CITY OF VERONA

DOWNTOWN STREETSCAPE phase 2 & 3

2018 BUDGET

Photos provided by JP Cullen

CITY OF VERONA
2018 BUDGET
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City of Verona

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MEMORANDUM

TO: Members of the City Council

FROM: Jon Hochkammer, Mayor

DATE: November 8, 2017

RE: City of Verona 2018 Recommended Budget

I am pleased to submit for your consideration and approval, this *City of Verona 2018 Recommended Budget.* In order to highlight the major elements contained in the budget, I also submit for your review the following 2017 Budget Summary.

The City of Verona continues to experience significant growth in both residential and commercial development. The value of net new construction added during 2016 was $178,842,300, an increase of 7.53%. Much of this growth is being driven by Epic Systems, who is continuing to expand their campus on the west side of Verona. Epic has spurred significant development throughout the region. Additional Verona development included issuing 45 permits for new single family homes through October 2017. Several commercial and industrial projects were completed such as, The Hyatt Place Hotel, United Vaccine, Tailwagger's Doggie Daycare, Gus's Dinner, Rainbow Childcare, Fisher King Winery, and Monk's Bar/Grill. With plenty of projects approved and land under development in the City including the Verona Technology Park, Liberty Business Park, Hometown Grove, Cross Pointe Estates, Cathedral Point, and Kettle Creek North; 2018 will continue to see development and growth. Verona's continued growth has provided the City with the opportunity to enhance service levels while limiting the impact on taxpayers. Continued increases in new construction will position the City to build upon the growth, to retain, attract, and incentivize additional development and employers to locate here and continue to be "The Best Place to Raise a Family in Wisconsin". [1]

Due to new construction and subsequent increase in taxable property, the City's levy will increase by $243,295. The 2018 Proposed Budget will use this increase to provide service enhancements, including personnel in four departments (Police, Senior Center, Public Works, and Parks(LTE)) and will provide a pilot program for the Library to open for Sunday hours, while reducing the City portion of the tax rate to $5.7744 per $1,000 of assessed property value (4.32% reduction). This follows the 2017 approved budget that included a 10% reduction in City taxes, 2016 Budget that included no change in taxes, and the 2015 Budget which included a 1% reduction in the City tax rate (15.32% reduction over the last four years).

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[1] Verona was named 2017's Best City to Raise a Family in Wisconsin in a recent study from personal finance outlet WalletHub.com. You can find the full study here: https://wallethub.com/edu/best-places-to-raise-a-family-in-wisconsin/39201/.

In order to reduce future debt service increases, the 2018 Proposed Budget will provide over 50% of the street maintenance program proposed to be funded from the general levy and fund balance. The City expects to spend about $1,050,000 on the mill and overlay program in 2018 to maintain streets in good condition in a cost-effective manner. The 2018 Proposed Budget also maintains the same amount of levy funds placed into the City's facility and equipment replacement funds as the 2017 Budget. By funding 50% or more of the street program through the capital levy, and provide replacement equipment and facility funds through the capital levy, it will reduce additional debt borrowing

In addition, the 2018 Proposed Budget includes a continuation of contributions for two outside organizations. Proposed for 2018 is a $20,000 contribution to the Badger Prairie Needs Network to support their operations in the City as they work to serve the needs of residents of the Verona Area School District. Also included in the 2018 Proposed Budget is a $5,000 contribution to the Verona Road Business Coalition, an organization working to support area businesses during the reconstruction of Verona Road.

Financial Planning

Long-Term Budgeting Objectives

The 2018 Proposed Budget is one component of an ongoing financial plan for the City of Verona. Each year, the Mayor, City Administrator, Finance Director and Department Heads work to review and update this multi-year plan which includes projections of the City's growth, revenues and expenses, the status of the City's TIF districts, future staffing needs, and the capital improvement plan.

Recommendations in this budget address current priorities in a manner that maintains or improves the City's financial position for the future. Some of the long-term financial objectives addressed in the 2018 Proposed Budget include:

- Maintaining a high level of service to residents and businesses.
- Effective and efficient management of the City's portion of property tax to be a good value to property owners.
- Limiting the use of one-time revenue sources to offset operating shortfalls and to pay for ongoing costs.
- Reduce the need for debt borrowing on capital projects by funding projects through general levy funds.
- Maintain competitive wages for employees (by utilizing the 2015 Compensation Study) to attract and retain qualified personnel.
- Ensuring that additional staffing and services are funded in a responsible, cost-effective, and sustainable manner that avoids shifting costs to future budgets.

Levy Limit

The Municipal Levy Limit is the maximum amount the City can implement as a property tax levy on parcels within our boundaries. The 2017 Budget total Levy was $13,085,920, using a $690,420 adjustment. Net new construction provides the 2018 Proposed Budget to increase the

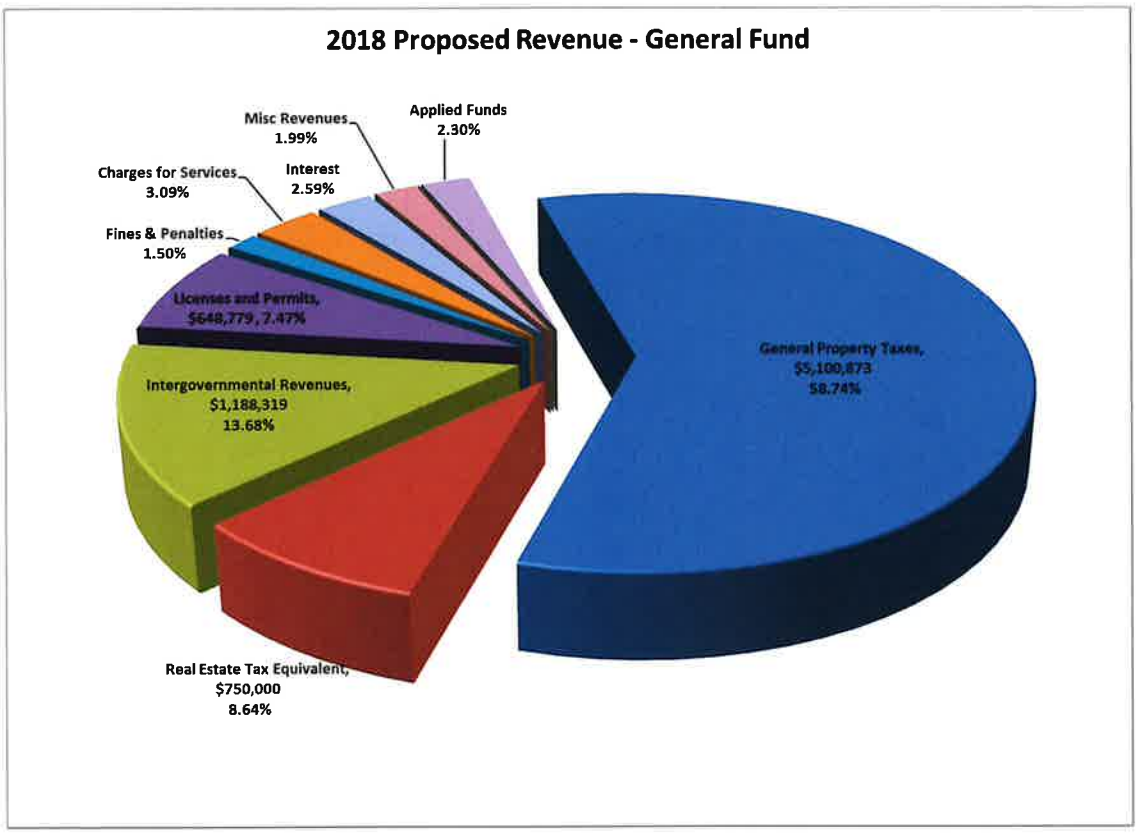
levy limit to $13,329,215 a $243,295 increase or 1.86% increase.

Expenditure Restraint

The proposed budget meets the expenditure restraint program with only a 1.86% increase in spending. Qualifying for the expenditure restraint program will provide additional state aid funding in the 2019 Budget.

Fund Balance

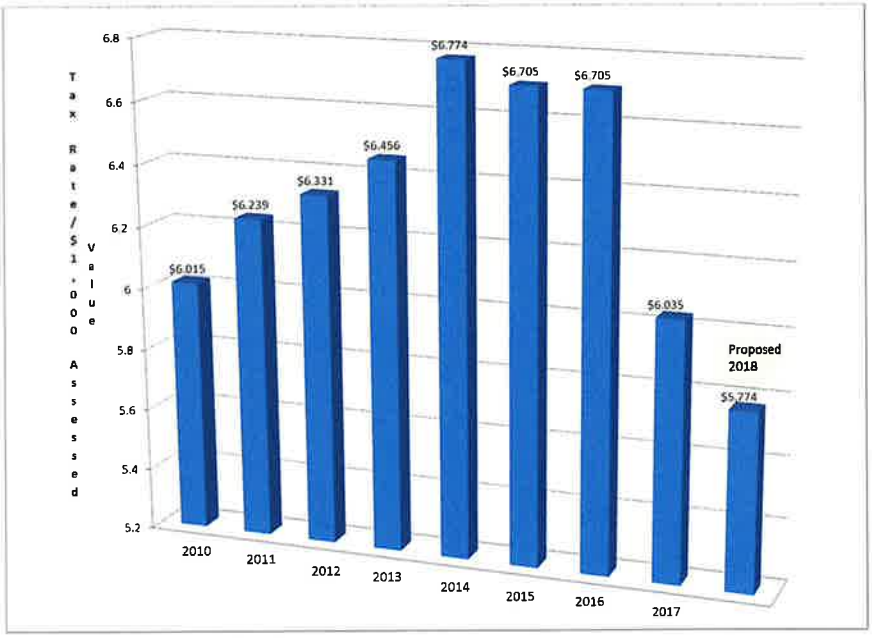
The City maintains an unassigned fund balance in its general fund which serves as the City's emergency reserve or "rainy day fund." These funds help to ensure that the City has an adequate cash flow due to variations in the timing of revenues and expenditures. The City's Financial Management Policy establishes a target range for the City's unassigned fund balance of 25% to 35% of the subsequent year's general fund expenditures. This is a healthy range which contributes to the City's strong bond rating and helps to mitigate the potential for short-term shocks to the budget, improves cash flow, and provides funds to respond to emergencies. The Proposed 2018 Budget includes transferring $200,000 from fund balance to the General Fund to pay for a portion of the Milling and Paving Program, reducing $200,000 of possible bonding needed. Expected fund balance to remain at 39% of general fund.



Property Tax Revenue

Property taxes are the largest source of the City's general revenues comprising approximately 67.4% of the general fund. The 2018 Proposed Budget includes a non-TIF property tax levy of $13,329,215, an increase of $243,295 or 1.86% over the 2017 Approved Budget. The total equalized value of all property in the City grew by $295,952,400, an increase of 12.47%. The projected net impact on the City portion of the property mill rate is a reduced rate of $5.7744 per $1,000 of assessed value or a **4.32% decrease**.

	2017 Budget Year	2018 Budget Year
Assessed Value	$2,243,404,924	$2,402,630,873
Equalized Value	$2,373,890,700	$2,669,843,100
Non-TIF Tax Levy	$13,085,920	$13,329,215
Percent Change in Levy	22.1%	1.86%
Projected City Assessed Tax Rate per $1,000	$6.0348	$5.7744
Percent Change in Assessed Mill Rate	-10.0%	**-4.32%**



City of Verona Tax Rates (Budget Year)

Year	Mill Rate	%Change
2010	6.015	3.00
2011	6.239	3.71
2012	6.331	1.50
2013	6.456	1.97
2014	6.774	4.90
2015	6.705	-1.00
2016	6.705	0.00
2017	6.035	-10.00
2018	5.774	-4.32

State Aid Programs

After the property tax, state aids are the next largest source of the City's general revenues. The following aid programs represent 13.68% of general fund revenues in 2018. This is a slightly less percentage than the 2017 budget, due to not qualifying for the Expenditure Restraint revenue in 2018. Combined, the following projects include a reduction in State funding of $32,332.

State Transportation Aids: In 2018 the City will receive $866,122 in state General Transportation Aid, which is an increase of $111,339 or 14.75%. The amount of aid received is calculated based on a formula that includes the City's average expenditures for road projects and maintenance over the past several years. Verona's payments under this program have fluctuated over the past few years due to changes in state funding and the level of expenses on City street projects.

Expenditure Restraint Program: The State Expenditure Restraint Program provides additional

aid to communities that voluntarily limit the growth of their general fund expenditures to a percentage determined by the amount of new construction growth (capped at 2%) and inflation. Due to the large increase in property tax, the 2017 Approved Budget did not qualify for this program which eliminated any payment to the City in 2018. By qualifying for this program with the 2018 budget, Verona will receive a payment in 2019. State funding for this program has remained flat, but the amount of aid received by each municipality depends on the number of qualifying communities and a formula that considers local tax rates and overall tax base.

Shared Revenues: State Shared Revenues are projected to increase in 2018 with a payment of $132,468, which is an increase of $117. Originally this program was intended to redistribute a portion of state collected income and sales tax revenues to municipalities based on a formula that included population and valuation per capita.

Exempt Computer Aid: In 2018 the City of Verona is projected to receive approximately $163,729 in aid provided based on the value of tax-exempt computer equipment located in the municipality. This is a 104.66% increase or $83,729 from the 2017 approved budget.

Payment for Municipal Services: The City receives a payment from the State of Wisconsin to help pay for the cost of providing services to state-owned facilities in the municipality. In 2018, the projected payment is $26,000, no increase from the 2017 budget.

Recycling Grant: The State of Wisconsin provides grants to municipalities to help offset the cost of recycling programs. The City's annual payment is projected to be $21,000.

Other Major Revenues

Real-Estate Tax Equivalent: The City's General Fund receives a payment from municipal utilities based on the value of their assets and local and school property tax rates. For 2018 the amount is projected at $750,000, an increase of 3.45% or $25,000, due to the amount of additional assets of the water and sewer utility.

Building & Planning Permits: The City collects revenue from building permits and planning applications on property improvements or construction projects. These revenues cover the cost of inspections, the planning Commission process, and plan reviews; and are difficult to forecast since the timing of when projects start impacts when funds are collected. The 2018 Proposed Budget includes a revenue estimate of $593,779. This is an increase of 84.24% from the 2017 budget. Major projects are in the planning stages for construction during 2018, we have planned for a conservative amount of revenue with hopes that most projects begin on time to exceed this value.

Recreation Charges: The amount of fees collected for recreation programs is projected at $237,445 for 2018, which is an increase of .77% or $1,825. This increase is based on some additional programs. Included in the operating budget is a corresponding increase in the cost to accommodate the additional participants.

Investment Income: Interest on the City's general fund investments is projected to increase by 12.50% ($25,000) at $225,000 in 2018. The amount of income received from investments varies significantly based on the interest rates available in the market.

Public Service Enhancements

Fitch-Rona EMS: The City of Verona, City of Fitchburg, and Town of Verona comprise the Fitch-Rona EMS District which staffs two paramedic crews 24 hours a day, seven days a week. In July of 2016, Fitch-Rona's administrative offices relocated from Fitchburg Fire Station #2 to the City of Verona's new Fire / EMS Station along with the Verona based paramedic crew.

In 2018, the municipalities will fund $957,624 of the $2,402,420 total Fitch-Rona EMS budget. Other funds include run income, interest, applied funds, and other miscellaneous revenues. The City of Verona's share of the 2018 Fitch-Rona EMS budget is $431,499 (43.25% of operating budget), which is an increase of 1.63% or $6,907 from 2017. Verona's share of the EMS budget has been increasing faster than the other municipalities due to the relative growth of the City's equalized value, which is used to calculate the share. The City of Verona's share of the EMS capital budget is $8,278 in 2018. Fitch-Rona EMS may be expanding to a three location service in 2019 (one in Verona and two locations in Fitchburg) which will increase each municipalities share.

To date in 2017 the Fitch-Rona EMS District had a total of 2,266 service runs throughout the District, of those, 650 (29%) service runs were to locations in the City of Verona (Jan – Sept, 2017).

Capital Projects

The 2018 Proposed Budget includes $13,629,186 in capital projects which are funded through a combination of the property tax levy, borrowing, use of restricted funds, use of replacement funds, TIF financing, grant/other revenues and user fees.

Capital borrowing is projected at $8,478,000 for 2018. Most of this amount is for transportation projects with a total of $3,106,500 in new debt. The proposed new Public Works Facility (land purchase and design) would increase debt by $2,501,500 The actual amount of funds borrowed for 2018 projects will be reviewed and adjusted prior to the City's debt issue in spring of 2019. Debt issued in 2018 would first be payable in 2019. Use of restricted funds, including amount previously borrowed for projects, use of fund balance, grants and other private contributions is projected to be $1,241,880. TIF revenues are anticipated at $2,500,000 in 2018. The City also plans to apply $301,900 from equipment replacement funds to support 2018 capital purchases.

One of the City's long-term financial goals is to reduce the need for debt borrowing through the establishment of replacement funds and shifting funding to the capital projects levy. Over time the City has been increasing the funds allocated for these purposes. The 2018 Proposed Budget provides the City's capital levy with $1,307,406. Included in this amount is $510,000 in replacements funds for parks/public works vehicles, public safety equipment, and the city center and public works facilities

Items funded through the capital levy in 2018 include:

- Finance Software Upgrade $82,500
- City Hall server upgrades $30,000
- Mill and Overlay of Existing Streets $501,500
- Fireman's Park additional land purchase 25,000
- Replace Community Park Playground (Non-Park Fund Share) $17,500
- Sidewalk Program $15,000
- Hometown Trail System $ 5,000

- Public Works Pressure Washer $12,000
- Snow Plow Equipment for Parks vehicle $10,000
- Hometown Trail System Improvements $ 5,000
- Senior Center Interior remodeling $36,000
- Fire Department Equipment $54,628
- EMS Power Cot (Verona portion) $8,278
- Parks/PW Replacement Fund $220,000
- Public Safety Replacement Fund $110,000
- City Center Facility Replacement Fund $100,000
- Public Works Facility Replacement Fund $80,000

Streets and other transportation improvements representing a total of $3,560,000 are included in the proposed budget. A total of $2,891,000 in borrowing is planned for the following projects:

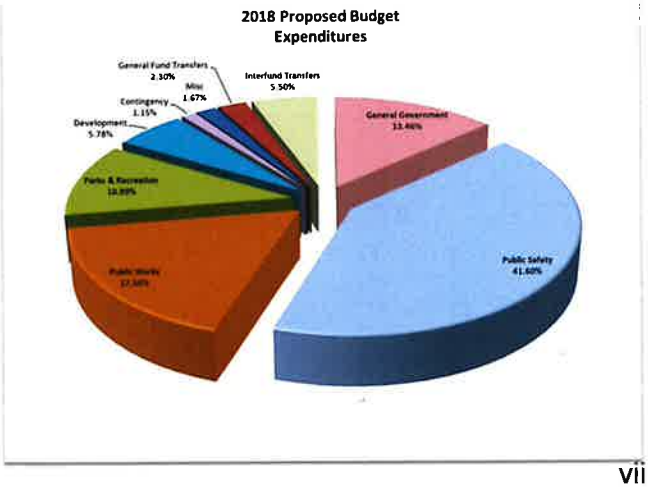
- Mill and Overlay of Existing Streets $348,000
- Old PB Bridge Replacement (with DOT grant) $193,000
- CTH PD from Woods Rd to CTH M reconstruction & Widening $1,500,000
- Legion / W. Verona Ave Street Improvement (TIF 9) $850,000

Debt Service

The debt service fund includes the payment of principal and interest on borrowed funds. In 2018 debt payments for principal and interest will total $7,247,168. Of this amount, TIF districts account for $1,463,216, the City's water, sewer and storm water account for $1,007,745, leaving $4,776,207 for the remainder of other City operations. The recommended property tax levy for debt service is $3,920,532 in 2018.

Much of the City's general obligation debt is for investments in City facilities. The City has established impact fees to generate revenue from new development to help pay for the cost of these facilities. The 2018 proposed budget applies $165,000 in police impact fees, $220,000 in fire impact fees, and $25,000 in library impact fees towards the debt service costs.

The State of Wisconsin sets a legal debt margin at 5% of equalized value for all general obligation debt. As of December 31, 2017 general obligation debt principal outstanding is projected at $51,168,566 or 38.33% of the State imposed legal debt limit. The City of Verona policy is more restrictive than the state requirement, limiting general obligation debt to 3.75% of equalized value. The City is projected to be at 51.11% of the City's policy at the end of 2017. Additional detail on the City's debt can be found in the debt service section of the budget.



Expenditures

General Government	$1,168,696
Public Safety	$3,612,669
Public Works	$1,523,666
Culture & Recreation	$954,678
Development	$501,688
Contingency	$100,000
Misc	$145,000
General Fund Transfer	$200,000
Interfund Transfers	$478,019
Total G.F. Expenditures	$8,684,416

Below is a summary of the 2018 Proposed Budget by department.

The **City Council** budget includes funds for the salaries of the Mayor and City Council. Consistent with the 2017 Budget, the 2018 Proposed Budget increases the salaries $25 for Alders and by $50 for Mayor after the 2018 election. The 2018 Proposed Council budget is proposed to decrease by $48,817 or -24.8%. Included in the 2018 Proposed Budget is a contribution to the Badger Prairie Needs Network of $20,000 toward their ongoing operations. There is also a $5,000 contribution to the Verona Road Business Coalition. Also included is $10,277 for the City's membership dues in the League of Wisconsin Municipalities, Dane County Cities and Villages Association, Verona Area Chamber of Commerce.

The **Municipal Court** budget includes funding for the salaries of the elected Municipal Judge and a part-time Court Clerk working 30 hours per week. The budget also includes $35,000 for prosecuting attorney fees. Overall, the 2018 Proposed Municipal Court Budget has an increase of expenditures of $2,873 or 2.78% from the 2017 budget.

The **Administration** budget includes funding for the offices of the City Administrator, Finance Department employees, City Clerk Office employees, and Assessor. The 2018 Proposed Budget includes an increase of $29,600 or 3.74%. Personnel costs are increasing by 2.86% due to cost of living adjustments to employees. Administration operating expenses are decreasing by 1.72%. The budget includes $15,000 in professional services for contracted economic development services, $2,000 for a cybersecurity assessment of the City's computer network, and $9,000 for Microsoft Outlook licensing (previously seen in capital budget). Other professional services included in the Administration budget are support for the accounting, accounts receivable and payroll systems, document management, and audit fees.

Elections expenditures are projected to increase from $27,530 in 2017 to $34,685 due to having four elections within 2018. The **Assessor** budget includes the professional services and support for the contracted City Assessor. The 2018 budget includes $55,000 for contracted services.

The **Building and Grounds** budget includes utilities, repairs, contracted cleaning services, general maintenance and supplies for the City Hall/Police Station. Repair and maintenance costs are projected to increase by $6,335 primarily due to an expected increase in utilities and supplies.

The **Police Department** budget includes a request for a new Police Officer position in 2018. Personnel costs are increasing by $199,196 or 6.79%. Operating expenditures are budgeted at $428,532, an increase of $ $11,619 or 2.79%. This includes minor increases in communications, office supplies, travel, and leases. The police budget also includes $10,050 in additional capital equipment. Overall the 2018 Proposed Police Department Budget reflects an increase of $218,935 or 6.50%.

The **Emergency Preparedness** budget exists to cover costs associated with emergency preparedness training. The 2018 Emergency Preparedness budget is at $27,050 which is an increase of 69.9% $11,130 from the prior year. Increase is mainly costs associated with maintaining DaneCom communications. Plans will be developed in 2018 to setup additional training, policies, and future equipment purchases toward an updated emergency preparedness strategy for the City.

The **Public Works Department** budget includes funding for the maintenance of City streets and equipment, snow removal, street lighting, and other repairs and operations. Personnel costs are budgeted at $ $702,816, which is an increase of 6.68% compared to the 2017 budget. The increase reflects the addition of a project manager/inspector position to reduce the cost of contracted inspection services, which are needed for each construction project, and a cost included in bonding of projects. The major operating items in the Public Works Department include $123,600 for fuel and vehicle maintenance and $145,000 for supplies. The largest contractual service cost, and largest increase in contractual services, is $295,750 for street lighting. Overall, the 2018 Public Works budget is an increase of 5.10% or $73,921 compared to the 2017 Approved Budget.

The **Refuse and Recycling** budget activities are under the supervision of the Public Works Department. The City contracts with Waste Management to collect refuse and recyclable materials. Also included in this budget are costs for labor and equipment associated with collecting brush and yard waste and staffing the drop-off center. Currently recycling is collected with an automated cart system and refuse is collected manually. The total 2018 budget for Refuse and Recycling is $679,143, a decrease of $6,798 or .99% from the 2017 level. The City charges an annual refuse and recycling charge of $170 per household which provides the largest source of revenue for this fund. Other revenues include a recycling grant of $21,000 and a property tax levy of $10,000.

The **Parks** operating budget includes an additional seasonal limited-time employee position to maintain the 177 acres of park land in the City, and increases employees covered by City insurance. Overall, the 2018 Parks operating budget has a net increase of 7.60% or $45,593 compared to 2017.

