, and migration enhanced the month-long exhibit and brought in many visitors from the community and the surrounding area.

The library also hosted several other exhibits including *Great Lakes, Small Streams: How Water Shapes Wisconsin* on loan from the Wisconsin Historical Society and *Immigrant Journeys from South of the Border ¡Mi travesía hasta Wisconsin!* produced by the Wisconsin Humanities Council in partnership with Centro Hispano of Dane County.

SIGNIFICANT CHANGES FROM 2019

Revenue:

Dane County funding: County funding is expected to increase by 10.4% from \$874,612 to \$965,267 in 2020.

Miscellaneous: Cross-county payments will decrease from \$21,002 to \$15,691 in 2020. These payments are based on the number of items checked out to patrons who live in adjacent counties and do not have public library service.

Operating Expenditures:

Personnel Services:

Increase wages for Library Page I and Library Page II: Increase library page wages from \$9.50/hr to \$10.50/hr and Library Page II positions from \$11.50/hr to \$12.50/hr to remain competitive with other entry level wages both in area libraries and area businesses. Cost: \$3,952.

Additional positions to expand hours to open Sundays during the summer:

Add one full-time Reference Librarian/Marketing Coordinator position, cost \$46,050

Add one part-time Library Assistant/Circulation, 1040 hours/yr = \$17,545

Add two part-time Library Assistants/Reference, each 416 hours/yr = \$14,036

Add one Library Page I position, 416 hours/yr = \$4368

Add one Library Page II position, 520 hours/yr = \$6500

Increase one Library Assistant I/Youth Services from 416 to 1040 hours/yr and promote to Library Assistant II = \$12,232

Increase one Library Assistant I/Youth Services from 832 to 1040 hours/yr and promote to Library Assistant II = \$4836

Eliminate part time Summer LTE position = \$-4380

Decrease full time LTE to 60% = \$-3504

Other Operating Expenditures:

53413 Other Contractual

\$594 increase for payroll and accounting software.

\$5175 increase for janitorial service cost increase for 7 days-week year round.

\$6000 one-time increase for landscape maintenance including replacing landscape edging.

53601 Utilities

\$7000 decrease to closer reflect 3 year average of utility costs.

53603 Communications

Increase of \$2500 for 5 additional circulating wifi hotspots.

53330 Operating Supplies

\$1420 was added for RFID tags as the number of items we add to the collection continues to increase.

\$5000 to add additional shelving in the crowded adult fiction and teen collections.

\$4000 additional funds are requested to recover eight chairs in the center of the library.

53405 Data Processing/LINK

Increase of \$800 for staff scheduling software.

53415 Events

Increase of \$4350 for three 6-week sessions of ESL classes.

53311- 53316: Adult Books, Juvenile Books, Video, Audio, Electronic Media, Magazines

The library is requesting a 5% increase for adult and children's book purchasing to cover the cost of inflation and to make a small increase in the book collections. A \$1200 increase is requested for electronic magazine subscription service for the public.

54904 Office Equipment Outlay

Decrease of \$4000. One-time funds were requested in 2019 for a personal archiving lab. Most equipment was purchased in 2019 but an additional \$1000 is requested to add further equipment to the collection.

PERFORMANCE MEASUREMENT INDICATORS

All 2019 estimated figures are calculated from figures from 9/30/19 divided by 9 multiplied by 12.

Activity	2018 Actual	9/31/19 Actual	Estimated 2019	% change from 2018
Hours open per year	3540	2655	3540	0%
Physical Items Checked-out	574,045	440,118	586,824	+2.2%
Check out of E-Books and electronic materials	46,209	36,610	48,813	+5.6%
Patron Visits	233,537	181,496	241,995	+3.6%
Total Programs* see subset of program statistics	1,177	890	1,187	+0.9%
Total Program Attendance*	37,291	27,379	36,505	-2.1%
Research Assistance	30,002	23,796	31,728	+5.8%
Public Internet Sessions	216,605	204,176	272,235	+26%
Library Cards Added	1,608	1283	1,710	+6.3%
Physical Materials Added	12,368	10,355	13,806	+11.6%
Website Hits	105,581	81,883	109,177	+3.4%
Database Use	2,205	4,762	6,349	+188%
Meeting/Study Room Use	6,580	5,142	6,856	+4.2%
Test Proctoring	89	55	73	-18%

*Programming	2018 Actual	9/31/19 Actual	Estimated 2019	% change from 2018
Children's Programs	871	588	784	-10%
Children's Program Attendance	30,797	20,857	27,809	-9.7%
Teen Programs	94	71	95	+1%
Teen Program Attendance	2,349	1,841	2,454	+4.5%
Adult Programs	212	198	264	+24.5%
Adult Program Attendance	4,145	4,681	6,241	+50%

**LIBRARY
ADOPTED 2020 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	ADOPTED	%
200-00000	2018	2019	2019	2019	2020	INCR (DECR)
REVENUES						
41110 TAX LEVY OPERATIONS	\$ 792,084	\$ 910,829	\$ 910,829	\$ 910,829	\$ 1,040,941	
41110 TAX LEVY DEBT SERVICE	327,858	330,244	330,244	330,244	284,719	
43792 SOUTH CENTRAL LIBRARY SYSTEM			1,625	1,625	1,625	
43790 DANE COUNTY	610,806	659,926	659,926	659,926	733,686	
43791 DC FACILITY REIMBURSEMENT	189,043	214,686	214,686	214,686	231,581	
46710 FINES/FORFEITURES	30,711	5,328	9,000	10,654	10,000	
46711 COPIES	6,498	3,876	6,300	7,752	7,000	
46712 FAX	996	481	1,000	962	1,000	
46713 MISCELLANEOUS	15,856	21,004	21,002	21,002	15,691	
48500 DONATIONS	50,285	22,468	35,000	35,000	35,000	
49200 TRF FROM OTHER FUNDS (APPLY TO DEBT)	55,000	55,000	55,000	55,000	107,000	
TOTAL LIBRARY REVENUES	\$ 2,078,937	\$ 2,223,842	\$ 2,244,612	\$ 2,247,680	\$ 2,468,243	9.96%

**VERONA PUBLIC LIBRARY
ADOPTED 2020 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	ADOPTED	%
200-00000	2018	2019	2019	2019	2020	INCR (DECR)
PERSONNEL SERVICES						
51100 SALARIES AND WAGES	909,692	495,637	1,021,225	\$ 1,021,225	\$ 1,132,618	
51102 LONGEVITY	8,437	4,831	11,542	11,542	12,749	
52200 HEALTH INSURANCE	103,756	46,131	87,854	87,854	94,284	
52201 DENTAL INSURANCE	10,253	5,664	10,608	10,608	15,718	
52202 SOCIAL SECURITY	68,432	37,503	79,007	79,007	87,621	
52203 LIFE INSURANCE	1,148	405	1,283	1,283	1,250	
52204 WISCONSIN RETIREMENT	45,774	23,296	46,517	46,517	50,286	
52205 INCOME CONTINUATION	-	-	-	-	-	
TOTAL PERSONNEL SERVICES	\$ 1,147,492	\$ 613,467	\$ 1,258,036	\$ 1,258,036	\$ 1,394,526	10.85%
OPERATING EXPENDITURES						
53413 OTHER CONTRACTUAL	\$ 44,542	\$ 24,983	\$ 48,921	\$ 59,439	\$ 62,823	
53601 UTILITIES	50,612	25,311	60,800	50,622	53,800	
53603 COMMUNICATIONS	17,732	8,674	16,144	17,348	20,746	
53509 REPAIR/MAINTENANCE SERVICES	24,486	28,794	37,775	37,775	37,775	
53307 RECRUITMENT	14	28	100	28	100	
53301 OFFICE SUPPLIES	-	-	-	-	-	
53304 MEMBERSHIP AND DUES	1,212	526	1,615	1,615	1,615	
53702 TRAVEL AND MEALS	7,127	2,204	6,600	6,600	6,600	
53701 CONFERENCE AND TRAINING	4,887	428	4,030	4,030	4,030	
53330 OTHER SUPPLIES AND EXPENSES	36,970	22,159	39,440	39,440	49,460	
53405 DATA PROCESSING/LINK	106,557	109,398	118,852	118,852	120,342	
53810 INSURANCE	12,960	14,111	14,500	14,500	14,500	
53503 RENTS/LEASES	9,842	3,986	10,099	10,099	10,099	
53415 EVENTS	14,504	6,752	23,860	23,860	28,210	
53310 GRANT/GIFT EXPENSE	56,561	22,614	-	37,614	35,000	
TOTAL OPERATING EXPENDITURES	\$ 388,006	\$ 269,968	\$ 382,736	\$ 421,822	\$ 445,100	16.29%
MATERIALS AND OUTLAY						
53311 ADULT BOOKS	\$ 48,990	\$ 19,513	\$ 59,175	\$ 60,135	\$ 62,400	
53312 JUVENILE BOOKS	57,486	29,920	62,100	63,060	65,462	
53313 VIDEO MATERIALS	19,591	6,480	17,955	17,955	17,955	
53314 AUDIO MATERIALS	11,511	3,497	13,520	13,520	13,520	
53315 ELECTRONIC MEDIA	14,923	15,992	29,086	29,086	30,286	
53316 MAGAZINE SUBSCRIPTIONS	7,153	7,498	7,500	7,500	8,675	
54903 EQUIPMENT CAPITAL OUTLAY	120,226	9,989	-	18,186	-	
54904 INFRASTRUCTURE OUTLAY	48,659	-	-	-	-	
54906 OFFICE EQUIPMENT OUTLAY	10,174	14,262	20,600	20,600	16,600	
TOTAL MATERIALS AND OUTLAY	\$ 338,713	\$ 107,151	\$ 209,936	\$ 230,042	\$ 214,898	2.36%
RESERVE EXPENDITURES						
55101 RESERVE FUNDED EXPENDITURES	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 22,000	
TOTAL LIBRARY BUDGET	\$ 1,874,211	\$ 990,586	\$ 1,870,708	\$ 1,929,900	\$ 2,076,524	11.00%
DEBT SERVICE						
58100 PRINCIPAL	\$ 325,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 350,000	
58200 INTEREST	57,858	50,244	50,244	50,244	41,719	
TOTAL DEBT SERVICE	\$ 382,858	\$ 385,244	\$ 385,244	\$ 385,244	\$ 391,719	1.68%
TOTAL LIBRARY EXPENDITURES	\$ 2,257,069	\$ 1,375,830	\$ 2,255,952	\$ 2,315,144	\$ 2,468,243	9.41%

**REFUSE AND
RECYCLING**

**CITY OF VERONA
2020 BUDGET SUMMARY
REFUSE & RECYCLING**

EXECUTIVE SUMMARY

The Public Works Department oversees the collection of Refuse and Recycling for one, two, three and four unit residential properties in the City. Refuse and recycling collection is under contract with Waste Management, Inc. of Madison. No retail, commercial or industrial properties are included in the City's contract with Waste Management.

Waste Management provides weekly limited refuse collection and biweekly automated recycling collection. From January through March the Public Works staff collects Christmas trees at curbside twice a month (or more as needed and weather permits). Year round the Public Works staff collects brush at curb side on the second and fourth weeks of the month. Annual leaf collection begins the middle of October and runs through the end of November. Waste Management sponsors a free E-Waste disposal at the Public Works Drop-Off Site in October to City of Verona residents. In addition, the City provides electronic waste disposal at the drop off site to City residents for a fee. The special charge for refuse and recycling will be \$179 per stop for the year 2020.

STATISTICAL SUMMARY

The City estimates collecting 1,200 tons of cardboard, newsprint, magazines and mixed paper, aluminum and steel containers, plastics, and mixed glass in 2020 at a projected cost of \$146,200. The department also estimates the collection of 2,900 tons of refuse from one to four unit residential properties at a cost of \$425,900.

Annually city staff collects approximately 2,000 tons of yard waste and brush for an estimated cost of \$306,000 (per recycling grant). In 2019, the City recycled an estimated 4 tons of waste tires, 3,065 gallons of waste oil, 6 tons of oil filters and oil containers and 32 tons of electronic devices, 8 tons of major appliances and 800 pounds of lead acid batteries. It is anticipated that the City will receive \$22,000 in recycling grant funds in 2020.

SUMMARY OF ACHIEVEMENTS FOR 2019

- Managed and coordinated the contract for collection of refuse and recyclable materials from one-to-four unit residential properties.
- Managed and coordinated city-wide brush and yard waste collection.
- Managed and coordinated free residential electronics recycling event.
- Managed and coordinated addition of a bulk cardboard dumpster at the Public Works facility for residents.
- Managed and coordinated annual report to Wisconsin Department of Natural Resources.

- Managed and coordinated grant application to Wisconsin Department of Natural Resources for recycling center.
- Managed and coordinated additional resource information on the Public Works website regarding:
 - Itemized listing of waste or recycling items and how to dispose of them
 - Pamphlets on what to or not to recycle

GOALS AND OBJECTIVES FOR 2020

- Manage and coordinate refuse and recycling curb side collection for one-to-four unit residential properties.
- Manage and coordinate citywide yard waste and brush collection.
- Manage and coordinate an electronic waste drop off collection site.
- Manage and coordinate free residential electronics recycling event.

PERFORMANCE MEASUREMENT INDICATORS

Activity	2018 Actual	6/30/19 Actual	2019 Estimate	2020 Proposed
Number of Brush pick-up cycles	27	14	28	27
Tons of Yard Waste/Brush collected	1,960	800	2,200	2,300
Tons of Refuse Collected	2,618	1,300	2,700	2,900
Tons of Recyclable Materials collected	1,041	525	1,100	1,200
Tons of E-Waste	32	10	33	34
Recycling Grant Revenue	\$21,877	\$21,877	\$21,877	\$22,000

**REFUSE AND RECYCLING
ADOPTED 2020 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	ADOPTED	%
203-00000	2018	2019	2019	2019	2020	INCR (DECR)
REVENUES						
41110 REAL ESTATE TAXES	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
43545 RECYCLING GRANT	21,867	21,906	21,000	21,906	21,500	
46421 NEW HOMES	6,283	-	5,000	5,000	5,000	
46420 SOLID WASTE DISPOSAL	650,080	668,266	681,648	668,266	704,544	
46422 LARGE ITEM PICKUP	6,818	3,485	4,000	6,000	4,000	
46423 MISC REVENUE	305	68	100	100	100	
49300 FUND BALANCE APPLIED	-	-	-	-	-	
TOTAL REVENUES	\$ 695,353	\$ 703,725	\$ 721,748	\$ 711,272	\$ 745,144	3.24%

Note: The special charge for trash pick-up is

Note: 2019 Charge is \$176.00-Proposed 2020 \$179.00

12/31/18 Fund Balance	\$183,485	12/31/19 Est Fund Bal	\$170,099
2019 projected revenue	711,272	2020 projected revenue	745,144
2019 projected expend	<u>(724,658)</u>	2020 projected expend	<u>(765,812)</u>
12/31/19 Projected Fund Balance	<u>\$170,099</u>	12/31/20 Projected Fund Balance	<u>\$149,432</u>

**REFUSE AND RECYCLING
ADOPTED 2020 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	ADOPTED	%
203-00000	2018	2019	2019	2019	2020	INCR (DECR)
PERSONNEL SERVICES						
51100 SALARIES AND WAGES	\$ 70,214	\$ 19,911	\$ 77,891	\$78,000	\$ 80,833	
51102 LONGEVITY PAY	954	-	286	\$286	292	
51101 OVERTIME	481	1,449	10,000	\$10,600	11,000	
52200 MEDICAL INSURANCE	17,180	5,132	20,658	\$20,658	27,079	
52201 DENTAL INSURANCE	1,083	378	1,092	\$1,092	1,092	
52202 SOCIAL SECURITY	5,452	1,637	5,980	\$5,980	6,971	
52203 LIFE INSURANCE	91	31	122	\$122	127	
52204 WI RETIREMENT	4,674	1,371	5,120	\$5,120	6,218	
52205 INCOME CONTINUATION	-	-	-	\$0	-	
TOTAL PERSONNEL SERVICES	\$ 100,129	\$ 29,909	\$ 121,149	\$ 121,858	\$ 133,612	10.29%
OPERATING EXPENDITURES						
53305 PRINTING	\$ 1,029	\$ -	\$ 5,200	\$5,000	\$ 5,200	
53502 EQUIPMENT MAINTENANCE	2,625	-	6,000	\$5,000	6,000	
53301 OFFICE SUPPLIES	36	-	800	\$800	800	
53330 OTHER SUPPLIES AND EXPENSE	1,239	987	2,000	\$2,000	2,000	
TOTAL OPERATING EXPENDITURES	\$ 4,929	\$ 987	\$ 14,000	\$ 12,800	\$ 14,000	0.00%
CONTRACTUAL SERVICES						
53410 REFUSE COLLECTION	\$ 361,866	\$ 168,648	\$ 412,200	\$410,000	\$ 425,900	
53409 RECYCLING COLLECTION	127,430	59,421	141,300	\$140,000	146,200	
53408 SOLID WASTE DISPOSAL	40,336	31,642	41,000	\$40,000	46,100	
TOTAL CONTRACTUAL SERVICES	\$ 529,632	\$ 259,711	\$ 594,500	\$ 590,000	\$ 618,200	3.99%
TOTAL REFUSE AND RECYCLING	\$ 634,690	\$ 290,607	\$ 729,649	\$ 724,658	\$ 765,812	4.96%

SENIOR CENTER

**CITY OF VERONA
2020 BUDGET SUMMARY
VERONA SENIOR CENTER**

Verona Senior Center provides programs and services to support the health, well-being, and independence of Verona seniors ages 55 and over. We serve as a resource for older adults, their families, and the community, providing case management services, nutritious meals, transportation, health & wellness programs, a caregiver support group and Club 108, a program designed specifically for people with mild cognitive loss. We also have an extensive program schedule which offers musical entertainment, special events, cards & games, exercise classes, bus trips, a very active Veterans Group, educational presentations and numerous volunteer opportunities.

The 2020 Senior Center budgeted expenditures reflects an overall decrease of \$587 or a .11% increase from 2019. Included is a 2% increase in Personnel costs for cost of living allowance, longevity, and increase healthcare costs. Operating expenses are expected to increase 1.97% due to contracted service cost increases, and the Rendeвер/virtual reality subscription. With the reduction of delivered meal contribution revenue the overall levy increase is \$2,087 or .41%.

**SENIOR CENTER
ADOPTED 2020 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	ADOPTED	%
201-00000	2018	2019	2019	2019	2020	INCR (DECR)
REVENUES						
41110 PROPERTY TAXES	\$ 476,938	\$ 508,857	\$ 508,857	\$ 508,857	\$ 510,944	
43560 STATE GRANTS	1,500	-	-	-	-	
48501 DELIVERED MEAL CONTRIBUTIONS	13,391	7,210	15,000	15,000	14,000	
48502 ON SITE MEAL CONTRIBUTIONS	7,397	3,771	7,500	7,500	7,500	
48500 DONATIONS AND GRANTS	1,228	10	600	100	100	
48200 RENTAL CONTRIB FOR FACILITIES RESERVES	15,825	2,020	3,250	3,250	3,250	
49200 TRANSFER FROM OTHER FUNDS	-	-	-	-	-	
TOTAL SENIOR REVENUES	\$ 516,279	\$ 521,868	\$ 535,207	\$ 534,707	\$ 535,794	0.11%

**SENIOR CENTER
ADOPTED 2020 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	ADOPTED	Change %
201-00000	2018	2019	2019	2019	2020	INCR (DECR)
PERSONNEL SERVICES						
51100 SALARIES AND WAGES	\$ 225,768	\$ 104,120	\$ 253,622	\$ 253,622	\$ 251,207	
51102 LONGEVITY	466	401	1,202	1,202	490	
51101 OVERTIME WAGES	-	-	-	-	-	
52200 HEALTH INSURANCE	64,863	27,121	68,640	68,640	72,212	
52201 DENTAL INSURANCE	5,228	2,357	6,876	6,876	6,024	
52202 SOCIAL SECURITY	16,931	7,574	21,227	21,227	19,254	
52203 LIFE INSURANCE	678	221	907	907	713	
52204 WISCONSIN RETIREMENT	12,129	5,370	13,688	13,688	13,555	
52205 INCOME CONTINUATION	-	-	-	-	-	
52206 UNEMPLOYMENT COMP	-	370	-	-	-	
TOTAL PERSONNEL SERVICES	\$ 326,063	\$ 147,534	\$ 366,162	\$ 366,162	\$ 363,455	-0.74%
OPERATING EXPENDITURES						
53413 OTHER CONTRACTED SERVICES	\$ 18,026	\$ 8,569	\$ 26,626	\$ 26,626	\$ 27,220	
53601 UTILITIES	16,517	9,530	20,896	20,600	20,896	
53303 POSTAGE	863	115	800	600	800	
53603 COMMUNICATIONS	9,881	4,676	9,733	9,030	9,733	
53307 RECRUITMENT	805	375	600	734	600	
53301 OFFICE SUPPLIES	4,030	2,318	3,300	3,300	3,300	
53304 MEMBERSHIP AND DUES	180	110	290	290	290	
53702 TRAVEL & MEALS	2,783	2,491	3,000	3,500	3,000	
53701 CONFERENCE AND TRAINING	621	1,090	1,000	1,500	2,000	
53330 OTHER SUPPLIES AND EXPENSE	16,076	9,580	11,000	10,300	11,000	
53308 FOOD PURCHASES-SENIOR MEALS	36,483	14,788	45,000	45,000	45,000	
53509 OTHER REPAIRS AND MAINTENANCE	37,707	12,756	34,000	34,000	34,000	
53810 INSURANCE	2,776	3,088	3,100	3,100	3,200	
53503 RENTS AND LEASES	3,730	1,988	7,700	4,500	9,300	
TOTAL OPERATING EXPENDITURES	\$ 150,478	\$ 71,474	\$ 167,045	\$ 163,080	\$ 170,339	1.97%
CAPITAL OUTLAY						
54906 FURNITURE, FIX AND OFFICE EQUIP	\$ 3,460	\$ -	\$ 2,000	\$ 13,000	\$ 2,000	
54903 EQUIPMENT CAPITAL OUTLAY	9,851	-	-	-	-	
TOTAL CAPITAL OUTLAY	\$ 13,311	\$ -	\$ 2,000	\$ 13,000	\$ 2,000	0.00%
TOTAL SENIOR CENTER EXPENDITURES	\$ 489,852	\$ 219,008	\$ 535,207	\$ 542,242	\$ 535,794	0.11%

URBAN FORESTRY

**CITY OF VERONA
2020 BUDGET SUMMARY
URBAN FORESTRY PROGRAM**

MISSION STATEMENT

The goal of the Urban Forestry Program is to promote the health, safety and beauty of all trees within the City, both public and private.