The **Urban Forestry** budget generates most of its funding from street tree fees collected with building permits and the property tax levy. Objectives for 2018 includes the planting trees and continuing to treat high-value ash trees for the Emerald Ash Borer. Proposed expenditures total $28,000 in 2018, which is a decrease of - 23.19% or $3,475. Personnel costs associated with the urban forestry program are included in the Parks Department budget.

The **Recreation Department** budget includes revenues that are projected to increase by less than a percent based or $1,825 on increased attendance of programs and activities. Increases in expenditures include COLA adjustments, and increases in employees covered by City insurance. Total budgeted expenditures for the Recreation Budget reflect an increase of 5.79% or $16,648 compared to 2017.

The **Planning and Development Department** budget provides both day-to-day and long-term planning services including urban service area expansions, plat reviews, redevelopment projects, and TIF District development. Due to adding the second employee to the department, contracted service costs are expected to be 66.67% less. Overall the 2017 planning expenditure budget reflects a total decrease of -1.11% or $2,681.

The **Building Inspection Department** budget supports the activities of two full-time employees, two part-time plan reviewers, and contracted assistance for commercial inspections. The actual amount of inspection and plan-review services will depend on the amount of new construction and renovation activity in 2018. Overall the 2018 building inspection budget includes an expenditure decrease of -5.07% or $14,031.

Expected revenue is based on a projection of 75 single-family home permits, approximately 100 residential additions and alterations, at least 10 commercial or industrial developments, a few

mixed-use and multi-unit developments, and other smaller permits and inspection projects. Revenue for Building Inspections Department is estimated at $579,679, a 92.08% increase from 2017.

The 2018 **Library** budget includes the addition of seven limited-time employees and one additional Library page to provide staffing for Sunday hours during public school semesters. The cost of personnel services is increasing by 9.14% or $96,063. Operating expenses (excluding budgeted reserve funds) are increasing by 3.86% or $19,949 to include additional repair and maintenance costs. Reserve funds will be used to upgrade lighting with LED lighting in the Library and upgrade the self-checkout kiosks totaling $103,000. Debt service payments for the library will increase by 5.83% or $21,087.

Projected revenues for the Verona Library include $610,606 from Dane County for operating and facility support, an increase of 7.51% or $42,632. Material fines, copy charges, and other miscellaneous revenues are expected to generate $32,500 in 2018. The property tax levy support for Library operations is budgeted at $792,084, which is a decrease of $37,981 or -4.58% to off-set the increase in Dane County funding. Due to increases in equalized values, the Library levy will rise in the coming years to meet the minimum funding level for the Library. An additional $327,858 will be levied in 2018 for debt service for the repayment of the bonds needed to build the Library facility.

The **Senior Center** operating budget includes an additional full-time Case Manager that will reflect an increase of personnel costs by 25.92% or $72,102 to meet the demand for case management services by more seniors. Operating expenditures are budgeted at $168,115 in 2018, a decrease of -4.33% or $7,601. The primary funding source for the Senior Services budget is property tax levy of $476,938, a 14.97% increase. Other revenue sources include rental income ($18,850), delivered meal contributions ($16,000), and on-site meal contributions ($9,000).

The **Broadband Telecommunications (BTRB)** budget supports a Cable Access Coordinator and part-time web manager. The primary function of the Coordinator is to record and broadcast City Council and Plan Commission meetings as well as other on-air programming. The City also posts City Council and Plan Commission meetings on YouTube. The proposed BTRB budget includes an overall decrease of $87,642 or -48.24%, mainly due to the 2017 budgeted improvements to the City Council Chambers Video and presentation system. Funding for the BTRB operations is supported entirely from cable franchise fees.

Tax Increment Financing Districts

The 2018 Proposed Budget includes two new Tax Increment Financing (TIF) districts.

TIF 8-Verona Technology Park. TIF 8 was created January 1, 2017. It consists of 192.55 acres in the southeast portion of the City located east of CTH PB and south of CTH M.

TIF 9-West Verona Avenue. TIF 9 was created September 25, 2017. It consists of a blighted area comprising 14.283 acres located near the intersection of West Verona Avenue and Legion Street. The District was formed to pay the cost of public infrastructure and to provide incentives necessary to allow redevelopment to occur.

Conclusion

This summary, along with the departmental narratives that follow in the budget document, provide information to understand what is included in the 2018 Proposed Budget. The City's

continued strong growth in equalized value has made it possible to add additional personnel and improve service levels while reducing the City portion of the resident's mill rate by 4.32%. The 2018 Proposed Budget also continues to support the reduction of borrowing by providing general levy funds to the City's capital projects. As the growth of the City's tax base continues, the City should continue to enhance the cash funding of capital projects and reduce borrowing.

CITY OF VERONA
2018 BUDGET
CITY OFFICIALS

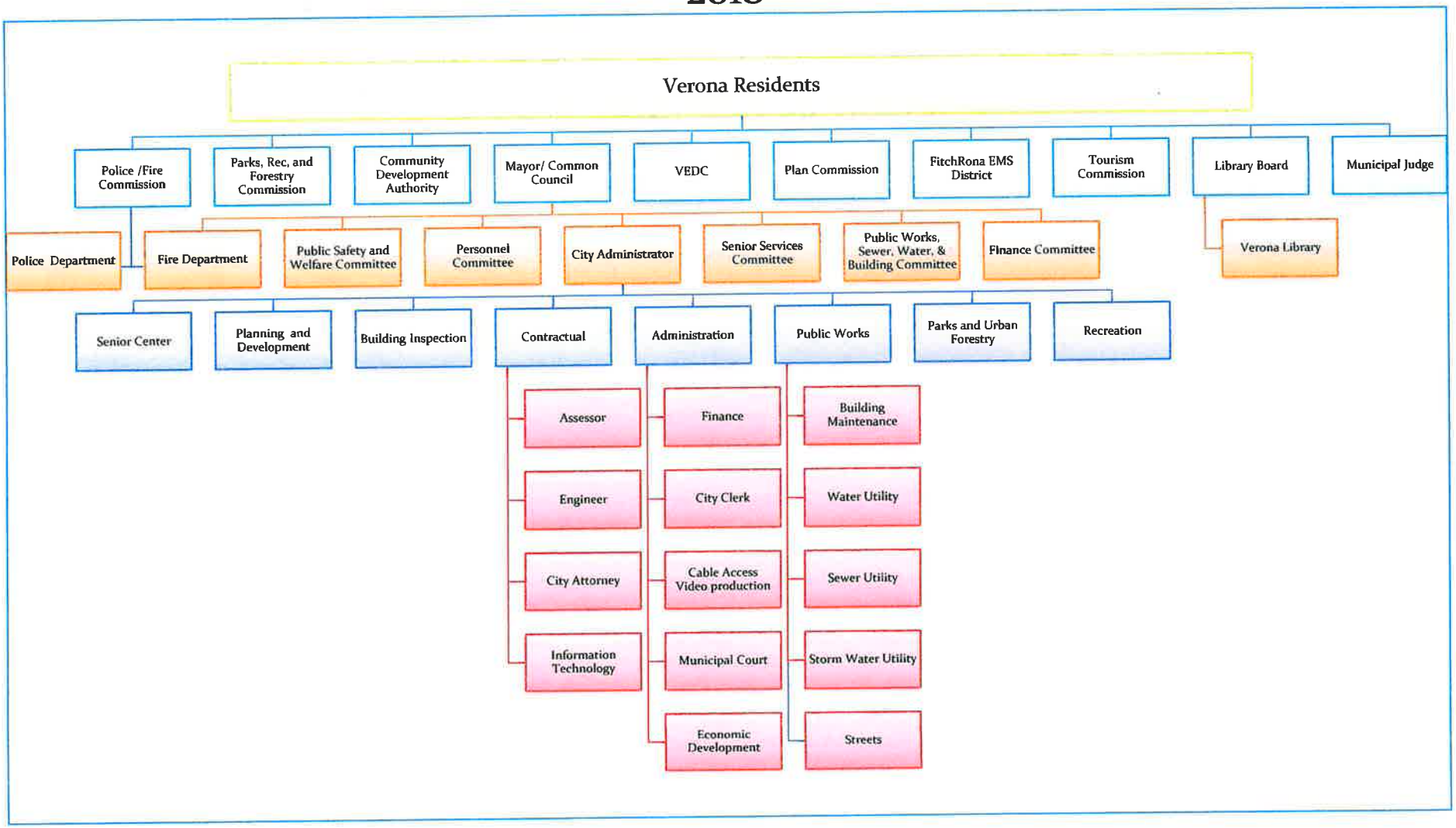
Jon H. Hochkammer	Mayor
William C. McGilvray*	Alderperson Dist. 1
Elizabeth Doyle*	Alderperson Dist. 1
Jack Linder*	Alderperson Dist. 2
Sarah Gaskell	Alderperson Dist. 2
Luke Diaz	Alderperson Dist. 3
H. Brad Stiner	Alderperson Dist. 3
Heather Reekie	Alderperson Dist. 4
Evan Touchett	Alderperson Dist. 4
Jeff Mikorski	City Administrator
Brian Lamers	Finance Director/Treasurer
Ellen Clark	City Clerk
Adam Sayre	City Planner
Ken Robers	Building Inspector
Bernard J. Coughlin	Police Chief
Theran P. Jacobson	Director of Public Works
David W. Walker	Director of Parks
Casey L. Dudley	Recreation Director
Stacey Burkart	Library Director
Paul R. Musser	Assessor
William J. Weigel	Municipal Judge
Joe Giver	Fire Chief
Brian Myrland	EMS Director
Mary Hanson	Senior Services Director

**** Members of the Finance Committee***

City of Verona

Organizational Chart

2018



CITY OF VERONA
RESOLUTION NO. R-17-057

A RESOLUTION APPROVING THE 2018 CITY OF VERONA BUDGET

WHEREAS, on Monday, November 13, 2017 the Committee of the Whole held a budget study session to review and consider the 2018 City of Verona Recommended Budget; and

WHEREAS, on Monday, November 20, 2017 the City of Verona Common Council held a public hearing to consider the 2018 City of Verona Recommended Budget; and

WHEREAS, the City of Verona Common Council has carefully examined the recommended budget and supporting information and found them to be true and correct and to properly represent the income anticipated and the required expenditures of the City and all funds and departments as set forth in the budget; and

WHEREAS, after careful review and discussion, on November 20, 2017, the City of Verona Common Council moved to recommend the adoption of Resolution R-17-057 approving the 2018 City of Verona, Dane County, Wisconsin Budget as set forth in the attached schedule and made a part hereof inclusive of all funds including the General Fund, Capital Projects Funds, Special Revenue Funds, Debt Service Funds, the Storm Water Utility, the Water Utility and the Sewer Utility Fund.

NOW THEREFORE BE IT RESOLVED, the Common Council of the City of Verona, Dane County, Wisconsin, hereby approves the budget of the City of Verona, Dane County, Wisconsin, for the year 2018 as set forth in the attached schedule and made a part hereof inclusive of all funds including the General Fund, Capital Projects Funds, Special Revenue Funds, Debt Service Funds, the Storm Water Utility, the Water Utility and the Sewer Utility Fund.

Passed, signed and dated this 20th day of November, 2017.

CITY OF VERONA CORPORATE SEAL DANE COUNTY, WISCONSIN

CITY OF VERONA

Jon H. Hochkammer

Jon H. Hochkammer, Mayor

Ellen Clark

Ellen Clark, City Clerk

CITY OF VERONA
RESOLUTION NO. R-17-058

A RESOLUTION APPROVING THE LEVYING OF PROPERTY TAXES FOR CITY PURPOSES

WHEREAS, on Monday, November 20, 2017, the City of Verona Common Council met to consider levying taxes for city purposes; and

WHEREAS, after careful review and consideration, the Common Council moved to recommend the adoption of Resolution R-17-058 approving that the amounts set forth in the 2018 Budget be levied as taxes against the taxable property of the City of Verona, for the purposes stated therein, and that the same be placed on the tax roll for the year 2017, collectible in 2018, and that the total levy is hereby determined to be $13,329,215.

NOW THEREFORE BE IT RESOLVED, the Common Council of the City of Verona, Dane County, Wisconsin, hereby approves the amounts set forth in the 2018 Budget and that the same be placed on the tax roll for the year 2017, collectible in 2018, and that the total levy is hereby determined to be $13,329,215.

Passed, signed and dated this 20th day of November, 2017.

CITY OF VERONA SEAL CORPORATE SEAL DANE COUNTY, WISCONSIN

CITY OF VERONA

Jon H. Hochkammer

Jon H. Hochkammer, Mayor

Ellen Clark

Ellen Clark, City Clerk

STAFFING TABLE 2018 BUDGET				
DEPARTMENT	2017 Positions	2017 FTEs	2018 Positions	2018 FTEs
ADMINISTRATION				
Administrator	1	1.00 *	1	1.00 *
Economic Development Specialist	1	1.00	1	1.00
City Clerk	1	1.00 *	1	1.00 *
Finance Director/Treasurer	1	1.00 *	1	1.00 *
Accountant-Utility	1	1.00 *	1	1.00 *
Administrative Assistant/Deputy Clerk	1	1.00 *	1	1.00 *
Administrative Assistant	1	0.50	1	0.50
Accounting Assistant	1	1.00	1	1.00
	8	**7.50**	**8**	**7.50**
MUNICIPAL COURT				
Court Clerk	**1**	**0.75**	**1**	**0.75**
POLICE DEPARTMENT				
Police Chief	1	1.00	1	1.00
Lieutenant	2	2.00	2	2.00
Sergeant	3	3.00	3	3.00
Uniformed Patrol Officers ①	14	14.00	15	15.00
Police School Liaison Assignment	1	1.00	1	1.00
Detective Assignment	2	2.00	2	2.00
Business Office Mgr. / Exec Assistant	1	1.00	1	1.00
Police Records Clerk	3	2.50	3	2.50
Part-time Patrol Officers	3	0.50	3	0.50
	30	**27.00**	**31**	**28.00**
PUBLIC WORKS				
Public Works Director	1	1.00	1	1.00
Assistant Public Works Director	1	1.00	1	1.00
Street Superintendent	1	1.00	1	1.00
Building Facilities Manager	1	1.00	1	1.00
Maintenance Worker	7	7.00	7	7.00
Equipment Operator	2	2.00	2	2.00
GIS Technician	1	1.00	1	1.00
Program Inspector ①	-	-	1	1.00
Water Operator	1	1.00	1	1.00
Utility Billing Clerk	1	1.00	1	1.00
Administrative Assistant	1	1.00	1	1.00
	17	**17.00 ***	**18**	**18.00 ***
PARKS				
Parks Director	1	1.00	1	1.00
Grounds Maintenance	4	4.00	4	4.00
	5	**5.00**	**5**	**5.00**

STAFFING TABLE
2018 BUDGET

DEPARTMENT	2017 Positions	2017 FTEs	2018 Positions	2018 FTEs
RECREATION				
Recreation Director	1	1.00	1	1.00
	1	**1.00**	**1**	**1.00**
PLANNING/ZONING/BUILDING				
Planner/Zoning Administrator	1	1.00 *	1	1.00 *
Community Development Specialist	1	1.00	1	1.00
Building Inspector	2	2.00	2	2.00
	4	**4.00**	**4**	**4.00**
SENIOR CITIZEN CENTER				
Director	1	1.00	1	1.00
Outreach/Case Manager ①	1	1.00	2	2.00
Nutrition Aides	3	0.60	3	0.60
Program Manager	1	1.00	1	1.00
Program Assistant	1	0.40	1	0.40
Administrative Assistant	1	0.50	1	0.50
	8	**4.50**	**9**	**5.50**
FIRE DEPARTMENT				
Fire Chief	1	1.00	1	1.00
Deputy Chief	1	1.00	1	1.00
Assistant Chief/Mechanic	1	1.00	1	1.00
Administrative Assistant	1	0.50	1	0.50
Fire Lieutenant	3	3.00	3	3.00
Firefighter	3	3.00	3	3.00
Part Time (POC / POP)	**	7.10	**	7.10
	10	**16.60**	**10**	**16.60**
BROADBAND TELECOMMUNICATIONS REGULATORY BOARD				
Cable Videographer	1	1.00	1	1.00
	1	**1.00**	**1**	**1.00**
TOTAL CITY DEPARTMENTS	**85**	**84.35**	**88**	**87.35**

STAFFING TABLE 2018 BUDGET				
DEPARTMENT	2017 Positions	2017 FTEs	2018 Positions	2018 FTEs
VERONA PUBLIC LIBRARY				
Director	1	1.00	1	1.00
Assistant Library Director	1	1.00	1	1.00
Community Engagement Librarian	1	1.00	1	1.00
Administrative Assistant	1	0.50	1	0.50
Youth Services ①	2	2.00	3	2.50
Reference Supervisor	1	1.00	1	1.00
Reference Librarian	2	1.50	2	1.50
Circulation Supervisor	1	1.00	1	1.00
Adult Programming Supervisor	1	1.00	1	1.00
Technical Services	1	1.00	1	1.00
Library Assistant ①	11	5.10	17	6.30
Summer Library LTE	2	0.46	2	0.46
Pages ①	12	2.75	13	2.95
TOTAL LIBRARY	**37**	**19.31**	**45**	**21.2**
TOTAL CITY AND LIBRARY	**122**	**103.66**	**133**	**108.56**

① Proposed New Positions

**** Employee salary and fringe benefits are distributed between multiple budgets***

***** Fire Department Paid on Call and Paid on Premise served by a pool of volunteers***

NOTICE OF PUBLIC HEARING FOR THE 2018 PROPOSED BUDGET FOR THE CITY OF VERONA

Notice is hereby given that on Monday, November 20, 2017 at 6:30 p.m. at the Verona City Hall, located at 111 Lincoln Street, a PUBLIC HEARING on the PROPOSED BUDGET of the City of Verona will be held. The following is a summary of the proposed 2018 budget.

GENERAL FUND	2017 ADOPTED Budget	2017 Estimated	2018 Proposed	2017 Budget vs. 2018 Proposed
REVENUES:				
Taxes:				
General Property Taxes	$ 5,024,822	$ 5,024,822	$ 5,100,873	2%
Other Taxes	725,000	725,000	750,000	3%
Intergovernmental Revenues	1,220,651	1,300,099	1,188,319	-3%
Licenses and Permits	364,284	333,000	648,779	78%
Fines, Forfeitures & Penalties	140,000	120,000	130,000	-7%
Public Charges for Services	276,620	259,689	268,445	-3%
Interest on Investments	200,000	220,000	225,000	13%
Miscellaneous Revenues	173,000	183,000	173,000	0%
Interfund Transfers/Bond Proceeds	-	-	-	N/A
Applied Funds	-	-	200,000	N/A
TOTAL REVENUES	$ 8,124,377	$ 8,165,610	$ 8,684,416	7%
EXPENDITURES:				
General Government	$ 1,178,705	$ 1,037,501	$ 1,168,696	-1%
Public Safety	3,382,604	3,301,386	3,612,669	7%
Public Works	1,449,745	1,416,020	1,523,666	5%
Culture & Recreation	892,077	863,663	954,678	7%
Conservation & Development	518,400	383,422	501,688	-3%
Contingency	36,500	-	100,000	174%
Insurance (excluding health)/Other Financing Uses)	202,250	175,486	145,000	-28%
Fund Balance Transfer to Capital Projects	-	-	200,000	N/A
Interfund Transfers-Hydrant Rental	464,096	478,019	478,019	3%
TOTAL EXPENDITURES	$ 8,124,377	$ 7,655,497	$ 8,684,416	7%

All Governmental and Proprietary Funds Combined	BALANCE JAN. 1, 2017	TOTAL EST. REVENUES	TOTAL EST. EXPENDITURES	PROJECTED FUND BALANCE DEC. 31, 2017	2018 PROPOSED TAX LEVY CONTRIBUTION
General Fund	$ 3,221,741	$ 8,165,610	$ 7,655,497	$ 3,731,854	$ 5,100,873
Special Revenue Funds:					
Library	$ 406,780	$ 2,003,209	$ 1,797,681	$ 612,308	$ 1,119,942
Senior Citizen Center	96,766	459,287	479,445	76,608	476,938
Refuse and Recycling	96,828	674,415	663,383	107,860	10,000
Forestry	40,445	26,100	27,500	39,045	8,000
Verona Cemetery	-	296,334	14,220	282,114	-
Cable TV	492,411	140,000	180,541	451,870	-
Special Revenue Accounts	234,193	750,000	750,000	234,193	-
Impact Fees	2,654,896	100,000	309,249	2,445,647	-
VEDC	750,000	2,962	-	752,962	-
EMS	-	424,592	424,592	-	431,499
Fire Department	395,422	1,611,185	1,480,849	525,758	1,281,883
Subtotal Special Revenue	$ 5,167,741	$ 6,488,084	$ 6,127,460	$ 5,528,365	$ 3,328,262
Internal Service Fund	$ 308,712	$ 1,549,200	$ 1,549,200	$ 308,712	$ -
Capital Projects Funds:					
Capital Improvement Program	$ 12,444,380	$ 7,776,000	$ 6,957,120	$ 13,263,260	$ 797,406
Revolving Fund	736,180	510,000	365,000	881,180	510,000
TIF 4	1,576,951	1,274,415	3,189,374	(338,008)	-
TIF 6	2,067,836	1,693,432	1,092,465	2,668,803	-
TIF 8	-	-	21,000	(21,000)	-
TIF 9	-	-	-	-	-
Subtotal Capital Projects Funds	$ 16,825,347	$ 11,253,847	$ 11,624,959	$ 16,454,235	$ 1,307,406
Debt Service Fund	$ 3,064,505	$ 4,408,801	$ 6,934,292	$ 539,014	$ 3,592,674
Enterprise Funds:					
Water Utility	$ 3,510,835	$ 2,696,719	$ 2,433,039	$ 3,774,515	$ -
Storm Water Utility	974,267	1,077,339	766,382	1,285,224	-
Sewer Utility	1,962,064	2,687,225	2,266,691	2,382,598	-
Subtotal Enterprise Funds	$ 6,447,166	$ 6,461,283	$ 5,466,112	$ 7,442,337	$ -
TOTAL	$ 35,035,212	$ 38,326,825	$ 39,357,520	$ 34,004,517	$ 13,329,215

City's outstanding G.O. Debt at 12/31/17 $ 51,168,566

PUBLICATION DATE: 11/02/2017

CITY OF VERONA
TAX LEVY AND RATE COMPARISON

PROPERTY TAX LEVY SUMMARY:	ADOPTED LEVY 2017	ADOPTED LEVY 2018	INCREASE (DECREASE)	% INCREASE (DECREASE)
* GENERAL FUND	$ 5,024,822	$5,100,873	$ 76,051	1.51%
LIBRARY	830,065	792,084	(37,981)	-4.58%
* LIBRARY DEBT SERVICE	306,771	327,858	21,087	6.87%
* DEBT SERVICE	2,957,430	3,592,674	635,244	21.48%
REFUSE/RECYCLING	14,321	10,000	(4,321)	-30.17%
SENIOR CITIZENS	414,837	476,938	62,101	14.97%
CAPITAL IMPROVEMENTS-FUND 100	1,866,742	1,307,406	(559,336)	-29.96%
FORESTRY	11,100	8,000	(3,100)	-27.93%
* FIRE DEPARTMENT	1,242,365	1,281,883	39,518	3.18%
* EMS	417,467	431,499	14,032	3.36%
SUBTOTAL BEFORE TIF	**$ 13,085,920**	**$ 13,329,215**	**$ 243,295**	**1.86%**
TIF LEVY (CITY PORTION)	452,671	544,694	92,023	20.33%
TOTAL TAX LEVY INCLUDING TIF	**$ 13,538,591**	**$ 13,873,909**	**$ 335,318**	**2.48%**

**** Note: Library impact fees ($25,000) and rental of former library ($30,000) applied to library debt;***
Debt Service reduced by $165,000 Police Impact Fees and $220,000 Fire Impact Fee
DebtService is reduced by Special Assessments - $210,600

PROPERTY TAX RATE SUMMARY:	ACTUAL TAX RATE 2017	ADOPTED TAX RATE 2018	INCREASE (DECREASE)	% INCREASE (DECREASE)
GENERAL FUND	$ 2.2398	$ 2.1230	-11.68%	
LIBRARY	0.3700	0.3297	-4.03%	
LIBRARY DEBT SERVICE	0.1367	0.1365	-0.02%	
DEBT SERVICE	1.3183	1.4953	17.70%	
REFUSE/RECYCLING	0.0064	0.0042	-0.22%	
SENIOR CITIZENS	0.1849	0.1985	1.36%	
CAPITAL IMPROVEMENTS	0.8321	0.5442	-28.79%	
FORESTRY	0.0049	0.0033	-0.16%	
FIRE DISTRICT	0.5538	0.5335	-2.03%	
EMS	0.1861	0.1796	-0.65%	
SUBTOTAL BEFORE TIF	$ 5.8331	$ 5.5477	-28.53%	-4.89%
TIF LEVY (CITY PORTION)	0.2018	0.2267	0.024907	12.34%
TOTAL TAX RATE incl TIF (Assessed)	**$ 6.0349**	**$ 5.7744**	**-0.260425**	**-4.32%**
Assessed Value	**$ 2,243,404,924**	**$ 2,402,630,873**	**$ 159,225,949**	**7.10%**
Equalized Value	**2,373,890,700**	**2,669,843,100**	**$ 295,952,400**	**12.47%**
Assessment Ratio	**0.943062716**	**0.899912972**		

CITY OF VERONA
REVENUE SUMMARY - General Fund
2018 BUDGET

	ACTUAL 2016	ACTUAL 6 Mos 2017	ADOPTED BUDGET 2017	ESTIMATED 2017	ADOPTED BUDGET 2018	AMOUNT INCREASE (DECREASE)	% INCREASE (DECREASE)
GENERAL FUND							
TAXES							
REAL & PERSONAL PROPERTY	$ 4,077,835	$ 198,555	$ 5,024,822	$ 5,024,822	$ 5,100,873	$ 76,051	1.51%
REAL ESTATE TAX EQUIVALENT	658,433	725,000	725,000	725,000	750,000	25,000	3.45%
SUBTOTAL	**$ 4,736,268**	**$ 923,555**	**$ 5,749,822**	**$ 5,749,822**	**$ 5,850,873**	**$ 101,051**	**1.76%**
INTERGOVERNMENTAL REVENUES							
STATE SHARED REVENUES	$ 132,673	$ -	$ 132,351	$ 132,351	$ 132,468	$ 117	0.09%
EXPENDITURE RESTRAINT PAYMENT	220,695	-	227,517	227,517	-	(227,517)	-100.00%
EXEMPT COMPUTER AID	32,016	-	80,000	161,357	163,729	83,729	104.66%
STATE HIGHWAY AIDS	677,446	376,575	754,783	753,150	866,122	111,339	14.75%
OTHER STATE AIDS/GRANTS	37,282	25,724	26,000	25,724	26,000	-	0.00%
SUBTOTAL	**$ 1,100,112**	**$ 402,299**	**$ 1,220,651**	**$ 1,300,099**	**$ 1,188,319**	**$ (32,332)**	**-2.65%**
LICENSES & PERMITS							
GEN. LICENSES & PERMITS	$ 67,596	$ 58,541	$ 42,000	$ 60,000	$ 55,000	$ 13,000	30.95%
PLANNING & ZONING PERMITS/FEES	609,655	124,137	322,284	273,000	593,779	271,495	84.24%
SUBTOTAL	**$ 677,251**	**$ 182,678**	**$ 364,284**	**$ 333,000**	**$ 648,779**	**$ 284,495**	**78.10%**
FINES & FORFEITURES							
MUNICIPAL COURT FINES	$ 21,458	$ 12,591	$ 25,000	$ 20,000	$ 22,000	$ (3,000)	-12.00%
OTHER FINES & FORFEITURES	93,420	48,474	100,000	80,000	88,000	(12,000)	-12.00%
PARKING FINES	40,009	16,000	15,000	20,000	20,000	5,000	33.33%
SUBTOTAL	**$ 154,887**	**$ 77,065**	**$ 140,000**	**$ 120,000**	**$ 130,000**	**$ (10,000)**	**-7.14%**
PUBLIC CHARGES							
RECREATION	$ 236,049	$ 120,839	$ 235,620	$ 228,389	$ 237,445	$ 1,825	0.77%
POLICE DEPT	2,097	1,234	1,000	1,300	1,000	-	0.00%
PUBLIC WORKS	1,250	10,564	30,000	20,000	20,000	(10,000)	-33.33%
MISCELLANEOUS	14,584	13,076	10,000	10,000	10,000	-	0.00%
SUBTOTAL	**$ 253,980**	**$ 145,713**	**$ 276,620**	**$ 259,689**	**$ 268,445**	**$ (8,175)**	**-2.96%**
MISCELLANEOUS REVENUES							
INTEREST ON INVESTMENTS	$ 252,468	$ 146,103	$ 200,000	$ 220,000	$ 225,000	$ 25,000	12.50%
HOTEL/MOTEL ROOM TAX	121,686	23,396	155,000	155,000	155,000	-	0.00%
MISCELLANEOUS	56,101	16,611	18,000	28,000	18,000	-	0.00%
SUBTOTAL	**$ 430,255**	**$ 186,110**	**$ 373,000**	**$ 403,000**	**$ 398,000**	**$ 25,000**	**6.70%**
OTHER FINANCING SOURCES							
FUND BALANCE APPLIED	$ -	$ -	$ -	$ -	$ 200,000	$ 200,000	#DIV/0!
BOND PROCEEDS	-	-	-	-	-	-	#DIV/0!
OTHER TRANSFERS	6,885	-	-	-	-	-	#DIV/0!
SUBTOTAL	**$ 6,885**	**$ -**	**$ -**	**$ -**	**$ 200,000**	**$ 200,000**	**#DIV/0!**
TOTAL GENERAL FUND REVENUES	**$ 7,359,638**	**$ 1,917,420**	**$ 8,124,377**	**$ 8,165,610**	**$ 8,684,416**	**$ 560,039**	**6.89%**

CITY OF VERONA
EXPENDITURE SUMMARY
2018 BUDGET

	ACTUAL 2016	ACTUAL 6 Mos 2017	ADOPTED BUDGET 2017	ESTIMATED 2017	Estimated (Over) or Under	ADOPTED 2018	AMOUNT INCREASE (DECREASE)	% INCREASE (DECREASE)
GENERAL GOVERNMENT								
CITY COUNCIL	$ 164,009	$ 74,768	$ 197,183	$ 177,114	$ 20,069	$ 148,366	$ (48,817)	-24.8%
MUNICIPAL COURT	114,242	47,597	103,398	97,088	6,310	106,271	2,873	2.8%
ADMINISTRATION	601,497	344,590	792,204	679,959	112,245	821,804	29,600	3.7%
BUILDING AND GROUNDS	104,468	33,498	85,920	83,340	2,580	92,255	6,335	7.4%
SUBTOTAL	$ 984,216	$ 500,453	$ 1,178,705	$ 1,037,501	$ 141,204	$ 1,168,696	$ (10,009)	-0.9%
PUBLIC SAFETY								
POLICE DEPARTMENT	$ 2,953,221	$ 1,498,503	$ 3,366,684	$ 3,284,974	$ 81,710	$ 3,585,619	$ 218,935	6.5%
EMERGENCY PREPAREDNESS	4,665	1,501	15,920	16,412	(492)	27,050	11,130	69.9%
SUBTOTAL	$ 2,957,886	$ 1,500,004	$ 3,382,604	$ 3,301,386	$ 81,218	$ 3,612,669	$ 230,065	6.8%
PUBLIC WORKS	$ 1,245,108	$ 500,391	$ 1,449,745	$ 1,416,020	$ 33,725	$ 1,523,666	$ 73,921	5.1%
CULTURE & RECREATION								
PARKS	$ 501,298	$ 257,169	$ 604,317	$ 588,535	$ 15,782	$ 650,270	$ 45,953	7.6%
RECREATION	292,355	115,652	287,760	275,128	12,632	304,408	16,648	5.8%
SUBTOTAL	$ 793,653	$ 372,821	$ 892,077	$ 863,663	$ 28,414	$ 954,678	$ 62,601	7.0%
DEVELOPMENT								
PLANNING	$ 144,358	$ 109,469	$ 241,388	$ 171,550	$ 69,838	$ 238,707	$ (2,681)	-1.1%
BUILDING INSPECTION/ZONING	241,710	106,118	277,012	211,872	65,140	262,981	(14,031)	-5.1%
SUBTOTAL	$ 386,068	$ 215,587	$ 518,400	$ 383,422	$ 134,978	$ 501,688	$ (16,712)	-3.2%
MISC. AND UNCLASSIFIED								
INSURANCE	$ 113,209	$ 115,486	$ 137,250	$ 115,486	$ 21,764	$ 120,000	$ (17,250)	-12.6%
RETIREE HEALTH INSURANCE	35,000	40,000	40,000	40,000	-	-	(40,000)	-100.0%
UNEMPLOYMENT COMP	-	-	3,500	-	3,500	-	(3,500)	-100.0%
CONTINGENCY (personnel)	-	-	33,000	-	33,000	-	(33,000)	-100.0%
CONTINGENCY	16,987	-	-	-	-	100,000	100,000	N/A
ROOM TAX	18,101	6,710	25,000	20,000	5,000	25,000	-	0.0%
SUBTOTAL	$ 183,297	$ 162,196	$ 238,750	$ 175,486	$ 63,264	$ 245,000	$ 6,250	2.6%
GENERAL FUND TRANSFERS								
TRANSFER TO CAPITAL PROJECTS	$ -	$ -	$ -	$ -	$ -	$ 200,000	$ 200,000	N/A
HYDRANT RENTAL	475,118	478,019	464,096	478,019	(13,923)	478,019	13,923	0
SUBTOTAL	$ 475,118	$ 478,019	$ 464,096	$ 478,019	$ (13,923)	$ 678,019	$ 213,923	46.09%
GRAND TOTAL - GENERAL FUND	$ 7,025,346	$ 3,729,471	$ 8,124,377	$ 7,655,497	$ 468,880	$ 8,684,416	$ 560,039	6.89%
ENTERPRISE								
WATER UTILITY	$ 2,215,285	$ 1,144,291	$ 2,532,398	$ 2,433,039	$ 99,359	$ 2,695,456	$ 163,058	6.44%
STORM WATER UTILITY	651,041	160,933	703,232	766,382	(63,150)	764,025	60,793	8.64%
SEWER UTILITY	1,935,310	569,158	2,288,659	2,266,691	21,968	2,493,615	204,956	8.96%
SPECIAL REVENUE								
LIBRARY	$ 2,004,641	$ 1,127,335	$ 1,999,371	$ 1,797,681	$ 201,690	$ 2,066,470	$ 67,099	3.36%
SENIOR CITIZEN CENTER	415,129	203,580	499,087	479,445	19,642	521,388	22,301	4.47%
REFUSE AND RECYCLING	660,514	207,639	685,941	663,383	22,558	679,143	(6,798)	-0.99%
IMPACT FEES	560,500	309,249	309,249	309,249	-	410,000	100,751	32.58%
FORESTRY	36,453	12,482	31,475	27,500	3,975	28,000	(3,475)	-11.04%
VERONA CEMETERY	-	5,181	14,220	14,220	-	12,020	(2,200)	-15.47%
CABLE TELEVISION (BTRB)	71,517	41,101	181,675	180,541	1,134	94,033	(87,642)	-48.24%
ROOM TAX	283,934	54,591	362,000	350,000	12,000	350,000	(12,000)	-3.31%
SPECIAL ACCOUNTS	458,711	205,574	310,000	400,000	(90,000)	400,000	90,000	29.03%
EMS	382,865	212,296	424,592	424,592	-	431,499	6,907	1.63%
FIRE DEPARTMENT	1,483,886	666,728	1,594,335	1,480,849	113,486	1,654,974	60,639	3.80%
INTERNAL SERVICE FUND	1,479,690	877,873	1,500,000	1,549,200	(49,200)	1,550,000	50,000	3.33%
CAPITAL PROJECTS								
CAPITAL IMPROVEMENT PROGRAM	$ 3,035,617	$ 2,553,084	$ 10,108,673	$ 6,757,120	$ 3,351,553	$ 7,621,536	$ (2,487,137)	-24.60%
CAPITAL REVOLVING FUND	341,874	86,580	385,725	365,000	20,725	301,900	(83,825)	-21.73%
VEDC	6,885	-	-	-	-	-	-	N/A
TIF 4	1,785,405	1,129,927	1,504,977	3,189,374	(1,684,397)	629,056	(875,921)	-58.20%
TIF 6	1,585,547	720,614	1,675,045	1,092,465	582,580	3,503,850	1,828,805	109.18%
TIF 7	35,601,478	111,964	24,000,000	200,000	23,800,000	-	(24,000,000)	-100.00%
TIF 8	-	16,343	-	21,000	(21,000)	10,000	10,000	N/A
TIF 9	-	-	-	-	-	905,000	905,000	N/A
DEBT SERVICE FUND	$ 4,083,032	$ 3,015,768	$ 6,924,543	$ 6,934,292	$ (9,749)	$ 4,744,477	$ (2,180,066)	-31.48%

CITY OF VERONA
2018 BUDGET SUMMARY
COMMON COUNCIL

MISSION STATEMENT

The Common Council establishes City policy and enacts ordinances, resolutions and regulations governing the City to provide excellent facilities and delivery of services to maintain a high quality of life for the citizens of the City of Verona.

EXECUTIVE SUMMARY

The Common Council is composed of the Mayor and eight Alderpersons. The Mayor is elected at large for a two-year term. The Alders are elected to represent four specific districts of the City for two-year overlapping terms. The Common Council holds regular meetings on the second and fourth Monday of each month.

The Common Council is the legislative body and community's decision makers. The elected Council approves the budget and determines the tax rate. The Council focuses on the community's goals, major projects and long-term considerations including growth, land use development, capital improvement plans, capital financing and strategic planning. The Council appoints a professional Administrator to carry out administrative responsibilities and supervise City department managers.

Budgeted expenditures in 2018 decrease by $48,817 (24.76%) compared to 2017 Adopted Budget. The majority of the decrease is in 2017 funding that was approved to develop community long-range planning and visioning at the Council level. This process will include asking for resident input, defining priorities, and setting goals for the City. Another decrease includes to the Verona Road Business Coalition (VRBC) to continue communications and advocating for businesses affected by the Verona Road construction project. This is a decrease of $10,000 over the $15,000 appropriation in 2017. Contributions to Badger Prairie Needs Network remain consistent with the 2017 $20,000 appropriation.

The 2018 Council budget also includes $3,515 for the City's membership dues for the Dane County Cities and Villages Association and $6,252 for League of Wisconsin Municipalities membership dues.

STATISTICAL SUMMARY OF MAJOR ACTIVITIES

	2016 Actual	2017 Projected	2018 Estimated
Council and Committee of the Whole Meetings Held	34	27	26
Resolutions Adopted	58	60	60
Ordinances Passed	16	16	16

VERONA COMMON COUNCIL
ADOPTED 2018 BUDGET

010-51100	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
PERSONNEL SERVICES						
110 WAGES	$ 42,075	$ 25,500	$ 44,475	$ 44,475	$ 45,075	
132 SOCIAL SECURITY	3,219	1,668	3,403	3,403	3,449	
134 WRS	238	245	519	519	515	
TOTAL PERSONNEL SERVICES	**$ 45,532**	**$ 27,413**	**$ 48,397**	**$ 48,397**	**$ 49,039**	**1.33%**
OPERATING EXPENDITURES						
210 PROFESSIONAL SERVICES	$ 80,709	$ 21,932	$ 99,800	$ 79,800	$ 59,800	
320 MEMBERSHIP & DUES	9,622	9,817	9,836	9,817	10,277	
335 EDUCATION	60	-	550	500	550	
380 OTHER COMMODITIES	28,086	15,606	38,600	38,600	28,700	
TOTAL OPERATING EXPENDITURES	**$ 118,477**	**$ 47,355**	**$ 148,786**	**$ 128,717**	**$ 99,327**	**-33.24%**
TOTAL CITY COUNCIL EXPENDITURES	**$ 164,009**	**$ 74,768**	**$ 197,183**	**$ 177,114**	**$ 148,366**	**-24.76%**

CITY OF VERONA
2018 BUDGET SUMMARY
MUNICIPAL COURT

EXECUTIVE SUMMARY

The City of Verona's municipal court processes and adjudicates tickets issued by the Verona Police Department for traffic violations (ex: speeding; first offense operating while intoxicated), non-traffic municipal ordinance violations (ex: theft; drug possession; harassing or disorderly conduct) and ordinance violations relating exclusively to juveniles (ex: truancy, underage drinking, tobacco).

Annually, we hold about 30 pre-scheduled evening court sessions. The types of sessions include juvenile intake, adult and traffic intake, pre-trials, and trials. Court personnel are the Municipal Judge, an elected official who serves four year terms, and the Municipal Court Clerk, a 75%-time non-union City employee.

Verona's municipal court functions well and is highly well regarded within the City and externally. The Judge routinely presents judicial education programs to other judges and has also done so for municipal court clerks. The clerk is well-trained, very experienced and fully engaged. The court, while vigilantly maintaining its independence, enjoys cooperative relationships with city administration, school administration, the police department and community groups.

At the request of the City, "professional services" is shown in the court budget. This refers to the expenses of prosecution. However, the court does not contract for the funding of the municipal prosecutor, nor may the court control or direct the amount of time expended or costs incurred by the municipal prosecutor's firm. The City administration contracts with Stafford Rosenbaum LLP to serve as municipal prosecutor. Various Stafford attorneys may represent the City in municipal court; the current primary municipal prosecutor is Kyle Engelke.

STATISTICAL SUMMARY OF MAJOR ACTIVITIES

The municipal court caseload had been generally stable over the past eight years. However, increases are expected due to the police department's electronic issuance of tickets, which statistically results in more tickets issued per stop, the police department's addition of positions, Verona's increasing population, and commercial growth.

- Between 2008 – 2014, court closures generally stood at 2,000 cases
- In 2015, closures totaled 2,208; in 2016, 2,334 cases were closed
- For 2017, there were over 1,400 cases closed in the first seven months of the year. We estimate the 2017 closed case volume will be over 2,400.

In addition to future caseload increases, changing laws and ever-more complex court and external processing requirements will continue to add significantly to the court's workload.

GOALS FOR 2018

The court will continue to process each case fairly, efficiently and respectfully.

TiPSS (Titan Public Safety Solutions) recently provided the Police Department (PD) and Municipal Court with budgetary information for an integrated program that improves processing of receipts and payments. It is called "Cash Register." This program will involve a licensing fee and annual support fees. However, the PD Chief felt there was insufficient time to fully assess the proposal for inclusion in the instant budget. It appears likely we will move to Cash Register via next year's budget.

REVENUE INFORMATION

The court itself does not have specific monetary goals, except to operate in a fiscally responsible manner. "Revenue" refers to actual collections, and is a figure comprised of court costs plus forfeiture amounts. Through the first half of 2017, revenue was roughly $55,000. However, rather than simply doubling the mid-year figure, and because collections are frequently somewhat higher during the first six months of each year, we projected 2017 revenue at $105,000.

We accept in-person, mailed and online payments. Collection efforts are well-handled. Last year, the municipal court budgeted funds for a TiPPS interface with the Wisconsin Department of Revenue's State Debt Collection (SDC) Program. My State court experience with SDC as well as reports from other municipal court judges and clerks led me to expect increased revenue attributable to participation in the program. In August 2017, we were finally able to begin implementing the SDC interface for referral of debts.

FIVE YEAR PERSONNEL AND CAPITAL PLANS

The most recent five-year personnel plan for municipal court was probably drafted about 7-8 years ago. That document had listed the Clerk's position at 0.75 FTE through 2014 and 1.0 FTE beginning in 2015. This was thought at the time to be prudent planning for anticipated accumulated workload increases. However, last year, this year and for the coming year(s), the court anticipates maintaining the clerk's position at 0.75 FTE. The current clerk is fully engaged, but she also is able to complete her duties working ¾ time (basically, three long days each week). Both she and I are happy with that status quo.

As far as capital planning, and as long as stuff gets fixed if/when it breaks and we receive occasional city staff service upgrades, we traditionally need little or nothing. A minimal $500 was placed in the 2018 budget to assist for any unexpected emergencies. Another possible expenditure, perhaps falling within the aforementioned $500, is that the clerk would be benefitted by an improved ergonomic work environment. Simply put, some City employees now have workplace stands and computer equipment that assist their comfortable functioning. Our clerk should likewise have access to the same equipment.

MUNICIPAL COURT
ADOPTED 2018 BUDGET

REVENUE 010-451XX	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
45110 MUNICIPAL COURT COSTS	$ 21,458	$ 12,591	$ 25,000	$ 20,000	$ 22,000	
45125 FINES AND FORFEITURES	93,420	42,490	100,000	80,000	88,000	
TOTAL COURT REVENUE	**$ 114,878**	**$ 55,081**	**$ 125,000**	**$ 100,000**	**$ 110,000**	**-12.00%**

EXPENDITURES 010-51200	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
PERSONNEL SERVICES						
110 WAGES	$ 9,909	$ 5,485	$ 9,429	$ 9,429	$ 9,712	
111 LONGEVITY PAY	-	358	685	716	707	
120 PART TIME WAGES	34,065	17,897	34,290	34,290	35,318	
130 MEDICAL INSURANCE	5,313	3,689	5,534	5,534	7,403	
131 DENTAL INSURANCE	722	386	772	722	772	
132 SOCIAL SECURITY	3,127	1,622	3,397	3,397	3,499	
133 LIFE INSURANCE	171	90	183	183	231	
134 WI RETIREMENT	2,292	1,225	2,377	2,377	2,379	
135 INCOME CONTINUATION	-	-	-	-	-	
TOTAL PERSONNEL SERVICES	**$ 55,599**	**$ 30,752**	**$ 56,667**	**$ 56,648**	**$ 60,021**	**5.92%**
OPERATING EXPENDITURES						
210 PROFESSIONAL SERVICES	$ 49,912	$ 9,642	$ 35,000	$ 30,000	$ 35,000	
290 OTHER CONTRACTUAL	300	695	700	900	950	
310 OFFICE SUPPLIES	1,569	687	2,300	1,500	1,750	
320 MEMBERSHIP & DUES	840	840	140	840	850	
330 TRAVEL	325	-	800	800	800	
335 EDUCATION	-	40	1,000	100	100	
450 DATA PROCESSING	5,697	4,941	6,541	6,300	6,300	
TOTAL OPERATING EXPENDITURES	**$ 58,643**	**$ 16,845**	**$ 46,481**	**$ 40,440**	**$ 45,750**	**-1.57%**
CAPITAL OUTLAY						
810 OFFICE EQUIPMENT	$ -	$ -	$ 250	$ -	$ 500	
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ 250**	**$ -**	**$ 500**	
TOTAL MUNICIPAL COURT EXPENDITURES	**$ 114,242**	**$ 47,597**	**$ 103,398**	**$ 97,088**	**$ 106,271**	**2.78%**

CITY OF VERONA
2018 BUDGET SUMMARY
ADMINISTRATION

The Administration budget includes expenses associated with the operation of the Administration Department. Also reflected in the Administration budget are single line items for Elections and the contracted City Assessor.

EXECUTIVE SUMMARY

Administration includes the offices of the City Administrator, Finance Director/Treasurer, and City Clerk. The department is responsible for the direction, coordination and administration of the day-to-day operations of the City. This includes responsibility for the overall fiscal activities of the City's operations including accounts payable, accounts receivable, collecting utility bill payments, payroll processing, tax collections, investment of idle funds, debt management, and budget preparation. The City Administrator directly supervises the managers of City departments and is responsible for the administration of City contracts. The Administration office is also responsible for elections and voter registration, issuance of licenses as well as meeting agendas, meeting minutes, and other official City documents.

The proposed 2018 Administration budget reflects an overall increase of $29,600 or 3.74% from 2017. Personnel costs are increasing by $15,079 or 2.86% which includes cost of living and health insurance increases and also includes adding a single plan for health insurance for an employee.

The 2018 proposed operating budget reflects an overall decrease of $4,479 or -1.72%. The decrease is primarily attributed to a decrease of $10,000 for consulting services for economic development and marketing. The 2018 elections budget includes funds for four elections as compared with two elections budgeted in 2017. This reflects an increase in the proposed 2018 election budget of $7,155 as compared with 2017.

Also included in the proposed 2018 operating expenses are professional services such as support for the City accounting and payroll systems, code updates, weights and measures fees, engineering fees for general City issues, office supplies, repairs and maintenance of office equipment, and leases of the copier.

Office Equipment budget of $20,500 includes 3 new computers for staff, setting up office space for the Economic Development Director position and $9,000 for Microsoft Outlook licensing that was in previous years budgeted in the Capital Fund.

Elections: The Elections budget is a single line item in the Administration budget and includes the cost of providing election inspectors for each election as well as associated supply, printing, supplies, ballots, postage, publications and hardware/software maintenance costs. The 2018 budget reflects the projected costs for 4 elections in 2018.

Anticipated 2018 elections:

- Spring Primary Election, February 20, 2018
- Spring Election, April 3, 2018
- Partisan Primary Election, August 14, 2018
- Fall General Election, November 6, 2018

Assessor: The City of Verona contracts for a professional part-time service to perform the duties of City Assessor. The Assessor is responsible for the determination of equitable property assessments resulting in fair distribution of the property tax. Duties include conducting

appraisals of non-manufacturing real and personal taxable property, preparation of real and personal property assessment rolls, meeting with taxpayers to discuss their assessment, attending Board of Review, and keeping property records current. The total proposal for the Assessor function in 2018 is $63,350.

STATISTICAL SUMMARY OF MAJOR ACTIVITIES

	2016 Actual	2017 Estimated	2018 Projected
Assessor			
Real Estate Parcels	4,499	4,746	4,800
Personal Property Accounts	414	413	425
BOR Objectors	1	0	0
City Clerk			
# of Elections	4	2	4
# of Registered Voters	7,775	8,207	8,350
Liquor Licenses	31	34	37
Operator Licenses	179	220	250
Permits:	43	20	20
Solicitors/Sellers	15	25	25
Special Event			
Finance			
AP Checks Issued	3,414	3,500	3,600
Purchasing Card Trans.	397	375	375
Purchasing Card Rebate	$23,906	$25,144	$25,500
Payroll Checks / DD	4,573	4,700	4,800
Cash Receipts	1,922	2,200	2,300
Utility Payments	17,979	18,288	18,400
Property Tax Pmts	4,676	5,000	5,000
Dog Licenses	802	825	875
City Bond Rating	Aa2	Aa2	Aa2

SUMMARY OF ACHIEVEMENTS FOR 2017

- Filled Finance Director and Building Inspector positions.
- Updated City Investment Policy
- Finalized negotiations for new three-year contract with Police and Fire Unions
- Negotiated Intergovernmental Boundary Agreement with the Town of Verona
- Created two new Tax Increment Financing Districts to encourage additional economic activity.
- Implemented Phase 2 of downtown redevelopment, including Main Street streetscaping.
- Developed Employee Handbook

GOALS AND OBJECTIVES FOR 2018

- Plan and start implementing a new financial software system for streamlining processes and better reporting.
- Continue to develop new TIF Districts to support commercial and industrial developments.
- Develop economic development and tourism strategies to promote development within the City.
- Develop communication and marketing strategies with business community and residents.
- Review and update the City's multi-year staffing and capital improvement plans to maintain the City's strong financial condition through sound financial practices.