EXECUTIVE SUMMARY

The primary purpose of the Urban Forestry Program is to plan and plant street trees in new subdivisions. The program also supports maintenance of existing public trees and planting along major streets outside of new subdivisions. In 2020, expenditures are expected to be up by \$6,000 (14.54%) but revenues will remain unchanged. The additional funding will come from the forestry fund balance.

SUMMARY OF ACHIEVEMENTS FOR 2019

- Received Tree City USA award for the 24th consecutive year.
- Treated over 250 Ash trees to prevent EAB infection
- Planted over 150 and pruned over 400 street trees throughout the City

GOALS AND OBJECTIVES FOR 2020

- Receive a DNR Urban Forestry Grant to update 3,500 public tree inventory records
- Plant 60 new street trees along Locust Drive
- Receive our 25th consecutive Tree City USA award.

**URBAN FORESTRY
ADOPTED 2020 BUDGET**

	ACTUAL 2018	6/30 ACTUAL 2019	ADOPTED BUDGET 2019	PROJECTED 2019	ADOPTED 2020	% INCR (DECR)
205-00000						
REVENUES						
41110 PROPERTY TAXES	\$ 8,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	
46820 STREET TREE FEES	20,325	9,750	15,000	16,000	15,000	
TOTAL REVENUES	\$ 28,325	\$ 23,750	\$ 29,000	\$ 30,000	\$ 29,000	0.00%
OPERATING EXPENDITURES						
53413 OTHER CONTRACTUAL	\$ 4,313	\$ 878	\$ 3,500	\$ 5,500	\$ 5,000	
53330 OPERATING SUPPLIES	6,887	1,028	4,500	4,000	5,000	
53309 STREET TREE EXPENDITURES	23,721	22,474	26,000	33,000	30,000	
TOTAL EXPENDITURES	\$ 34,921	\$ 24,380	\$ 34,000	\$ 42,500	\$ 40,000	14.54%
FUND BALANCE						
2019			2020			
12/31/18 Fund Balance	\$ 43,256		12/31/19 Projected Fund Balance	\$ 30,756		
2019 Projected Revenues	30,000		2020 Projected Revenues	29,000		
2019 Projected Expenditures	(42,500)		2020 Projected Expenditures	(40,000)		
12/31/19 Projected Fund Balance	<u>\$ 30,756</u>		12/31/20 Projected Fund Balance	<u>\$ 19,756</u>		

VERONA CEMETERY

**CITY OF VERONA
2020 BUDGET SUMMARY
CEMETERY**

MISSION STATEMENT

To provide management and operation of the Verona Cemetery, offering the community an attractive, consistently well-maintained cemetery.

EXECUTIVE SUMMARY

The services to be provided by parks and contracted services include overall grounds upkeep such as snow removal, mowing, trimming and watering of the lawn. The Parks Department is also responsible for the sale and record keeping of cemetery plots. This budget includes funds for administrative, building and grounds maintenance.

SUMMARY OF ACHIEVEMENTS FOR 2019

- Sold over 14 new plots, coordinated over 25 burials and 15 monuments
- Raised plot fees from \$600 to \$800 to meet budget needs and remain consistent with other area cemeteries
- Opened a new section up to plot sales, section R

GOALS AND OBJECTIVES FOR 2020

- Coordinate paving three of the four entrance drives and east service drive
- Continue to improve grounds appearance and solicit bids for new mowing contract
- Plant additional trees in lawn area to improve aesthetics

**VERONA CEMETERY
ADOPTED 2020 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	ADOPTED	%
206-00000	2018	2019	2019	2019	2020	INCR (DECR)
REVENUES						
LOT SALES	\$ 18,420	\$ 8,325	\$ 14,000	\$ 14,000	\$ 16,000	
INTEREST INCOME	\$ 5,281	\$ 3,477	\$ 5,160	6,900	7,000	
TOTAL REVENUES	\$ 23,701	\$ 11,802	\$ 19,160	\$ 20,900	\$ 23,000	20.04%
EXPENDITURES						
CONTRACTED SERVICES-LEGAL	\$ -	\$ -	\$ -	\$ -	\$ -	
CONTRACTED SERVICES-MAINTENANCE	18,530	3,600	11,000	11,000	12,500	
UTILITIES	178	100	200	200	250	
SUPPLIES AND MATERIALS	2,176	350	2,000	750	1,200	
TOTAL EXPENDITURES	\$ 20,884	\$ 4,050	\$ 13,200	\$ 11,950	\$ 13,950	5.68%
FUND BALANCE:						
2019			2020			
12/31/18 Fund Balance	\$ 283,581		12/31/19 Projected Fund Balance		\$ 292,531	
2019 Projected Revenue	20,900		2020 Projected Revenue		23,000	
2019 Projected Expenditures	(11,950)		2020 Projected Expenditures		(13,950)	
2019 Projected Capital Expenditures	-		2020 Projected Capital Expenditures		(80,000)	
12/31/19 Projected Fund Balance	<u>\$ 292,531</u>		12/31/20 Projected Fund Balance		<u>\$ 221,581</u>	

**BROADBAND
TELECOMMUNICATION
REGULATORY BOARD**

**CITY OF VERONA
2020 BUDGET SUMMARY
BROADBAND TELECOMMUNICATIONS**

MISSION STATEMENT

To assure performance of the cable company under ordinance and franchise agreement, to oversee operation of the public/government access channel VHAT-12 and to oversee operation of the City of Verona website.

EXECUTIVE SUMMARY

The Broadband Telecommunications (BTRB) budget reflects the operation of VHAT-12 and the City of Verona Web Site. These duties are coordinated by a Cable Coordinator and a part-time position assignment for maintenance of the City website. The 2020 Budget continues to support a full-time Cable Coordinator position. The duties for this position include recording the City Council and Plan Commission meetings, providing City meetings online through YouTube, and recording community events. In 2015, the City began streaming City Council and Plan Commission meetings online through YouTube in addition to providing recorded meetings.

The 2020 BTRB budget has an overall increase of \$2,213 compared to the 2019 adopted budget (2.33%), which is partially due to increase in Personnel Services and other contractual items. The BTRB budget is funded exclusively through cable television franchise fees with no funds coming from the City's property tax levy. Revenues are projected to be \$140,000 in 2020. Prior to 2020 all revenue was from franchise fees, but in 2020 the State of Wisconsin reduced the amount of fees the municipalities received from cable television by .5% and is providing it through state aid.

GOALS AND OBJECTIVES

VHAT-12 City of Verona

- Replace equipment as necessary using a cable franchise fee account restricted for the purchase of equipment
- Provide insightful and timely information on the channel's bulletin board.
- Provide graphic and video presentation materials in Council Chambers via large screen television monitors or projectors.
- Communicate information on important issues and news from departments of the City of Verona to the general public.
- Produce a minimum of 4 [Verona Perspectives](#) or similar information documentaries.
- Continue to provide cable casting of City of Verona Common Council and Plan Commission Meetings.
- Continue to provide Community Bulletin Board and web site announcements.
- Provide online streaming of City Council and Plan Commission meetings as well as online access to recorded meetings.

City of Verona Web Site (www.ci.verona.wi.us)

- Continue to promote utilization of the website for providing information on City services with regular updates to the site from all City departments.
- Establish interactive maps and planning documents.
- Improve ways of presenting information on the web site and informing the public including the exploration of on-line registrations and on-line form submittal.
- Create an Intranet for employees to access information on policies, benefits, work related forms, and other important information.

**BTRB
ADOPTED 2020 BUDGET**

REVENUE 204-00000		ACTUAL 2018	6/30	ADOPTED	PROJECTED 2019	ADOPTED 2020	% INCR (DECR)
			ACTUAL 2019	BUDGET 2019			
44120 CABLE FRANCHISE		\$ 147,997	\$ 37,168	\$ 140,000	\$ 140,000	\$ 125,200	
STATE AID		-	-	-	-	14,800	
TOTAL BTRB REVENUE		\$ 147,997	\$ 37,168	\$ 140,000	\$ 140,000	\$ 140,000	0.00%
FUND BALANCE:							
Beginning	Reserved	\$ 506,307			\$ 555,573	\$ 600,798	
	Revenue	\$ 147,997			\$ 140,000	\$ 140,000	
	Expend	\$ (98,731)			\$ (94,775)	\$ (96,988)	
	Projected Fund Bal. 12/31	<u>\$ 555,573</u>			<u>\$ 600,798</u>	<u>\$ 643,810</u>	
EXPENDITURES 204-00000		ACTUAL 2018	6/30	ADOPTED	PROJECTED 2019	ADOPTED 2020	% INCR (DECR)
			ACTUAL 2019	BUDGET 2019			
PERSONNEL SERVICES							
51100 SALARIES AND WAGES		\$ 52,561	\$ 26,451	\$ 53,286	\$ 53,286	\$ 54,247	
51102 LONGEVITY		1,190	715	1,441	1,441	1,470	
52200 HEALTH INSURANCE		7,724	3,467	6,996	6,996	7,363	
52201 DENTAL INSURANCE		548	270	552	552	552	
52202 SOCIAL SECURITY		4,094	2,052	4,186	4,186	4,263	
52203 LIFE INSURANCE		308	138	346	346	353	
52204 WISCONSIN RETIREMENT		3,598	1,779	3,584	3,584	3,762	
TOTAL PERSONNEL SERVICES		\$ 70,023	\$ 34,872	\$ 70,391	\$ 70,391	\$ 72,010	2.30%
OPERATING EXPENDITURES							
53603 COMMUNICATIONS		\$ -	\$ -	\$ 220	\$ 220	\$ 220	
53413 OTHER CONTRACTUAL		4,980	6,182	13,259	13,259	13,853	
53301 OFFICE SUPPLIES		-	-	1,550	1,550	1,550	
53304 MEMBERSHIPS AND DUES		-	-	205	205	205	
53702 TRAVEL AND MEALS		-	-	250	250	250	
53701 CONFERENCES AND TRAINING		-	-	500	500	500	
53330 OTHER SUPPLIES AND EXPENSES		2,716	142	2,650	2,650	2,650	
53810 INSURANCE		414	437	750	750	750	
TOTAL OPERATING EXPENDITURES		\$ 8,110	\$ 6,761	\$ 19,384	\$ 19,384	\$ 19,978	3.06%
CAPITAL OUTLAY							
54903 EQUIPMENT CAPITAL OUTLAY		\$ 20,598	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	
TOTAL CAPITAL OUTLAY		\$ 20,598	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	
TOTAL BTRB BUDGET		\$ 98,731	\$ 41,633	\$ 94,775	\$ 94,775	\$ 96,988	2.33%

**FITCH-RONA
EMS DISTRICT**

**CITY OF VERONA
2020 BUDGET SUMMARY
FITCH-RONA EMS DISTRICT**

EXECUTIVE SUMMARY

Emergency Medical Services are provided to residents of the City of Verona, City of Fitchburg and the Town of Verona through the Fitch-Rona EMS District. Oversight of the District is provided by the EMS District Commission which is comprised of members appointed by each of the participating municipalities and delegated to the EMS Chief. The City of Verona is represented by three appointees.

Expenses of the District are funded from user fees and through funds provided by the member municipalities in proportion to the equalized value of each municipality compared to the total equalized value of the District. The budget is reviewed by the three municipalities at an annual meeting in October.

In 2019, the District hired 7-new full-time paramedics. These new medics started on August 1st and corresponded with the addition of a third full-time ambulance. This third ambulance is stationed at the newly constructed Fitchburg Fire Station #3 on South Syene Rd. The primary purpose of this ambulance was to reduce response times to the Northeastern corner of our EMS district, while secondarily supporting the increasing calls for service throughout the District. This, in turn, benefits the City of Verona by keeping an ambulance available in Verona more often. This middle of the year hiring does cause a significant increase in the operational budget to fund salaries and benefits for a full year in 2020.

2020 Apportioned Fitch-Rona EMS District Budget

The 2020 Fitch-Rona Operating Budget totals \$3,135,521 of which \$614,968 is funded by the City of Verona. This is an increase of \$145,147 or 30.89% from the 2019 budget.

Operating expenses are offset by \$1,750,432 in projected revenues to be received from the services provided by the District. The remaining balance of the budget is divided between the district municipalities based on current equalized valuation.

City of Verona	44.861521%	\$614,968
City of Fitchburg	49.927872%	\$684,418
Town of Verona	5.210607%	\$71,428

STATISTICAL SUMMARY

Annual Call Volume (5 Years)

Year	Total Calls	Percent Increase
2015	2712	0.1%
2016	2984	6.7%
2017	3077	6.3%
2018	3245	5.5%
2019 Anticipated	3400	4% estimate

Ambulance Call Volume by Municipality

Municipality	2019 Calls (Through 9-2019)	Percent
City of Fitchburg	1559	61%
City of Verona	700	27%
Town of Verona	105	4%
Other	186	8%
Total	2550	100.0%

GOALS AND OBJECTIVES

Community Outreach

Fitch-Rona continues to pursue a partnership with the UW School of Medicine and Public Health in supporting patients with dementia in the community. 2020 should see an increase in the training and resources that can be provided to patients in the early stages of dementia to keep them in their homes longer and provide support for caregivers during this challenging time.

We also continue to teach lay provider CPR and Stop-the-Bleed programs at the library. With the addition of new personnel in 2019, we are planning on offering these courses to the community in Spanish for the first time.

Quality Assurance Process

In mid-20109, the quality assurance committee at Fitch-Rona, made up of our medical director, Dr. Mike Mancera, Deputy Chief Jeff Dostalek, and Lieutenants Kyle Wells and Sara Imhoff, had begun to look at the outcomes of patient who were admitted to the hospitals with selected primary impressions from field providers. The process was started to determine if field impressions align with ultimate admission diagnosis and evaluate if appropriate care plans were provided. We will continue with this process in 2020 and hope to expand it to other hospitals.

**Fitch-Rona EMS District
2020 Operating Budget**

	2019 Budget	2020 Operations Budget- No CIP	2020 Operating Budget	Difference 2019 Budget vs. 2020 Budget	Percent Change
1 Revenues					
2 Run Income	\$ 1,651,301	\$ 1,750,432	\$ 1,750,432	\$ 99,131	6.0%
3 Services Sub-Total	\$ 1,651,301	\$ 1,750,432	\$ 1,750,432	\$ 99,131	6.0%
4			\$ -	\$ -	
5 City of Fitchburg*	\$ 506,566	\$ 684,418	\$ 684,418	\$ 177,852	35.11%
6 City of Verona*	\$ 469,821	\$ 614,968	\$ 614,968	\$ 145,147	30.89%
7 Town of Verona*	\$ 52,727	\$ 71,428	\$ 71,428	\$ 18,701	35.47%
8 Municipalities Sub-Total	\$ 1,029,114	\$ 1,370,814	\$ 1,370,814	\$ 341,700	33.20%
9			\$ -	\$ -	
10 Public Education Courses	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0.0%
11 Interest Income	\$ 3,725	\$ 3,725	\$ 3,725	\$ -	0.0%
12 Contracted Events	\$ 9,885	\$ 9,550	\$ 9,550	\$ (335)	-3.4%
13 Funds Applied from Assigned Account			\$ -	\$ -	
14 Misc. Sub-Total	\$ 14,610	\$ 14,275	\$ 14,275	\$ (335)	-2.3%
15 Total Revenues	\$ 2,695,025	\$ 3,135,521	\$ 3,135,521	\$ 440,496	16.3%
16			\$ -	\$ -	
17 Expenses					
18 Salaries & Wages	\$ 1,205,500	\$ 1,440,635	\$ 1,440,635	\$ 235,135	19.5%
19 Scheduled Overtime	\$ 280,086	\$ 352,059	\$ 352,059	\$ 71,973	25.7%
20 Unscheduled Overtime	\$ 111,021	\$ 130,643	\$ 130,643	\$ 19,622	17.7%
21 Community Paramedicine-Labor	\$ 15,602	\$ -	\$ -	\$ (15,602)	-100.0%
22 Soc.Sec.&Medicare Taxes	\$ 124,426	\$ 148,383	\$ 148,383	\$ 23,957	19.3%
23 Retirement Plan	\$ 161,524	\$ 209,002	\$ 209,002	\$ 47,478	29.4%
24 Miscellaneous Benefits	\$ 3,400	\$ 7,128	\$ 7,128	\$ 3,728	109.6%
25 Health & Dental Ins.	\$ 256,403	\$ 303,893	\$ 303,893	\$ 47,490	18.5%
26 Worker's Comp. Ins.	\$ 68,871	\$ 81,836	\$ 81,836	\$ 12,965	18.8%
27 Income Continuation	\$ 2,400	\$ 2,400	\$ 2,400	\$ -	0.0%
28 Sick Time Over Cap	\$ 8,322	\$ 27,979	\$ 27,979	\$ 19,657	236.2%
29 Medical Director Annual Fee	\$ 33,000	\$ 33,000	\$ 33,000	\$ -	0.0%
30 Salary Sub-Total	\$ 2,270,555	\$ 2,736,957	\$ 2,736,957	\$ 466,402	20.5%
31			\$ -	\$ -	
32 Oil, Fuel & Lube	\$ 24,440	\$ 22,025	\$ 22,025	\$ (2,415)	-9.9%
33 Repair and Replacement Parts	\$ 25,575	\$ 24,750	\$ 24,750	\$ (825)	-3.2%
34 Medical Supplies	\$ 72,000	\$ 75,452	\$ 75,452	\$ 3,452	4.8%
35 Office Supplies	\$ 2,350	\$ 2,600	\$ 2,600	\$ 250	10.6%
36 Postage	\$ 600	\$ 600	\$ 600	\$ -	0.0%
37 Public Education	\$ 1,200	\$ 1,500	\$ 1,500	\$ 300	25.0%
38 Staff Training	\$ 17,500	\$ 32,500	\$ 32,500	\$ 15,000	85.7%
39 Staff Support	\$ 6,400	\$ 6,400	\$ 6,400	\$ -	0.0%
40 Uniforms	\$ 25,800	\$ 9,684	\$ 9,684	\$ (16,116)	-62.5%
41 Personnel Recruitment	\$ -	\$ 2,800	\$ 2,800	\$ 2,800	
42 Subscriptions & Dues	\$ 700	\$ 700	\$ 700	\$ -	0.0%
43 Admin Space Lease	\$ 7,125	\$ 7,125	\$ 7,125	\$ -	0.0%
44 Facilities Furnishings	\$ 950	\$ 1,400	\$ 1,400	\$ 450	47.4%
45 New Station Expenditures	\$ 10,450	\$ -	\$ -	\$ (10,450)	-100.0%
46 Utilities	\$ 900	\$ 1,000	\$ 1,000	\$ 100	11.1%
47 Telephone	\$ 10,850	\$ 10,000	\$ 10,000	\$ (850)	-7.8%
48 Radio Equipment	\$ 20,550	\$ 3,000	\$ 3,000	\$ (17,550)	-85.4%
49 Radio Maintenance	\$ 2,850	\$ 2,850	\$ 2,850	\$ -	0.0%
50 Medical Equipment	\$ 9,000	\$ 9,000	\$ 9,000	\$ -	0.0%
51 Medical Equipment Maint.	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	0.0%
52 EMT Safety Equipment	\$ 1,000	\$ 700	\$ 700	\$ (300)	-30.0%
53 Training Equipment	\$ 1,100	\$ 2,000	\$ 2,000	\$ 900	81.8%
54 Office Equipment	\$ 1,500	\$ 2,000	\$ 2,000	\$ 500	33.3%
55 Office Equipment Maint.	\$ 600	\$ 600	\$ 600	\$ -	0.0%
56 Computer Support	\$ 24,000	\$ 24,000	\$ 24,000	\$ -	0.0%
57 FAP Project Expenses	\$ -	\$ -	\$ -	\$ -	
58 Accounting Fees	\$ 16,000	\$ 14,600	\$ 14,600	\$ (1,400)	-8.8%
59 Legal Fees General	\$ 3,400	\$ 3,400	\$ 3,400	\$ -	0.0%
60 Legal Fees-Labor Contract	\$ -	\$ -	\$ -	\$ -	
61 Assigned Funds - Labor Contract	\$ 8,000	\$ -	\$ -	\$ (8,000)	-100.0%
62 Property Insurance	\$ 16,900	\$ 19,200	\$ 19,200	\$ 2,300	13.6%
63 Billing Service	\$ 99,078	\$ 105,026	\$ 105,026	\$ 5,948	6.0%
64 Paramedic Intern Program	\$ 7,652	\$ 7,652	\$ 7,652	\$ -	0.0%
66 Misc. Expense Sub-Total	\$ 424,470	\$ 398,564	\$ 398,564	\$ (25,906)	-6.1%
67 TOTAL EXPENSES	\$ 2,695,025	\$ 3,135,521	\$ 3,135,521	\$ 440,496	16.3%
68			\$ -	\$ -	