ADMINISTRATION
ADOPTED 2018 BUDGET

010-51400		ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
PERSONNEL SERVICES							
110	FULL TIME WAGES	$ 250,079	$ 135,417	$ 354,252	$ 312,000	$ 370,972	
111	LONGEVITY PAY	2,179	761	1,902	761	-	
120	PART TIME WAGES	483	-	17,978	3,300	17,879	
125	OVERTIME WAGES	3,614	557	1,995	1,995	2,100	
130	HEALTH INSURANCE	60,558	27,139	86,378	53,835	84,322	
131	DENTAL INSURANCE	4,348	1,532	7,610	3,132	7,627	
132	SOCIAL SECURITY	18,943	10,194	28,774	24,331	29,907	
133	LIFE INSURANCE	1,033	439	1,709	1,000	1,386	
134	WI RETIREMENT	15,991	9,173	24,354	21,346	25,838	
136	FLEX SPENDING ADMIN	1,852	554	2,015	2,015	2,015	
	TOTAL PERSONNEL SERVICES	**$ 359,080**	**$ 185,766**	**$ 526,967**	**$ 423,715**	**$ 542,046**	**2.86%**
OPERATING EXPENDITURES							
210	PROFESSIONAL SERVICES	$ 13,011	$ 12,313	$ 42,290	$ 28,113	$ 31,500	
210 051	AUDITOR	24,450	16,378	31,000	31,000	31,000	
210 052	ENGINEER	-	-	800	-	800	
212	ASSESSOR	61,460	56,826	63,350	60,126	63,350	
222	PRINTING	5,780	3,119	4,875	4,875	4,875	
225	COMMUNICATIONS	17,058	8,769	19,550	19,550	19,600	
240	REPAIR/MAINTENANCE SERVICES	15,226	11,929	25,431	25,431	25,006	
295	RECRUITMENT	16,428	18,675	4,600	18,675	2,300	
310	OFFICE SUPPLIES	6,235	1,844	5,000	5,000	5,000	
320	MEMBERSHIP AND DUES	2,070	1,262	2,306	1,980	2,345	
330	TRAVEL	1,594	513	5,325	1,500	7,802	
335	EDUCATION-TRAINING	1,939	407	3,535	2,500	5,000	
340	OPERATING SUPPLIES	(183)	1,231	6,675	6,500	6,225	
440	ELECTIONS	41,223	27,214	27,530	27,324	34,685	
450	DATA PROCESSING	469	327	450	650	650	
530	RENTS AND LEASES	15,272	8,032	13,300	13,300	11,400	
51910	UNCOLLECTED TAXES	15,671	(10,917)	5,000	5,000	5,000	
	TOTAL OPERATING EXPENDITURES	**$ 237,703**	**$ 157,922**	**$ 261,017**	**$ 251,524**	**$ 256,538**	**-1.72%**
CAPITAL OUTLAY - GENERAL FUND							
810	OFFICE EQUIPMENT	$ 1,128	$ -	$ -	$ -	$ 20,500	
815	OPERATING EQUIPMENT	$ 3,586	$ 902	$ 4,220	$ 4,720	$ 2,720	
	TOTAL G. F. CAPITAL	**$ 4,714**	**$ 902**	**$ 4,220**	**$ 4,720**	**$ 23,220**	**450.24%**
TOTAL ADMINISTRATION EXPENDITURES		**$ 601,497**	**$ 344,590**	**$ 792,204**	**$ 679,959**	**$ 821,804**	**3.74%**

CITY OF VERONA
2018 BUDGET SUMMARY
BUILDINGS AND GROUNDS

The Building and Grounds budget includes funds for utilities and the repair and maintenance of the City Hall/Police Facility building and grounds.

EXECUTIVE SUMMARY

The 2018 budget for Building and Grounds reflects an increase of $6,335 or 7.37% from 2017. Some of the major elements of the 2018 budget include the following:

Personnel Services: Personnel Services in the 2017 budget was decreased by 100% and this will continue in 2018. In order to maintain the City buildings, a full-time Building Facilities position is necessary. This position will be included in the Public Works Budget. Position will manage facilities and create a schedule of repair and improvements for each City owned buildings. The position will also be responsible for managing the contracts for building operations, including HVAC, Elevator, plumbing, etc.

Operating Expenses: The primary increase is in repairs and maintenance which includes $6,000 estimated for stone work replacement for some of the entrances that are failing. A major operating expense is the custodial contract for the city service center budgeted at $24,000.

GOALS AND OBJECTIVES FOR 2018

- City Facility Maintenance Position: Establish repair and replacement schedules for each building and implement repairs based on those schedules. Make sure facility mechanical operations are maintained based on existing or new contracts.

BUILDING AND GROUNDS
ADOPTED 2018 BUDGET

010-51600	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
PERSONNEL SERVICES						
110 WAGES	$ 3,000	$ -	$ -	$ -	$ -	
111 LONGEVITY PAY	-	-	-	-	-	
125 OVERTIME WAGES	-	-	-	-	-	
132 SOCIAL SECURITY	230	-	-	-	-	
134 WI RETIREMENT	198	-	-	-	-	
TOTAL PERSONNEL SERVICES	**$ 3,428**	**$ -**	**$ -**	**$ -**	**$ -**	**N/A**
OPERATING EXPENDITURES						
220 UTILITIES	$ 28,076	$ 14,856	$ 32,200	$ 31,900	$ 32,200	
240 REPAIR & MAINTENANCE	42,136	3,528	19,720	19,720	26,055	
290 CONTRACTUAL SERVICES	23,220	11,610	24,000	23,220	24,000	
340 OPERATING SUPPLIES	7,608	3,504	10,000	8,500	10,000	
TOTAL OPERATING EXPENDITURES	**$ 101,040**	**$ 33,498**	**$ 85,920**	**$ 83,340**	**$ 92,255**	**7.37%**
TOTAL BUILIDNG & GROUNDS EXPENDITURES	**$ 104,468**	**$ 33,498**	**$ 85,920**	**$ 83,340**	**$ 92,255**	**7.37%**

CITY OF VERONA
2018 BUDGET SUMMARY
POLICE DEPARTMENT

MISSION STATEMENT

The mission of the Verona Police Department is to enhance a high quality of life, striving to meet the expectations of our citizens by providing fair, consistent and professional police services to our community – Hometown U.S.A.

EXECUTIVE SUMMARY

The Verona Police Department has five operational programs budgeted in the General Fund. Each program's mission, goals, significant changes, and 2017 achievement statements follow this document. The programs are:

Administrative Services;
Field Operations Services;
Criminal Investigations Services;
Business Office Services; and
Support Services.

The five programs are based on our current level of services; and the department's vision, mission, and values.

VISION

Excellence in policing – a journey in partnership with the community.

VALUES

TEAMWORK: People working together to achieve common goals and creating partnerships to enhance our effectiveness.

ACCOUNTABILITY: Being responsible to the people we serve, our governing body and to each other.

EQUALITY: Striving to preserve the Constitutional Rights of all people, regardless of their diversity.

INTEGRITY: Embracing the Law Enforcement Code of Ethics, which is the basis for trust, accountability and respect.

PROFESSIONALSIM: Consistently treating others with dignity and compassion, while demonstrating the highest level of leadership, work ethic, appearance and demeanor.

EXCELLENCE: Commitment to meeting or exceeding state and nationally recognized law enforcement standards in every duty we undertake.

2017 to 2018 COMPARISON

The following represents the significant highlights between the 2017 and proposed 2018 Verona Police Department Operating and Capital Budgets.

Operating:

Cost-of-Living Adjustments (COLA) for represented and non-represented staff are the 2018 operating budget highlights. The proposed budget includes a 3.00% projected increase for all staff; represented and non-represented.

A new police officer position is proposed for Field Operations. This position is being proposed as a result of continued growth in population and workload and is consistent with the police department's 2018 staffing study.

Capital:

The purchase of two replacement squads, five replacement mobile data computers, five replacement computers, one replacement in-car video camera, two replacement radars, 27 replacement Tasers, and six simunition training kits.

The two replacement squad will be purchased at an estimated cost of $39,225 each. Most equipment that is necessary to outfit them will be transferred from current squads.

Funding is being sought to purchase and install five replacement Mobile Data Computers (MDC) at a cost of $26,750. These computers will be placed in our squad cars and will replace the five oldest models. The purchase price includes installation and the Manufacturer is Panasonic.

The 2018 Capital budget also includes a request to purchase five replacement computers and three printers, including installation and set-up at a cost of $17,250.

One replacement in-car video camera for $6,700, including installation, is being requested. This will continue to allow for a majority of our squads to be equipped with a video camera.

Two replacement radars are requested to replace the two oldest models at a total cost of $4,100 to include installation.

The purchase of 27 replacement Tasers at a cost of $41,950 is also being requested for 2018. The purchase is necessary because our current Tasers will not be maintained or supported by Taser.

The purchase of six simunition transition training kits are included in the 2018 budget proposal. This will allow for the use of department issued handguns to be converted to simunition guns for the purposes of training and then transitioned back to firearms upon the completion of the training. The total cost of the six kits is $4,100.

PERFORMANCE MEASUREMENT INDICATORS

Activity	2016 Actual	6/30/17	Est. 2017	Proposed 2018
Calls for Service	12,973	6,096	12,192	
Accident Reports	259	146	292	
Citations Issued	2,401	1,311	2,622	
Arrests	118	69	138	
Traffic Stops	3,069	1,391	2,782	
Part I UCR Data	205	111	222	
Property Crimes	285	151	302	
Value of Property Stolen	$138,011	$62,240	$124,480	
Value of Property Recovered	$100,254	$91,240	$93,360*	
Liquor Compliance Checks	12	7	14	
Parking Tickets Issued	1,410	966	1932	

Note: 2017 Property values may not be up to date due to UCR reporting in progress.

*75% of projected value of property stolen

DEPARTMENT	Police Department
PROGRAM BUDGET	Administrative Services
ACCOUNT ORGANIZATION	01-52100-000-601

MISSION

Administration Services provides for management and supervision of the officers and staff resources, as well as planning, organizing, controlling, budgeting, scheduling and other administrative functions in the delivery of law enforcement services on a day-by-day basis.

2018 GOALS

1. To continue the department's strategic planning and annual reporting;

2. To provide in-service training to maintain basic skills, and specialized education in police management, supervision and administration;

3. To maintain and manage all departmental operations and all administrative matters relating to the department's Community Oriented Policing Services initiative;

4. To maintain an on-going liaison with the Mayor, Common Council, Police and Fire Commission, Committees and other City departments as necessary;

5. To provide frequent and on-going press releases of department activities to the Verona Press and press releases of specific department activities in the Madison media market as appropriate;

6. To staff the Emergency Preparedness Commission's 2018 program initiatives;

7. To train the police officers hired in 2017 and 2018 and certify them for solo patrol assignments;

8. To train the records clerks hired in 2017 and 2018 and certify them for solo clerk assignments;

9. To reach and maintain full staffing of the police department; and

10. Develop and implement a citizen's law enforcement academy.

SIGNIFICANT PROGRAM CHANGES FROM 2017

The police department has requested one additional sworn patrol officer for 2018 which is due to the city's growth, increase in workload and is consistent with our 2018 staffing

study. If this position is approved the department will have an authorized strength of 24 sworn staff.

Currently, the police department has one vacancy (Officer Haack's retirement) and two officers in field training. The last two officers who were hired are Dylan Heinz and Jordan Lueck. Lueck was hired on February 27 2017 and has been assigned to solo patrol duties. Heinz was hired on January 30, 2017 and was enrolled in the basic police recruit academy. Therefore, he is currently assigned to the field training program. I

The department also has one records clerk vacancy and will be initiating a second recruitment in the 4th quarter of 2017.

The department was unable to maintain current department staffing levels due to the retirement of Officer Mike Haack. .

2017 ACHIEVEMENTS

Officer Phillip Sallis completed his field training in the 4th quarter of 2016 and was assigned to solo patrol. Officer Sallis has made significant progress in his position as a police officer and is expected to compete his probationary period on March 26, 2018.

Officers Trevor Runkle and Matthew Schultz completed their probationary assignments of January 20, 2017 and their respective appointments to police service were made permanent. Both officers have been welcomed additions to the VPD and we look forward to many more years of them serving our community.

Office Manager Holly Nilles was promoted to the newly created position of Executive Administrative Assistant effective January 1, 2017. However, much of her time has been utilized recruiting the one full-time records clerk position and one part-time records clerk. Currently, the part-time clerk position remains vacant. A second recruitment process will be initiated before the end of 2017.

The recruitment of a full-time police records clerk, to fill the vacancy created by Nilles's promotion, began in January 2017. As a result, Clerk Laura Meade was hired effective May 22, 2017. Meade completed her records clerk training and was assigned to solo duties in July, 2017. Meade has been a welcomed addition to the VPD Front Office.

The department coordinated and staffed the 14th Annual Ironman Wisconsin Triathlon on September 10, 2017. This event attracted an estimated 5,000 to 7,000 spectators and presented a significant challenge. Past events have required various road closures for approximately 10 hours, and 2017 wasn't an exception. Our efforts appeared to pay dividends as there were fewer conflicts among our residents and visitors. The VPD continued the practice of coordinating this event with other public safety entities throughout Dane County while utilizing the incident command protocol. Epic Systems loaned us several electronic sign boards that were used to inform motorists of detours and general bicycle route information.

In 2017 the Verona Police Department continued to provide in-service training to police officers through a training consortium that was formed in 2013. The consortium includes partnerships with the McFarland, Oregon, Stoughton and Monona Police Departments. Each department is represented on a Steering Committee which is tasked with developing the year's training curriculum. The curriculum is a representation of the annual training that is required by the state as well as current challenges facing law enforcement. Additional de-escalation training was provided to all sworn staff in 2017. All five agencies contributed state certified instructors from their respective departments to conduct the training of approximately 80-85 sworn officers. Each officer received a minimum of 40 hours of in-service training. The Stoughton PD coordinated active shooter training exercises at a private business and most sworn staff from each of the represented agencies received this training. We also partnered with The Stoughton Fire Department and Emergency Medical Services and were fortunate enough to receive help from several volunteers. These volunteers served as role players which made this training even more realistic and beneficial for all. The training consortium plans to continue the annual active shooter training every summer and allow each respective community to host.

The number of special events that the department had to coordinate and staff increased again compared to 2016. Examples included: UW Carbone Cancer Pedaling for Pancreas, Hometown Days, Boys and Girls Club of Dane County Bike-a-thon, Wisconsin Triterium Triathlon, Hometown Rumble Car Show, Hometown Brewdown, Verona Nest Fest, Mama Goose Memorial Run/Walk, Wisconsin Ironman Triathlon, Verona High School Homecoming parade, Sugar Creek Parent/Teacher Organization 5K Fun Run, Arthritis Foundation Jingle Bell Run/Walk, two separate Hop Haus Brewing Company events, Dok's Klassic UW Children's Hospital Fundraiser, Fairshare Coalition Bike the Barns, Tri 4 Schools Kids Mud Run, Word on the Street Library 5K Run/Walk, American Family PGA Tour event, Epic User Group Meeting, Epic Spring Advisory Council, Chamber Fall Festival, Bark Scoot and Boogie, Verona Musical Festival, Fetch 5K Dog Jog, Chamber Farmers Market, High Visibility OWI Enforcement, and numerous neighborhood block parties.

Nearly perfect weather and great planning made the 24th Annual National Night Out Against Crime, held on August 1, 2017, a huge success. The largest crowd in the history of this event turned out and experienced a wonderful time. Ryan Adkins, our community policing specialist, was responsible for the planning and coordination of this event and did an outstanding job once again. The scale of this event requires contributions from other VPD staff and this year was no exception. We received the support from numerous community volunteers and several other city staff. And of course, National Night Out Against Crime would not have been possible without the generosity of our business community and residents. The necessary funds were received through donations to support this crime prevention initiative.

DEPARTMENT	Police Department
PROGRAM BUDGET	Field Operations Services
ACCOUNT ORGANIZATION	01-52100-000-602

MISSION

Field Operations Services provides for a uniformed patrol officer response to all calls for service. This program serves as the major component in the delivery of emergency and non-emergency services to the community.

2018 GOALS

1. To provide police services on an on-going, 24 hours per day basis; with minimum staffing requirements of two officers on duty at all times;

2. To provide staff resources to handle a projected calls for service volume in excess of 12,200 in 2017;

3. To provide each officer with 40 hours of in-service training; and 40 hours of education for individual officer growth and development;

4. To provide staff resources to continue the department's Community Oriented Policing Services (COPS) initiatives, including an active crime prevention presence and uniformed bicycle patrol;

5. To maintain a current staff of Field Training officers;

6. To develop and maintain a pool of certified instructors in the area of "Unified Tactics" to provide the State of Wisconsin minimum instruction to all sworn officers of the department;

7. To complete the field training of at least two patrol officers hired in 2017 and certify them for solo patrol; and

8. To provide the K9 team with a minimum of sixteen hours of K9 training, per month.

SIGNIFICANT PROGRAM CHANGES FROM 2017

Continue to train the patrol officers hired in 2017 and certify them for solo patrol assignments. This initiative will allow the department to experience a full complement of authorized sworn staff.

The creation of our first K-9 program, which began in 2014 and continued through 2016, should conclude in 2017. Additional equipment is being requested in the 2017 budget and will be purchased and installed, if approved.

2017 ACHIEVEMENTS

1. The department strived to meet the minimum staffing goals; however overtime was frequently required due to two vacancies in patrol.

2. Uniformed patrol officers were provided for the following special events during 2017: MS Society Fundraiser, Hop Haus Anniversary Party, Fetch 5K Dog Jog, Triterium Triathlon, Word on the Street, Hometown Brewdown, Hometown Days, Ironman Triathlon, Klassik Fundraiser BBQ, Boys and Girls Club Bike Ride, 5K Beer Run, 5K Beer Run-Hop Haus, Homecoming parade, Sugar Creek PTO Run, Epic User Group meetings, Chamber Fall Festival, Bark Scoot & Boogie, Verona Musical Festival, Chamber Farmers Market, Jingle Bell Run/Walk, High Visibility OWI deployments, American Family Insurance PGA Tour event, numerous neighborhood block parties, and numerous sporting events and dances at the Verona Area High School.

3. On August 1, 2017, our Crime Prevention Program hosted the 24th Annual National Night Out Against Crime Event. This initiative was a success once again, with a record estimated attendance in excess of 2,500 people. National Night Out was possible through the donations to our crime prevention fund by numerous businesses and citizens throughout our community.

4. The patrol staff assumed responsibility for an estimated 12,192 calls for service in 2017, a 0.06% decrease from 12,973 in 2016. This decrease is attributed to a fairly consistent increase in a majority of calls for service received from the public. Examples include; traffic crashes, citation issued, traffic stops, most felonies and various property crimes. A majority of the year we were two, and sometimes three, officers short; thus the number of self-initiated calls for service decreased in 2017.

5. In 2017, the VPD conducted numerous bicycle patrol deployments on 17 different days, which were down from deployments in 2016. This decrease was primarily due to the fact that only one trained officer was available for deployments while the other trained officer was at K9 training for six weeks of the summer. VPD has a total of four staff trained/certified for bike patrols, including one sergeant, one detective, one K9 handler, and one patrol officer.

6. Patrol Officers responded to approximately 219 traffic crashes, conducted approximately 2,086 traffic stops, affected approximately 103 arrests, issued approximately 2,748 citations, issued approximately 1,449 parking citations and conducted approximately 11 liquor license compliance inspections through September 2017.

DEPARTMENT	Police Department
PROGRAM BUDGET	Criminal Investigation Services
ACCOUNT ORGANIZATION	01-52100-000-603

MISSION

Criminal Investigation Services provide for an on-going and timely response to criminal investigations for prosecution in both municipal and circuit court. This program provides staff resources for prosecutorial liaison with the Dane County District Attorney Office; and liaison with several county-wide public and private human services agencies. The investigative function is staffed with two detective assignments and utilizes the expertise of patrol staff as needed. This program will supervise and assist patrol staff when necessary.

2018 GOALS

1. To supervise and monitor felony and high profile criminal investigations on a priority basis, and assist with those investigations as necessary;

2. To assign, conduct, monitor and supervise all criminal investigations on a priority basis, and provide a case disposition within 30-60 days after having been reported;

3. To plan, implement, monitor and supervise the department's investigative services and court services;

4. To coordinate drug investigations in cooperation with the Dane County Narcotic and Gang Task Force;

5. To serve as the department's direct liaison with other criminal investigation agencies and organizations;

6. To serve as the department's court specialist with the Dane County District Attorney Office and Dane County Circuit Court;

7. To develop crime alerts to increase public awareness to aid in crime prevention;

8. To continue to provide the business community with crime alerts and preventative financial crime information;

9. To temporarily assign a patrol officer or detective to the Dane County Narcotic and Gang Task Force to investigate active drug cases in Verona and for cross training and staff development; and

10. To serve as the Multijurisdictional Public Safety Information System (MPSIS) coordinator for the Cellebrite Cell Phone System.

SIGNIFICANT PROGRAM CHANGES FROM 2017

The Verona Police Department is not requesting any program changes for Criminal Investigation Services in 2017.

2017 ACHIEVEMENTS

This program was able to accomplish, in part, nine of ten 2017 goals. Goal number two continues to be a work in progress with the goal of additional improvement. The attainment of this goal depends upon several other factors, some of which are beyond our control. These factors include the resources we have available at the time; and the type, size, and scope of the investigation. Plans to assign Detective Ziolkowski to the Task Force at a later date were postponed due to staff shortages and investigative workload. We are committed to continuing to achieve this goal as it is clear there is drug activity in the community as it relates to recent arrests and criminal intelligence. Marijuana continues to be prevalent in Verona and the community has also experienced the statewide trend of heroin related incidents, to include prescription opiate abuse. Goal number 8 was partially satisfied as numerous crime alerts were disseminated via social media and the Wisconsin Crime Alert Network (WCAN), which business owners can subscribe to. We also made personal contacts at local businesses to alert them of crime trends which could affect their businesses; such as retail theft issues, robbery and burglary trends, or fraud.

Detective Koper was assigned to the day shift and continued to be our primary court liaison officer. Detective Ziolkowski was mostly assigned to the evening shift but was assigned to work day shift in Detective Koper's absence. Each detective has their own respective caseload but frequently assist each other with follow-up, corroboration, and suspect apprehension. Officer Lovell, formally assigned as a temporary detective for three years, frequently assisted with follow-up, providing consultation to patrol staff working investigations, and conducting pre-employment background investigations.

The Department continued to experience an unprecedented spike in motor vehicle thefts. These crimes of opportunity will likely continue to occur in our community and the Department will continue to notify the public of crime trends and will develop crime suppression strategies.

In October of 2016, a residential burglary was reported in the 300 block of Breckenridge Rd. Several items of evidence were submitted to the Wisconsin State Crime Lab for analysis and compared to the DNA of known suspects. During the course of the next 7 months, three suspects were interviewed, arrested and charged with burglary.

In January of 2017, two retail thefts of power tools were reported at Farm & Fleet. A photograph of the suspect was obtained from store security personnel and was distributed to other law enforcement agencies via the Wisconsin Crime Alert Network (WCAN.) An Officer with the Madison Police Department observed the Alert and provided a lead which resulted in the suspect being identified and the stolen tools recovered. The suspect was arrested for retail theft.

In February of 2017, a concerned citizen reported what appeared to be fresh damage to her neighbor's front door in the 1100 block of Enterprise Dr. Officers investigated and determined an attempted burglary had recently occurred. During the course of the investigation it was determined the attempted burglary was probably related to illegal drug distribution and a large amount of marijuana had been removed from the apartment prior to law enforcement arriving. The marijuana was recovered in a nearby parked car and the renter was arrested for Possession of Marijuana with Intent to Deliver.

In February of 2017, sounds of a disturbance had been reported to patrol officers in the 200 block of Industrial Dr. During the course of the investigation officers identified what appeared to be items used to manufacture methamphetamines. The scene was "frozen" and additional investigators were summoned to investigate. After months of evaluating the evidence and interviewing witnesses, two tenants were arrested for Possession of Methamphetamines with Intent to Manufacture within 1000 feet of a school and Maintaining a Drug Dwelling.

In February of 2017, the Verona Police Department received credible information pertaining to a Verona resident being stalked against her knowledge. Patrol officers responded to her residence and located a GPS tracking device attached to her vehicle. Detectives worked for several months on writing search warrants and conducting interviews to determine the extent of the stalking behavior. An acquaintance to the victim was arrested for stalking.