Approved at the EMS Commission 7/18/2019
* Based on 2019 Equalized Valuations

FIRE DEPARTMENT

**CITY OF VERONA
2020 BUDGET SUMMARY
VERONA FIRE DEPARTMENT**

EXECUTIVE SUMMARY

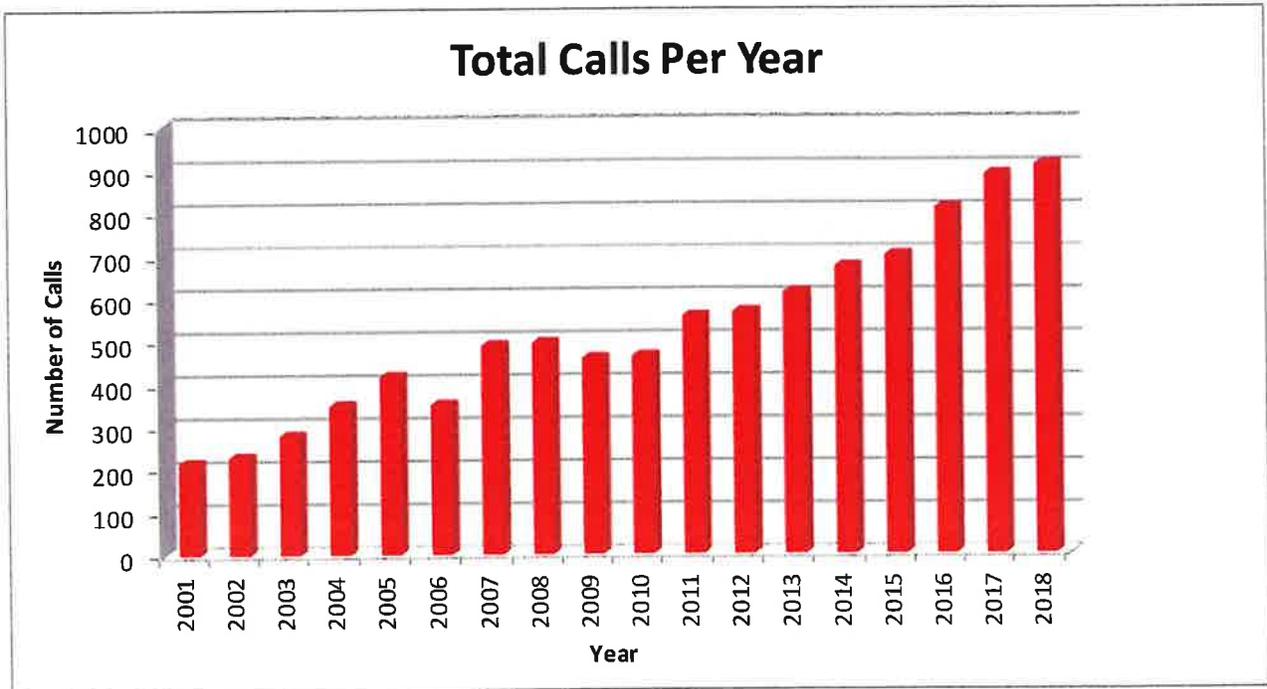
The Verona Fire Department was created in 2014 when the City and Town of Verona agreed to dissolve the Verona Joint Fire District and have the City of Verona take over operation of the Fire Department with the Town of Verona contracting with the City for services with a 30 year contract. In 2018 the Department employed the following full-time positions. A Fire Chief, 2 Deputy Chiefs, 3 Lieutenants, 3 Firefighters and a part-time staff of Paid-On-Premise, Paid-On-Call, Intern Firefighters, and a part-time Administrative Assistant.

Overall the City of Verona's 2020 operating budget for the Fire Department is \$1,615,885 which is a decrease of \$74,851 or 4.43% over the 2019 budget. The City property tax levy provides the largest source of funding for the Fire Department. The levy to support the 2020 budget is \$1,224,748 which is a decrease of \$97,809 or 7.40%. One of the main reasons for the decrease of expenditures is elimination of funding for a Deputy Fire Chief position. Under the terms of agreement with the Town of Verona, the Town pays a fee for fire service based on population, equalized value, and calls for service. In 2020, the Town of Verona's contribution for the operating budget is \$177,701. Additional revenues include \$163,811 in Fire 2% Dues, \$30,000 in fire plan review fees, and \$19,625 in other payments.

The Fire Department's 2020 Capital Budget includes a total of \$115,370 which includes \$40,800 for radio equipment, \$30,800 SCBA compressor and a riding floor scrubber for \$12,900 which will be funded with fund balance. Equipment revolving fund will be used for MDC replacement of \$13,370, Traffic Preemption of \$11,000 and \$6,500 for tracks for the UTV. Included in the operating budget is \$40,000 in operating equipment which includes \$30,000 for protective fire gear, \$3,000 for miscellaneous tools, \$5,000 for hoses and appliances, \$2,000 for furniture and fixtures, and other equipment needs to support our mission.

STATISTICAL SUMMARY

- The Verona Fire Department service area consists of 32.0 square miles including the Town of Verona.
- The Town of Verona surrounds the City of Verona and is bordered on the north by the City of Madison and the east by the City of Fitchburg.
- As of 2018, the estimated population of the Fire Department service area is 15,319.



**FIRE DEPARTMENT
ADOPTED 2020 BUDGET**

202-00000	ACTUAL 2018	6/30 ACTUAL 2019	ADOPTED BUDGET 2019	PROJECTED 2019	ADOPTED 2020	Change % INCR (DECR)
REVENUES						
41110 TAX LEVY	\$ 1,281,883	\$ 1,322,557	\$ 1,322,557	\$ 1,322,557	1,224,748	-7.40%
43793 BADGER PRAIRIE	2,000	2,000	2,000	2,000	2,000	
43420 FIRE DUES	124,896	-	124,894	143,619	163,811	
43529 GRANTS/DONATIONS	9,400	-	8,000	8,236	8,500	
43794 TOWN OF VERONA CONTRIB	193,496	97,080	194,160	194,160	177,701	-8.48%
48202 EMS RENT	7,125	3,563	7,125	7,125	7,125	
44911 FIRE PROT SYST PERMIT FEES	18,623	12,505	30,000	30,000	30,000	
48900 MISCELLANEOUS	14	20	500	500	500	
48302 SALE OF PROPERTY	1,591	-	1,500	1,500	1,500	
APPLIED FUNDS	-	-	-	-	-	
TOTAL REVENUES	\$ 1,639,028	\$ 1,437,725	\$ 1,690,736	\$ 1,709,697	\$ 1,615,885	-4.43%

	City	Town	Total
Population (2018) Preliminary Est.	12,442	1,982	14,424
Percent	86.26%	13.74%	100.00%
EV (1/1/18)	3,072,163,900	356,827,800	3,428,991,700
Percent	89.59%	10.41%	100.00%
Fire Calls(,2016,2017,2018)	2,111	333	2,444
Percent	86.37%	13.63%	100.00%
		37.78%	divided by 3
			12.59%
Operating Exp	\$ 1,575,885		
Operating Capital	40,000	- a	
Fire Other Revenues	(204,436)		
	\$ 1,411,449	\$ -	\$ 1,411,449
		Town Calculated Share	\$ 177,701

Note a:
Reduce Town portion for items that are 100% responsibility of City Fire Department.

**FIRE DEPARTMENT
ADOPTED 2020 BUDGET**

		ACTUAL	6/30 ACTUAL	AMENDED BUDGET	PROJECTED	ADOPTED	%
202-00000		2018	2019	2019	2019	2020	INCR (DECR)
PERSONNEL SERVICES							
51100	SALARIES AND WAGES	\$ 806,100	\$ 372,883	\$ 949,835	\$ 949,835	\$ 883,874	
51102	LONGEVITY PAY	3,691	2,308	3,467	3,467	4,774	
51101	OVERTIME WAGES	34,020	18,217	30,600	30,600	33,300	
52200	HEALTH INSURANCE	139,409	63,008	144,276	144,276	133,734	
52201	DENTAL INSURANCE	11,584	5,768	13,452	13,452	11,520	
52202	SOCIAL SECURITY	64,234	30,013	75,227	75,227	70,486	
52203	LIFE INSURANCE	5,276	5,279	6,293	6,293	6,248	
52204	WI RETIREMENT	71,402	34,102	70,860	70,860	75,868	
52206	UNEMPLOYMENT	16	-	-	-	-	
	TOTAL PERSONNEL SERVICES	\$ 1,135,732	\$ 531,578	\$ 1,294,010	\$ 1,294,010	\$ 1,219,804	-5.73%
OPERATING EXPENDITURES							
53404	LEGAL	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 3,000	
53401	AUDITING AND ACCOUNTING	3,500	2,500	2,500	2,500	2,500	
53601	UTILITIES	40,372	29,161	51,400	51,400	52,600	
53603	COMMUNICATIONS	19,528	8,449	22,800	22,800	22,800	
53509	OTHER REPAIRS AND MAINTENANCE	65,811	25,387	68,915	68,915	70,315	
53413	OTHER CONTRACTED SERVICES	46,250	10,004	32,562	32,562	33,927	
53307	RECRUITMENT	2,364	491	2,600	2,600	2,600	
53301	OFFICE SUPPLIES	5,361	770	8,000	8,000	12,000	
53304	MEMBERSHIP AND DUES	1,282	908	2,550	2,550	2,550	
53702	TRAVEL AND MEALS	2,797	2,013	4,300	3,300	4,300	
53701	CONFERENCES AND TRAINING	15,019	1,709	30,600	25,600	30,600	
53330	OTHER SUPPLIES AND EXPENSES	10,388	3,032	15,300	15,300	15,450	
53306	GEAR AND CLOTHING	8,894	2,982	12,350	12,350	12,350	
53602	FUEL	13,430	4,717	13,000	13,000	13,000	
53405	DATA PROCESSING SUPPORT	11,596	4,760	14,945	14,945	14,995	
53810	INSURANCE	47,141	58,086	50,000	50,000	60,250	
53503	RENTS AND LEASES	2,132	828	2,844	2,844	2,844	
	TOTAL OPERATING EXPENDITURES	\$ 295,845	\$ 155,797	\$ 337,666	\$ 331,666	\$ 356,081	5.45%
CAPITAL OUTLAY - GENERAL FUND							
54906	OFFICE EQUIPMENT	\$ 1,491	\$ -	\$ -	\$ -	\$ -	
54903	OPERATING EQUIPMENT	32,825	869	59,060	59,060	40,000	
	TOTAL FIRE DEPT OP CAPITAL OUTLAY	\$ 34,316	\$ 869	\$ 59,060	\$ 59,060	\$ 40,000	-32.27%
TOTAL FIRE DEPARTMENT EXPENDITURES		\$ 1,465,893	\$ 688,244	\$ 1,690,736	\$ 1,684,736	\$ 1,615,885	-4.43%

**VERONA ECONOMIC
DEVELOPMENT
COMMISSION**

**CITY OF VERONA
2020 BUDGET SUMMARY
VERONA ECONOMIC DEVELOPMENT COMMISSION**

The Verona Economic Development Commission (VEDC) was established on February 27, 2012 to promote economic development within the City of Verona. The VEDC serves as the loan committee to review loan applications and to make recommendations to the Common Council for the final action on loan agreements and appropriation of funds.

The VEDC revolving loan program received \$250,000 in start-up funding in 2012 from proceeds generated from the sale of property maintained in the Capital Projects Fund earmarked for the purpose of promoting economic development within the City.

The first loan was approved on April 9, 2012 by the Common Council and granted to Edelweiss Cheese Authentic Wisconsin, LLC in the amount of \$36,720 to help finance the renovation the property at 202 West Verona Avenue to serve as a retail cheese store.

The Edelweiss cheese store was closed in 2015. The loan balance was paid in full on May 18, 2015 and the building was purchased by Supanich Holding LLC.

The total balance in this fund is at \$750,000, which includes a \$500,000 allocation from the TIF VII closeout balance.

A loan was approved on 4/24/17 by the Common Council to the Verona Area Community Theater in the amount of \$300,000.

A loan was approved on 1/28/19 by Common Council to the Seventeenth Radish, LLC in the amount of \$50,000

The estimated balance available is \$641,082 at the end of 12/31/19. Interest on the balance held and the loan repayments are recorded as revenue in the General Fund.

VERONA ECONOMIC DEVELOPMENT COMMISSION PROPOSED 2020 BUDGET						
	ACTUAL 2018	6/30 ACTUAL 2019	ADOPTED BUDGET 2019	PROJECTED 2019	ADOPTED 2020	% INCR (DECR)
REVENUES						
INVESTMENT INCOME	3,803	1,162	3,225	2,554	2,457	
TRANSFER IN FROM OTHER FUNDS	-	-	-	-	-	
TOTAL REVENUES	\$ 3,803	\$ 1,162	\$ 3,225	\$ 2,554	\$ 2,457	-42.92%
EXPENDITURES						
TRANSFER OUT TO OTHER FUNDS	-	-	-	-	-	
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	
LOAN RECIPIENTS	LOAN AMOUNT	APPROVED	MATURITY DATE		ESTIMATED BALANCE 12/31/2019	
VERONA AREA COMMUNITY THEATER	\$ 300,000	4/24/2017	2/1/2023		\$ 73,180	
SEVENTEENTH RADISH	\$ 50,000	1/28/2019	5/1/2024		\$ 44,974	

CAPITAL PROJECTS

**CITY OF VERONA
2020 BUDGET SUMMARY
CAPITAL IMPROVEMENTS**

MISSION STATEMENT

The City addresses in its Financial Management Plan a policy to fund capital improvement projects as identified in the five-year Capital Improvement Plan (CIP). The objective of the policy is to ensure that the tax and debt levies that fund capital improvement projects maintain a steady equalized tax rate that does not experience significant fluctuations that would otherwise create peaks and valleys from year to year.

EXECUTIVE SUMMARY

This budget identifies the departmental capital improvement projects and associated funding sources. The capital budget is generally used for items that cost in excess of \$50,000 and/or have a life expectancy of five years or more. The projects include all general tax levy supported projects. In addition, other funding sources including general obligation borrowing, impact fees, restricted developer park fees, donations and fund balance reserves are utilized for capital funding as approved.

The City has also established equipment replacement revolving funds for Public Works, Parks and Public Safety vehicles. The equipment replacement funds are designed to eliminate the need to borrow for the replacement of equipment. The funds are budgeted on a consistent annual basis creating reserves that are available as equipment needs to be replaced. This equipment replacement budget excludes Water, Sewer and Storm Water projects that are not funded with tax levy dollars. This is part of the overall goal to be able to replace equipment and maintain facilities without increasing our debt requirements.

The 2020 budget includes funds of \$100,000 for the establishment of replacement funds for the City Hall/Police Department, Senior Center, Library and \$46,400 for Public Works Facility replacement. The 2020 budget also includes \$220,000 equipment replacement fund for Public Works and Parks equipment, \$110,000 for equipment replacement for Public Safety equipment and \$100,000 for EMS equipment. These funds will reduce the City's long-term borrowing costs by cash funding replacement and maintenance items.

2020 PROPOSED CAPITAL PROJECTS

A. Police Department

The City maintains a fleet of marked and un-marked police patrol vehicles. Included in the 2020 adopted capital budget are expenditures of \$177,208 from the public safety equipment replacement fund to replace a patrol vehicle with a hybrid patrol vehicle at \$101,550; MPSIS RMS system at \$30,708; Mobile Data Computers (MDCs) at \$27,350; computers at \$6,100; radar units at \$4,400; in-car video equipment at \$7,100. Grant funds of \$18,200 will be used for evidence processing and storage.

B. Public Works

General Street Program: The 2020 budget includes \$71,200 that is funded through levy, debt funds of \$1,700,000 and the use of fund balance in the amount of \$540,800 for transportation improvements. Projects planned for 2020 include:

- Mill and Overlay of Existing Streets \$545,000
- Sidewalk Program \$10,000
- Verona Area School District Roadway Improvement \$1,100,000
- Pedestrian/Bike Trail Construction \$600,000
- Street Improvements-Mark Drive (Engineering) \$32,000
- Street Improvements-East View and Elm St (Engineering) \$25,000

Equipment: The Public Works Department has requested \$43,000 in equipment purchases. Public Works portion of a service truck for \$15,000 (total of \$45,000 with the remainder paid through utilities); Public Works portion of a trailer for \$4,000 (total of \$12,000 with the remainder paid through utilities); \$22,000 for a floor scrubber and line painter, and \$2,800 for the Public Works portion of an arrow board (total of \$11,200 with the remainder paid through utilities).

Facilities: The Public Works Department has requested a new public works facility that will cost approximately \$18.3 million. In 2019 the land was purchased for approximately \$2.7 million. In the 2019 budget there was \$450,000 for the design work for the new facility and \$260,000 in 2020. In the 5-year capital plan it identifies the planned years of construction.

C. **Parks**

The 2020 budget includes \$184,680 that is funded through levy, user fees, equipment replacement funds and grants. A major capital item is \$50,000 for a dump truck replacement and \$32,000 for a pickup truck replacement. Other capital expenditures include shelter restroom improvements with cameras; park tree program; repaving and resurfacing of the Veteran’s Park tennis courts and replacement of the Van De Grift Park play structure.

D. **Senior Center**

The 2020 budget for the Senior Center includes HVAC replacement in the kitchen area in the amount of \$12,000 of which will be utilizing the Capital Revolving Fund.

E. **Fitch-Rona EMS District**

The Fitch-Rona EMS District 2020 capital plan includes \$28,504 for a Command Car. This is the City of Verona’s share of the cost which the Capital fund balance will be utilized.

F. **Fire Department**

The 2020 budget includes \$115,370 in capital equipment. The listing of equipment includes; portable radio replacement for \$40,800; traffic signal preemption equipment for \$11,000; MDC replacements for \$13,370; SCBA compressor for \$30,800; riding floor scrubber for \$12,900 and tracks for the UTV for \$6,500.

G. **Old Library**

The 2020 budget includes the replacement of the old Library roof for a total of \$75,000 with the funds coming from rental income.

H. **Cemetery**

In 2020 the Cemetery driveways will be repaved at a cost of \$80,000 by utilizing the fund balance in the Cemetery Fund.

I. **Equipment Replacement Funds**

The 2020 Capital Budget provides funding for several of the City's replacement funds as follows:

• Public Works and Parks Equipment	\$220,000
• Public Safety Equipment	\$110,000
• City Center, Senior, Library Facilities	\$100,000
• EMS Equipment	\$100,000
• Public Works Facility	\$46,400

Note:

Enterprise Funds (Water, Sanitary Sewer and Storm Water) are not included in the Capital Fund budget and are accounted for in the individual funds, however for the presentation of the City capital as a whole to assist with planning for bonding and other financial decision we included the Enterprise Funds capital budgets.

**CITY OF VERONA
2020 CAPITAL BUDGET**

Department Category/Description	2020	Adopted	Use of		User Fees/	Revolving Fund	Other Restricted	
	Proposed	2020	Levy	Fund Bal	Debt	Restricted	Equip/Facility	TIF/Trade-in
						Replacement	Grants/Private	
GOVERNMENTAL FUNDS								
Police								
Patrol Vehicle(2 Replacements)	101,550	101,550	-	-	-	-	101,550	-
MPSIS RMS (Verona portion of the RMS) Second half	30,708	30,708	-	-	-	-	30,708	-
Mobile Data Computers	27,350	27,350	-	-	-	-	27,350	-
Computers	6,100	6,100	-	-	-	-	6,100	-
In-Car Video	7,100	7,100	-	-	-	-	7,100	-
Radars	4,400	4,400	-	-	-	-	4,400	-
Facility Cameras	29,000	-	-	-	-	-	-	-
Body Worn Cameras	95,000	-	-	-	-	-	-	-
Exercise Equipment (Treadmill)	4,100	-	-	-	-	-	-	-
Evidence Processing and Storage	18,200	18,200	-	-	-	-	-	18,200
Total Police	323,508	195,408	-	-	-	-	177,208	18,200
Pubic Works								
Public Works Facility (Design and Other Fees)	260,000	260,000	-	-	260,000	-	-	-
Pavement Rehabilitation Program	725,000	545,000	4,200	540,800	-	-	-	-
Sidewalk Program	10,000	10,000	10,000	-	-	-	-	-
Verona Area School District Roadway Improvements	1,100,000	1,100,000	-	-	1,100,000	-	-	-
E. Verona Ave/Legion Utilities (Sugar Creek Commons) (TIF 9)	1,500,000	-	-	-	-	-	-	-
Pedestrian/Bike Trail Construction Project/Flashing Beacons	600,000	600,000	-	-	600,000	-	-	-
Street Improvements-Mark Drive	32,000	32,000	32,000	-	-	-	-	-
Street Improvements-East View and Elm St	25,000	25,000	25,000	-	-	-	-	-
Service Trucks-3/4 Ton (\$45,000, \$15 PW, Water and Sewer each)	15,000	15,000	-	-	-	-	15,000	-
Floor Scrubber and Line Paint Machine	22,000	22,000	-	-	-	-	22,000	-
Toolcat (\$67,000,PW \$22, Water \$45)	22,000	-	-	-	-	-	-	-
Trailer (\$12,000, \$4 PW, Water and Sewer each)	4,000	4,000	-	-	-	-	4,000	-
Arrow Board (\$11,200, \$2800 PW, Water, Sewer and Storm each)	2,800	2,800	2,800	-	-	-	-	-
Total Public Works	4,317,800	2,615,800	74,000	540,800	1,960,000	-	41,000	-
Parks								
Hometown Trail System	5,000	-	-	-	-	-	-	-
Sheller Restroom Improvements and Security Camera	6,000	6,000	3,000	-	-	3,000	-	-
Park Tree Program	8,000	8,000	-	-	-	8,000	-	-
Replace Stampfl Field Fencing	30,000	-	-	-	-	-	-	-
Repave and Surface Veterans Tennis Court	30,000	30,000	15,000	-	-	15,000	-	-
Replace VanDeGrft Park Play Structure	25,000	25,000	2,500	-	-	12,500	-	10,000
Dump Truck Replacement	50,000	50,000	-	-	-	-	50,000	-
Pickup Truck Replacement	32,000	32,000	-	-	-	-	32,000	-
Lease Payment on 18 Acres	2,000	2,000	-	-	-	-	-	2,000
Debt Service Payment	31,680	31,680	-	-	-	31,680	-	-
Total Parks	219,680	184,680	20,500	-	-	70,180	82,000	12,000
Cemetery								
Repaving Cemetery Drives	80,000	80,000	-	-	-	-	-	80,000
Total Senior Center	80,000	80,000	-	-	-	-	-	80,000
Senior Center								
HVAC Unit in Kitchen Area	12,000	12,000	-	-	-	-	12,000	-
Total Senior Center	12,000	12,000	-	-	-	-	12,000	-
Old Library								
Roofing Replacement	75,000	75,000	-	-	-	75,000	-	-
Total Old Library	75,000	75,000	-	-	-	75,000	-	-
Fire Department								
Portable Radio Replacements	40,800	40,800	-	40,800	-	-	-	-
SCBA Compressor	30,800	30,800	-	30,800	-	-	-	-
MDC Replacement	13,370	13,370	-	-	-	-	13,370	-
Traffic Preemption	11,000	11,000	-	-	-	-	11,000	-
Riding Floor Scrubber	12,900	12,900	-	12,900	-	-	-	-
Tracks for UTV	6,500	6,500	-	-	-	-	6,500	-
Car Replacement	65,000	-	-	-	-	-	-	-
Aerial Drone	6,000	-	-	-	-	-	-	-
Station Alert Rm. Remote	12,660	-	-	-	-	-	-	-
Total Fire Department	199,030	115,370	-	84,500	-	-	30,870	-
EMS								
Command Car (\$63,138) City portion 44.295%	28,504	28,504	-	28,504	-	-	-	-
Total EMS	28,504	28,504	-	28,504	-	-	-	-
Other								
Equipment Replacement Fund-PW/Parks	220,000	220,000	220,000	-	-	-	-	-
Equipment Replacement Fund-Public Safety	110,000	110,000	110,000	-	-	-	-	-
Equipment Replacement Fund-EMS	100,000	100,000	100,000	-	-	-	-	-
Replacement Fund-Facilities & Equip (City, Senior Center, Library)	100,000	100,000	100,000	-	-	-	-	-
Facilities Replacement Fund-Public Works	80,000	46,400	46,400	-	-	-	-	-
Total Other	610,000	576,400	576,400	-	-	-	-	-
Total Governmental Funds	\$ 5,865,522	\$ 3,883,162	\$ 670,900	\$ 653,804	\$ 1,960,000	\$ 145,180	\$ 343,078	\$ 110,200

ENTERPRISE FUNDS

Water									
Well #2 Pump Rehabilitation	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -
N Main Water Main Replacement	49,500	49,500	-	-	-	49,500	-	-	-
Service Trucks-3/4 Ton (\$45,000, \$15 PW, Water and Sewer each)	15,000	15,000	-	-	-	15,000	-	-	-
Toolcal (\$67,000,PW \$22, Water \$45)	45,000	-	-	-	-	-	-	-	-
Trailer (\$12,000, \$4 PW, Water and Sewer each)	4,000	4,000	-	-	-	4,000	-	-	-
Arrow Board (\$11,200, \$2800 PW, Water, Sewer and Storm each)	2,800	2,800	-	-	-	2,800	-	-	-
Total Water	266,300	221,300	-	-	-	221,300	-	-	-
Sanitary Sewer									
Collection System Repairs	100,000	100,000	-	-	-	100,000	-	-	-
Eastside Interceptor	4,700,000	4,700,000	-	-	4,400,000	300,000	-	-	-
Flow Meter	15,000	15,000	-	-	-	15,000	-	-	-
Service Trucks-3/4 Ton (\$45,000, \$15 PW, Water and Sewer each)	15,000	15,000	-	-	-	15,000	-	-	-
Trailer (\$12,000, \$4 PW, Water and Sewer each)	4,000	4,000	-	-	-	4,000	-	-	-
Arrow Board (\$11,200, \$2800 PW, Water, Sewer and Storm each)	2,800	2,800	-	-	-	2,800	-	-	-
Total Sanitary Sewer	4,836,800	4,836,800	-	-	4,400,000	436,800	-	-	-
Storm Water									
Lincoln Street SW Pond (Design, Engineering, Permits)	300,000	300,000	-	-	-	300,000	-	-	-
Storm Sewer System Lining	100,000	100,000	-	-	-	100,000	-	-	-
Lucile Storm Sewer Pipe Lining	40,000	40,000	-	-	-	40,000	-	-	-
Arrow Board (\$11,200, \$2800 PW, Water, Sewer and Storm each)	2,800	2,800	-	-	-	2,800	-	-	-
Total Storm Water	442,800	442,800	-	-	-	442,800	-	-	-
Total Enterprise Funds	\$ 5,545,900	\$ 5,500,900	\$ -	\$ -	\$ 4,400,000	\$ 1,100,900	\$ -	\$ -	\$ -
Governmental Funds	5,865,522	3,883,162	670,900	653,804	1,960,000	145,180	343,078	110,200	-
Enterprise Funds	5,545,900	5,500,900	-	-	4,400,000	1,100,900	-	-	-
Total Governmental and Enterprise Funds	\$ 11,411,422	\$ 9,384,062	\$ 670,900	\$ 653,804	\$ 6,360,000	\$ 1,246,080	\$ 343,078	\$ 110,200	\$ -

Note: The use of Fund Balance column includes \$540,800 in General Fund from 2018 General Fund Balance and \$28,504 for the EMS Command Car in the Capital Fund, and \$84,500 from the Fire Department Fund Balance

CAPITAL AND CAPITAL IMPROVEMENTS FINANCE PLAN
 (Requested by Departments)
 For the Years 2020-2025

GOVERNMENTAL		Current Budget						
Program Description	2020	2021	2022	2023	2024	2025	Total	
City Council	2020	2021	2022	2023	2024	2025	Total	
None	-	-	-	-	-	-	-	
City Council	-	-	-	-	-	-	-	
Municipal Court	2020	2021	2022	2023	2024	2025	Total	
None	-	-	-	-	-	-	-	
Municipal Court	-	-	-	-	-	-	-	
City Administration	2020	2021	2022	2023	2024	2025	Total	
Set up Third Polling Place	-	40,000	-	-	-	-	40,000	
City Administration	-	40,000	-	-	-	-	40,000	
Funding Split								
Levy	-	40,000	-	-	-	-	40,000	
Funding Split Total	-	40,000	-	-	-	-	40,000	
Police	2020	2021	2022	2023	2024	2025	Total	
Patrol Vehicle (2 each year)	101,550	110,000	114,350	116,700	119,150	121,600	683,350	
MPSIS RMS (Verona's portion on the RMS replacement)	30,708	-	-	-	-	-	30,708	
Mobile Data Computers	27,350	22,000	22,500	23,000	23,500	24,000	142,350	
Computers	6,100	31,650	20,650	11,235	6,900	35,670	112,205	
In-Car Video	7,100	7,300	7,525	15,500	7,985	8,225	53,635	
Radars	4,400	-	4,700	-	4,990	-	14,090	
Facility Cameras	-	43,420	14,860	15,300	15,760	-	89,340	
Body Worn Cameras	-	95,000	-	-	-	-	95,000	
Exercise Equipment	-	4,100	-	-	-	-	4,100	
Evidence Processing and Storage	18,200	-	-	-	-	-	18,200	
Police Total	195,408	313,470	184,585	181,735	178,285	189,495	1,242,978	
Funding Split								
Grant Funding	18,200	-	-	-	-	-	18,200	
Levy	-	95,000	-	-	-	-	95,000	
Replacement Funds	177,208	218,470	184,585	181,735	178,285	189,495	1,129,778	
Funding Split Total	195,408	313,470	184,585	181,735	178,285	189,495	1,242,978	
Emergency Preparedness	2020	2021	2022	2023	2024	2025	Total	
None	-	-	-	-	-	-	-	
Emergency Preparedness	-	-	-	-	-	-	-	
Public Works	2020	2021	2022	2023	2024	2025	Total	
Public Works Portion of Public Works Facility	260,000	4,440,000	4,440,000	-	-	-	9,140,000	
Mill and Overlay Program	545,000	550,000	500,000	500,000	500,000	500,000	3,095,000	
Sidewalk Program	10,000	10,000	10,000	10,000	10,000	10,000	60,000	
VASD Roadway Improvements (2023 Demo of Site)	1,100,000	-	-	500,000	-	-	1,600,000	
Legion/W. Verona Ave Street Improvement (TIF 9)	-	-	-	50,000	350,000	-	400,000	
Pedestrian/Bike Trail Construction Project	600,000	275,000	100,000	350,000	600,000	100,000	2,025,000	
Country View Road (Epic Lane to CTH PD)	-	-	2,000,000	-	-	-	2,000,000	
East View & Elm Street Street Improvements	25,000	25,000	25,000	25,000	1,063,900	-	1,163,900	
CTH PB & M Intersections -Street Improvements (TIF8)	-	-	-	100,000	800,000	-	900,000	
Mark Drive Street Improvement	32,000	32,000	32,000	32,000	32,000	358,600	518,600	
Patrol Truck	-	190,000	195,000	200,000	205,000	-	790,000	
Service Vehicle (Portion Sewer and Water)	15,000	-	-	13,500	17,000	13,000	58,500	
Trucks	-	-	-	-	53,000	-	53,000	
Tool Cats	-	89,000	-	-	-	-	89,000	
Floor Scrubber and Line Paint Machine	22,000	-	-	-	-	-	22,000	
Specialty Equip (Air Compressor, Forlift, Water Valve)	-	-	20,000	30,000	-	-	50,000	
Lift Truck (Portion to Water)	-	-	-	-	43,000	-	43,000	
Wheel Loader	-	-	170,000	150,000	150,000	150,000	620,000	
Trailers (Portion to Sewer and Water)	4,000	4,000	-	5,000	-	-	13,000	
Message Boards (Portion with Water, Sewer and Storm Sewer)	-	9,000	-	-	-	-	9,000	
Arrow Board (Portion to Water, Sewer and Storm Sewer)	2,800	-	-	-	-	-	2,800	
Generator/Pump	-	60,000	-	-	-	-	60,000	
Public Works Total	2,615,800	5,684,000	7,492,000	1,965,500	3,823,900	1,131,600	22,712,800	
Funding Split								
Levy	74,000	648,000	567,000	567,000	542,000	510,000	2,908,000	
Debt (Including TIF Debt)	1,960,000	4,715,000	6,440,000	1,000,000	2,813,900	458,600	17,387,500	
Replacement Funds	41,000	321,000	385,000	398,500	468,000	163,000	1,776,500	
Private/Donation/Grant/Fund Balance	540,800	-	100,000	-	-	-	640,800	
Funding Split Total	2,615,800	5,684,000	7,492,000	1,965,500	3,823,900	1,131,600	22,712,800	

CAPITAL AND CAPITAL IMPROVEMENTS FINANCE PLAN
 (Requested by Departments)
 For the Years 2020-2025

Parks	2020	2021	2022	2023	2024	2025	Total
Parks Portion of PW Facility 12.5%	-	1,110,000	1,110,000	-	-	-	2,220,000
Hometown Trail System	-	5,000	5,000	5,000	5,000	-	20,000
Park Tree Program	8,000	8,000	8,000	8,000	8,000	8,000	48,000
Shelter Restroom Improvements and Security Cameras	6,000	6,000	-	-	-	-	12,000
Tower Park Playground	-	-	-	-	35,000	-	35,000
Replace Stampfl Field Fencing	-	30,000	-	-	-	-	30,000
Repave and Surface Veterans Tennis Court	30,000	-	-	-	-	-	30,000
Replace Water Slide at Firemans Park	-	75,000	-	-	-	-	75,000
Military Ridge Prairie Burn	-	-	-	-	5,000	-	5,000
Develop Kettle Creek Park	-	200,000	225,000	-	-	-	425,000
Replace Tollefson and Harmony Hills Playgrounds	-	-	-	-	-	50,000	50,000
Replace VanDeGrift Park Play Structure	25,000	-	-	-	-	-	25,000
Neff Park Playground Replacement	-	20,000	-	-	35,000	-	55,000
Replace Stampfl Backstop Net	-	6,000	-	-	-	7,500	13,500
Veterans Park Ballfield Improvements & Shelter Roof	-	40,000	-	-	7,500	-	47,500
Resurface Tennis Courts and Add Pickle Ball	-	60,000	-	-	-	-	60,000
Crack Fill Community and Centil Parking Lots	-	10,000	-	-	-	-	10,000
Develop Park in North Neighborhood	-	100,000	100,000	100,000	-	-	300,000
John Deere Mower Replacement	-	55,000	-	57,000	60,000	-	172,000
Replace Zero-Turn Mower	-	-	8,500	-	-	-	8,500
Replace Infield Groomer	-	-	-	35,000	-	35,000	70,000
Mower/Snowblower-Replace JD 1575	-	-	35,000	-	-	-	35,000
1/2 ton Pickup Truck-Additional	-	-	-	-	-	-	32,000
F-250 Truck Replacement	32,000	-	-	-	-	-	32,000
Toolcat Replacement 2015	-	54,000	-	-	-	-	54,000
F-150 Truck Replacement	-	-	28,000	-	-	35,000	63,000
Dump Truck Replacement	50,000	-	-	-	55,000	-	105,000
Lease Payment on 18 Acres	2,000	2,000	2,000	2,000	2,000	2,000	12,000
Debt Service Payment	31,680	36,131	35,630	35,130	25,940	30,338	194,849
Parks Total	184,680	1,817,131	1,557,130	242,130	238,440	182,838	4,222,349
Funding Split							
Levy	20,500	103,000	37,500	2,500	45,000	25,000	233,500
Debt	-	1,110,000	1,110,000	-	-	-	2,220,000
Replacement Funds	82,000	109,000	36,500	92,000	115,000	85,000	519,500
User Fees/Restricted	70,180	493,131	371,130	145,630	76,440	70,838	1,227,349
Private/Donation/Fund Balance	12,000	2,000	2,000	2,000	2,000	2,000	22,000
Funding Split Total	184,680	1,817,131	1,557,130	242,130	238,440	182,838	4,222,349

Cemetery	2020	2021	2022	2023	2024	2025	Total
Repaving Cemetery Drives	80,000	-	-	-	-	-	80,000
City Administration	80,000	-	-	-	-	-	80,000
Funding Split							
Private/Donation/Fund Balance	80,000	-	-	-	-	-	80,000
Funding Split Total	80,000	-	-	-	-	-	80,000

BTRB-Cable	2020	2021	2022	2023	2024	2025	Total
None	-	-	-	-	-	-	-
BTRB-Cable Total	-						

Building	2020	2021	2022	2023	2024	2025	Total
None	-	-	-	-	-	-	-
Building Total	-						

Planning and Zoning	2020	2021	2022	2023	2024	2025	Total
None	-	-	-	-	-	-	-
Planning and Zoning Total	-						

Library	2020	2021	2022	2023	2024	2025	Total
Flooring	-	150,000	-	-	-	-	150,000
Flat Roof Replacement-Sections	-	-	-	48,000	-	-	48,000
Library Total	-	150,000	-	48,000	-	-	198,000
Funding Split							
Levy	-	150,000	-	-	-	-	150,000
Replacement Funds	-	-	-	48,000	-	-	48,000
Funding Split Total	-	150,000	-	48,000	-	-	198,000

Old Library	2020	2021	2022	2023	2024	2025	Total
Roofing	75,000	-	-	-	-	-	75,000
Old Library Total	75,000	-	-	-	-	-	75,000
Funding Split							
User Fees	75,000	-	-	-	-	-	75,000
Funding Split Total	75,000	-	-	-	-	-	75,000

CAPITAL AND CAPITAL IMPROVEMENTS FINANCE PLAN
 (Requested by Departments)
 For the Years 2020-2025