In February of 2017, an officer stopped to check on a male walking late at night and determined he was armed with a handgun. The suspect was arrested for Carrying a Concealed Weapon and for being a convicted felon in Possession of a Firearm. Detectives worked with the United States Alcohol Tobacco and Firearms (ATF) to trace the firearm to a purchaser in Illinois and presented the case to federal prosecutors for charges.

In February of 2017, the Verona Police Department received information concerning a male residing in the 300 block of Prairie Heights Drive who was wanted by the Federal Bureau of Investigations (FBI) for Interstate Prostitution / Human Trafficking out of the state of Arizona. The VPD received information that he suspect was currently in Detroit, Michigan, but would be returning to his apartment Verona. In March of 2017 detectives observed activity in the apartment and organized an arrest team. The suspect was arrested on the warrant and was in possession of a handgun at the time of

his arrest. Additional charges of Carrying a Concealed Weapon and a Felon in Possession of a Firearm were referred to the District Attorney's Office.

In March of 2017, officers stopped a vehicle for expired registration. After detecting an odor of marijuana the vehicle was searched and a concealed handgun was located under the seat. Detectives performed an ATF trace on the recovered handgun and were able to connect the gun to a juvenile's grandfather who recently passed away. After several interviews, an adult was charged with Carrying a Concealed Weapon and a juvenile was charged with Possession of a Dangerous Weapon by a person Under 18 years of age.

In March of 2017, the Verona Police Department investigated the death of a 27 year old male in the 400 block of East Verona Ave. It was determined the residents were ordering large quantities of poppy seeds as well as other drugs online which when mixed, has reportedly caused other deaths across the nation. An official determination on the cause of death from the Medical Examiner's Office is still pending. During the course of the investigation it was determined another tenant, who was a convicted felon, was illegally in possession of a firearm. Charges were referred to the Dane County District Attorney's Office for a Felon in Possession of a Firearm.

In April of 2017, officers were sent to the Walgreens for a retail theft. A description of the suspect vehicle was provided and detectives located the vehicle occupied in the City of Fitchburg. Two suspects were identified and stolen merchandise was recovered. Both were charged with Retail Theft.

In April of 2017, detectives assisted with Alcohol Compliance Checks at a variety of "class B" establishments using an underage" decoy." Several businesses sold alcohol to the underage person resulting in citations being issued.

In April of 2017, detectives assisted with several burglary investigations to a construction site. A former employee of the contractor was identified as a suspect and was located in the Adams County Jail. He was interviewed and admitted to stealing from his former employer to support a drug habit. He was charged with Theft, Forgery and Bail Jumping.

In May of 2017, a disgruntled parent called Badger Ridge Middle School and threatened to bring a gun to the school. Detectives assisted with the call by responding to the suspect's home and negotiating his surrender. The parent was arrested for Disorderly Conduct and Unlawful Use of a Telephone.

During the month of May, Detective Ziolkowski was reassigned to patrol for a month to serve as a field training officer for a probationary officer. After completing the assignment he resumed his investigative duties.

In June of 2017, detectives assisted with a weapons offense where it was reported several subjects were armed with handguns in a park. The investigation is ongoing as they attempt to identify witnesses and suspects.

In June of 2017, detectives assisted with approximately 15 different thefts from auto cases by determining what property had been stolen and by sending an image of a suspect to other law enforcement agencies via the Wisconsin Crime Alert Network (WCAN.) These cases are still considered active.

In June of 2017, detectives assisted with a domestic disturbance in the 100 block of Berkley Rd. During the course of the investigation it was discovered there was a large amount of marijuana and cocaine in a bedroom. An arrest was made for Domestic Battery, Possession of Marijuana with intent to Deliver within 1,000 feet of a school, Possession of Cocaine and Maintaining a Drug Dwelling.

In June of 2017, detectives assisted with a residential burglary in the 200 block of South Shuman St. It was determined several of the stolen items had been pawned at area pawn shops and a suspect was identified. A search warrant was drafted for a neighbor's apartment and several additional stolen items were located. The suspect was interviewed and charged with burglary.

In June of 2017, an officer initiated a traffic stop for an equipment violation. During the course of the traffic stop, the suspect fled in his vehicle, resulting in a brief pursuit. It was determined the operator of the vehicle was staying in the 100 block of Paoli St. and was wanted for a homicide in the State of Illinois. Detectives drafted warrants and worked with investigators from other agencies resulting in the suspect being arrested on the south side of Madison.

In June of 2017, officers took a theft of auto complaint. It was determined the owner of the vehicle was previously at a bank and was followed from the bank to the location where he worked. Once he left his vehicle unoccupied at work, the suspect broke into the vehicle and stole the money which had been withdrawn from the bank. Detectives were able to identify the suspect vehicle as a rental car from the State of Texas. They were also able to determine the suspect vehicle had been stopped by law enforcement in the state of Missouri. Investigators from Texas informed us this kind of crime is common in their area and they referred to it as "Jugging." The investigation remains active and is ongoing.

In July of 2017, officers investigated a residential burglary where numerous firearms had been stolen. Detectives conducted numerous interviews, reviewed social media accounts for potential leads and are in the process of identifying suspects. The investigation remains active and is ongoing.

In July of 2017, officers responded to a structure fire of an abandoned home. Detectives conducted numerous interviews of juveniles who were in the area at the time and evaluated social media accounts. It was determined the abandoned house was a

destination for juveniles to loiter, some of which were responsible for the fire. Several suspects have been identified and the investigation is ongoing.

In August of 2017, officers responded to a domestic disturbance in the 500 block of Topp Ave where a male was intoxicated and armed with a handgun. Detectives assisted with evacuations, gathering intelligence and working with negotiators to bring a peaceful resolution to the situation. The suspect surrendered without incident after several hours.

During 2017, year to date, detectives have assisted outside agencies at least 10 times analyzing cell phones by use of digital forensic analysis equipment maintained through our MPSIS partnership. Detectives also conducted no less than 16 background records checks for a variety of City Departments.

DEPARTMENT	Police Department
PROGRAM BUDGET	Business Office Services
ACCOUNT ORGANIZATION	01-52100-000-604

MISSION

Business Office Services provides the clerical support, administrative and confidential records management; financial and revenue accountability, the screening and dispatching of calls, and other business office tasks and transactions normally associated with sound business office practices.

2018 GOALS

1. To conduct all business transactions generated by department personnel on a timely basis;

2. To provide business office services for all police department transactions in person, fax, computer, teletype, and over the telephone. Provide for a limited communications function during office hours: dispatching; city, county, state, and federal police network communications and all other relevant business office functions normally associated with a professional governmental organization;

3. To provide professional growth and development with attendance at clerical workshops;

4. To maintain our agency's computer interface with the Dane County Public Safety Communications Center area network and the Wisconsin Department of Justice, Transaction for Information and Management for Enforcement (TIME) system; furthermore, to establish a TIME Agency Coordinator Lead as a member of the Business Office, to perform and maintain these critical functions and requirements;

5. To maintain our current clerical staff to meet the increasing demands of the business office and fulfill full staffing levels. When fully staffed, the business office should have 3.5 full-time equivalent positions and 1 or 2 part-time as-needed positions. This number includes the newly created Executive Administrative Assistant position. The Business Office Manager position will continue to be modified to add additional responsibilities of the Executive Administrative Assistant as staffing allows;

6. To maintain the business office hours on a consistent basis from 8:00 a.m. to 10:00 p.m., Monday – Friday;

7. To type all reports within 30 days of dictation;

8. To maintain a system for the management of parking citation payments and compliance;

9. To enhance our partnerships with the Cities of Sun Prairie, Fitchburg, Middleton, and Monona concerning our shared records management system – Global Systems/Multi-Jurisdictional Public Safety Information Systems (MPSIS);

10. To perform weekly and monthly Uniform Crime Reporting queries and reports to ensure accurate reports for UCR-related incidents and arrests based on age, sex, race, and ethnicity; to maintain as current and submit to UCR Coordinator;

11. To develop and implement a system for collection of funds for electronically disseminated record requests; and

12. To utilize Business Office staff members for dissemination of standard records requests, such as accident reports.

SIGNIFICANT PROGRAM CHANGES FROM 2017

The modification of the Business Office Manager position to include Executive Administrative Assistant responsibilities has been a significant change, and will continue to result in additional responsibilities for this position into 2018, once the Business Office is fully staffed.

2017 ACHIEVEMENTS

The Verona Police Department and its MPSIS partners are in the process of developing and testing an interface necessary for the implementation of the TriTech Software System used by The Dane County Public Safety Communications Center. This interface will permit effective communication between Dane County and our Global records management system and Global Dispatch system, as the Global software has recently been purchased by an outside vendor and is soon to be no longer supported.

The police department business office was also able to provide support by working additional hours during special events in 2017; including Hometown Days, Ironman Triathlon, and several critical incidents.

All of the 2017 goals were accomplished, with the exception of Goal #7 and Goal #12, both of which were related to the challenges presented by Goal #5.

The Verona Police Department hired one full-time Records Clerk on May 22, 2017, and training has been ongoing. This position filled the void created by the promotion of Office Manager Nilles. In December of 2016, the permanent part-time Records Clerk resigned, creating a second vacancy for the Business Office. This part-time records clerk position was not able to be filled as of the date of this report. It is anticipated a recruitment process will be initiated in October 2017 and the position will be filled in the

first quarter of 2018. As a result of these vacancies and extensive training, the Business Office staff has not been able to type all reports within 30 days of dictation. Priority reports have been completed within this 30-day time period, but non-priority reports have fallen to an approximately six-month span from the date they were dictated to the date of transcription.

The shortage of Business Office staffing has led to the inability to devote time to develop and implement a system for collection of funds for electronically disseminated records requests.

The Business Office Manager position has begun its modification to add additional responsibilities as Executive Administrative Assistant, but will this position will continue to grow in terms of responsibilities added throughout the remainder of 2017 and into 2018.

DEPARTMENT	Police Department
PROGRAM BUDGET	Support Services
ACCOUNT ORGANIZATION	01-52100-000-605

MISSION

Support Services provides resources for several department components, which are considered supporting services to carry out other programs, activities and functions incidental to an independent program. Those components are for school crossing guards, communications, animal control, department chaplain, special services, and vehicle and facility maintenance.

2018 GOALS

1. To provide school crossing guard services at various established locations;

2. To provide on-going communications including cellular and land-line telephone, Mobile Data Computers (MDCs), direct TDD access during business hours, our interface with the Dane County area police network and Wisconsin Department of Justice (TIME) system/mainframe access;

3. To provide utilities, office equipment, equipment and vehicle maintenance for the department's facilities and operations;

4. To provide training and professional development conferences for Explorer, Chaplain, and Crime Prevention assignments;

5. To enhance our partnership with the Verona Area School District (VASD) by continuing to seek their approval and necessary staff assistance with the recruitment of school crossing guards; and

6. To provide animal control services on a limited basis.

SIGNIFICANT PROGRAM CHANGES FROM 2017

The Verona Police Department is not requesting any program changes for support services in 2017.

2017 ACHIEVEMENTS

1. This program continues to achieve the various day-to-day operational goals as established in this and other program budgets.

2. Each year we strive to replace or upgrade older and/or deteriorating equipment concerning our school crossing guard function. This year was no exception; we replaced two crossing guard shacks and individual uniform items such as; hats, jackets, coats and rain gear.

3. Our Police Chaplain continued to serve not only Verona staff, but members of the public as well. There were several situations that arose throughout the year that resulted in the summonsing of our Chaplain to assist staff with a variety of concerns such as: the death of a loved one, addressing the affects of responding to and investigating a traumatic scene, as well as the everyday stresses of the job. Our Chaplain is generally in attendance at our monthly all staff meetings, conducts occasional ride-alongs with patrol officers and attends VPD family gatherings. The VPD also continued to receive the benefits of our Chaplain's services during patrol officer recruitments. We are grateful to receive so much help from our Chaplain who volunteers his time and expertise to our community through the VPD.

4. An Epic Systems grant in the amount of $25,000 was requested to fund the purchase of a use of force simulator. This equipment will allow staff to train in decision-making related to critical incidents that can result in the use of force. This training will provide use of force and de-escalation techniques during scenario based exercises. Community members and elected officials may also receive some of this training so they can experience police/citizen encounters. As of the date of this report, this equipment has not been purchased. It is anticipated that it will be purchased in late 2017 or early 2018.

5. The number of active Explorers enrolled in the program continued to fluctuate due in part to former members graduating from high school and/or college, and the challenge involved with recruiting new members. Currently, the Verona Explorer post is served by six members in addition to two VPD advisors. In 2017, The Verona Explorers also assisted field operations with the National Night Out Against Crime, Wisconsin Ironman Triathlon, Hometown Days Parade, Halloween glow necklace safety initiative, the Pancake breakfast fundraiser, Syttende Mai Parade in Stoughton, "Word on the Street" 5K for Verona Public Library, in-service training as role-players, the Wisconsin Law Enforcement Memorial Ceremony, and the annual Chili Cook-off at the Senior Center. Advisors Shawn Van Heuklon and John Clay deserve much of the credit concerning the Explorer Program successes in 2017.

6. Crossing guards are a function that is managed under Support Services. Three crossing guards retired or resigned in 2017; therefore, the VPD is attempting to recruit replacement guards and add additional guards if possible. The VPD crossing guards are responsible for providing services for nine separate posts/crossing sites, two times per school day. Currently, there is a workforce of 17 guards. Many of these guards are limited to working only mornings or

afternoons or a few days per week. Therefore, 20 guards are required to cover the nine posts and allow for some flexibility in scheduling.

7. The Special Olympics Wisconsin Law Enforcement Torch Run continued to be a significant part of the VPD's community outreach efforts in 2017. Lieutenant Mark Horstmann became the Director of Wisconsin's LETR State Council in 2017. During 2017, members of the VPD represented our community and profession by volunteering for, and participating in, several LETR and Special Olympics events, such as: the Polar Plunge in Madison, The Andrea Rose Garcia Memorial Pistol Shoot, The 4th Annual Sergeant Tom Baitinger Memorial Motorcycle Ride, a unified bowling event, The Law Enforcement Torch Run Final Leg, Special Olympics Summer Games, The Region 6 Hometown Games Track Meet in Oregon, The Law Enforcement Torch Run T-Shirt sales, Dunkin' Donuts Cop on a Rooftop, Truck Convoy for Special Olympics, Texas Roadhouse Guardians of the Flame Lunch, Red Robin Tip-a-Cop, and the Special Olympics Region 6 Basketball Tournament hosted in Verona.

8. As part of the VPD's Community Outreach efforts staff also volunteered their time and talents for the following events in 2017: several law enforcement funerals and two prescription drug drop-offs.

POLICE DEPARTMENT
ADOPTED 2018 BUDGET

010-52100	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
PERSONNEL SERVICES						
110 FULL-TIME WAGES	$ 1,535,441	$ 769,276	$ 1,737,223	$ 1,642,288	$ 1,861,649	
111 LONGEVITY PAY	22,889	8,758	19,268	20,249	22,609	
112 EDUCATIONAL INCENTIVE	77,575	26,649	57,845	52,485	62,729	
120 PART-TIME WAGES	115,461	55,493	119,880	137,851	144,796	
125 OVERTIME WAGES	149,320	82,131	166,303	188,202	171,295	
130 HEALTH INSURANCE	379,498	176,838	426,063	408,483	430,573	
131 DENTAL INSURANCE	33,821	18,296	41,344	41,344	41,344	
132 SOCIAL SECURITY	148,519	75,257	160,691	156,151	173,126	
133 LIFE INSURANCE	1,870	865	1,852	1,852	1,982	
134 WISCONSIN RETIREMENT	168,993	95,294	201,102	201,102	220,664	
TOTAL PERSONNEL SERVICES	**$ 2,633,387**	**$ 1,308,857**	**$ 2,931,571**	**$ 2,850,007**	**$ 3,130,767**	**6.79%**
OPERATING EXPENDITURES						
210 PROFESSIONAL SERVICES	$ 790	$ 390	3,900	$ 3,900	$ 3,900	
220 UTILITIES	49,573	26,580	57,645	57,645	58,805	
222 PRINTING	2,157	658	5,350	5,350	5,450	
225 COMMUNICATIONS	34,419	17,808	42,750	42,750	43,050	
240 REPAIRS/MAINT. SERVICES	18,321	7,608	30,730	32,128	32,130	
290 OTHER CONTRACTURAL SERVICES	17,059	5,505	42,039	42,039	45,091	
295 RECRUITMENT	10,631	5,738	10,030	10,946	5,430	
310 OFFICE SUPPLIES	4,350	2,016	7,400	7,400	7,400	
320 MEMBERSHIP AND DUES	1,474	1,017	2,373	2,373	2,373	
330 TRAVEL	12,553	4,930	16,670	17,582	18,570	
335 EDUCATION - TRAINING	17,215	7,058	21,425	21,475	21,485	
340 OPERATING SUPPLIES	54,999	33,026	81,485	73,850	86,160	
350 REPAIRS AND MAINTENANCE	11,180	6,687	14,675	15,415	14,925	
450 DATA PROCESSING	57,278	62,611	69,370	69,370	72,473	
530 RENTS AND LEASES	11,759	4,660	11,071	11,071	11,290	
795 CRIME AND INVESTIGATION	0	0	-	-	-	
TOTAL OPERATING EXPENDITURES	**$ 303,758**	**$ 186,292**	**$ 416,913**	**$ 413,294**	**$ 428,532**	**2.79%**
CAPITAL OUTLAY						
810 OFFICE EQUIPMENT	$ 4,983	$ 3,354	2,500	$ 5,973	$ 17,045	
815 OPERATING EQUIPMENT	11,093	-	15,700	15,700	9,275	
TOTAL CAPITAL OUTLAY	**$ 16,076**	**$ 3,354**	**$ 18,200**	**$ 21,673**	**$ 26,320**	**44.62%**
TOTAL POLICE EXPENDITURES	**$ 2,953,221**	**$ 1,498,503**	**$ 3,366,684**	**$ 3,284,974**	**$ 3,585,619**	**6.50%**

CITY OF VERONA
2018 BUDGET SUMMARY
EMERGENCY PREPAREDNESS

MISSION STATEMENT

Disaster Services provides for staffing by police, fire, and public works employees on a call-out basis, during those times when the community is under the threat of severe weather, tornados or other critical incidents. Additionally, this budget will serve to provide training to be better prepared to respond to emergency services and related situations.

2018 GOALS

1. To provide funding for overtime for public works and police employees to respond to severe weather, tornado warnings and other critical incidents. The personnel costs will be reimbursed to each department on an as needed basis depending on the number of emergency preparedness incidents, should they occur and require a response;

2. To revise the Disaster Planning Manual with current and appropriate revisions as necessary;

3. To create and test an EOC activation protocol;

4. To participate in a minimum of 40 hours of staff training in emergency management related areas;

5. To continue to make technology and communication enhancements in the emergency operations center; and

6. To make physical upgrades to the EOC for comfort and efficiency.

SIGNIFICANT PROGRAM CHANGES FROM 2017

In 2018, the Verona Police Department will meet with public safety partners to evaluate the Active Shooter protocol established in 2015 and to consider participating in a joint training exercise. The Verona Police Department will co-sponsor and participate in a statewide communications exercise with Wisconsin Emergency Management and Dane County Emergency Management. An Emergency Operations Center activation protocol will be finalized and tested based on lessons learned during the 2015 functional exercise and recommendations from the After Action Reports. Training is necessary as there has been considerable turnover of staff citywide since the last EOC exercise in 2015. Planning will continue with Epic to discuss emergency preparedness and the possibility of developing a response plan for critical incidents on their campuses. If budget approval is received, VPD will purchase battery back-up components and a generator for current radio systems to allow for seamless communications during power outages.

2017 ACHIEVMENTS

Goal 1 was accomplished by providing the necessary funds for personnel overtime for police and public works employees to respond to severe weather and tornado warnings. In August 2017 the EOC was partially activated for a severe weather event involving wind damage. Staff from across public safety departments and public works staffed the EOC for several hours while performing damage assessments and debris removal. This was the first time the new headsets for the radios systems were used and determined to be beneficial. The EOC was activated as a Department Operations Center (DOC) on September 10, 2017 for the Wisconsin Ironman Triathlon. Staffing was limited to the Verona Police Department, but communications were successful with multiple public safety partners throughout Dane County.

Goal 2 was not completed during 2017 and remains a goal in 2018.

Goal 3 was accomplished in part by the creation of a draft EOC activation protocol. The finalization of this protocol is a 2018 goal.

Goal 4 was met. The following is a list of emergency management related trainings that staff attended in 2017:

- January 17-19, Wisconsin Law Enforcement Executive Development Association Conference;
- February 13-15, Wisconsin Police Leadership Foundation Conference;
- May 11, National Domestic Communications Course
- June 13-15, School Resource Officer Conference
- September 20-22, Crime Information Bureau Conference
- August 22-24, Mid-States Organized Crime Information Center Conference

Goal 5 is ongoing as the Department will always be looking to keep pace with and enhance technology in the EOC. Radio communications recently switched countywide from analog channels to a trunked digital system (DaneCom.) The VPD continues to upgrade to dual band radio systems to allow for interoperability throughout the region. Software will be evaluated for tracking squads throughout the city and region.

Goal 6 was completed by the removal of the rubber flooring that was occupying a portion of the floor space. The rubber was replaced with carpet so the entire EOC floor space is covered with carpet. This modification reduced the distracting squeaking noises which were produced by the rubber as well as improved the acoustics in the room.

EMERGENCY PREPAREDNESS
ADOPTED 2018 BUDGET

010-52500		ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
PERSONNEL SERVICES							
111	LONGEVITY PAY	$ -	$ -	$ -	$ -	$ -	
125	OVERTIME WAGES	-	-	-	-	-	
132	SOCIAL SECURITY	-	-	-	-	-	
134	WISCONSIN RETIREMENT	-	-	-	-	-	
	TOTAL PERSONNEL SERVICES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**#DIV/0!**
OPERATING EXPENDITURES							
222	PRINTING	$ -	$ -	$ -	$ -	$ -	
225	COMMUNICATIONS	2,752	1,501	2,520	3,012	7,700	
290	OTHER CONTRACTUAL	-	-	-	-	-	
330	TRAVEL	-	-	400	400	425	
335	EDUCATION - TRAINING	-	-	500	500	500	
340	OPERATING SUPPLIES	-	-	500	500	525	
530	RENTS AND LEASES	-	-	-	-	300	
	TOTAL OPERATING EXPENDITURES	**$ 2,752**	**$ 1,501**	**$ 3,920**	**$ 4,412**	**$ 9,450**	**141.07%**
CAPITAL OUTLAY							
810	OFFICE EQUIPMENT	$ 1,802	$ -	$ 12,000	$ 12,000	$ 16,000	
815	OPERATING EQUIPMENT	111	-	-	-	1,600	
	TOTAL CAPITAL OUTLAY	**$ 1,913**	**$ -**	**$ 12,000**	**$ 12,000**	**$ 17,600**	**46.67%**
TOTAL EMERGENCY PREPAREDNESS EXPENDITURES		**$ 4,665**	**$ 1,501**	**$ 15,920**	**$ 16,412**	**$ 27,050**	**69.91%**

CITY OF VERONA
2018 BUDGET SUMMARY
PUBLIC WORKS DEPARTMENT

MISSION STATEMENT

The Public Works Department is committed to providing a high quality level of services to the residents and businesses of our community and protecting the environment.

EXECUTIVE SUMMARY

The Public Works Department maintains and repairs the network of streets, sidewalks, street lighting and traffic signals throughout our community as well as oversight for refuse and recycling, sanitary sewer, storm water and water utilities.

Personnel costs total $702,816 which is approximately 46% of the total department budget. Other major items are $312,950 for street lighting and traffic signal maintenance, $145,000 for fuel and vehicle maintenance, $130,000 for the purchase of salt and sand, and $45,000 for the crack-filling program. Overall, the 2018 Public Works budget reflects an increase of $73,921 (+5.1%) compared to 2017.

The Public Works Department will continue to work with the City of Madison and Dane County Highway and Transportation for the improvement of CTH M from Cross Country Road to Valley Road including the improvement of the intersection of CTH PD and CTH M. Right of Way acquisition was completed in June of 2017 with construction slated to begin in fall of 2017.

The department proposes to hire a construction inspector / project supervisor that will oversee specific municipal, utility, and transportation capital improvement projects. This position is split between public works and sewer, storm, and water utilities.

STATISTICAL SUMMARY

The City maintains 65 miles of streets including the addition of approximately one and half miles of new streets as of December 31, 2016.

SUMMARY OF ACHIEVEMENTS FOR 2017

- Coordinated and managed the 2017 Capital Street Program. Project costs for the 2017 Street Rehabilitation and Crack Filling of streets were approximately $413,000. The surface treatment project was awarded but product materials were not approved therefore project was not completed and contract was terminated.

- Coordinated and managed the design of street re-construction, water main and service lateral replacement on S. Shuman Street and W. Park Lane.
    - Construction was delayed to 2018 due to phasing complication with S. Main Street / Downtown Streetscape project taking precedence.

- Project costs including Engineering and Construction is estimated to be $600,000.

- Coordinated and managed the construction of Northern Lights and CTH PD Intersection expansion.