	2020	2021	2022	2023	2024	2025	Total
Senior Center							
HVAC Unit in Kitchen Area	12,000	-	-	-	-	-	12,000
Large HVAC Unit	-	-	20,000	-	18,000	-	38,000
Senior Center Total	12,000	-	20,000	-	18,000	-	50,000
Funding Split							
Levy	-	-	20,000	-	18,000	-	38,000
Debt	-	-	-	-	-	-	-
Private/Donation/Replacement Funds	12,000	-	-	-	-	-	12,000
Funding Split Total	12,000	-	20,000	-	18,000	-	50,000
EMS							
Ambulance	-	164,862	-	172,245	-	182,731	519,838
Command Car (\$)	28,504	-	-	-	-	-	28,504
Command Car and Non Hwy Vehicle (\$)	-	-	-	-	49,700	-	49,700
EMS Total	28,504	164,862	-	172,245	49,700	182,731	598,042
Funding Split							
Levy	28,504	-	-	-	49,700	-	78,204
Replacement Funds/Fund Balance	-	164,862	-	172,245	-	182,731	519,838
Debt	-	-	-	-	-	-	-
Funding Split Total	28,504	164,862	-	172,245	49,700	182,731	598,042
Fire Department							
Tender 8 Replacement	-	400,000	-	-	-	-	400,000
Squad 5 Replacement	-	-	750,000	-	-	-	750,000
Traffic Preemption	11,000	11,000	11,000	6,000	-	-	39,000
Brush 6 Replacement	-	100,000	-	-	-	-	100,000
Engine 2 Replacement	-	-	-	800,000	-	-	800,000
Car Replacement	-	65,000	-	-	79,000	-	144,000
SCBA Replacement	30,800	-	-	240,851	-	-	271,651
Portable Radio Replacements	40,800	42,840	45,000	-	-	-	128,640
MDC Replacement	13,370	6,700	-	-	-	-	20,070
Station Alert Rm. Remote	-	25,953	-	-	-	-	25,953
Riding Floor Scrubber	12,900	12,900	-	-	-	-	25,800
Aerial Drone	-	-	-	-	-	-	-
Tracks for UTV	6,500	-	-	-	-	-	6,500
Fire Total	115,370	664,393	806,000	1,046,851	79,000	-	2,711,614
Funding Split							
Levy	115,370	164,393	56,000	246,851	77,000	-	659,614
Debt	-	493,500	650,000	740,000	-	-	1,883,500
Fund Balance	-	-	-	-	-	-	-
Private/Donation	-	6,500	100,000	60,000	2,000	-	168,500
Funding Split Total	115,370	664,393	806,000	1,046,851	79,000	-	2,711,614
Capital Revolving Fund							
Equipment Replacement Fund-PW/Parks	220,000	220,000	220,000	220,000	220,000	220,000	1,320,000
Equipment Replacement Fund-Public Safety	110,000	110,000	110,000	110,000	110,000	110,000	660,000
Equipment Replacement Fund-EMS	100,000	100,000	100,000	100,000	100,000	100,000	600,000
Equipment Replacement Fund-Facilities	100,000	100,000	100,000	100,000	100,000	100,000	600,000
Equipment Replacement Fund-Public Works	46,400	80,000	80,000	80,000	80,000	80,000	446,400
Capital Revolving Fund Total	576,400	610,000	610,000	610,000	610,000	610,000	3,626,400
Funding Split							
Levy	576,400	610,000	610,000	610,000	610,000	610,000	3,626,400
Funding Split Total	576,400	610,000	610,000	610,000	610,000	610,000	3,626,400
Total Governmental Funds	3,883,162	9,443,856	10,669,715	4,266,461	4,997,325	2,296,664	35,557,183
Funding-Governmental Funds							
Levy	814,774	1,810,393	1,290,500	1,426,351	1,341,700	1,145,000	7,828,718
Debt (Including TIFs)	1,960,000	6,318,500	8,200,000	1,740,000	2,813,900	458,600	21,491,000
Replacement Funds	312,208	813,332	606,085	892,480	761,285	620,226	4,005,616
Impact Fees	-	-	-	-	-	-	-
Private/Donations/Grants/TIF/Fund Balance	651,000	8,500	202,000	62,000	4,000	2,000	929,500
User Fees	145,180	493,131	371,130	145,630	76,440	70,838	1,302,349
Total Funding-Governmental Funds	3,883,162	9,443,856	10,669,715	4,266,461	4,997,325	2,296,664	35,557,183

Other Possible Major Projects
 Senior Center
 Rec Center
 Pool

CAPITAL AND CAPITAL IMPROVEMENTS FINANCE PLAN
 (Requested by Departments)
 For the Years 2020-2025

ENTERPRISE FUND

Water	2020	2021	2022	2023	2024	2025	Total
Water Portion of PW Facility (%)	-	740,000	740,000	-	-	-	1,480,000
North Main Water Main Replacement	49,500	330,000	-	-	-	-	379,500
Water Main Loop-Tech Park, Kettle Moraine to John Liv (TIF 8)	-	-	45,000	405,000	-	-	450,000
East View & Elm Street	-	-	-	40,000	393,900	-	433,900
Central Pressure Zone-North Pump Station	-	-	100,000	1,000,000	-	-	1,100,000
Mark Drive Street Improvement	-	-	-	-	75,000	159,000	234,000
Well #2 Pump Rehabilitation	150,000	-	-	-	-	-	150,000
Southeast Water Tower in Tech Park (TIF 8)	-	-	-	250,000	3,400,000	-	3,650,000
Specialty Equip (Air Compressor, Forlift, Water Valve)	-	-	-	52,000	43,000	-	95,000
Toolcat (Portion to PW)	-	45,000	-	-	-	-	45,000
Arrow Board (Portion to PW, Sewer and Storm)	2,800	-	-	-	-	-	2,800
Message Boads (Portion with PW, Sewer and Storm)	-	9,000	-	-	-	-	9,000
Truck	-	60,000	-	-	-	-	60,000
Generators/Pump	-	-	60,000	-	-	-	60,000
Trailers (Portion to PW and Sewer)	4,000	4,000	-	5,000	-	-	13,000
Service Vehicle (Portion to PW and Sewer)	15,000	-	-	13,000	34,000	13,000	75,000
Water Total	221,300	1,188,000	945,000	1,765,000	3,945,900	172,000	8,237,200
Funding Split							
Debt (Including TIF Debt)	-	1,070,000	785,000	1,655,000	3,400,000	-	6,910,000
User Fees	221,300	118,000	160,000	110,000	545,900	172,000	1,327,200
Private/Donations	-	-	-	-	-	-	-
Funding Split Total	221,300	1,188,000	945,000	1,765,000	3,945,900	172,000	8,237,200
Storm Sewer	2020	2021	2022	2023	2024	2025	Total
Storm Sewer Portion of PW Facility (%)	-	370,000	370,000	-	-	-	740,000
Stormwaer Master Plan-City Wide Analysis	-	250,000	-	-	-	-	250,000
Lincoln Street SW Pond	300,000	1,700,000	-	-	-	-	2,000,000
Storm Sewer System Lining	140,000	340,000	-	-	-	-	480,000
Mark Drive Street Improvement	-	-	-	5,500	55,000	-	60,500
East View & Elm Street	-	-	-	-	10,000	100,000	110,000
Arrow Board (Portion to PW, Water and Sewer)	2,800	-	-	-	-	-	2,800
Message Boads (Portion with PW, Sewer and Storm)	-	9,000	-	-	-	-	9,000
High Vac Truck	-	220,000	190,000	-	-	-	410,000
Storm Sewer Total	442,800	2,889,000	560,000	5,500	65,000	100,000	4,062,300
Funding Split							
Debt	-	2,560,000	370,000	-	-	-	2,930,000
User Fees	442,800	329,000	190,000	5,500	65,000	100,000	1,132,300
Private/Donations	-	-	-	-	-	-	-
Funding Split Total	442,800	2,889,000	560,000	5,500	65,000	100,000	4,062,300
Sanitary Sewer	2020	2021	2022	2023	2024	2025	Total
Water Portion of PW Facility (%)	-	740,000	740,000	-	-	-	1,480,000
Collection System Repairs	100,000	100,000	100,000	100,000	100,000	100,000	600,000
Collection System Eastside Interceptor	4,700,000	300,000	-	-	-	-	5,000,000
Mark Drive Street Improvement	-	-	-	-	30,000	35,000	65,000
East View & Elm Street	-	-	-	5,740	57,400	-	63,140
Flowmeter	15,000	-	-	-	-	-	15,000
Service Vehicles (Portion to PW and Water)	15,000	-	-	13,500	17,000	13,000	58,500
Specialty Equip (Air Compressor, Forlift, Water Valve)	-	-	-	12,000	-	-	12,000
Arrow Board (Portion to PW, Water and Storm)	2,800	-	-	-	-	-	2,800
Message Boads (Portion with PW, Water and Storm)	-	9,000	-	-	-	-	9,000
Trailers (Portion to PW and Water)	4,000	4,000	-	5,000	-	-	13,000
Sanitary Sewer Total	4,836,800	1,153,000	840,000	136,240	204,400	148,000	7,318,440
Funding Split							
Debt	4,400,000	740,000	740,000	-	-	-	5,880,000
User Fees	436,800	413,000	100,000	136,240	204,400	148,000	1,438,440
Private/Donation	-	-	-	-	-	-	-
Funding Split Total	4,836,800	1,153,000	840,000	136,240	204,400	148,000	7,318,440
Total Enterprise	5,500,900	5,230,000	2,345,000	1,906,740	4,215,300	420,000	19,617,940
Funding							
Debt	4,400,000	4,370,000	1,895,000	1,655,000	3,400,000	-	15,720,000
User Fees	1,100,900	860,000	450,000	251,740	815,300	420,000	3,897,940
Private/Donations/TIF	-	-	-	-	-	-	-
Total Funding Enterprise	5,500,900	5,230,000	2,345,000	1,906,740	4,215,300	420,000	19,617,940

CAPITAL AND CAPITAL IMPROVEMENTS FINANCE PLAN
 (Requested by Departments)
 For the Years 2020-2025

TOTAL GOVERNMENTAL AND ENTERPRISE FUNDS	2020	2021	2022	2023	2024	2025	Total
Total	9,384,062	14,673,856	13,014,715	6,173,201	9,212,625	2,716,664	55,175,123
Funding							
Levy	814,774	1,810,393	1,290,500	1,426,351	1,341,700	1,145,000	7,829,718
Debt (Including TIFs)	6,360,000	10,688,500	10,095,000	3,395,000	6,213,900	458,600	37,211,000
Replacement Funds	312,208	813,332	606,085	892,480	761,285	620,226	4,005,616
Impact Fees	-	-	-	-	-	-	-
Private/Donations/Fund Balance	651,000	8,500	202,000	62,000	4,000	2,000	929,500
User Fees	1,246,080	1,353,131	821,130	397,370	891,740	490,838	5,200,289
Total Funding	9,384,062	14,673,856	13,014,715	6,173,201	9,212,625	2,716,664	55,175,123

Other Possible Major Projects
 Senior Center
 Rec Center
 Pool

TIF 4

**CITY OF VERONA
2020 BUDGET SUMMARY
TAX INCREMENTAL FINANCING DISTRICT #4**

TIF 4 was created September 23, 1996 to promote the redevelopment and expansion of the downtown business district. The district includes South Main Street to Paoli Street and Verona Avenue from Shuman Street to Lincoln Street. TIF 4 may continue to incur project costs through September 22, 2018 and the district must be dissolved no later than September 22, 2023.

In 1997, the City borrowed \$870,400 to provide streetscape improvements and financial assistance for both building and business owners. Borrowing proceeds of \$86,201 are restricted for the life of the district.

In 2001, the City borrowed \$1,080,000 to implement planned improvements on the former Brunsell Lumber site which was acquired by the City in 2000. Approximately \$320,000 was used for the construction of public infrastructure related to the site (Railroad and Franklin Street improvements, public parking, etc.), \$575,000 was loaned to the Alexander Company for construction of a mixed-use retail/residential project on the site, and \$185,000 has been applied to develop a public plaza/veteran=s memorial area in the bike trail corridor on the west side of Main Street. Work on the Alexander project began in summer, 2003 and was completed in summer, 2004. Work on the public plaza was completed in 2005 with a construction budget of \$350,000.

In 2003, the City borrowed \$440,000 including \$150,000 to be applied to the plaza area and relocate the shelter, and \$290,000 for the reconstruction of Railroad Street between South Main Street and Shuman Street.

In 2004, the City received a BUILD grant from Dane County. The grant was used to develop a plan for streetscape improvements along both Main Street and Verona Avenue and to examine ways to improve pedestrian and traffic flow as well as parking opportunities. Although no construction plans have been developed to implement the plans, \$220,000 has been placed in the 2006 budget to make streetscape improvements including new street lights and terrace improvements.

Also in 2004, the City borrowed \$310,000 from the State Trust Fund and made a grant to Sara Investment Real Estate to acquire and redevelop the properties at 305 and 307 S. Main Street into an office building. The grant carries a guarantee for value and will be completely repaid through increased increment in 12 years.

In 2005, the City made a similar economic development loan to the owners of Avanti's Restaurant. The loan was for \$50,000 and will be repaid within 5 years at 5% annual interest. In addition, the Hometown Junction project was completed with expenses totaling \$350,000.

In 2006, the City approved a \$450,000 grant along with a \$1 million pay-as-you-go TIF bond to complete what is known as the Keller/Burke project. The first phase of the project created 28 residential condominium units. The next phase will result in 4000 square feet of commercial space on the west side of Main Street south of the bike trail. The pay-as-you-go TIF bond is not an indebtedness of the City; rather, the funds will be paid to the developer from increment generated from the projected \$5.4 million development. While the Bond payment schedule started in 2007, the first significant payment (from the project's increment value) was realized in 2008.

In 2007, the City reconstructed East Verona Avenue from Lincoln Street to Horizon Drive. The reconstruction created an urban section (curb/gutter/sidewalk), signalization at the intersection with

Enterprise Drive and a subsequent signalization at the newly created Hometown Circle development. "Streetscape" improvements were added including: an access point into Community Park, installation of a bike trail segment, burial of overhead utilities and decorative streetlight poles to match W. Verona Avenue. Collectively, these "streetscape" amenities are designated improvements in the TIF Project Plan. Funding for these amenities came from General Obligation bond proceeds, in which TIF #4 will pay the proportionate share of the debt service for the life of the TIF.

As part of the Comprehensive Plan process, additional evaluation and planning occurred relative to the intersection of Main Street and Verona Avenue. Transportation issues, redevelopment opportunities and the initial development of an overall "downtown redevelopment plan" were conceived. As this important intersection lies within the boundaries of TIF #4, further investigation, planning and design is expected to occur in the completion of this downtown plan. Therefore, 2009 expense includes consultant fees related to this project. In 2009 no funds were expended for additional planning of the intersection and the 2010 budget anticipates no additional planning efforts.

In 2010, the proposed budget reflected funding for acquiring property should it become available to enhance the redevelopment of the North Main Street corridor. Note Proceeds and Construction indicated \$2,000,000 for downtown development and land acquisition. This was included in the budget simply as a "place-holder" and did not occur in 2010.

The City of Verona G.O. Bond issued in 2001 was refinanced in 2010 including a portion related to TIF 4. The 2010 projected note proceeds revenue in the amount of \$620,000 is to refinance the 2001 bond. There was no "new money" borrowed in 2010.

In 2011 the City amended the TIF IV project plan which included two primary changes. First the amendment increased the allowable expenditures from the original project plan of \$2,775,000 to \$7,925,000 or an increase of \$5,150,000. The increase in allowable plan costs relates mainly to streets and intersections, utility relocation, land acquisition and professional consulting and financing. The second change in the project amendment allows for TIF project plan improvements to be incurred up to 1/2 mile outside of the TID boundaries.

In 2012, the City conducted a request-for-proposal process for a comprehensive downtown transportation and corridor study. The 2013 budget includes up to \$100,000 to funds this study plus potential optional components or follow-up items. Also included in the 2013 budget is \$1,855,000 as a "place-holder" for potential right-of-way acquisition, redevelopment projects, or other project expenditures. The actual expenditures and any potential TIF borrowing will be dependent on individual projects pending approval by the City Council.

During 2013, the City conducted a planning process for a comprehensive Downtown Transportation and Corridor Study that includes recommendations for short, mid, and long-term transportation improvements and redevelopment opportunities in the downtown area. The 2014 budget included \$1,500,000 as a place holder to begin implementing recommendations included in the study as well as \$50,000 for planning and engineering costs. In 2013, the City expended \$150,000 to purchase the property located at 102 E. Park Street. Also in 2013 the City issued debt to partially advance refund the 2007 G.O. Bonds in the amount of \$620,000.

The City completed the Downtown Transportation and Corridor Study in 2014. One of the recommendations in this plan is streetscape improvements to enhance the appearance and character of the downtown as well as making it more pedestrian and bike friendly. In 2016 the City has begun working with a landscape architect to design specific improvements for South Main Street from

Verona Avenue to just north of Paoli Street. Planned improvements include pavers, decorative fencing, pedestrian bump outs, new street lighting, street trees, signage, and banners. As part of this project, the City is also planning to make improvements to the veterans' memorial at Hometown Junction Park, including the installation of a fountain. Total project costs are \$4,035,532.

In 2016 the City completed a new municipal parking lot, at 108 S. Franklin Street, (purchased in 2015 for \$180,000) to serve downtown businesses.

In 2018, the City could only incur project cost through September 22nd. With the estimated increments and the required payments for future obligations the City was unable to incur any more project costs.

The 2019 budget through 2023 budget will include payments for miscellaneous professional services, pay-as-you-go developer obligations and principal and interest on debt.

**TIF IV (4)
ADOPTED 2020 BUDGET**

	ACTUAL 2018	6/30 ACTUAL 2019	ADOPTED BUDGET 2019	PROJECTED 2019	ADOPTED 2020	% INCR (DECR)
REVENUES						
TIF INCREMENT	\$ 633,407	\$ 687,566	\$ 687,566	\$ 687,566	\$ 687,566	
STATE AID		-	2,209	2,209	2,209	
PERSONAL PROPERTY AID	2,157	5,801	5,801	5,801	35,908	
INVESTMENT INCOME	2,503	4,371	1,000	5,000	2,000	
BOND/NOTE PROCEEDS, PREMIUM	-	-	-	-	-	
SALE OF PROPERTY	-	-	-	-	-	
NOTE PAYMENT	-	-	-	-	-	
INTEREST ON NOTES	1,490	603	1,109	1,109	713	
TOTAL REVENUES	\$ 639,557	\$ 698,341	\$ 697,685	\$ 701,685	\$ 728,396	4.40%
EXPENDITURES						
PROF SERVICES-PLANNING / ENGR	\$ 2,210	\$ -	\$ 26,000	\$ -	\$ -	
PROFESSIONAL SERVICES-AUDIT	900	1,080	800	1,080	1,080	
PROFESSIONAL SERVICES-LEGAL	-	205	-	205	200	
ADMINISTRATION	9,796	-	9,500	9,500	7,000	
CONSTRUCTION AND OTHER EXP	33,710	150	-	150	150	
DEBT ISSUANCE / PAYING AGENT	-	24	20	24	24	
PAY-GO KB	107,490	-	106,000	106,000	106,000	
LAND ACQUISITION/EASEMENTS	-	-	-	-	-	
DEBT PRINCIPAL	445,000	445,000	445,000	445,000	455,000	
DEBT INTEREST	63,155	26,778	49,105	49,105	40,105	
TOTAL EXPENDITURES	\$ 662,261	\$ 473,237	\$ 636,425	\$ 611,064	\$ 609,559	-4.22%
TID EQUALIZED VALUE			TAX INCREMENTAL			
INCREASE (INCREMENT)	BASE VALUE	REVENUE COLLECTED				
As of 1/1/2019	As of 1/1/1997	Through 12/31/2019				
\$ 33,552,400	\$ 8,842,400	\$ 8,814,597				

TIF 6

**CITY OF VERONA
2020 BUDGET SUMMARY
TAX INCREMENTAL FINANCING DISTRICT #6**

TIF 6 was created May 8, 2000. It consists of 290 acres located adjacent to USH 18/151 bypass on the southeast side of the City. The land in the proposed commercial/industrial site is privately owned. TIF 6 may continue to incur project costs through May 7, 2018 and the district must be dissolved no later than May 7, 2023.

In 2000, the City borrowed \$700,000 to partially fund the new water tower and booster station which serves the TIF district. In addition, the City borrowed \$ 214,660 for capitalized interest and reserve cash requirements.

In 2001, the City borrowed \$700,000 for construction of sewer and water main to the Livesey property. An additional \$195,000 was borrowed for capitalized interest and reserve cash requirements. Of the 2000 and 2001 borrowed funds, a total of \$287,300 must be restricted for the life of the issues.

In 2004, the City borrowed an additional \$2.9 million of which \$1.65 million was used to construct the major roadway through the AVerona Technology Park@ property (Livesey property) and \$500,000 was granted to Latitude Corporation for land acquisition/site development. The balance of the borrowing was used for capitalized interest, reserve account requirements and issuance costs. All TIF 6 borrowing to date, including the 2000, 2001 and 2004 debt issues, will be repaid through value guarantees by the Livesey Company.

In 2008, the City approved a pay-as-you-go TIF note in the amount of up to \$1,172,980 over 7 years to assist SAFC, Inc. in their acquisition of 15 acres to construct a new \$20 million pharmaceutical manufacturing plant. The pay-as-you-go TIF note is not an indebtedness of the City; rather, the funds will be paid to the developer from increment generated from the projected \$20 million development. SAFC purchased the property and began construction with the intent to open the plant in 2010.