- Coordinate and manage the installation of Traffic Signals at the following intersections:
  - West Verona Avenue and Westlawn Avenue. This project is privately funded through a developer's agreement.
  - Old PB and Whalen Road
  - S. Main Street and Paoli Street

- Coordinate and manage the construction of Phase 2 and 3 of the Downtown Streetscape project.

- Coordinate and manage the final stage of construction for Verona Area Community Theatre parking lot.

- Coordinate and manage the implementation of the Bike Loop project identified in pedestrian and bike study.
  - Anticipated fall installation

- Coordinate and manage the design of projects from the pedestrian and bike study.
  - Project 1 – Bike Loop sign detail
  - Project 3 – Island at CTH M / Locust Drive Intersection
  - Project 8 – Locust Drive Sidewalk
  - Project 10 – CTH M Sidewalk

- Coordinated and managed the following activities for the CTH M expansion project:
  - Right of Way Acquisition of 18 parcels of land
  - Agreement with City of Madison
  - Final design and staging plan
  - Utility component (Sewer and water)
  - Utility re-location plan

- Coordinate and manage the design of the CTH PD expansion from Woods Road to CTH M. City of Verona is the lead agency with Dane County Highway Department as a partner.

- Coordinate and manage the preliminary design of Main Street and Verona Avenue intersection improvements.

- Coordinate and manage the design for the bridge replacement over the Branch of the Badger Mill Creek along Old PB. Construction is planned for 2018.

- Coordinate and manage the traffic impact analysis for Liberty Business Park and Technology Park.

- Coordinate and manage the next steps for Public Works Facility re-location plan.

GOALS AND OBJECTIVES FOR 2018

- Coordinate and manage the 2018 Capital Street Program. Included in this program is:
    - $200,000 to surface treat streets with a pavement life of 8-14 years with a boiler slag and/or pre-coated pea stone.
    - $320,000 to totally rehabilitate streets with a pavement life of 24 to 31 years which includes
        - replacement of any deficient curb & gutter,
        - pulverize the existing pavement,
        - undercut any yielding areas,
        - reshape and place 3.5-4 inches of new bituminous pavement.
    - $500,000 to perform concrete rehabilitation along W. and E. Verona Avenue which includes
        - curb and gutter replacement along with
        - concrete panel replacement
    - Coordinate and manage crack filling repair of various City Streets utilizing $75,000 in budgeted funds.

- Coordinate and manage the construction with the City of Madison and Dane County Highway Department for the reconstruction of CTH M from Cross Country Road to Valley Road including the intersection of CTH M and CTH PD.

- Coordinate and manage the construction for the bridge replacement over the Branch of the Badger Mill Creek along Old PB.

- Coordinated and managed the construction of streets, water main and service lateral replacement on S. Shuman Street and W. Park Lane.

- Coordinate and manage the construction of projects from the pedestrian and bike study.
    - Project 1 – Bike Loop sign detail
    - Project 3 – Island at CTH M / Locust Drive Intersection
    - Project 8 – Locust Drive Sidewalk
    - Project 10 – CTH M Sidewalk

PERFORMANCE MEASUREMENT INDICATORS

Activity	2016 Actual	6/30/17 Actual	2017 Estimate	2018 Proposed
Miles of Streets	63.5	64.5	65	66
Miles of Streets Repaved (Mill and Overlay)	1.88	1.0	1.88	2.0
Miles of Streets Sealed	9.9	0	0	12.0
Miles of Streets Crack-Filled	8	6.0	6.0	12.0

Activity	2016 Actual	6/30/17 Actual	2017 Estimate	2018 Proposed
Fuel Purchased Streets	$22,000	$13,500	$40,000	$47,000
Gallons of Fuel Purchased	9,800	6,000	17,700	18,000
Number of Salting Operations	5	3	5	7
Road Salt Used in Tons	1,460	700	1,600	1,775
Number of Full Plowing Operations	26	17	30	30

PUBLIC WORKS
ADOPTED 2018 BUDGET

010-53100	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
PERSONNEL SERVICES						
110 FULL TIME WAGES	$ 369,329	$ 191,289	$ 398,025	$ 398,000	$ 424,853	
111 LONGEVITY PAY	6,923	3,251	5,644	5,644	7,336	
120 PART TIME WAGES	-	-	-	-	-	
125 OVERTIME WAGES	63,263	21,456	63,000	63,000	65,000	
130 MEDICAL INSURANCE	90,187	48,366	113,786	113,786	123,824	
131 DENTAL INSURANCE	8,495	4,942	9,754	9,754	9,825	
132 SOCIAL SECURITY	33,405	16,302	35,701	35,701	38,035	
133 LIFE INSURANCE	1,100	470	1,153	1,153	1,128	
134 WI RETIREMENT	29,254	14,648	31,732	31,732	32,815	
TOTAL PERSONNEL SERVICES	**$ 601,956**	**$ 300,724**	**$ 658,795**	**$ 658,770**	**$ 702,816**	**6.68%**
OPERATING EXPENDITURES						
220 UTILITIES	$ 19,790	$ 11,368	$ 34,000	$ 32,000	$ 35,000	
222 PRINTING	45	580	1,300	1,300	1,400	
225 COMMUNICATIONS	12,219	3,015	10,000	9,500	10,000	
240 MOTOR POOL	82,690	42,554	117,000	108,500	123,600	
310 OFFICE SUPPLIES	3,434	1,777	4,200	4,000	4,200	
320 MEMBERSHIP & DUES	-	50	1,200	1,100	1,200	
330 TRAVEL	87	89	1,500	1,400	1,500	
335 EDUCATION	181	49	2,500	2,500	2,500	
340 OPERATING SUPPLIES	144,373	(27,188)	145,000	141,000	145,000	
350 REPAIR & MAINTENANCE	27,973	7,981	34,000	32,000	34,000	
351 CONSTRUCTION SUPPLIES	21,597	2,574	20,000	19,500	20,000	
TOTAL OPERATING EXPENDITURES	**$ 312,389**	**$ 42,849**	**$ 370,700**	**$ 352,800**	**$ 378,400**	**2.08%**
CONTRACTUAL SERVICES						
210 PROFESSIONAL SERVICES	$ 19,592	$ 12,848	$ 26,000	$ 26,000	$ 27,500	
240 REPAIR & MAINTENANCE	87,050	28,234	75,000	75,000	76,000	
290 OTHER CONTRACTUAL	-	245	3,500	3,500	3,500	
420 STREET LIGHTING	212,703	110,437	295,750	280,000	312,950	
530 RENTS & LEASES	7,018	2,082	14,000	13,950	14,000	
TOTAL CONTRACTUAL SERVICES	**$ 326,363**	**$ 153,846**	**$ 414,250**	**$ 398,450**	**$ 433,950**	**4.76%**
CAPITAL OUTLAY						
810 OFFICE EQUIPMENT	$ -	$ -	$ -	$ -	$ 1,500	
815 OPERATING EQUIPMENT	4,400	2,972	6,000	6,000	7,000	
TOTAL CAPITAL OUTLAY	**$ 4,400**	**$ 2,972**	**$ 6,000**	**$ 6,000**	**$ 8,500**	**41.67%**
TOTAL PUBLIC WORKS EXPENDITURES	**$ 1,245,108**	**$ 500,391**	**$ 1,449,745**	**$ 1,416,020**	**$ 1,523,666**	**5.10%**

CITY OF VERONA
2018 BUDGET SUMMARY
RECREATION DEPARTMENT

MISSION STATEMENT

The City of Verona Recreation Department is committed to improving the quality of life for all City residents by promoting and providing well-organized and maintained leisure services through a variety of recreational programs and special events throughout the year.

EXECUTIVE SUMMARY

The 2018 Recreation Budget includes an overall increase in expenditures of $16,648 (5.79%). The majority of the increase is in personnel, as the new Recreation Assistant is taking a family healthcare plan and the previous assistant did not take insurance. Overall, revenues reflect an increase in the amount of $1,825 (.77%) as compared with 2017 budgeted revenues.

SUMMARY OF ACHIEVEMENTS/CHALLENGES

In 2017 the department implemented several additional adult exercise classes in collaboration with the Verona Area School District as well as a Youth Volleyball League. Participation in most programs remained approximately the same as in 2016.

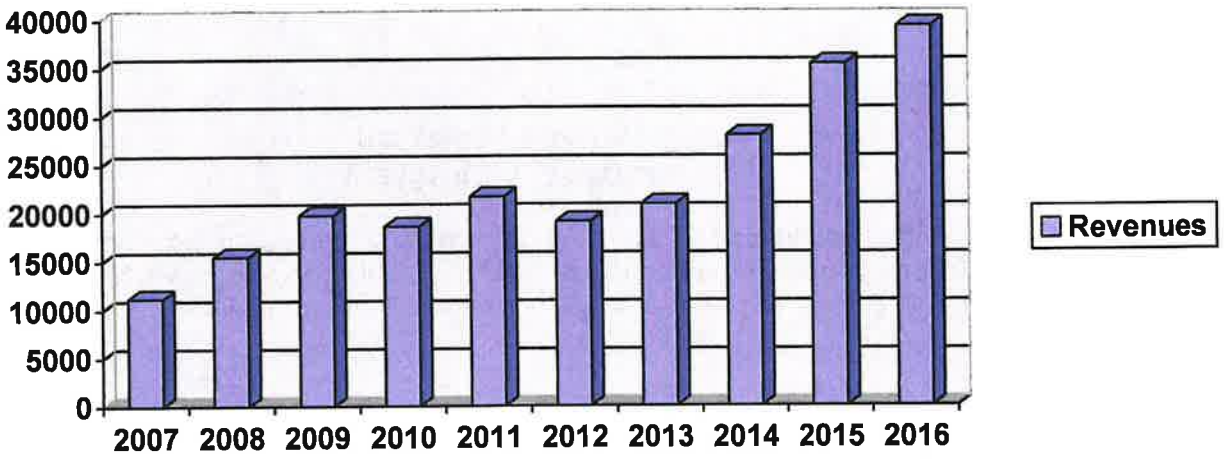
The challenges of 2017 were to maintain the same level of service as previous years within the budget. With increased participation in programs brings increased expenditures.

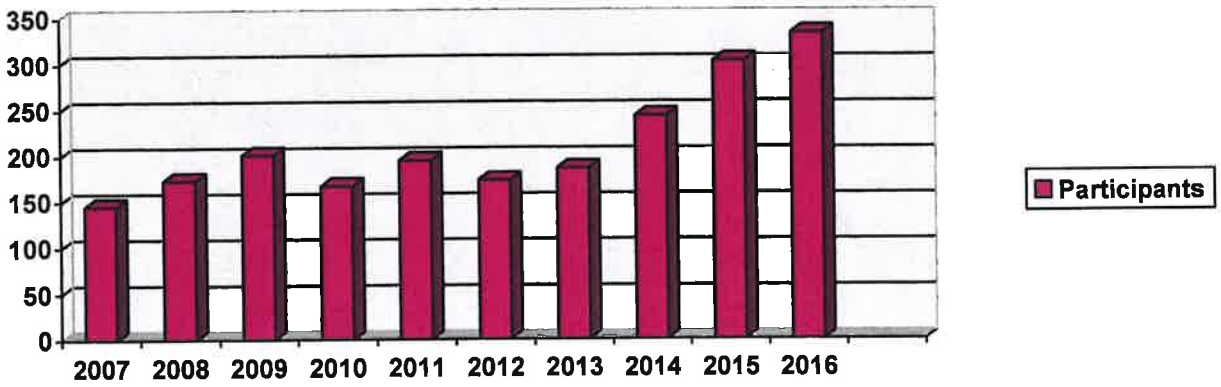
GOALS and OBJECTIVES

- Continue to explore additional youth and adult enrichment offerings.
- Continue to explore ways to increase revenues at the Verona Beach.
- Explore the possibility of a Youth Gymnastics.
- Explore the possibility of a Halloween themed special event.

Statistical Analysis
Playground Program

The Playground program began the summer of 2001 and has continued to grow in attendance and revenues since. In 2007, 145 kids attended the program and 2016, 333 kids were enrolled in the program. Revenues in 2001 were $11,179 and $39,570 in 2016.





RECREATION
ADOPTED 2018 BUDGET

010-467XX	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
REVENUES						
46721 LITTLE LEAGUE FEES	$ 11,959	$ 13,030	$ 12,000	$ 13,125	$ 13,000	
46722 ADULT SOFTBALL FEES	7,185	-	10,000	7,000	10,000	
46724 VOLLEYBALL FEES	16,578	227	17,500	17,000	17,500	
46725 SOCCER FEES	17,988	12,038	16,700	17,000	17,500	
46726 MEN'S BASKETBALL FEES	6,588	616	4,500	6,000	6,000	
46727 YOUTH BASKETBALL FEES	16,815	65	12,500	16,000	16,500	
46728 TENNIS FEES	5,287	5,174	5,200	5,174	5,200	
46729 RHAPSODY	5,701	6,651	3,800	3,800	3,800	
46732 INSTRUCTIONAL SOFTBALL FEES	6,095	5,567	7,000	5,787	6,000	
46734 SWIMMING FEES	14,651	2,758	14,400	14,400	14,400	
46736 OTHER RECREATION	183	-	250	695	695	
46737 PARK RESERVATIONS	7,346	5,591	7,500	7,000	7,500	
46739 CONCESSION STAND	15,708	4,513	22,000	15,500	18,000	
46740 GOLF FEES	466	-	200	-	-	
46742 PLAYGROUND PROGRAM	39,570	38,180	38,000	38,638	39,000	
46744 BASEBALL FIELD RESERVATION FEES	1,954	-	2,000	2,000	2,000	
46745 AMUSEMENT TICKET FEES	197	573	200	200	200	
46748 FLAG FOOTBALL	17,091	7,210	18,000	18,000	18,000	
46752 INSTRUCTIONAL BASEBALL	1,225	730	1,400	730	1,000	
46754 DANCE INSTRUCTION	27,317	4,239	27,000	27,000	27,000	
46756 CANOEING	120	3,090	120	200	200	
46758 BABYSITTING CLINIC	802	1,845	600	800	700	
46760 ADULT YOGA	4,812	2,341	3,800	3,800	3,800	
46761 YOUTH CAMP-SOCCER	460	1,159	500	400	500	
46765 TRIATHLON	894	636	1,200	800	1,000	
46767 INSTRUCTIONAL SOCCER	2,250	675	2,100	675	800	
46768 INSTRUCTIONAL LACROSSE	1,000	1,245	1,200	1,245	1,200	
46769 INSTRUCTIONAL VOLLEYBALL	3,040	1,447	2,500	2,290	2,500	
46770 MAKEUP BY FRANCESCA	-	48	-	-	-	
46771 BORN TO MOVE	338	106	150	130	150	
46772 INSTRUCTIONAL RUGBY	-	210	300	-	300	
46773 YOUTH VOLLEYBALL	2,430	875	3,000	3,000	3,000	
TOTAL REVENUES	**$ 236,049**	**$ 120,839**	**$ 235,620**	**$ 228,389**	**$ 237,445**	**0.77%**

RECREATION
ADOPTED 2018 BUDGET

010-55200		ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
PERSONNEL SERVICES							
110	FULL TIME WAGES	$ 83,569	$ 41,424	$ 84,882	$ 82,848	$ 88,337	
111	LONGEVITY PAY	1,920	1,030	2,062	2,060	2,186	
120	PART TIME WAGES	71	-	-	-	-	
120-059	PART TIME CONCESSION STAND	5,593	924	6,648	6,500	6,025	
120-065	PART TIME BEACH	30,425	7,741	29,600	28,500	31,000	
120-067	PART TIME TENNIS	2,966	785	2,530	2,900	2,963	
120-069	PART TIME INSTRUCTIONAL BASEBALL	460	96	830	385	384	
120-077	PART TIME INSTRUCTIONAL SOFTBALL	10,706	2,787	9,500	7,000	9,250	
120-080	PART TIME PLAYGROUND	35,990	8,201	32,400	32,400	34,200	
120-093	PART TIME DANCE	16,017	7,663	13,200	14,000	14,625	
120-095	PART TIME ADULT YOGA	1,898	728	1,575	1,500	1,575	
120-096	PART TIME INSTRUTIONAL SOCCER	490	60	600	250	384	
120-097	PART TIME INSTRUTIONAL LACROSSE	240	48	600	384	384	
120-099	PART TIME INSTRUTIONAL VOLLEYBALL	380	65	880	560	560	
130	MEDICAL INSURANCE	17,617	8,973	17,947	18,000	28,266	
131	DENTAL INSURANCE	2,152	1,053	2,368	2,100	2,672	
132	SOCIAL SECURITY	14,249	4,208	13,964	13,715	14,678	
133	LIFE INSURANCE	73	39	102	78	103	
134	WI RETIREMENT	5,611	2,882	5,912	5,882	5,974	
	TOTAL PERSONNEL SERVICES	**$ 230,427**	**$ 88,707**	**$ 225,600**	**$ 219,062**	**$ 243,566**	**7.96%**
OPERATING EXPENDITURES							
222	PRINTING	$ (118)	$ 637	$ -	$ (788)	$ (788)	
225	COMMUNICATIONS	-	-	-	-	720	
320	MEMBERSHIPS	260	260	260	260	260	
335	EDUCATION	446	18	50	50	450	
	TOTAL OPERATING EXPENDITURES	**$ 588**	**$ 915**	**$ 310**	**$ (478)**	**$ 642**	**107.10%**
SUPPLIES & MATERIALS							
340-059	CONCESSION STAND	$ 12,209	$ 4,880	$ 12,500	$ 9,000	$ 10,000	
340-060	MEN'S BASKETBALL	175	-	150	150	150	
340-061	ADULT SOFTBALL	1,085	918	1,200	918	1,000	
340-062	SOCCER	7,315	3,889	6,800	6,800	7,000	
340-063	LITTLE LEAGUE	2,221	756	2,250	2,100	2,300	
340-064	VOLLEYBALL	260	546	900	750	900	
340-065	BEACH	3,564	1,690	2,500	2,500	2,000	
340-066	YOUTH BASKETBALL	4,483	39	2,600	3,000	3,500	
340-067	TENNIS PROGRAM	138	-	150	150	150	
340-068	YOUTH VOLLEYBALL	-	495	800	500	750	
340-069	INSTRUCTIONAL BASEBALL	-	-	100	100	100	
340-078	FLAG FOOTBALL	7,739	10	8,000	7,700	8,000	
340-080	PLAYGROUND PROGRAM	1,865	280	2,200	2,000	2,200	
340-093	DANCE SUPPLIES	671	220	600	526	600	
	TOTAL SUPPLIES & MATERIALS	**$ 41,725**	**$ 13,723**	**$ 40,750**	**$ 36,194**	**$ 38,650**	**-5.15%**
CONTRACTUAL SERVICES							
290-060	MEN'S BASKETBALL	$ 3,638	$ 2,834	$ 3,800	$ 3,800	$ 3,800	
290-062	SOCCER	90	-	400	-	-	
290-064	VOLLEYBALL	7,337	4,128	7,000	7,000	7,500	
290-066	YOUTH BASKETBALL	2,499	3,140	4,500	4,350	4,500	
290-078	FLAG FOOTBALL	2,977	(114)	2,600	2,600	2,750	
290-093	DANCE INSTRUCTION	-	-	200	-	-	
290-930	RECREATION REGISTRATION PRM	3,074	2,319	2,600	2,600	3,000	
	TOTAL CONTRACTUAL SERVICES	**$ 19,615**	**$ 12,307**	**$ 21,100**	**$ 20,350**	**$ 21,550**	**2.13%**
	GENERAL FUND CAPITAL OUTLAY						
810	OFFICE EQUIPMENT	$ -	$ -	$ -	$ -	$ -	
815	OPERATING EQUIPMENT	$ -	$ -	$ -	$ -	$ -	
	TOTAL GENERAL FUND CAPITAL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**n/a**
TOTAL RECREATION EXPENDITURES		**$ 292,355**	**$ 115,652**	**$ 287,760**	**$ 275,128**	**$ 304,408**	**5.79%**

CITY OF VERONA
2018 BUDGET SUMMARY
PARKS DEPARTMENT

MISSION STATEMENT

The City of Verona Parks Department is charged with planning, developing, and maintaining high quality park and open space facilities that enhance the quality of life for all residents.

EXECUTIVE SUMMARY

The 2018 parks department budget contains an increase of $45,953 (7.60%) compared to the 2017 budget year. Most of the increase can be attributed to personnel services changes including health insurance premiums for employees who elected to increase coverage. The budget also includes funding for one additional summer LTE position for a total of nine. Other minor increases include utility and equipment costs for the recently acquired VACT building which will be used for a park maintenance shop.

SUMMARY OF ACHIEVEMENTS FOR 2017

- Began planning and design of a municipal aquatic center
- Constructed a new shelter at Cathedral Point Park
- Replaced play structures at Thompson and Palmer Parks
- Constructed a new outdoor hockey rink at community Park
- Added a new full-time Park Maintenance employee

GOALS AND OBJECTIVES FOR 2018

- Complete design and begin construction of an aquatic center
- Acquire additional natural area adjacent to Fireman's Park
- Replace Community Park play structure
- Replace backstops and fencing at Community Park softball fields
- Complete development of Cathedral Point Park

PARKS
ADOPTED 2018 BUDGET

010-55300	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
PERSONNEL SERVICES						
110 FULL TIME WAGES	$ 236,127	$ 130,476	$ 280,743	$ 275,000	$ 286,297	
111 LONGEVITY PAY	6,598	3,091	6,686	6,685	7,948	
120 PART TIME WAGES	1,456	-	-	-	-	
120-068 PART TIME MAINTENANCE	38,144	20,418	48,725	49,500	58,175	
125 OVERTIME WAGES	12,138	5,378	15,500	16,000	16,000	
130 MEDICAL INSURANCE	43,200	23,259	63,828	55,000	82,171	
131 DENTAL INSURANCE	3,305	1,884	5,490	4,000	5,692	
132 SOCIAL SECURITY	22,493	11,614	26,901	24,000	28,183	
133 LIFE INSURANCE	595	334	827	750	842	
134 WI RETIREMENT	16,710	9,022	20,467	19,000	19,572	
TOTAL PERSONNEL SERVICES	**$ 380,766**	**$ 205,476**	**$ 469,167**	**$ 449,935**	**$ 504,880**	**7.61%**
OPERATING EXPENDITURES						
220-069 COMMUNITY PARK UTILITIES	$ 26,932	$ 9,623	$ 26,650	$ 26,500	$ 27,000	
220-070 HARRIET PARK UTILITIES	1,955	1,210	2,650	2,300	2,400	
220-071 MISC UTILITIES	3,459	1,729	4,500	4,000	8,900	
220-072 BEACH UTILITIES	1,760	428	2,500	2,300	2,500	
222 PRINTING	-	90	100	100	100	
225 COMMUNICATIONS	5,997	2,837	5,900	5,800	5,890	
310 OFFICE SUPPLIES	1,428	731	1,650	1,600	1,600	
320 MEMBERSHIPS	156	-	400	400	400	
330 TRAVEL	-	-	100	50	100	
335 EDUCATION	40	-	200	200	200	
340 OPERATING SUPPLIES	14,015	9,258	18,500	19,000	19,500	
340-073 ICE SHELTER SUPPLIES	423	-	400	400	400	
340-074 FORESTRY SUPPLIES	869	65	4,300	4,300	2,800	
350 REPAIR & MAINTENANCE SUPPLIES	25,694	14,030	32,500	33,000	32,800	
351 CONSTRUCTION SUPPLIES	1,734	1,795	7,000	7,000	7,500	
TOTAL OPERATING EXPENDITURES	**$ 84,462**	**$ 41,796**	**$ 107,350**	**$ 106,950**	**$ 112,090**	**4.42%**
CONTRACTUAL SERVICES						
210 PROFESSIONAL SERVICES	$ -	$ 1,310	$ -	$ 1,310	$ -	
240 REPAIR & MAINTENANCE SERVICES	26,438	6,741	22,000	22,500	23,200	
290 OTHER CONTRACTUAL	444	1,840	-	1,840	-	
530 RENTS & LEASES	7,941	6	5,800	6,000	6,000	
TOTAL CONTRACTUAL SERVICES	**$ 34,823**	**$ 9,897**	**$ 27,800**	**$ 31,650**	**$ 29,200**	**5.04%**
CAPITAL OUTLAY						
810 OFFICE EQUIPMENT	$ -	$ -	$ -	$ -	$ -	
815 OPERATING EQUIPMENT	$ 1,247	$ -	$ -	$ -	$ 4,100	
TOTAL CAPITAL OUTLAY	**$ 1,247**	**$ -**	**$ -**	**$ -**	**$ 4,100**	
TOTAL PARKS EXPENDITURES	**$ 501,298**	**$ 257,169**	**$ 604,317**	**$ 588,535**	**$ 650,270**	**7.60%**

CITY OF VERONA
2018 BUDGET SUMMARY
PLANNING AND DEVELOPMENT DEPARTMENT

MISSION STATEMENT

The Planning and Development Department helps facilitate the orderly growth and development of the City. The Department provides advice and technical expertise for elected officials, appointed citizens planners, City Departments, public agencies, and residents in the pursuit of supporting well-informed and collaborative land use and land development decisions. Efforts are guided by an understanding and commitment to the principle that these decisions have a direct impact on the community's quality of life today and for future generations.