The TIF 6 project plan identifies costs associated with the extension of sewer, water, storm sewer, streets and other infrastructure on the north side of CTH M. The City is preparing a pre-development agreement (PDA) with a property owner controlling approximately 120 acres in that area that will map out industrial and commercial development. The PDA will provide initial agreement on location and cost responsibilities for the extension of public infrastructure into this area. Therefore, the TIF 6 budget for 2009 includes expenses for engineering and legal consulting to begin implementation of the PDA.

During 2010, discussions have continued between the City and the developer of a proposed business park in TIF District Number 6 located north of County Highway M, south of Whalen Road, and east of STH 18/151. In 2010 the City prepared a draft TIF Project Plan Amendment for this area which identified costs associated with the extension of water, sanitary sewer, storm water, streets and other infrastructure.

The City of Verona G.O. Bond issued in 2001 was refinanced in 2010 including a portion related to TIF 6. The 2010 projected note proceeds revenue in the amount of \$620,000 is to refinance the 2001 bond.

In 2011 the City borrowed \$2,725,000 for utility and street improvements related to Phase I of the Liberty Business Park project. In 2012 the City extended utilities to the park with an associated cost of \$566,000. Included in the 2013 budget are costs associated with extending water and sewer utilities through the park and constructing approximately 1000 L.F. of Liberty Drive from CTH M to the North at a cost of \$1,940,000.

In 2012 \$1,655,000 was borrowed to partially advance refund the 2004 CDA Lease Revenue Bonds and to refinance the 2005 Bonds.

The City borrowed \$600,000 from the State Trust Fund Loan program in 2013 to assist with the Wisconsin Brewery Company development located in the Verona Technology Park. The Wisconsin Brewing Company facility was completed in 2013 and opened for business on November 1, 2013. Also in 2013, the City began construction of the Liberty Business Park Phase I improvements which include extending sanitary sewer and water mains through the site and constructing approximately 1000 L.F. of Liberty Drive from CTH M to the North at a cost of \$1,100,000.

In the fall of 2014, the City began an additional project to extend Liberty Drive further to the North and to construct a portion of Laser and Clarity Streets opening additional lots for development. The 2015 TIF 6 budget included \$70,000 to install the surface layer of pavement on these streets. This is the final planned TIF-funded improvement for Phase I of Liberty Business Park. Two flex buildings were completed in Liberty Business Park in 2015. Also during 2015, construction began or is planned to begin on two mixed-use retail and office buildings and on a 136 room hotel.

In 2015, the City of Verona entered into a development agreement with United Vaccines to assist with the construction of a 57,000 square foot biopharmaceutical facility in the Verona Technology Park. Construction began on the facility in 2015 with completion planned in late 2016. The City plans to borrow \$700,000 from the State Trust Fund Loan program in 2015 to finance a development incentive for this project. The 2016 TIF 6 budget includes \$5,000 for engineering services and \$4,000 for legal costs. The extension of Liberty Drive to Whalen Road can be funded, if additional development is anticipated.

In 2018, the City will only be able to incur project costs through May 7th. Two projects that were contracted prior to May 7th that will be completed in 2018 and 2019 are the construction of Well 6 for approximately \$3.6 million and signalized intersection at County Highway M and Liberty Drive for approximately \$880,000.

In 2018, when the TIF 8 was created as an overlap in TIF 6 there was an error in the assessment that caused TIF 6 value to be at \$94,776,400, instead of the actual amount of \$88,506,056, which was corrected in 2019 for the 2020 budgeted tax increments.

**TIF VI (6)
ADOPTED 2020 BUDGET**

	ACTUAL 2018	6/30 ACTUAL 2019	ADOPTED BUDGET 2019	PROJECTED 2019	ADOPTED 2020	% INCR (DECR)
REVENUES						
TIF INCREMENT	\$ 1,677,945	\$ 566,393	\$ 2,043,425	\$ 2,043,425	\$ 1,770,233	
STATE AID	5,187	-	5,312	5,312	5,312	
PERSONAL PROPERTY AID	-	15,368	15,368	15,368	6,805	
DEVELOPER GUARANTEE	38,941	38,936	20,000	38,936	38,000	
INVESTMENT INCOME	38,085	25,135	3,000	35,000	20,000	
TOTAL REVENUES	\$ 1,760,158	\$ 645,832	\$ 2,087,105	\$ 2,138,041	\$ 1,840,350	-11.82%
EXPENDITURES						
PROFESSIONAL SERVICES-ENG	\$ -	\$ -	\$ -	\$ -	\$ -	
PROFESSIONAL SERVICES-AUDIT	3,150	800	1,000	800	100	
PROFESSIONAL SERVICES-LEGAL	-	-	-	-	-	
ADMINISTRATION	13,952	150	20,000	20,000	14,000	
CONSTRUCTION	458,505	482,482	3,101,372	2,150,000	1,800,000	
FINANCING COSTS/REFUNDING	-	154	20	154	100	
DEBT PRINCIPAL	833,338	704,943	704,943	704,943	1,301,693	
DEBT INTEREST	121,880	66,070	98,270	98,270	73,019	
TOTAL EXPENDITURES	\$ 1,430,825	\$ 1,254,599	\$ 3,925,605	\$ 2,974,167	\$ 3,188,912	-18.77%

	TID EQUALIZED VALUE INCREASE (INCREMENT) As of 1/1/2019	BASE VALUE As of 1/1/1997	TAX INCREMENTAL REVENUE COLLECTED Through 12/31/2019
	\$ 68,876,400	\$ 475,200	\$ 12,323,824

TIF 8

**CITY OF VERONA
2020 BUDGET SUMMARY
TAX INCREMENTAL FINANCING DISTRICT #8**

TIF 8 was created January 1, 2017. It consists of 192.55 acres in the southeast portion of the City located east of CTH PB and south of CTH M. Approximately 81 acres of the proposed TID area is currently located within the City's existing Tax Incremental District No. 6. TIF 8 may continue to incur project costs through January 1, 2032 and the district must be dissolved no later than January 1, 2038.

In 2018, there was an error in the assessment that caused TIF 8 value to be at \$79,122,600, instead of the actual amount of \$21,311,935, which increment of \$1,082,544 was collected and shouldn't have been. Since there is no increase in TID value in 2019 this assessment error is unable to be corrected through the reduction of the TID value.

**TIF VIII (8)
ADOPTED 2020 BUDGET**

	ACTUAL 2018	6/30 ACTUAL 2019	ADOPTED BUDGET 2019	PROJECTED 2019	ADOPTED 2020	% INCR (DECR)
REVENUES						
TIF INCREMENT	\$ -	\$ 1,082,544	\$ 1,082,544	\$ 1,082,544	\$ -	-
STATE AID	-	-	-	-	-	-
DEVELOPER GUARANTEE	-	-	-	-	-	-
INVESTMENT INCOME	-	-	-	-	-	-
BOND/NOTE PROCEEDS	-	-	-	-	-	-
TOTAL REVENUES	\$ -	\$ 1,082,544	\$ 1,082,544	\$ 1,082,544	\$ -	NA
EXPENDITURES						
PROFESSIONAL SERVICES-ENG	\$ -	\$ -	\$ -	\$ -	\$ -	-
PROFESSIONAL SERVICES-AUDIT	-	-	-	-	-	-
PROF SERVICES-LEGAL/ADVISOR	-	-	-	-	-	-
DEVELOPMENT REVENUE OBLIGATION	-	-	-	-	-	-
ADMINISTRATION	3,119	150	1,000	1,132	1,150	-
CONSTRUCTION	-	-	-	-	-	-
DEVELOPER INCENTIVE	-	-	-	-	-	-
FINANCING COSTS/REFUNDING	-	-	-	-	-	-
DEBT PRINCIPAL	-	-	-	-	-	-
DEBT INTEREST	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 3,119	\$ 150	\$ 1,000	\$ 1,132	\$ 1,150	NA

	TID EQUALIZED VALUE INCREASE (INCREMENT)	BASE VALUE 1/1/2017	TAX INCREMENTAL REVENUE COLLECTED
\$	29,164,700	\$ 29,164,700	\$ 1,082,544

TIF 9

**CITY OF VERONA
2020 BUDGET SUMMARY
TAX INCREMENTAL FINANCING DISTRICT #9**

TIF 9 was created September 25, 2017. It consists of a blighted area comprising 14.283 acres located near the intersection of West Verona Avenue and Legion Street. The District was formed to pay the cost of public infrastructure and to provide incentives necessary to allow redevelopment to occur. The initial project precipitating creation of the TID is "Sugar Creek Commons," a planned nine-acre mixed use development to be located at the southwest corner of West Verona Ave and Legion Street. TIF 9 may continue to incur project costs through September 24, 2039 and the district must be dissolved no later than September 24, 2044.

In 2018, the City borrowed \$1.4 million for potential development based on approval of a developer agreement for public infrastructure for Sugar Creek Commons, however with the delay in the project the debt funds, cost of borrowing and interested revenue were transferred to the Capital Fund to reduce borrowing for other projects in 2019.

**TIF IX (9)
ADOPTED 2020 BUDGET**

	ACTUAL 2018	6/30 ACTUAL 2019	ADOPTED BUDGET 2019	PROJECTED 2019	ADOPTED 2020	% INCR (DECR)
REVENUES						
TIF INCREMENT	\$ -	\$ 3,939	\$ 3,939	\$ 3,939	\$ 3,939	
STATE AID	-	-	-	-	-	
DEVELOPER GUARANTEE	-	-	-	-	-	
INVESTMENT INCOME	-	-	-	-	-	
BOND/NOTE PROCEEDS	-	-	-	-	-	
TOTAL REVENUES	\$ -	\$ 3,939	\$ 3,939	\$ 3,939	\$ 3,939	NA
EXPENDITURES						
PROFESSIONAL SERVICES-ENG	\$ -	\$ -	\$ -	\$ -	\$ -	
PROFESSIONAL SERVICES-AUDIT	-	-	-	-	-	
PROF SERVICES-LEGAL/ADVISOR	139	-	-	8,050	-	
DEVELOPMENT REVENUE OBLIGATION	-	-	-	-	-	
ADMINISTRATION	4,669	150	1,000	1,131	1,150	
CONSTRUCTION	-	-	1,400,000	-	-	
DEVELOPER INCENTIVE	-	-	-	-	-	
FINANCING COSTS/REFUNDING	-	-	-	-	-	
DEBT PRINCIPAL	-	-	-	-	-	
DEBT INTEREST	-	-	57,810	-	-	
TOTAL EXPENDITURES	\$ 4,808	\$ 150	\$ 1,458,810	\$ 9,181	\$ 1,150	NA

TID EQUALIZED VALUE		TAX INCREMENTAL REVENUE COLLECTED
INCREASE (INCREMENT) As of 1/1/19	BASE VALUE As of 1/1/17	Through 12/31/19
\$ 6,019,000	\$ 5,619,100	\$ 3,939

TIF 10

**CITY OF VERONA
2020 BUDGET SUMMARY
TAX INCREMENTAL FINANCING DISTRICT #10**

TIF 10 is a 5.77-acre industrial district consisting of a single parcel in the Liberty Business Park. ACS, a provider of engineering and engine test cell equipment construction services has proposed construction of a 47,500 square foot single story headquarters facility to be used for manufacturing of engine testing equipment with both high bay manufacturing space and lower ceiling space for administrative offices. The facility will include 12,700 square feet of office space and 4,800 square feet of manufacturing space. The parcel that the facility will be constructed on is presently located within TIF 6, which has reached the end of its expenditure period. Creation of the new district will provide the necessary time needed to provide development incentives to support the project.

**TIF X (10)
ADOPTED 2020 BUDGET**

	ACTUAL 2018	6/30 ACTUAL 2019	ADOPTED BUDGET 2019	PROJECTED 2019	ADOPTED 2020	% INCR (DECR)
REVENUES						
TIF INCREMENT	\$ -	\$ -	\$ -	\$ -	\$ -	-
STATE AID	-	-	-	-	-	-
DEVELOPER GUARANTEE	-	-	-	-	-	-
INVESTMENT INCOME	-	-	-	-	-	-
BOND/NOTE PROCEEDS	-	-	-	-	-	-
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	NA
EXPENDITURES						
PROFESSIONAL SERVICES-ENG	\$ -	\$ -	\$ -	\$ -	\$ -	-
PROFESSIONAL SERVICES-AUDIT	-	-	-	-	-	-
PROF SERVICES-LEGAL/ADVISOR	-	-	-	25,000	-	-
DEVELOPMENT REVENUE OBLIGATION	-	-	-	-	-	-
ADMINISTRATION	-	-	-	-	2,500	-
CONSTRUCTION	-	-	-	-	-	-
DEVELOPER INCENTIVE	-	-	-	-	-	-
FINANCING COSTS/REFUNDING	-	-	-	-	-	-
DEBT PRINCIPAL	-	-	-	-	-	-
DEBT INTEREST	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 25,000	\$ 2,500	NA

TID EQUALIZED VALUE		TAX INCREMENTAL
INCREASE (INCREMENT)	BASE VALUE	REVENUE COLLECTED
As of	As of 1/1/	Through
\$ -	\$ 1,500	\$ -

WATER UTILITY

**CITY OF VERONA
2020 BUDGET SUMMARY
WATER UTILITY**

MISSION STATEMENT

We are entrusted by the people of Verona to supply high quality water for consumption and fire protection, at a reasonable cost, while conserving and protecting our ground water resources for present and future generations.

EXECUTIVE SUMMARY

The City's water source is ground water from deep sandstone aquifers. The average daily pumping demand is 1,200,000 gallons per day. The Water Utility is a self supporting enterprise; 100% of the expenses are paid by the Utility customers through quarterly bills. The Utility routinely monitors drinking water to comply with Federal and State laws. The following is a list of contaminants required and tested for in the last five years.

- Inorganic contaminants
- Microbiological contaminants
- Radioactive contaminants
- Synthetic organic contaminants (Including pesticides and herbicides)
- Unregulated contaminants
- Volatile organic contaminants

Included in the 2020 budget is to continue to change out water meters to an end point radio read system.

STATISTICAL SUMMARY

The Water Utility is responsible for maintaining approximately 84 miles of water mains varying in size from 6 inches to 16 inches in diameter, 890 hydrants, 2,600 valves and 4,000 service laterals, and 4,800 water meters. All water meters are read by an electronic reading system. The Utility has five wells with an average depth of 1,100 feet and a combined pumping capacity of 6,600 gallons per minute. The Utility operates under three pressure zones: the Central Zone, Southeast Zone and North Zone. The Utility also maintains three elevated storage tanks and a ground reservoir with a combined storage capacity of 1,600,000 gallons.

SUMMARY OF ACHIEVEMENTS FOR 2019

- Managed and coordinated the construction for the water main extension along CTH M as part of the CTH M transportation expansion project.
- Managed and coordinated construction for Well 6.

- Managed and coordinated questions and updates to the Water Master Plan completed in 2015.
- Managed and coordinated the construction of water main in the Cathedral Point Phase 9 development.
- Managed and coordinated contract execution for the inspection services on the utility's three elevated storage tanks.
- Managed and coordinated the following improvements and maintenance activities for the water utility:
 - Painting of W. Verona Avenue water tower (interior and exterior)
 - Painting of Whalen Road water tower (interior and exterior)
 - Addition of scales at well houses for monitor treatment levels
- Coordinated, managed, and submitted the 2018 water rate study to the Wisconsin Public Service Commission.
- Coordinated, managed the implementation of the order from the Wisconsin Public Service Commission for the 2018 water rate study.
- Managed and coordinated the maintenance required for water main breaks.
- Managed and coordinated ongoing meter change-out program.

GOALS AND OBJECTIVES FOR 2020

- Coordinate and manage the implementation of the order from Wisconsin Public Service Commission for the 2018 water rate study.
- Coordinate and manage the construction of Well 6.
- Coordinate and manage plans to go to an Advance Metering Infrastructure system with the implementation over the next two years.
- Coordinate and manage professional services maintenance contract for inspections and improvements to three elevated storage tanks.
- Coordinate and manage the ongoing meter change-out program.
- Coordinate and manage the maintenance required for water main breaks.
- Coordinate and manage the construction activity for the Water Utility Audit for Baker Tilly.

PERFORMANCE MEASUREMENT INDICATORS

Activity	2018 Actual	6/30/19 Actual	2019 Estimate	2020 Proposed
Number of Customers	4,861	4,903	4,926	5,025
Total Gallon of Water Sold (annual)	393,000,000	191,219,000	384,000,000	404,000,000
Number of Water Breaks	3	9	10	5
Total Gallons of water pumped (annual)	447,466,000	210,008,000	420,000,000	430,000,000

**WATER UTILITY
ADOPTED 2020 BUDGET**

600

		ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	ADOPTED
03-xxxxx		2018	2019	2019	2019	2020
REVENUES						
42900	INTEREST ON SPEC. ASSMTS.	\$ -	\$ -	\$ -	\$ -	\$ -
INTERGOVERNMENTAL REVENUES		\$ -	\$ -	\$ -	\$ -	\$ -
46450	RESIDENTIAL - METERED	\$ 855,901	\$ 434,297	\$ 870,000	\$ 950,000	\$ 1,200,000
46452	COMMERCIAL - METERED	\$ 241,786	116,307	225,000	262,000	350,000
46453	INDUSTRIAL - METERED	\$ 77,223	39,868	75,000	93,000	133,000
46454	PUBLIC AGENCIES-METERED	\$ 51,596	21,931	45,000	49,000	64,000
46455	RESIDENTIAL - UNMETERED	\$ 2,703	2,154	4,000	4,700	6,000
46457	COMMERCIAL -UNMETERED	\$ 14,936	6,779	8,000	15,000	20,000
46458	INDUSTRIAL - UNMETERED	\$ -	-	500	500	500
46459	PUBLIC AGENCIES	\$ 1,482	-	1,000	1,000	1,000
46460	DELINQUENT CHARGES	\$ 5,530	837	4,000	1,600	1,500
46461	HYDRANT RENTAL	\$ 478,019	478,019	500,000	512,467	615,811
46462	HYDRANT RENTAL	\$ 8,440	1,478	1,200	3,000	1,200
46463	HYDRANT RENTAL COMM.	\$ 33,632	17,110	30,000	32,000	30,000
46464	HYDRANT RENTAL INDUST.	\$ 9,784	4,892	8,000	9,800	8,000
46465	HYDRANT RENTAL PUB. AG.	\$ 2,904	1,452	2,400	2,800	2,400
46466	IMPACT FEE'S	\$ -	16,289	25,000	33,500	25,000
46902	MISC.REVENUE	\$ -	-	-	-	-
48900	MISC.REVENUE	\$ 59,772	125	20,000	15,000	15,000
TOTAL PUBLIC CHARGES		\$ 1,843,708	\$ 1,141,538	\$ 1,819,100	\$ 1,985,367	\$ 2,473,411
48110	INTEREST ON INVESTMENT	\$ 54,078	35,869	20,000	\$ 40,000	\$ 50,000
48201	RENTS	\$ 124,480	46,116	90,000	120,000	120,000
MISCELLANEOUS REVENUE		\$ 178,558	\$ 81,985	\$ 110,000	\$ 160,000	\$ 170,000
42100	CONTRIBUTIONS REVENUE	\$ 760,932	\$ -	\$ 300,000	\$ 295,000	\$ 365,000
OTHER FINANCING SOURCES		\$ 760,932	\$ -	\$ 300,000	\$ 295,000	\$ 365,000
TOTAL REVENUES		\$ 2,783,198	\$ 1,223,523	\$ 2,229,100	\$ 2,440,367	\$ 3,008,411