EXECUTIVE SUMMARY

The proposed 2018 Planning and Development budget reflects an overall decrease of $2,681 or a 1.11% decrease from 2017. Personnel costs include 90% of the Director of Planning and Development position with the remaining 10% allocated to the City's Tax Increment Financing (TIF) districts. Included is a 3% increase in Personnel costs for cost of living allowance, longevity, and increase healthcare costs. Operating expenses are expected to decrease 14.66%. Reductions to Professional Planning Services and Operating Supplies will result in the decrease. Similar to previous years, the Planning Budget includes $960 for the lease of a large format copier and scanner. Additional costs for this item are included in the Building Inspection and utility budgets.

GOALS AND PRIORITIES FOR 2018

- Plan for future growth and work with property and business owners, developers, and others on proposed development and redevelopment projects.
- Work with the Capital Area Regional Planning Commission (CARPC) and the Department of Natural Resources (DNR) on urban service area amendments to ensure the timely review.
- Work with a wide variety of other departments and agencies to represent the City and advance the City's goals including the Verona Area School District (VASD); the Verona Area Chamber of Commerce (VACC); the Madison Area Transportation Planning Board-Metropolitan Planning Organization (TPB-MPO); the Madison's Metro Transit; and the Joint City/Town Planning Committee.
- Continue updating data for the GIS System and producing maps for the police, EMS, City Clerk, and other City departments as requested.
- Implement the Comprehensive Plan and neighborhood plans, including making any necessary revisions or amendments to the plan as needed.
- Continue to update the department's online application materials and information to increase public awareness of planning and development activities.
- Improve Code regulations within the City by reviewing development Ordinances and making recommendations for improvements.
- Continue work with the Town of Verona on the Joint City/Town Planning Committee. Further, continue to have discussions and open dialogue with the Town of Verona regarding City and Town land use plans.

FIVE YEAR PERSONNEL PLANS

The Department of Planning and Development currently has one full-time Director of Planning, and one Community Development Specialist. The Department plans to continue contracting with outside consultants for engineering. The Five-Year Personnel Plan for the Department of Planning and Development is to maintain the existing Staff of two. No additional staffing needs are anticipated. If additional demands are placed on Staff, the Department will request in future budgets additional funds for outside consultants.

PERFORMANCE MEASUREMENT INDICATORS

	2014 Actual	2015 Actual	2016 Actual	6/30/17 Actual	Est. 2017	Proposed 2018
Site Plan Reviews	12	23	24	9	15	10
Planned Development Applications	3	6	8	5	9	5
Certified Survey Map (CSM) Requests	5	11	7	8	10	5
Conditional Use Permits	16	20	18	5	8	8
Ordinance Amendments	6	2	6	4	6	1
Annexation Requests	0	2	1	0	0	3
Zoning Map Amendment Applications	5	3	4	6	7	3
Plat Reviews	4	2	4	2	2	0
Initial Reviews	13	18	19	4	8	15

PLANNING AND DEVELOPMENT
ADOPTED 2018 BUDGET

010-444xx/449xx	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
REVENUES						
44410 PLAT REVIEW FEES	$ 20,450	$ 14,350	$ 10,000	$ 15,000	$ 3,000	
44420 BOARD OF APPEALS	-	-	-	300	-	
44430 CHANGE OF ZONING FEES	1,800	900	900	2,100	900	
44440 CONDITIONAL USE FEES	5,700	3,000	3,900	4,800	4,800	
44460 SITE PLAN REVIEW	7,500	4,200	3,900	4,500	3,000	
44470 PLANNED USE DEVELOPMENT	2,400	1,200	900	2,700	1,500	
44480 ANNEXATION FEE	300	300	900	-	900	
44900 OTHER REGULATORY PERMITS/FEES	-	-	-	-	-	
TOTAL REVENUES	**$ 38,150**	**$ 23,950**	**$ 20,500**	**$ 29,400**	**$ 14,100**	**-31.22%**

PLANNING AND DEVELOPMENT
ADOPTED 2018 BUDGET

010-56400	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
PERSONNEL SERVICES						
110 FULL-TIME WAGES	$ 69,814	$ 51,372	$ 134,237	$ 95,568	$ 137,846	
111 LONGEVITY	-	-	-	-	847	
130 HEALTH INSURANCE	17,617	8,973	35,894	17,617	36,472	
131 DENTAL INSURANCE	1,724	966	3,690	1,724	3,690	
132 SOCIAL SECURITY	5,239	3,743	10,270	5,607	10,610	
133 LIFE INSURANCE	68	37	174	62	179	
134 WISCONSIN RETIREMENT	4,067	3,327	9,254	4,897	9,353	
TOTAL PERSONNEL SERVICES	**$ 98,529**	**$ 68,418**	**$ 193,519**	**$ 125,476**	**$ 198,997**	**2.83%**
OPERATING EXPENDITURES						
210 PROFESSIONAL PLANNING SERVICES	$ 900	$ 3,400	$ -	$ 17,000	$ -	
210 052 ENGINEER	37,921	32,017	20,000	15,000	20,000	
210 053 GIS SYSTEM	-	-	1,500	1,350	500	
210 056 USA PLANNING	-	-	8,600	-	7,000	
222 PRINTING	708	177	1,000	700	1,000	
225 COMMUNICATIONS	555	256	650	600	650	
290 OTHER CONTRACTUAL-GIS CONSULTANT	2,695	560	1,000	800	1,000	
310 OFFICE SUPPLIES	1,230	273	3,600	1,500	2,100	
320 MEMBERSHIP AND DUES	460	470	1,000	470	1,000	
330 TRAVEL	357	154	2,000	1,500	2,000	
335 EDUCATION - TRAINING	43	-	2,500	2,000	3,500	
340 OPERATING SUPPLIES	-	3,253	3,559	3,154	-	
TOTAL OPERATING EXPENDITURES	**$ 44,869**	**$ 40,560**	**$ 45,409**	**$ 44,074**	**$ 38,750**	**-14.66%**
CAPITAL OUTLAY						
810 OFFICE EQUIPMENT	$ 960	$ 491	$ 2,460	$ 2,000	$ 960	
TOTAL CAPITAL OUTLAY	**$ 960**	**$ 491**	**$ 2,460**	**$ 2,000**	**$ 960**	
TOTAL PLANNING EXPENDITURES	**$ 144,358**	**$ 109,469**	**$ 241,388**	**$ 171,550**	**$ 238,707**	**-1.11%**

CITY OF VERONA
2018 BUDGET SUMMARY
BUILDING INSPECTION DEPARTMENT

MISSION STATEMENT

The Building Inspection Department's mission is to provide education, inspection and enforcement of all applicable laws, codes, and standards as would pertain to a construction project or neighborhood complaint. These rules are based on well-established health, safety, and environmental considerations intended to protect the integrity of a building or property, the safety of its inhabitants, and the welfare of the public.

EXECUTIVE SUMMARY

The Department currently has budgeted two full-time inspectors, a contracted commercial building and commercial electrical inspector, an LTE Building Plans Examiner and an LTE Plumbing Plans Examiner. The Department reviews plans and issues permits for both residential and non-residential construction and provides for the necessary inspections required by the various Codes. The Department also oversees general code and zoning ordinance compliance throughout the City.

The Department's 2018 proposed budget is aimed at maintaining current service levels and increasing the Department's efficiency. Overall the 2018 building inspection budget includes an expenditure decrease of $14,031 or -5.07%.

Estimated 2018 revenues are challenging to forecast, as there are several projects which have either been submitted for review or have been mentioned to be coming. Permit and Plan Review revenues are projected at $579,679 in 2018, which is $277,895 or 92.08% above the 2017 budgeted level.

Even though the proposed budget is primarily aimed at maintaining current service levels, over the course of 2018, as staffing vacant positions within the Department is complete, we will work with property owners, developers, and contractors. Some additional initiatives will be examined:

- Review and amendment of current Property Maintenance Codes.
- Review and possible change of current Property Maintenance Inspection practices.
- Provide approved Plan reviews and permits at the State mandated 10 days or less.

Each of these initiatives has its own challenges and rewards, and the department will be undertaking each of these with much discussion and review as to keep our reputation and commitment to the citizens of Verona to provide the best public safety services in the county.

Statistical Summary of Major Activities

Major projects of note for 2018:

- Goddard School Addition
  - Addition to daycare which began in 2017.

- Coating Place
  - $5 million addition (Phase 2) which began in 2016.
- West End Development
  - 5 Commercial Retail Buildings
  - 3 Residential Buildings
- Liberty Business Park – Lot 28
  - 5 Commercial Retail Buildings
- Liberty Pub Grill
  - 6,000 sqft. restaurant
- 102 Lincoln Street
  - 3 Building Residential Project
- Downtown Redevelopment
  - Phase 1 which began in 2017
  - Phase 2 (2018)
- Sugar Creek Development
  - 5 Building Commercial/Residential
- 841 N Main
  - 90-100 Unit Senior Housing

Other possible major projects that could start in 2018:

- Campus 5: Called "Storybook", the campus will consist of 5 office buildings, one of which is located above and on top of an underground parking structure. Epic is currently occupying three office buildings and part of the parking structure. Occupancy of the fourth office building and the remainder of the parking structure is anticipated late January or early February. The last building in Campus 5, Around the World (formerly Steampunk) with an estimated cost of construction of $50 - 60 million.

- The Verona Area High School is anticipated for construction with an estimated cost of construction of $150-$165 million.

Summary of Achievements/Challenges for 2017-2018

Achievements

- Completed implementation of Code Variance approvals in lieu of the State of Wisconsin.
- Continued scheduled office hours at Epic.

Challenges

- Trying to continually improve Neighborhood Services (i.e. Property Maintenance) with current staffing and resources.

Goals and Objectives for 2018

- Establish new Building Inspector and Building Inspection Department structure review.
- Review and amendment of current Property Maintenance Codes.
- Continue to improve inspector certifications to reduce dependency on contract inspector.
- Improve communications between departments to reduce time for releasing information to contractors.

PERFORMANCE MEASUREMENT INDICATORS

Activity	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	Proposed 2018
Residential Permits Issued	504	500	499	530	511
Value of Residential Permits	$28,647,389			$32,605,913	$29,757,746
Commercial Permits	75	23	96	27	40
Value of Commercial Permits	$218,365,536		$72,955,048	$9,363,442	$37,200,000
Code Enforcement Cases	51	68	123	30	40
Plans Reviewed-Residential	237	254	230	210	245
Plans Reviewed-Commercial (In hours)	247	335	44	30	375
Inspections-Residential (Permitted)	1,995	2,473	2,194	1,936	2,535
Inspections-Commercial (Permitted)	1,093	1,121	1,682	879	1,358
Inspections (Code Enforcement)	92	151	130	40	100

BUILDING INSPECTION
ADOPTED 2018 BUDGET

010-443XX	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	Change % INCR (DECR)
REVENUES						
44310 Building Permits	$ 184,913	$ 38,349	$ 80,342	$ 71,899	$ 150,784	
44320 Electrical Permits	78,228	18,184	49,918	36,131	76,965	
44330 Plumbing Permits	70,836	19,508	47,444	38,018	81,252	
44340 Early Start Permits	3,650	300	1,500	300	-	
44350 HVAC Permits	70,815	18,039	46,924	38,167	85,469	
44360 Erosion Control Permit	65,324	7,053	19,336	18,883	99,462	
44370 Plan Review	97,739	16,752	56,320	40,202	85,747	
Total Revenues	**$ 571,505**	**$ 118,185**	**$ 301,784**	**$ 243,600**	**$ 579,679**	**92.08%**

BUILDING INSPECTION
ADOPTED 2018 BUDGET

010-56300	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
PERSONNEL SERVICES						
110 FULL-TIME WAGES	$ 91,248	$ 40,201	$ 122,125	$ 95,531	$ 126,695	
111 LONGEVITY	1,262	-	-	-	-	
120 PART TIME WAGES	20,336	10,189	22,000	18,000	26,000	
125 OVERTIME	2,616	-	-	-	-	
130 HEALTH INSURANCE	23,490	3,040	35,894	12,128	14,806	
131 DENTAL INSURANCE	1,874	174	3,690	-	1,050	
132 SOCIAL SECURITY	7,745	3,499	11,025	8,685	11,682	
133 LIFE INSURANCE	157	137	213	515	581	
134 WISCONSIN RETIREMENT	5,468	2,414	8,303	6,496	8,615	
TOTAL PERSONNEL SERVICES	**$ 154,196**	**$ 59,654**	**$ 203,250**	**$ 141,355**	**$ 189,429**	**-6.80%**
OPERATING EXPENDITURES						
210 PROF. SERV.	$ 47,640	$ 32,289	$ 50,500	$ 51,000	$ 50,500	
210 055 INSPECTOR	-	-	-	8,820	-	
225 COMMUNICATIONS	1,528	266	2,500	750	2,500	
290 OTHER CONTRACTUAL SERVICES	27,663	9,778	4,367	3,867	4,367	
310 OFFICE SUPPLIES	1,579	1,560	2,300	1,900	2,300	
320 MEMBERSHIP AND DUES	330	225	900	700	900	
330 TRAVEL	3,019	1,257	6,210	1,600	4,000	
335 EDUCATION - TRAINING	1,386	270	2,000	270	2,000	
350 REPAIR & MAINTENANCE	-	-	-	-	2,000	
340 OPERATING SUPPLIES	3,409	328	4,025	650	4,025	
530 RENTS AND LEASES	960	491	960	960	960	
TOTAL OPERATING EXPENDITURES	**$ 87,514**	**$ 46,464**	**$ 73,762**	**$ 70,517**	**$ 73,552**	**-0.28%**
CAPITAL OUTLAY - GENERAL FUND						
810 OFFICE EQUIPMENT	$ -	$ -	$ -	$ -	$ -	
815 OPERATING EQUIPMENT	-	-	-	-	-	
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
TOTAL BUILDING/ZONING EXPENDITURES	**$ 241,710**	**$ 106,118**	**$ 277,012**	**$ 211,872**	**$ 262,981**	**-5.07%**

CITY OF VERONA
2018 BUDGET SUMMARY
VERONA PUBLIC LIBRARY

MISSION STATEMENT

The Verona Public Library enriches lives and builds community by providing opportunities to discover, connect, learn, and enjoy.

EXECUTIVE SUMMARY

2017 was a year of positive changes. We began the year with a small interior remodeling project that added a conference room, an additional study room, and much needed staff workspace. The additional study and conference rooms have been in high demand since becoming available, resulting in a 20% increase in room reservations.

The Community Room was refreshed with new paint, furniture and flooring. As part of this project, a hearing loop was installed in the Community Room to offer greater access to library events to people with hearing loss. The library phone system was also upgraded to VoIP.

Work continues on a mobile-friendly upgrade to the library website which is expected to launch by the end of the year.

The highest priority item for the 2018 budget is to increase staffing for a pilot project to open the library on Sunday afternoons during the 2018 school year, beginning in February 2018.

2018 GOALS AND OBJECTIVES

- Increase service to the community by adding additional open hours on Sunday afternoons during the school year.
- Continue to increase library presence in the community through outreach and community partnerships.

2017 ACHIEVEMENTS

Here are some service and event highlights noted for their special successes in 2017.

The library met its endowment challenge grant fundraising goal and was awarded $50,000 for the endowment from Madison Community Foundation.

Marissa Gehrke was hired as Community Engagement Librarian. During her first three months, she has focused on day care story times, plus continued and additional outreach to the Badger Prairie Needs Network, Verona Chamber of Commerce, Verona Senior Center, and Verona Artist's and Farmer's Market. In the fall, she will present sensory friendly story times and focus on outreach to Spanish speakers in the community.

Because the library is a destination for family play time, funds were invested in refreshing and updating the children's area, including the installation of two sensory wall panels.

12 laptop computers were added for in-library use, more than doubling the number of computers available for public use in the building.

Through a grant from Epic, the library purchased ten mobile hotspots available for checkout to the public. They have all been in use with a waiting list since the first week they became available.

The library was one of only fifty sites to be awarded and host the *World War I and America* exhibit in January 2017. This exhibition is part of *World War I and America*, a two-year national initiative of the Library of America presented in partnership with The Gilder Lehrman Institute of American History, the National World War I Museum and Memorial, and other organizations, with generous support from the National Endowment for the Humanities.

The popular Teen Anime and Manga Club reached its five year anniversary this spring.

SIGNIFICANT CHANGES FROM 2017

County funding is expected to increase by 10.6% from $722,836 to $799,649 in 2018.

Personnel Services:

The following new positions are requested for 2017 to conduct a pilot project to open the library on Sunday afternoons in the school year. The staffing costs are $59,436 and an additional $6,200 is requested in operating expenditures for anticipated increased costs for utilities, cleaning, and supplies for the expanded weekend hours. The total pilot project cost is $65,636. Building use and circulation statistics will be gathered to evaluate the success of the project.

Add 6 LTE Library Assistant positions, 20%. These six limited term part-time positions would enable the library to open for 4 hours on Sunday afternoons during the 2018/19 school year. These positions would work 1-2 evenings per week and staff the circulation desk on alternating weekends. Cost $39,312.

Add one Youth Services Library Assistant, 50%

Youth Services Library Assistant position would help ease the impact of the additional weekend hours on our already very busy Youth Services staff. This position would work 1-2 evenings per week and staff the children's information desk on alternating weekends. Cost $16,380.

Add one Library Page 1, 20%

One additional Library Page 1 is requested to support expanded weekend hours. Cost $3,744.

Operating Expenditures:

220 Utilities

The 5% estimated increase in utilities costs due to proposed opening on Sundays is offset by savings in proposed LED lighting project.

225 Communications

Slight cost increase due to upgrade phone service from analog to VoIP. Increase of $5,000 for ten circulating wifi hotspots. Wifi hotspots were grant funded as a pilot projects in 2016 and 2017.

290 Other Contractual
Increase of $2,240 to add cleaning service for proposed open Sundays.

320/330/335 Memberships/Dues, Travel, Education
Adjustments reflect expected staff attendance at the Public Library Association Conference in Philadelphia in 2018. Totals in Membership/Travel/Education have net zero impact.

340 Operating Supplies
Operating supplies increase 5% to reflect expected building use increase with proposed Sunday hours.

450 Data Processing/LINK
Increase of 5.5% in the amount charged by South Central Library System for catalog access, computer maintenance, and network services.

540 Programming
Increase of $1,500 for expected costs of American Sign Language interpreters at library events.

810 Office Equipment
Decrease of $9,200, no additional laptop computer needs in 2018.

815 Operating Equipment: adult books, juvenile books, video, audio, electronic media, magazines
The library is requesting a 4% increase for adult and children's book purchasing to cover the cost of inflation and to make a small increase in the book collections.

PERFORMANCE MEASUREMENT INDICATORS

All 2017 Estimated figures are calculated from figures from 7/31/16 divided by 7 multiplied by 12, except programs which are estimated based on events and classes scheduled.

Activity	2016 Actual	7/31/17 Actual	Estimated 2017	% change from 2016
Hours open per year	3,182	1,876	3,219	1%
Physical Items Checked-out	569,104	333,091	571,013	0.3%
Check out of E-Books and electronic materials	31,604	20,669	35,432	12.1%
Patron Visits	234,202	138,585	237,574	1.4%
Total Programs* see subset of program statistics	838	561	961	14.6%
Total Program Attendance*	33,720	23,202	39,774	18%
Research Assistance	27,910	17,267	29,600	6%
Public Internet Sessions	244,929	185,690	318,325	30%
Library Cards Added	1,488	909	1,558	4.7%
Physical Materials Added	11,551	7,443	12,759	10.5%
Website Hits	114,134	64,735	110,974	-2.8%
Database Use	3,539	2,606	4,467	26.2%
Meeting/Study Room Use	4,192	2,929	5,021	19.8%
Test Proctoring	111	81	139	25.2%

PERFORMANCE MEASUREMENT INDICATORS (Cont.)

*Programming	2016 Actual	7/31/17 Actual	Estimated 2017	% change from 2016
Children's Programs	611	490	840	37.5%
Children's Program Attendance	28,002	20,803	35,662	27.4%
Teen Programs	105	61	105	0%
Teen Program Attendance	3,031	2,131	3,653	20.5%
Adult Programs	122	73	125	2.5%
Adult Program Attendance	2,687	2,291	3,927	46.1%

LIBRARY
ADOPTED 2018 BUDGET

020-4XXXX	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
REVENUES						
41110 TAX LEVY OPERATIONS	$ 830,065	$ 830,065	$ 830,065	$ 830,065	$ 792,084	
41110 TAX LEVY DEBT SERVICE	386,201	306,771	306,771	306,771	327,858	
43570 SOUTH CENTRAL LIBRARY SYSTEM	1,625	-	1,625	1,625	1,625	
43720 DANE COUNTY	519,952	567,974	567,974	567,974	610,606	
43722 DC FACILITY REIMBURSEMENT	127,199	154,862	154,862	154,862	189,043	
45140 FINES/FORFEITURES	29,763	16,272	31,159	32,544	32,500	
46193 COPIES	6,111	3,062	3,316	6,124	6,100	
46194 FAX	898	409	1,030	818	800	
46910 MISCELLANEOUS	13,260	12,897	12,569	16,047	15,854	
48500 GRANTS AND GIFTS	-	-	-	-	-	
48902 DONATIONS	76,509	21,379	35,000	31,379	35,000	
48903 MEMORIALS	-	-	-	-	-	
49200 TRF FROM OTHER FUNDS (APPLY TO DEBT)	75,000	55,000	55,000	55,000	55,000	
TOTAL LIBRARY REVENUES	**$ 2,066,583**	**$ 1,968,691**	**$ 1,999,371**	**$ 2,003,209**	**$ 2,066,470**	**3.36%**

VERONA PUBLIC LIBRARY
ADOPTED 2018 BUDGET

020-55100	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
PERSONNEL SERVICES						
110 FULL-TIME WAGES	$ 475,796	$ 225,948	$ 531,276	$ 465,000	$ 560,850	
111 LONGEVITY	7,577	3,720	8,672	7,440	8,760	
120 PART-TIME WAGES	234,125	140,437	291,418	281,000	355,727	
130 HEALTH INSURANCE	78,197	29,786	98,467	59,572	96,243	
131 DENTAL INSURANCE	7,697	3,510	11,342	7,020	8,891	
132 SOCIAL SECURITY	52,772	27,105	63,600	57,638	70,788	
133 LIFE INSURANCE	953	422	1,240	844	995	
134 WISCONSIN RETIREMENT	37,007	18,763	44,762	37,526	44,586	
140 UC CLAIMS	2,707	1,961	-	-	-	
TOTAL PERSONNEL SERVICES	**$ 896,831**	**$ 451,652**	**$ 1,050,777**	**$ 916,040**	**$ 1,146,840**	**9.14%**
OPERATING EXPENDITURES						
210 PROFESSIONAL AUDIT	$ 1,198	$ 5,525	$ 1,700	$ 1,100	$ 1,700	
220 UTILITIES	51,043	26,464	61,100	53,690	60,800	
225 COMMUNICATIONS	3,686	4,632	9,976	11,196	16,144	
240 REPAIR/MAINTENANCE SERVICES	44,216	6,834	17,594	14,159	35,700	
290 OTHER CONTRACTUAL	37,687	18,243	50,976	39,333	45,216	
295 RECRUITMENT	345	-	100	-	100	
310 OFFICE SUPPLIES	-	-	-	-	-	
320 MEMBERSHIP AND DUES	1,108	20	1,862	1,615	1,615	
330 TRAVEL	7,998	736	6,675	6,389	6,600	
335 EDUCATION - TRAINING	4,055	1,962	4,030	4,040	4,030	
340 OPERATING SUPPLIES	25,953	18,873	29,980	29,980	31,540	
350 REPAIR/MAINTENANCE SUPPLIES	1,480	415	2,075	711	2,075	
380 OTHER COMMODITIES	918	212	1,500	424	1,500	
450 DATA PROCESSING/LINK	103,392	101,370	107,286	103,569	111,745	
510 INSURANCE	15,650	14,001	20,500	15,650	14,500	
530 RENTS/LEASES	9,660	3,482	10,375	8,359	10,099	
540 PROGRAMMING	11,371	6,478	12,860	11,360	15,360	
790 GRANT/GIFT EXPENSE	79,970	23,055	3,500	46,110	-	
TOTAL OPERATING EXPENDITURES	**$ 399,730**	**$ 232,302**	**$ 342,089**	**$ 353,210**	**$ 358,724**	**4.86%**
SUPPLIES AND MATERIALS						
810 OFFICE EQUIPMENT	$ 8,757	$ 13,796	$ 19,200	$ 10,000	$ 10,000	
815 501 ADULT BOOKS	52,409	17,777	53,727	53,727	55,876	
815 502 JUVENILE BOOKS	54,184	20,395	56,817	56,817	59,090	
815 503 VIDEO MATERIALS	10,340	3,117	10,500	10,500	17,100	
815 504 AUDIO MATERIALS	10,287	4,338	13,020	13,020	13,020	
815 506 ELECTRONIC MEDIA	14,374	15,761	14,634	15,760	16,325	
815 508 MAGAZINE SUBSCRIPTIONS	6,441	6,426	6,836	6,836	6,637	
850 BUILDING RESERVE CONTRIBUTION	-	-	70,000	-	-	
TOTAL SUPPLIES AND MATERIALS	**$ 156,792**	**$ 81,610**	**$ 244,734**	**$ 166,660**	**$ 178,048**	**-27.25%**
55101 RESERVE EXPENDITURES						
RESERVE FUNDED EXPENDITURES	$ 8,290	$ -	$ -	$ -	$ 103,000	
TOTAL LIBRARY BUDGET	**$ 1,461,643**	**$ 765,564**	**$ 1,637,600**	**$ 1,435,910**	**$ 1,786,612**	**9.10%**
DEBT SERVICE						
PRINCIPAL	$ 455,000	$ 295,000	$ 295,000	$ 295,000	$ 325,000	
INTEREST	87,998	66,771	66,771	66,771	57,858	
TOTAL DEBT SERVICE	**$ 542,998**	**$ 361,771**	**$ 361,771**	**$ 361,771**	**$ 382,858**	**5.83%**
TOTAL LIBRARY EXPENDITURES	**$ 2,004,641**	**$ 1,127,335**	**$ 1,999,371**	**$ 1,797,681**	**$ 2,169,470**	**8.51%**

CITY OF VERONA
2018 BUDGET SUMMARY
REFUSE & RECYCLING

EXECUTIVE SUMMARY

The Public Works Department oversees the collection of Refuse and Recycling for one, two, three and four unit residential properties in the City. Refuse and recycling collection is under contract with Waste Management, Inc. of Madison. No retail, commercial or industrial properties are included in the City's contract with Waste Management.