**WATER UTILITY
ADOPTED 2020 BUDGET**

600	ACTUAL 2018	6/30 ACTUAL 2019	ADOPTED BUDGET 2019	PROJECTED 2019	2020 Department Request	ADOPTED 2020	% INCR (DECR)
PERSONNEL SERVICES							
51100 SALARY AND WAGES	\$ 325,682	169,931	\$ 356,525	\$ 403,700	\$ 352,363	\$ 363,539	
51102 LONGEVITY PAY	6,844	-	4,443	5,558	3,759	3,888	
51101 OVERTIME WAGES	23,111	14,642	36,025	35,000	37,365	37,365	
52200 MEDICAL INSURANCE	58,602	32,940	50,590	47,137	53,224	53,224	
52201 DENTAL INSURANCE	4,767	3,477	2,932	2,332	4,864	4,864	
52202 SOCIAL SECURITY	13,802	13,653	22,607	14,058	20,332	21,197	
52203 LIFE INSURANCE	849	423	985	698	1,007	1,007	
52204 WI RETIREMENT	20,718	10,986	25,179	19,432	25,704	26,467	
52205 INCOME CONTINUATION	-	-	-	-	-	-	
TOTAL PERSONNEL SERVICES	\$ 454,375	\$ 246,054	\$ 498,286	\$ 527,915	\$ 498,818	\$ 511,551	2.46%
OPERATING EXPENSES							
53601 UTILITIES	\$ 82,573	\$ 39,815	\$ 138,700	\$ 104,500	\$ 139,500	\$ 139,500	
53305 PRINTING	329	-	1,500	1,450	1,500	1,500	
53603 COMMUNICATIONS	7,813	3,302	10,000	8,000	10,000	10,000	
53301 OFFICE SUPPLIES	7,764	3,974	16,725	7,000	13,500	13,500	
53304 MEMBERSHIP & DUES	3,572	3,435	3,400	3,500	3,900	3,900	
53702 TRAVEL	170	225	1,000	1,200	1,500	1,500	
53701 EDUCATION	1,988	1,465	4,200	3,500	4,200	4,200	
53330 OPERATING SUPPLIES	11,711	6,903	10,200	13,500	12,200	12,200	
53340 CHEMICALS	13,332	6,456	16,500	13,500	16,500	16,500	
53509 REPAIR & MAINTENANCE	11,192	3,981	14,100	32,550	46,500	46,500	
53602 FUEL-GASOLINE & DIESEL	6,756	2,430	10,000	9,200	10,000	10,000	
53810 INSURANCE	16,425	19,297	22,500	20,000	22,500	22,500	
53611 TAX EQUIVALENT	712,186	760,000	760,000	760,000	760,000	760,000	
TOTAL OPERATING EXPENSES	\$ 875,791	\$ 851,283	\$ 1,008,825	\$ 977,900	\$ 1,041,800	\$ 1,041,800	3.27%
CONTRACTUAL SERVICES							
210 PROFESSIONAL SERVICES	\$ 35,670	\$ 33,306	\$ 46,000	\$ 42,000	\$ 103,000	\$ 103,000	
240 REPAIR & MAINTENANCE	173,530	29,224	228,000	239,600	221,100	221,100	
53610 PSC ASSESSMENT	2,439	3,318	2,000	4,500	2,500	2,500	
53503 RENTS & LEASES	5,085	3,702	6,000	5,500	6,000	6,000	
625 MAINT OF PUMPING PLANT	-	-	-	-	-	-	
650 MAINT OF WATER PLANT	0	0	0	0	0	0	
TOTAL CONTRACTUAL SERVICES	\$ 216,724	\$ 69,550	\$ 282,000	\$ 291,600	\$ 332,600	\$ 332,600	17.94%
TOTAL OPERATING/MTCE	\$ 1,548,880	\$ 1,166,887	\$ 1,790,111	\$ 1,797,415	\$ 1,873,018	\$ 1,885,951	5.35%
OTHER EXPENSES							
54921/54922 DEPRECIATION	\$ 880,957	\$ -	\$ 918,000	\$ 875,000	\$ 918,000	\$ 918,000	
400 BOND DISCOUNT & EXPENSES	(1,055)	42	-	-	-	-	
58200 INTEREST	78,163	41,605	74,702	74,702	60,369	60,369	
58291 PAYING AGENT FEES	93	80	100	99	100	100	
58293 AMORTIZATION	(450,180)	(37,515)	-	-	-	-	
54923 NON OPERATING LOSS ON RETIREMENT	(717)	0	0	0	-	0	
TOTAL OTHER EXPENSES	\$ 507,281	\$ 4,212	\$ 992,802	\$ 949,801	\$ 978,469	\$ 978,469	
SUBTOTAL BUDGETED EXP	\$ 2,054,171	\$ 1,171,099	\$ 2,782,913	\$ 2,747,216	\$ 2,851,487	\$ 2,864,420	2.93%
CAPITAL PURCHASES							
54906 OFFICE EQUIPMENT	\$ -	\$ -	\$ 13,350	\$ 10,000	\$ 12,000	\$ 12,000	
54903 OPERATING EQUIPMENT	-	-	-	-	-	-	
54904 CONSTRUCTION	-	3,829	-	-	-	-	
TOTAL CAPITAL	\$ -	\$ 3,829	\$ 13,350	\$ 10,000	\$ 12,000	\$ 12,000	-10.11%
DEBT SERVICE PRINCIPAL							
58100 PRINCIPAL	\$ -	\$ -	\$ 360,000	\$ 360,000	\$ 370,000	\$ 370,000	
TOTAL DEBT SVCE PRINCIPAL	\$ -	\$ -	\$ 360,000	\$ 360,000	\$ 370,000	\$ 370,000	2.78%
TOTAL WATER UTILITY USES	\$ 2,054,171	\$ 1,174,928	\$ 3,155,263	\$ 3,117,216	\$ 3,233,487	\$ 3,246,420	2.66%

SEWER UTILITY

**CITY OF VERONA
2020 BUDGET SUMMARY
SANITARY SEWER UTILITY**

MISSION STATEMENT

To protect public health and the environment by providing exceptional raw wastewater conveyance and contracted treatment also including any related maintenance services.

EXECUTIVE SUMMARY

The City's raw wastewater is treated at the Nine Springs Wastewater Plant located at 1610 Moorland Road, approximately one mile south of Lake Monona. Highly treated effluent is then pumped nine miles back to the west where it outfalls into the headwaters of the Badger Mill Creek just east of the City. Pump Station Number 17 and the force main became operational on July 2, 1996 conveying all of the City's wastewater to the Nine Springs Wastewater Plant which is owned and operated by Madison Metropolitan Sewerage District. On August 10, 1998, the District began operating the Badger Mill Creek Effluent Return Project which is owned and operated by Madison Metropolitan Sewerage District (MMSD). Currently, approximately three million gallons per day of highly treated effluent are pumped into the Badger Mill Creek. The Utility is a self supporting enterprise; 100% of the Sewer Utility expenses are supported through Sewer Utility rates paid by its customers.

STATISTICAL SUMMARY

The Sewer Utility is responsible for serving approximately 4,900 customers by maintaining approximately 73 miles sanitary sewer mains ranging in size from four inches to fifteen inches in diameter. The City maintains two pump stations, Pump Station Number 2 located on Epic Lane which serves the Epic Campus and a portion of the Westridge subdivision, and Pump Station Number 1 located on Locust Drive serving the Scenic Ridge Subdivision. All of the remaining collection flows by gravity to Pump Station Number 17 owned and operated by MMSD. Currently approximately 330 million gallons of raw wastewater per year is conveyed to the Nine Springs Wastewater Plant to be treated at a cost of approximately \$1,200,000 in 2019.

SUMMARY OF ACHIEVEMENTS FOR 2019

- Managed and coordinated the construction of sanitary sewer facilities for the following projects:
 - Cathedral Point Phase 9
 - Kettle Creek North Phase II
 - CTH M expansion between (Cross Country Road and CTH PD)
- Managed and coordinated the waste water master plan to prepare for system upgrades, specifically the east side interceptor.
- Managed and coordinated adoption of waste water master plan.
- Managed and coordinated the execution of a memorandum of understanding with MMSD for the joint project along the east side interceptor replacement project corridor.

- Managed and coordinated the execution of a professional services agreement for the design of the east side interceptor replacement project.
- Managed and coordinated general maintenance activities of the conveyance system including televising of mains, identifying problem areas and cleaning approximately six miles of mains with the use of a high pressure sewer cleaning machine.
- Managed and coordinated structural slip lining of aging clay pipe and access structures.
- Managed and coordinated the submission of the 2019 Wisconsin Department of Natural Resources Compliance Maintenance Annual Report with a Grade A rating.
- Managed and coordinated the construction activity for the Sewer Utility Audit for Baker Tilly.
- Managed and coordinated the Sewer Utility 5-year Financial Forecast.
- Managed and coordinated the internal inflow reduction documented along the east side interceptor.
- Coordinated with rate payers and implemented Madison Metropolitan Sewerage District sewer rate increase.

GOALS AND OBJECTIVES FOR 2020

- Manage and coordinate design and permitting efforts for replacement of the east side interceptor sewer.
- Manage and coordinate start of construction efforts for replacement of the east side interceptor sewer.
- Manage and coordinate the internal inflow reduction documented along the east side interceptor.
- Manage and coordinate general maintenance activities of the conveyance system, including televising of mains, identifying problem areas and cleaning approximately six miles of mains with the use of a high pressure sewer cleaning machine.
- Manage and coordinate the construction activity for the Sewer Utility Audit for Baker Tilly.
- Manage and coordinate structural slip lining of aging clay pipe and access structures.
- Coordinate with rate payers and implement Madison Metropolitan Sewerage District sewer rate increase.

PERFORMANCE MEASUREMENT INDICATORS

Activity	2018 Actual	6/30/19 Actual	2019 Estimate	2020 Proposed
Number of Customers	4,861	4,955	5,050	5,175
Miles of Sanitary Sewer maintained	6 Miles	6 Miles	6 Miles	6 Miles
Total Length of Sewer main televised	1.5 Miles	2.5 Miles	3 Miles	2 Miles
Total Length of Sewer main repaired (lined)	5,600 feet	2,000 feet	4,000 feet	4,000 feet
Total Length of Sewer main replaced	0 feet	0 feet	0 feet	1,500 feet ¹

Notes:

1 – Portion of the east side interceptor

**SEWER UTILITY
ADOPTED 2020 BUDGET**

		ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	ADOPTED
601		2018	2019	2019	2019	2020
42101	CONTRIBUTIONS REVENUE	\$ 783,588	\$ 13,291	\$ 300,000	\$ 260,000	\$ 365,000
INTERGOVERNMENTAL REVENUES		\$ 783,588	\$ 13,291	\$ 300,000	\$ 260,000	\$ 365,000
46410	RESIDENTIAL - METERED	\$ 1,330,423	\$ 686,564	\$ 1,325,000	\$ 1,338,000	\$ 1,325,000
46411	RESIDENTIAL - MULTI	\$ 172,864	\$ 91,192	\$ -	\$ 177,000	\$ 175,000
46412	COMMERCIAL - METERED	\$ 423,953	214,833	600,000	418,000	420,000
46413	INDUSTRIAL - METERED	\$ 83,393	44,926	78,000	87,000	80,000
46414	PUBLIC AGENCIES-METERED	\$ 70,356	40,422	75,000	78,000	75,000
46415	DELINQUENT CHARGES	\$ 9,770	1,317	5,000	3,000	3,000
46416	CONNECTION FEE	\$ -	39,087	25,000	48,775	25,000
48900	MISC.REVENUE	\$ 10,120	80	10,000	5,000	10,000
TOTAL PUBLIC CHARGES		\$ 2,100,879	\$ 1,118,421	\$ 2,118,000	\$ 2,154,775	\$ 2,113,000
48110	INTEREST ON INVESTMENTS	\$ 49,896	\$ 34,650	\$ 3,000	\$ 3,000	\$ 30,000
MISCELLANEOUS REVENUE		\$ 49,896	\$ 34,650	\$ 3,000	\$ 3,000	\$ 30,000
TOTAL REVENUES		\$ 2,934,363	\$ 1,166,362	\$ 2,421,000	\$ 2,417,775	\$ 2,508,000

**SEWER UTILITY
ADOPTED 2020 BUDGET**

601

	ACTUAL 2018	6/30 ACTUAL 2019	ADOPTED BUDGET 2019	PROJECTED 2019	ADOPTED 2020	% INCR (DECR)
EXPENSES						
PERSONNEL SERVICES						
51100 SALARIES AND WAGES	\$ 177,729	\$ 82,063	\$ 249,749	\$ 227,000	\$ 261,226	
51101 OVERTIME WAGES	\$ 3,150	\$ 1,668	\$ 13,363	\$ -	\$ 10,539	
51102 LONGEVITY PAY	1,210	-	3,841	3,967	3,992	
52200 MEDICAL INSURANCE	55,455	15,685	36,742	45,855	54,159	
52201 DENTAL INSURANCE	4,023	1,666	3,341	5,338	3,341	
52202 SOCIAL SECURITY	12,811	6,154	20,422	16,136	21,095	
52203 LIFE INSURANCE	553	121	565	451	739	
52204 WI RETIREMENT	11,163	4,887	17,485	14,342	18,612	
52205 INCOME CONTINUATION	-	-	-	-	-	
TOTAL PERSONNEL SERVICES	\$ 266,094	\$ 112,244	\$ 345,508	\$ 313,089	\$ 373,703	8.16%
OPERATING EXPENSES						
53601 UTILITIES	\$ 6,815	\$ 4,664	\$ 12,143	\$ 11,000	\$ 12,143	
53305 PRINTING	286	-	600	800	600	
53603 COMMUNICATIONS	3,482	1,481	4,200	3,500	4,200	
53504 MOTOR POOL	2,880	2,965	68,500	35,000	42,000	
53301 OFFICE SUPPLIES	7,280	3,869	15,725	12,000	12,500	
53304 MEMBERSHIP & DUES	2,257	-	2,500	2,200	2,500	
53702 TRAVEL	-	-	250	200	250	
53701 EDUCATION	527	-	3,000	2,000	3,000	
53330 OPERATING SUPPLIES	6,745	1,891	7,300	5,000	7,300	
53345 SHARED METER EXPENSE	47,222	-	37,000	34,000	47,600	
53810 INSURANCE	10,548	11,718	14,500	14,500	14,500	
TOTAL OPERATING EXPENSES	\$ 88,042	\$ 26,588	\$ 165,718	\$ 120,200	\$ 146,593	-11.54%
CONTRACTUAL SERVICES						
53509 REPAIR & MAINTENANCE	126,519	24,646	57,000	55,000	83,500	
53413 OTHER CONTRACTUAL	1,316,396	312,790	1,341,500	1,290,000	1,393,500	
53611 RE TAX EQUIVALENT	14,718	-	12,500	12,000	14,800	
53503 RENTS & LEASES	48,927	611	45,000	45,000	49,800	
TOTAL CONTRACTUAL SERVICES	\$ 1,506,560	\$ 338,047	\$ 1,456,000	\$ 1,402,000	\$ 1,541,600	5.88%
TOTAL OPERATING EXPENSES	\$ 1,860,696	\$ 476,879	\$ 1,967,226	\$ 1,835,289	\$ 2,061,896	4.81%
OTHER EXPENSES						
54921 DEPRECIATION	\$ 417,134	\$ -	\$ 426,000	\$ 424,000	\$ 426,000	
54923 G/L ON DISPOSAL	\$ (1,750)	\$ -	\$ -	\$ -	\$ -	
58200 INTEREST	64,662	38,024	-	68,286	56,906	
52208 WI RETIREMENT GASB 68	(1,316)	-	-	-	-	
58290 DEBT DISCOUNT & EXPENSE	12,667	-	-	-	-	
58291 PAYING AGENT FEES	-	32	-	-	-	
58293 MAD. MET. AGRMT.	28,671	33,969	86,190	33,969	67,938	
TOTAL OTHER	\$ 520,068	\$ 72,025	\$ 512,190	\$ 526,255	\$ 550,844	7.55%
SUBTOTAL BUDGETED EXP	\$ 2,380,764	\$ 548,904	\$ 2,479,416	\$ 2,361,544	\$ 2,612,740	5.38%
DEBT SERVICE						
58100 PRINCIPAL	\$ -	\$ -	\$ 235,000	\$ 235,000	\$ 245,000	
TOTAL DEBT SERVICE PRINCIPAL	\$ -	\$ -	\$ 235,000	\$ 235,000	\$ 245,000	4.26%
CAPITAL PURCHASES						
54906 OFFICE EQUIPMENT	\$ -	\$ -	\$ 3,500	\$ -	\$ 2,000	
54903 OPERATING EQUIPMENT	-	-	-	-	-	
54904 CONSTRUCTION	-	22,575	-	-	-	
TOTAL CAPITAL EXPENSES	\$ -	\$ 22,575	\$ 3,500	\$ -	\$ 2,000	-42.86%
TOTAL WASTEWATER UTILITY EXPENSES	\$ 2,380,764	\$ 571,479	\$ 2,717,916	\$ 2,596,544	\$ 2,612,740	-3.87%

STORM WATER UTILITY

**CITY OF VERONA
2020 BUDGET SUMMARY
STORM WATER UTILITY**

MISSION STATEMENT

To maintain storm water facilities to an acceptable and legally required service level providing comparable service to all citizens. To expand public facilities as necessary and accommodate the growth of the City by minimizing costs to existing citizens.

EXECUTIVE SUMMARY

The Storm Water Utility is responsible for collecting, treating, storing, conveying and discharging rainfall and snowmelt runoff in a manner that is safe for the public and the environment.

STATISTICAL SUMMARY

The Storm Water Utility is responsible for the maintenance and improvements of over 44 miles of storm sewer pipe ranging in size from 12 inch to 60 inch. The storm sewer conveyance system contains 2,100 storm sewer inlets, four large box culvert structures and more than 50 publically owned storm water detention basins. The utility is also responsible for the inspection of 90 privately owned storm water management facilities to ensure that they are properly maintained to treat storm water as approved by the City.

SUMMARY OF ACHIEVEMENTS FOR 2019

- Managed and coordinated the upkeep for the Global Position System Locations Project of storm water infrastructure and public storm water detention basins.
- Continued the development of the Whalen Road Pond and provided an educational opportunity for UW graduate students and Glacier Edge Elementary science classes.
- Continued to collect data from two Water Action Volunteer monitoring stations on the Badger Mill Creek in cooperation with the Upper Sugar River Watershed Association. The data gathered at these monitoring stations will be used to evaluate the value of storm water quality modifications to the Lincoln Street storm water channel.
- Managed and coordinated the City Street Sweeping Program.
- Managed and coordinated the permitting and design for the anticipated dredging of Meister Addition west basin storm water facility.
- Maintained the following storm water detention facilities as noted:
 - Dredged Meister Addition West basin located between Northern Lights & Breckenridge

- Treated the American Way Pond located in the Verona Technology Park next to Wisconsin Brewing with Aluminum Chlorohydrate to reduce algae blooms. Follow-up monitoring was conducted to provide information on the effectiveness of the treatment
 - Modifications to the Bruce Street basin across from Fireman's Park (upgrades were needed to accommodate the renovation to the park and increased parking) scheduled for September
- Managed and coordinated the improvements at the following storm water detention facilities:
 - Installed sump access structures at Harriet Park (scheduled for mid-September)
 - Installation of access structures to increase efficiency of pumping operations at Gateway Pond for temporary manual pumping installation
- Managed and coordinated the construction of storm water conveyance and management facilities:
 - Cathedral Point Phase 9
 - Cross Point Estates (N. Nine Mound Road) Bio / infiltration basin
- Managed and coordinated the planning and design for future maintenance of the Lincoln Street storm water treatment facility to be located east of City Hall
- Hired a summer engineering intern from UW-Madison to perform storm water maintenance, and erosion control inspections, update maintenance schedule, and provide construction inspection for storm water infrastructure.
- Continued the development and record keeping of historical flooding events and precipitation amounts. File Database will track severity of flooding impacts by creating a record management system utilizing police reports, press releases, evidence, and GIS mapping software. This database will aid staff in properly maintaining or increasing storm sewer infrastructure capacity.

GOALS AND OBJECTIVES FOR 2020

- Manage and coordinate the a storm water & basin sediment sampling program to characterize storm water and sediment in anticipation of a possible Total Maximum Daily Load program in the Pecatonica-Sugar River watershed. Information would also be useful for potential permanent treatment system at the proposed Lincoln Street Storm Water Facility or other facilities. Proposing to collected sediment samples from four basins and water samples from eight basins.
- Manage and coordinate the maintenance of storm water management facilities:
 - Monitor American Way Pond for phosphorus and determine if follow-up treatment is necessary with possible follow up treatment in 2020 or 2021.
- Manage and coordinate general maintenance activities of the conveyance system and basins.

- Manage and coordinate the conversion to a Web Based GIS Program to manage the storm water infrastructure. It will assist staff in fulfilling permit requirements to accurately track and maintain activities.
- Manage and coordinate the City Street Sweeping Program.
- Hire a summer engineering intern to perform storm water maintenance, and erosion control inspections, update maintenance schedule, and provide construction inspection for storm water infrastructure.
- Continue the development and record keeping of a historical flooding database that will track severity of flooding impacts by creating a record management system utilizing police reports, press releases, evidence and GIS mapping software. This database will aid staff in properly maintaining or increasing storm sewer infrastructure capacity.

PERFORMANCE MEASUREMENT INDICATORS

Activity	2018 Actual	6/30/19 Actual	2019 Estimate	2020 Proposed
Number of Detention Basins	56	56	56	57
Street Sweeping Miles	Approx. 1,448 Miles	Approx. 950 Miles	Approx. 1,500 Miles	Approx. 1,600 Miles
Private Storm Water Basin Inspections conducted	12	0	5	10
Public Storm Water Basin inspections conducted	34	34	54	30

**STORM WATER UTILITY
ADOPTED 2020 BUDGET**

602	ACTUAL 2018	6/30 ACTUAL 2019	ADOPTED BUDGET 2019	PROJECTED 2019	ADOPTED 2020	% INCR (DECR)
REVENUES						
46324 RESIDENTIAL	\$ 214,997	\$ 126,713	\$ 242,000	\$ 253,000	\$ 255,400	
46325 MULTI FAMILY	\$ 34,702	\$ 20,692	\$ 39,000	41,000	\$ 43,100	
46326 COMMERCIAL	\$ 253,918	\$ 142,262	\$ 285,000	284,000	\$ 291,000	
46327 INDUSTRIAL	\$ 36,997	\$ 21,704	\$ 53,000	43,000	\$ 43,000	
46328 PUBLIC AGENCIES	\$ 64,772	\$ 38,107	\$ 73,000	76,000	\$ 76,000	
46329 DELINQUENT CHARGES	\$ 1,483	\$ 260	\$ 1,000	500	1,000	
48900 MISCELLANEOUS REVENUE	\$ 17,830	\$ 25	\$ 500	50	500	
48110 INTEREST INCOME	\$ 19,432	\$ 12,936	\$ 7,800	18,000	18,000	
TOTAL OPERATING REVENUE	\$ 644,131	\$ 362,699	\$ 701,300	\$ 715,550	\$ 728,000	3.81%
42101/4211 CONTRIBUTIONS REVENUE	\$ 1,035,297	\$ -	\$ 200,000	\$ 500,000	\$ 200,000	
OTHER FINANCING SOURCES	\$ 1,035,297	\$ -	\$ 200,000	\$ 500,000	\$ 200,000	
TOTAL STORM WATER REVENUES	\$ 1,679,428	\$ 362,699	\$ 901,300	\$ 1,215,550	\$ 928,000	2.96%

**STORM WATER UTILITY
ADOPTED 2020 BUDGET**

602	2018 ACTUAL Year End	6/30 ACTUAL 2019	ADOPTED BUDGET 2019	PROJECTED 2019	ADOPTED 2020	% INCR (DECR)
EXPENSES -						
PERSONNEL SERVICES						
51100 SALARIES AND WAGES	\$ 115,516	\$ 78,424	\$ 147,933	\$ 186,500	\$ 172,410	
51102 LONGEVITY PAY	\$ 1,291	\$ -	\$ 2,199	2,147	2,341	
51101 OVERTIME	\$ 6,489	\$ 2,005	\$ 13,363	8,000	13,992	
52200 MEDICAL INSURANCE	\$ 25,957	\$ 15,824	\$ 25,568	22,433	26,900	
52201 DENTAL INSURANCE	\$ 2,351	\$ 1,348	\$ 2,501	2,152	2,501	
52202 SOCIAL SECURITY	\$ 10,772	\$ 5,919	\$ 10,540	10,171	10,889	
52203 LIFE INSURANCE	\$ 504	\$ 201	\$ 493	427	508	
52204 WI RETIREMENT	\$ 9,029	\$ 4,861	\$ 9,834	7,239	10,472	
52205 INCOME CONTINUATION INSURANCE	\$ -	\$ -	\$ -	-	-	
TOTAL PERSONNEL SERVICES	\$ 171,909	\$ 108,582	\$ 212,431	\$ 239,069	\$ 240,013	12.98%
SUPPLIES AND MATERIALS						
53305 PRINTING	\$ 517	\$ 113	\$ 700	\$ 600	\$ 700	
53301 OFFICE SUPPLIES	4,289	3,207	14,225	9,000	11,000	
53304 MEMBERSHIP & DUES	2,471	3,515	2,500	2,400	2,500	
53702 TRAVEL	-	-	500	350	500	
53701 EDUCATION/CONFERENCES AND TRAINING	120	-	1,600	600	1,600	
53330 OPERATING SUPPLIES	10,154	18,907	8,100	8,000	8,100	
53810 INSURANCE	3,284	3,987	7,000	6,500	7,000	
TOTAL SUPPLIES AND MATERIALS	\$ 20,835	\$ 29,729	\$ 34,625	\$ 27,450	\$ 31,400	-9.31%
CONTRACTUAL SERVICES						
53509 REPAIR & MAINTENANCE	61,880	10,484	181,000	180,000	225,000	
53413 OTHER CONTRACTUAL	\$ 32,501	\$ 23,238	\$ 38,000	\$ 30,000	\$ 50,000	
TOTAL CONTRACTUAL SERVICES	\$ 94,381	\$ 33,722	\$ 219,000	\$ 210,000	\$ 275,000	25.57%
TOTAL OPERATING EXPENSES	\$ 287,125	\$ 172,033	\$ 466,056	\$ 476,519	\$ 546,413	17.24%
OTHER EXPENSES						
52208 WI RETIREMENT GASB 68	(1,799)	0	0	0	0	
54921 DEPRECIATION	\$ 408,866	\$ -	\$ 410,000	\$ 393,000	\$ 410,000	
58200 DEBT INTEREST	25,290	13,972	24,637	24,637	19,020	
58290 DEBT ISSUANCE/FINANCING	(2,271)	-	0	(2,271)	(2,271)	
58291 PAYING AGENT FEES	\$ 74	\$ 82	\$ -	-	0	
TOTAL OTHER-DEBT	\$ 430,160	\$ 14,054	\$ 434,637	\$ 415,366	\$ 426,749	
TOTAL OPERATING EXPENSES	\$ 717,285	\$ 186,087	\$ 900,693	\$ 891,885	\$ 973,162	8.05%
CAPITAL PURCHASES						
54907 OFFICE EQUIPMENT	\$ -	\$ -	\$ 2,850	\$ 2,850	\$ -	
54903 OPERATING EQUIPMENT	-	-	-	-	-	
54904 CONSTRUCTION	-	4,827	-	5,000	-	
TOTAL CAPITAL	\$ -	\$ 4,827	\$ 2,850	\$ 7,850	\$ -	
TOTAL STORM WATER UTILITY EXPENSES	\$ 717,285	\$ 190,914	\$ 903,543	\$ 899,735	\$ 973,162	7.71%
DEBT SERVICE PRINCIPAL						
58100 DEBT PRINCIPAL	\$ -	\$ -	\$ 175,000	\$ 175,000	\$ 175,000	
TOTAL DEBT SVCE PRINCIPAL	\$ -	\$ -	\$ 175,000	\$ 175,000	\$ 175,000	
TOTAL STORM WATER UTILITY	\$ 717,285	\$ 190,914	\$ 1,078,543	\$ 1,074,735	\$ 1,148,162	6.45%

DEBT SERVICE

**2020 BUDGET
CITY OF VERONA**

Debt (All Funds)

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of general long-term debt principal, interest and related costs. General obligation bonds and notes will be retired by future property tax levies accumulated by the debt service fund. Proprietary debt is payable by revenues from user fees of those funds. This budget contains all City debt including City general obligation debt issues as well as lease revenue bonds and utility mortgage revenue bonds.

In accordance with Wisconsin Statutes, total general obligation indebtedness of the City may not exceed 5% of the equalized value of taxable property within the city's jurisdiction. City policy further restricts our debt limit to 3.75% of equalized value. As of December 31, 2019 total general obligation debt outstanding will be \$51,834,127 or 44.99% of the debt limit set by City policy of \$115,206,146.

Issue	Date of Maturity	Interest Rates	Principal Balance
2011 G. O. Bonds	06/01/23	2.50%-3.00%	2,185,000
2012A G.O. Bonds	03/01/27	2.75%-3.00%	4,890,000
2013A G.O. Bonds	04/01/30	2.00%-3.25%	4,155,000
2013B G.O. Notes	04/01/23	1.35%-2.10%	1,025,000
2014A G.O. Bonds	06/01/34	3.00%-4.00%	6,760,000
2015A G. O. Notes	06/01/25	2.00%-2.50%	2,745,000
2015B G. O. Bonds	06/01/35	2.00%-3.50%	4,150,000
2016A G. O. Notes	12/01/26	1.45%-2.00%	6,400,000
2017A G.O. Bonds	06/01/37	3.00%-3.15%	4,790,000
2017B G.O. Notes	06/01/27	2.00%-2.25%	2,410,000
2018A G.O. Bonds	06/01/38	3.00%-3.50%	4,725,000
2018B G.O. Notes	06/01/28	2.50%-3.00%	4,390,000
2019A G.O Bonds	09/01/34	2.50%-4.00%	2,480,000
2013 State Trust Fund Loan	03/15/23	2.75%	32,434
2013 State Trust Fund Loan	03/15/23	2.75%	256,693
2015 State Trust Fund Loan	03/15/23	3.25%	440,000
Total G. O. Debt			\$ 51,834,127

The City's outstanding debt and legal debt margin as of 12/31/19 is as follows:

Legal Debt Margin	State of WI	City Policy
2019 Equalized Value	\$ 3,072,163,900	\$ 3,072,163,900
Allowable % of Equalized Value	5.00%	3.75%
Total Allowable Debt Limit as of 12/31/19	\$ 153,608,195	\$ 115,206,146
Less Direct Debt Applicable as of 12/31/19	\$ 51,834,127	\$ 51,834,127
Legal Debt Margin	\$ 101,774,068	\$ 63,372,019
Actual Percentage of Debt Limit as of 12/31/19	33.74%	44.99%

General Debt Service Budget (2018 - 2020)

	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Adopted Budget</u>	<u>2019</u> <u>Projected</u>	<u>2020</u> <u>Adopted</u>
REVENUES				
Property Taxes	\$ 3,920,532	\$ 4,374,925	\$ 4,374,925	\$ 4,373,610
<i>GENERAL Levy</i>	3,592,674	4,044,681	4,044,681	4,088,891
<i>LIBRARY Levy</i>	327,858	330,244	330,244	284,719
LEVY Reduction Sources:				
Impact Fees Police	165,000	165,000	165,000	230,000
Impact Fees Fire	220,000	220,000	220,000	220,000
Impact Fees Library	25,000	25,000	25,000	77,000
Rental of Old Library	30,000	30,000	30,000	30,000
Special Assessments Applied (Locust Bridge)	137,906	137,906	137,906	137,906
Bond Premium new debt	-	-	-	-
Interest Income	12,521	-	2,851	-
Applied Funds-	-	-	-	-
Total Revenues	\$ 4,510,959	\$ 4,952,831	\$ 4,955,682	\$ 5,068,516
EXPENDITURES				
Principal	4,001,212	3,955,000	3,955,000	4,005,000
Interest	1,014,188	1,158,177	1,215,987	1,108,062
Paying Agent Fees	725	900	1,187	900
Total Expenditures	\$ 5,016,125	\$ 5,114,077	\$ 5,172,174	\$ 5,113,962
Excess (deficiency) of revenues over expenditures	\$ (505,166)	\$ (161,246)	\$ (216,492)	\$ (45,446)
OTHER FINANCING SOURCES (USES)				
Proceeds from Refunding	-	-	-	-
Proceeds - Reoffering Premium on New Debt	192,382	-	122,543	-
Discount and Issuance Costs	(108,535)	-	(26,727)	-
Operating transfers in/(out)	-	-	-	-
Total Other Financing Sources (Uses)	83,847	-	95,816	-
Excess (Deficit) of Sources vs. Uses of Funds	(421,319)	(161,246)	(120,676)	(45,446)
FUND BALANCE				
Beginning of Year	\$ 700,130	\$ 278,811	\$ 278,811	\$ 158,135
End of Year	\$ 278,811	\$ 117,565	\$ 158,135	\$ 112,689

**SCHEDULE OF DEBT SERVICE FOR 2020
AND TOTAL OUTSTANDING INDEBTEDNESS AS OF DECEMBER 31, 2019**

Debt Issue	Issue Amount	2020		2020 Total Principal and Interest	12/31/19		12/31/19 Total Remaining Balance
		Payments			Remaining Balance	Interest	
		Principal	Interest				
DEBT SERVICE FUND (05)							
<i>Library (020)</i>							
2012A G.O. Bonds Janney Montgomery Scott	\$ 2,110,000	\$ 315,000	\$ 39,731	\$ 354,731	\$ 2,000,000	\$ 130,729	\$ 2,130,729
2013A G.O. Bonds Robert W. Baird	155,000	25,000	250	25,250	25,000	250	25,250
2017B G.O. Notes Robert W. Baird	110,000	10,000	1,738	11,738	90,000	8,080	98,080
Subtotal Library	\$ 2,375,000	\$ 350,000	\$ 41,719	\$ 391,719	\$ 2,115,000	\$ 139,059	\$ 2,254,059
2011 Bankers Bank G.O. Bonds	1,315,000	200,000	8,440	208,440	405,000	11,310	416,310
2012A G.O. Bonds Janney Montgomery Scott	3,300,000	245,000	18,750	263,750	985,000	45,987	1,030,987
2013A G.O. Bonds Robert W. Baird	4,440,000	310,000	82,168	392,168	3,340,000	402,798	3,742,798
2013B G.O. Notes UMB Bank	2,460,000	245,000	17,264	262,264	1,025,000	41,376	1,066,376
2014A G.O. Bonds Wells Fargo	8,690,000	400,000	215,962	615,962	6,760,000	1,781,332	8,541,332
2015A G.O. Notes Piper Jaffray & Co.	4,105,000	540,000	47,225	587,225	2,350,000	160,038	2,510,038
2015B G.O. Bonds Robert W Baird	4,765,000	210,000	110,463	320,463	4,150,000	844,468	4,994,468
2016A G.O Notes Mesrirow Financial, Inc	5,995,000	610,000	75,815	685,815	4,535,000	278,177	4,813,177
2017A G.O Bonds	5,265,000	205,000	141,300	346,300	4,790,000	1,420,298	6,210,298
2017B G.O Notes	545,000	50,000	8,550	58,550	445,000	37,675	482,675
2018A G.O. Bonds BOK Financial Securities	4,230,000	160,000	128,260	288,260	4,120,000	1,402,010	5,522,010
2018B G.O. Notes BOK Financial Securities	3,331,000	285,000	124,725	409,725	4,300,000	625,500	4,925,500
2019A G.O. Bonds	2,480,000	195,000	87,421	282,421	2,480,000	589,396	3,069,396
Subtotal Debt Service Fund	\$ 50,921,000	\$ 3,655,000	\$ 1,066,343	\$ 4,721,343	\$ 39,685,000	\$ 7,640,365	\$ 47,325,365
TOTAL DEBT SERVICE FUND Incl LIBRARY	\$ 53,296,000	\$ 4,005,000	\$ 1,108,062	\$ 5,113,062	\$ 41,800,000	\$ 7,779,424	\$ 49,579,424
PARKS RESTRICTED FUND							
2012A G.O. Bonds Janney Montgomery Scott	\$ 155,000	\$ 20,000	\$ 3,006	\$ 23,006	\$ 150,000	\$ 10,153	\$ 160,153
2013 State Trust Fund 2013148.01	75,000	7,780	895	8,675	32,434	2,263	34,697
TOTAL PARKS RESTRICTED FUND	\$ 230,000	\$ 27,780	\$ 3,901	\$ 31,681	\$ 182,434	\$ 12,416	\$ 194,850

SCHEDULE OF DEBT SERVICE FOR 2020

AND TOTAL OUTSTANDING INDEBTEDNESS AS OF DECEMBER 31, 2019

Debt Issue	Issue Amount	2020		2020 Total Principal and Interest	12/31/19		12/31/19 Total Remaining Balance
		Payments			Remaining Balance	Interest	
		Principal	Interest				
TIF DEBT SERVICE FUNDS							
TIF 4 (080):							
2013A G.O. Bonds Robert W. Baird	620,000	60,000	8,755	68,755	385,000	35,293	420,293
2015A G.O. Notes Piper Jaffray & Co.	760,000	95,000	7,450	102,450	395,000	17,700	412,700
2016A G.O. Notes Mesirrow Financial, Inc	1,450,000	200,000	14,700	214,700	835,000	33,850	868,850
2017B G.O. Notes Robert W. Baird	705,000	100,000	9,200	109,200	510,000	25,800	535,800
Subtotal TIF 4	3,535,000	455,000	40,105	495,105	2,125,000	112,643	2,237,643
TIF 6 (200):							
2011 Bankers Bank G.O. Bonds	2,725,000	365,000	42,373	407,373	1,655,000	100,418	1,755,418
2012A G.O. Bonds Janney Montgomery Scott	1,655,000	240,000	13,500	253,500	735,000	23,450	758,450
2013 State Trust Fund 2014011.01	600,000	256,693	5,667	262,360	256,693	17,908	274,601
2015 State Trust Fund 2016057.01	700,000	440,000	11,479	451,479	440,000	35,790	475,790
Subtotal TIF 6	5,680,000	1,301,693	73,019	1,374,712	3,086,693	177,566	3,264,259
TOTAL TIF DEBT SERVICE FUNDS	\$ 9,215,000	\$1,756,693	\$ 113,124	\$ 1,869,817	\$ 5,211,693	\$ 290,209	\$ 5,501,902

SCHEDULE OF DEBT SERVICE FOR 2020

AND TOTAL OUTSTANDING INDEBTEDNESS AS OF DECEMBER 31, 2019

Debt Issue	Issue Amount	2020		2020		12/31/19		12/31/19 Total Remaining Balance
		Payments		Total Principal and Interest		Remaining Balance	Interest	
		Principal	Interest	Principal	Interest			
PROPRIETARY FUNDS								
Storm Water Utility (035):								
2011 Bankers Bank G.O. Bonds	\$ 560,000	\$ 60,000	\$ 2,630	\$ 62,630	\$ 125,000	\$ 3,539	\$ 128,539	
2012A G.O. Bonds Janney Montgomery Scott	575,000	60,000	3,500	63,500	190,000	6,100	196,100	
2013A G.O. Bonds Robert W. Baird	275,000	15,000	5,053	20,053	190,000	32,571	222,571	
2017B G.O. Notes Robert W. Baird	335,000	30,000	5,287	35,287	275,000	23,007	298,007	
2018B G.O. Notes BOK Financial Securities	100,000	10,000	2,550	12,550	90,000	12,150	102,150	
Subtotal Storm Water Utility	1,845,000	175,000	19,020	194,020	870,000	77,367	947,367	
Water Utility (030):								
2006 Revenue Bond	360,000	20,000	6,410	26,410	155,000	25,466	180,466	
2006 Refunding Revenue Bond	910,000	130,000	2,795	132,795	130,000	2,794	132,794	
2012A G.O. Bonds Janney Montgomery Scott	1,205,000	70,000	19,281	89,281	830,000	111,380	941,380	
2013A G.O. Bonds Robert W. Baird	305,000	15,000	5,795	20,795	215,000	38,570	253,570	
2016A G.O. Notes Mesirov Financial, Inc	760,000	70,000	9,045	79,045	540,000	33,582	573,582	
2017B G.O. Notes Robert W. Baird	605,000	55,000	9,513	64,513	495,000	41,969	536,969	
2018A G.O. Bonds BOK Financial Securities	245,000	10,000	7,530	17,530	240,000	86,696	326,696	
Subtotal Water Utility	4,390,000	370,000	60,369	430,369	2,605,000	340,457	2,945,457	
Wastewater Utility (040):								
2006 Revenue Bond	1,255,000	75,000	25,533	100,533	615,000	101,313	716,313	
2006 Refunding Revenue Bond	190,000	20,000	430	20,430	20,000	430	20,430	
2016A G.O. Notes Mesirov Financial, Inc	690,000	65,000	8,202	73,202	490,000	30,248	520,248	
2017B G.O. Notes Robert W. Baird	735,000	70,000	11,400	81,400	595,000	50,050	645,050	
2018A G.O. Bonds BOK Financial Securities	375,000	15,000	11,340	26,340	365,000	123,698	488,698	
Subtotal Wastewater Utility	3,245,000	245,000	56,905	301,905	2,085,000	305,739	2,390,739	
TOTAL PROPRIETARY FUNDS	\$ 9,480,000	\$ 790,000	\$ 136,294	\$ 926,294	\$ 5,560,000	\$ 723,563	\$ 6,283,563	
TOTAL CITY DEBT	\$72,221,000	\$6,579,473	\$1,361,381	\$ 7,940,854	\$ 52,754,127	\$ 8,805,612	\$ 61,559,739	
Total G.O. Debt	\$69,506,000	\$6,334,473	\$1,326,213	\$ 7,660,686	\$ 51,834,127	\$ 8,675,609	\$ 60,509,736	
Total Utility Revenue Bonds	2,715,000	245,000	35,168	280,168	920,000	130,003	1,050,003	
	\$72,221,000	\$6,579,473	\$1,361,381	\$ 7,940,854	\$ 52,754,127	\$ 8,805,612	\$ 61,559,739	