Waste Management provides weekly unlimited refuse collection and biweekly automated recycling collection. From January through March the Public Works staff collects brush including Christmas trees at curbside once a month. April through December the Public Works staff collects brush at curb side on the second and fourth week of the month. Annual leaf collection begins the middle of October and runs through the end of November. Waste Management sponsors a free E-Waste disposal at the Public Works Drop Off Site in October to City of Verona residents. In addition the City provides E-Waste disposal at the drop off site to City residents for a fee. The special charge for refuse and recycling will be $170 for the year 2018.

STATISTICAL SUMMARY

The City estimates collecting 1,600 tons of cardboard, newsprint, magazines and mixed paper, aluminum and steel containers, plastics, and mixed glass in 2017 at a projected cost of $158,255. Annually city staff collects approximately 1,700 tons of yard waste and brush for an estimated cost of $255,000. In 2016, the City recycled an estimated 2.50 tons of waste tires, 2,201 gallons of waste oil, and 92,000 pounds of electronic devices, 10 tons of major appliances and 1,000 pounds of lead acid batteries. The department also estimates the collection of 2,500 tons of refuse from one to four unit residential properties at a cost of $398,450. It is anticipated that the City will receive $22,000 in recycling grant funds in 2018.

SUMMARY OF ACHIEVEMENTS FOR 2017

- Managed and coordinate the contract for collection of refuse and recyclable materials from one to four unit residential properties.
- Managed and coordinated City wide brush and yard waste collection.
- Managed and coordinated unanticipated City wide brush collection for two week duration resulting from storm event on July 19 and July 20, 2017.

- Managed and coordinated free electronics recycling event.

GOALS AND OBJECTIVES FOR 2018

- Manage and coordinate refuse and recycling curb side collection for one-to-four unit residential properties.
- Manage and coordinate citywide yard waste and brush collection.
- Manage and coordinate an electronic waste drop off collection site.
- Managed and coordinate free electronics recycling event.

PERFORMANCE MEASUREMENT INDICATORS

Activity	2016 Actual	6/30/17 Actual	2017 Estimate	2018 Proposed
Number of Brush pick-up cycles	26	13	27	26
Tons of Yard Waste/Brush collected	1701	1250	2000	2000
Tons of Refuse Collected	2564	1300	2600	2700
Tons of Recyclable Materials collected	1038	620	1100	1200
Tons of E-Waste	46	15	48	48
Recycling Grant Revenue	$20,769	$21,877	$21,877	$22,000

REFUSE AND RECYCLING
ADOPTED 2018 BUDGET

060-4xxxx	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
REVENUES						
41110 REAL ESTATE TAXES	$ 1,326	$ 14,321	$ 14,321	$ 1,326	$ 10,000	
43511 RECYCLING GRANT	20,769	21,877	21,000	20,769	21,000	
46422 NEW HOMES	5,519	-	5,000	2,500	5,000	
46430 SOLID WASTE DISPOSAL	641,920	641,240	641,920	641,240	651,440	
46903 LARGE ITEM PICKUP	7,561	4,340	3,600	8,500	3,600	
46910 MISC REVENUE	405	39	100	80	100	
49300-18 FUND BALANCE APPLIED	-	-	-	-	-	
TOTAL REVENUES	**$ 677,500**	**$ 681,817**	**$ 685,941**	**$ 674,415**	**$ 691,140**	**0.76%**

Note: The special charge for trash pick-up is $170.

12/31/16 Fund Balance	$96,766	12/31/17 Est Fund Bal	$107,798
2017 projected revenue	674,415	2018 projected revenue	691,140
2017 projected expend	(663,383)	2018 projected expend	(679,143)
12/31/17 Projected Fund Balance	$107,798	**12/31/18 Projected Fund Balance**	$119,796

REFUSE AND RECYCLING
ADOPTED 2017 BUDGET

060-53900	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
PERSONNEL SERVICES						
110 FULL TIME WAGES-RECYCLING	$ 86,952	$ 33,336	$ 79,310	$ 74,800	$ 75,072	
111 LONGEVITY PAY	1,182	486	791	431	280	
120 PART TIME WAGES	4,063	90	-	1,461	-	
130 MEDICAL INSURANCE	26,426	13,460	26,920	26,426	11,105	
131 DENTAL INSURANCE	1,724	923	2,360	2,205	1,043	
132 SOCIAL SECURITY	6,667	2,675	6,128	5,873	5,765	
133 LIFE INSURANCE	98	50	86	100	115	
134 WI RETIREMENT	5,587	2,372	5,446	4,788	4,973	
TOTAL PERSONNEL SERVICES	**$ 132,699**	**$ 53,392**	**$ 121,041**	**$ 116,084**	**$ 98,353**	**-18.74%**
OPERATING EXPENDITURES						
222 PRINTING	$ 5,661	$ -	$ 5,000	$ 5,200	$ 5,200	
240-036 BRUSH CHIPPER	2,619	449	6,000	2,000	6,000	
310 OFFICE SUPPLIES	563	334	800	700	800	
340 OPERATING SUPPLIES	987	584	1,600	1,300	1,600	
TOTAL OPERATING EXPENDITURES	**$ 9,830**	**$ 1,367**	**$ 13,400**	**$ 9,200**	**$ 13,600**	**1.49%**
CONTRACTUAL SERVICES						
53920 REFUSE COLLECTION	$ 359,023	$ 93,508	$ 382,800	$ 375,917	$ 398,450	
53921 RECYCLING COLLECTION	125,919	34,104	131,700	125,182	131,740	
53930 SOLID WASTE DISPOSAL	33,045	25,268	37,000	37,000	37,000	
TOTAL CONTRACTUAL SERVICES	**$ 517,987**	**$ 152,880**	**$ 551,500**	**$ 538,099**	**$ 567,190**	**2.84%**
TOTAL REFUSE AND RECYCLING	**$ 660,516**	**$ 207,639**	**$ 685,941**	**$ 663,383**	**$ 679,143**	**-0.99%**

CITY OF VERONA
2018 BUDGET SUMMARY
VERONA SENIOR CENTER

Our Mission: To provide resources and services to enhance the lives of area adults ages 55 and over.
Our Vision: A community where seniors are valued, respected, and supported.

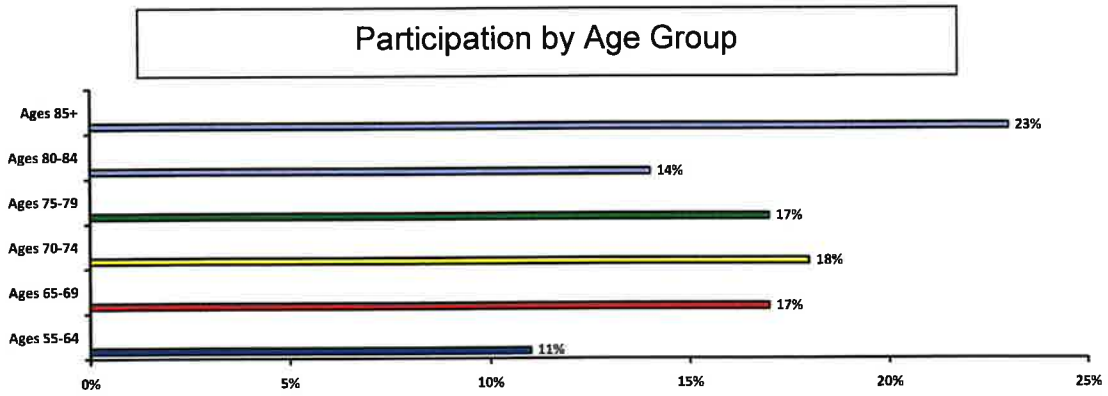
The Verona Senior Center is one of only 30 senior centers in the State of Wisconsin to be accredited by the Wisconsin Association of Senior Centers (WASC). WASC accreditation is the public's assurance that the highest standards of practice are met.

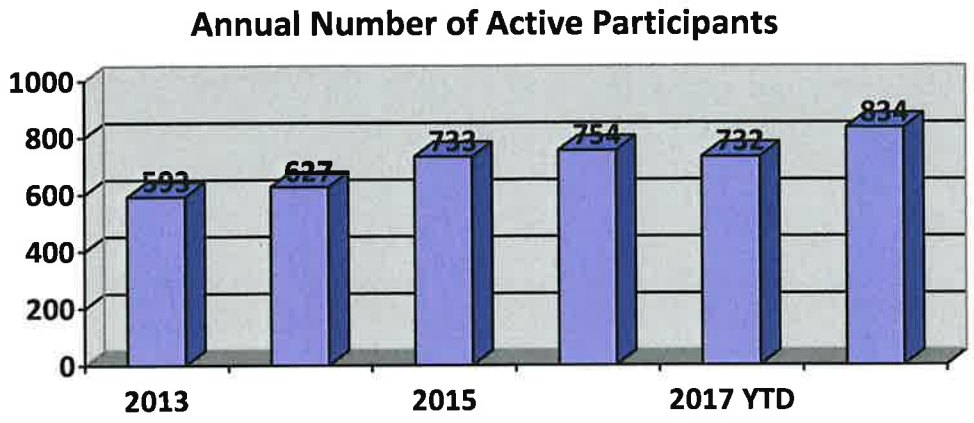
Verona Senior Center provides programs and services to support the health, well-being, and independence of Verona seniors ages 55-100+. We are a resource for older adults and their families, providing case management services, nutritious meals, transportation, health & wellness programs, activities, trips, educational opportunities, and volunteer opportunities.

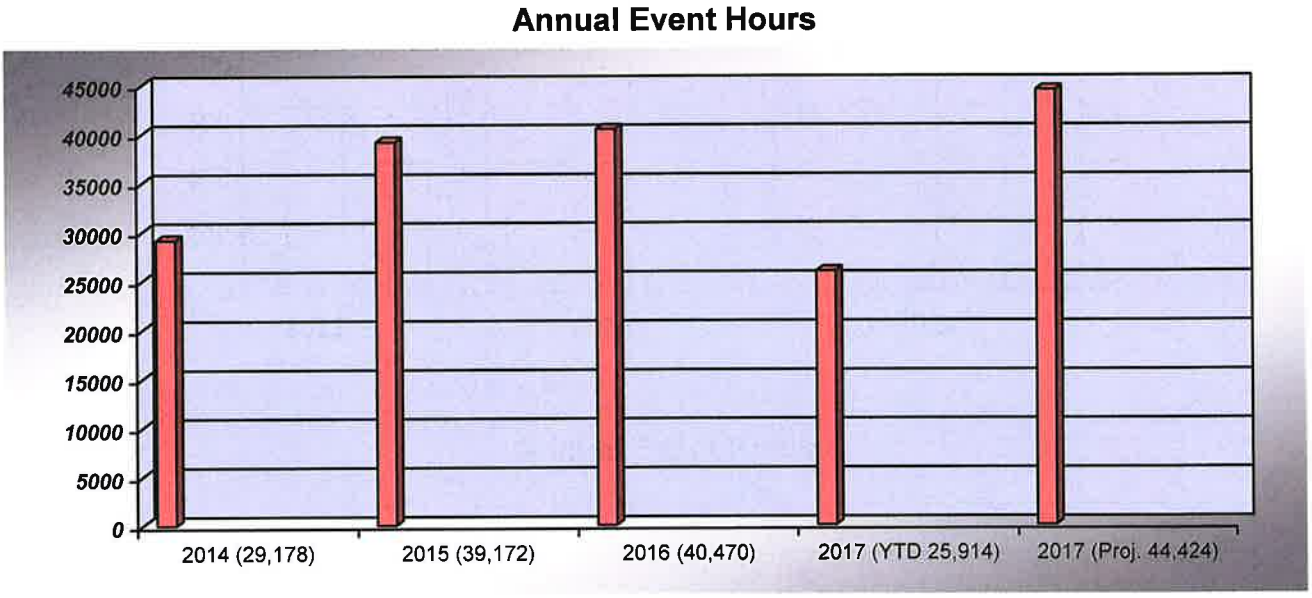
- 732 seniors have participated year-to-date in 2017
- Weekly attendance in 2017 averages 387 seniors, a 21% increase over 2016.
- Event hours - the amount of time these individuals spend at the senior center - are projected to reach a record high of 44,424 in 2017, a 10% increase over 2016.
- 233 seniors have sought case management services in the first seven months of 2017. During this same time period in 2016, only 73 individuals had sought services.

Case management services, transportation, and home-delivered meals are dedicated 100% for City of Verona seniors.

Musical entertainment, exercise classes, games, special events, outings, and presentations on diverse topics such as fire safety and scam prevention are open to all Verona area seniors. For these programs, 69% of participants are City of Verona residents and 31% live in neighboring townships and communities. Many of the seniors who come from outside of the city still identify Verona as their home, having only recently sold their homes and moved to apartments and condos nearby. Others are friends and relatives of Verona residents. These visitors benefit the city by visiting local merchants, restaurants, gas stations, and service providers while they are in the city for Verona Senior Center events.







Services Offered by Verona Senior Center

Nutrition
We operate one of the longest continuously operating senior nutrition sites in Dane County, serving an average of nearly 800 home-delivered and congregate meals monthly.

Transportation
Verona Senior Center coordinates three sources of transportation for City of Verona seniors:

1) Transit Solutions, (Dane County Rural Transit Program) provides transportation to grocery, pharmacy, dentists, healthcare providers, hairdressers and general shopping destinations. Verona was selected to be part of a pilot program expanding these services in the fall of 2017.

2) The City of Verona funds transportation for veterans' group trips and local outings.

3) RSVP volunteer drivers who provide rides to medical appointments outside of the city.

Case Management

Our Case Manager serves as a resource for Verona seniors, collaborating with seniors, families, referral sources, and first responders to ensure the safety and well-being of Verona's seniors. The Case Manager leads a veterans' group, caregiver support groups, and hosts monthly outreach sessions at eight sites throughout the city. The typical case load for a Case Manager is 100-150 clients. At year's end in 2016, our Case Manager had served 172 clients. By mid-year of 2017, she has already served 114 clients and logged 233 in-office visits. The city is growing, a new senior community opened in 2017, and another senior community is in the planning stages. One of our existing senior apartment complexes recently lost their on-site manager, and another complex is remodeling, so those residents now reach out to the Senior Center Case Manager for support.

Many of the seniors arriving at our door are members of the "Baby Boom" generation. The "Boomers" will continue to arrive in great numbers every year for the next 18 years. According to the Wisconsin Dept. of Administration statistics, during the years 2010-2040, the number of people ages 65-84 will increase by 90%, and those aged 85 and over will increase by 139%. Demand for Senior Center programs and services, especially case management, will increase accordingly in the coming years.

Clearly, the need to hire a second case manager is our most critical need for 2018. Hiring a second Case Manager will position the city to successfully manage the arrival of the "boomer" generation. Case Manager support of these individuals will help to reduce the impact on other city departments, such as the first responders – police, fire, and emergency medical services.

Wellness Nursing

Weekly support for chronic health conditions is provided by a contracted Wellness Nurse. The nurse also facilitates a Parkinson's support group, and Healthy Lifestyles, a discussion group promoting healthy choices for diabetes management.

Programming

Verona Senior Center offers a diverse and engaging calendar of activities, including music, exercise, games, trips, special events, presentations, and classes. The goal is to engage seniors, prevent isolation and depression, increase opportunities for socialization, and encourage life-long learning.

Volunteer Opportunities

Volunteers are integral to the success of the senior center, providing support for the nutrition program, reception desk, special events, and transportation to medical appointments. In 2016, volunteers logged 4,983 hours of service. At a rate of $12/hour, the value of these services is $59,796. Year to date, our volunteers have logged 2,700 hours of service, and are on projected to match 2016.

Community Collaborations
The Senior Center has numerous collaborations with the community: AARP - tax preparation assistance & safe driver program; Retired Senior Volunteer Program (RSVP) - transportation and meal delivery; Verona Public Library - book club, outreach, & program support; Verona Historical Society meetings; JFF (Joining Forces for Families), TRIAD, Verona Police Department - scam and crime prevention presentations, Car Fit Clinic, and National Night Out; Fitchrona EMS - CPR & AED training & Community Paramedic Program, Verona Fire Department - Fire Safety presentations, Chili Supper & Santa Visits; Verona Parks & Recreation - Arbor Day event; Verona Chamber of Commerce; Dementia Friendly Community Training (numerous local businesses); Dementia Friendly Task Force; UW Madison speakers, health & wellness programs, Madison College painting & knitting classes; Weight Watchers; Badger Prairie Needs Network cooking classes; UW Health Verona Clinic - presentations, intern visits, cooking classes; Aging and Disability Resource Center of Dane County (ADRC) training, support, and referrals; and the new Rhapsody Arts intergenerational music program.

Performance Measurement Indicators

Activity	2015	2016	2017 YTD	2017 Projected
Meals Served *(home delivered + on-site meals)*	9,135	9,832	4,563 YTD	9,516
Case Management Clients	107	172	233 YTD*	275
Volunteer Hours	4,961	4,982	2,870 YTD	5,000
Total Seniors Served	734	755	732 YTD	800
Number of Visits	29,877	26,491	16,945 YTD	29,048
Exercise Class Participants	260	245	231 YTD	270

**This compares to 73 clients for the same time period in 2016!)*

2017 Achievements

- Completed re-accreditation by the Wisconsin Association of Senior Centers
- Updated senior center policies, job descriptions, Mission, Vision, & Values Statements
- Completed Dementia Friendly training for 8 businesses and all City Department heads
- Installed new AV operating system
- Replaced largest of our five HVAC components
- Expanded Dane Co. Rural Transportation Program
- Created a promotional video
- Collaborated with Rhapsody Arts to add intergenerational music program (Fall 2017)
- Outreach Programs expand to all seven senior apartments & Verona Public Library
- Community Paramedic Program
- Added a free counseling service run by a UW School of Social Work graduate student

2017 Challenges

- Dramatic increase in need for Case Management services.
- Completion of Wisconsin Assn. of Senior Centers re-accreditation application (250 pages of information and documentation).
- Retirement of 3 part-time staff. These positions will be filled by September 1st.

Progress on Goals and Objectives for 2017

Goal: Add PT Administrative Assistant

Action: An administrative assistant was hired but resigned within a few months. The position was re-posted and we are interviewing candidates at this time.

Goal: Resolve HVAC issues

The main component of our HVAC was failing, and in fact died in late April 2017.

Action: The largest component of our HVAC system was replaced in May of 2017. The remaining four HVAC units have been rebalanced to ensure the comfort of our seniors.

Goal: Complete Wisconsin Association of Senior Centers (WASC) re-accreditation

Accreditation by WASC requires an extensive review of our policies, procedures, and operating practices, including documentation to ensure best practices are in place.

Action: We were approved for re-accreditation in July. The award presentation will be Oct. 5.

Goal: Develop a Long Range Facility Plan

Action: We expect to request a space needs analysis in the next five years. We requested $36,000 in the Capital Improvement Budget to complete a minor office remodel and replace the remaining original flooring. This will help us to make the most of our current building and create space for a much-needed second Case Manager.

Goals and Objectives for 2018

Goal: Staff Development

Training for our three new part-time staff will be a focus for 2018. We also hope to be able to hire a second Case Manager. We plan to attend several CVMIC supervisory/management courses and will seek other training opportunities to enhance the skills of our full-time staff.

Goal: Fully Utilize Data Tracking Software

We have installed new data tracking software that will allow online registration and payment, and need to complete data transfer and training of all users.

Goal: Community Engagement

We want to expand upon existing collaborations with local businesses and service providers to create new programs like the intergenerational music program currently in progress. We will continue to provide Dementia Friendly training for businesses in the community. We also plan to better utilize our city website and Facebook page to promote and increase awareness of Senior Center programs and services.

Goal: Provide Exemplary Programs and Services

Our programs and services are the very heart of the Senior Center. They must be continually evaluated and adjusted to ensure that we are bringing the very best to our seniors.

Goal: Develop a Long Range Facility Plan
With the impending surge of aging "Baby Boomers" and the increase in senior housing projects in Verona, we expect to see significant space challenges in the next 5-10 years. We are already experiencing a lack of adequate space for our programs and services. We must plan for the future so we are ready and equipped to serve. Whether we build a new building, an addition, move, or add a second location, we need to plan for considerable growth in the next 5-7 years and beyond.

2018 Budget Highlights

- Second Case Manager requested
- Purchase a computer and iPad for the second Case Manager
- Building & Facilities Manager support for maintenance issues appears to be reducing our maintenance costs

Future Personnel and Capital Plans

Personnel
2018 - Add second Case Manager at .8 - 1.0 FTE
2020 - Expand Case Manager to 1.0 FTE, increase hours of PT staff

Capital
2018 - Replace bathroom flooring and carpeting in offices & wellness clinic.
2018 - Minor remodeling of nursing & office areas.
2019 - Replace roof.

Note: Remaining 4 HVAC units are all aging and may need replacement in the next 5 years. They have been well-maintained and are in good operating condition, so we do not intend to replace them unless their condition deteriorates.

SENIOR CENTER
ADOPTED 2018 BUDGET

070-4xxxx	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
REVENUES						
41110 PROPERTY TAXES	$ 389,876	$ 414,837	$ 414,837	$ 414,837	$ 476,938	
48700 DELIVERED MEAL CONTRIBUTIONS	15,746	8,334	15,000	16,000	16,000	
48701 ON SITE MEAL CONTRIBUTIONS	11,696	4,133	15,000	9,000	9,000	
48907 DONATIONS	100	(417)	400	600	600	
48200 RENTAL CONTRIB FOR FACILITIES RESERVES	19,152	10,072	18,850	18,850	18,850	
49200 TRANSFER FROM OTHER FUNDS	-	-	35,000	-	-	
TOTAL SENIOR REVENUES	**$ 436,570**	**$ 436,959**	**$ 499,087**	**$ 459,287**	**$ 521,388**	**4.47%**

SENIOR CENTER
ADOPTED 2018 BUDGET

070-54500	ACTUAL 2016	6/30 ACTUAL 2016	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	Change % INCR (DECR)
PERSONNEL SERVICES						
110 FULL-TIME WAGES	$ 148,325	$ 74,423	$ 150,154	$ 150,154	$ 194,869	
111 LONGEVITY	-	-	148	$ 148	463	
120 PART-TIME WAGES	23,025	17,541	43,651	$ 43,651	42,237	
125 OVERTIME WAGES	49	-	-	$ -	-	
130 HEALTH INSURANCE	50,809	26,919	53,841	$ 53,841	72,944	
131 DENTAL INSURANCE	3,958	2,361	4,719	$ 4,719	6,564	
132 SOCIAL SECURITY	12,662	6,974	14,837	$ 14,837	19,840	
133 LIFE INSURANCE	523	268	601	$ 601	661	
134 WISCONSIN RETIREMENT	9,681	5,053	10,220	$ 10,220	12,695	
135 INCOME CONTINUATION	-	-	-	$ -	-	
140 UNEMPLOYMENT COMP	1,014	-	-	$ -	-	
TOTAL PERSONNEL SERVICES	**$ 250,046**	**$ 133,539**	**$ 278,171**	**$ 278,171**	**$ 350,273**	**25.92%**
OPERATING EXPENDITURES						
210 PROFESSIONAL SERVICES	$ 250	$ 640	$ 680	$ 680	$ 680	
220 UTILITIES	17,084	9,272	20,104	$ 20,600	$ 20,600	
224 POSTAGE	369	226	500	$ 500	600	
225 COMMUNICATIONS	7,581	4,136	8,050	$ 8,450	8,655	
290 OTHER CONTRACTUAL	14,720	9,185	24,232	$ 23,132	23,490	
295 RECRUITMENT	1,256	88	-	$ 100	600	
310 OFFICE SUPPLIES	4,026	1,148	2,900	$ 2,900	3,300	
310-372 -OFFICE EQUIPMENT	-	-	-	$ -	-	
310-450 -COMPUTER SOFTWARE	-	-	-	$ -	-	
320 MEMBERSHIP AND DUES	295	562	550	$ 562	290	
330 TRAVEL	2,434	725	3,250	$ 3,250	3,500	
335 EDUCATION - TRAINING	962	210	1,500	$ 1,500	1,500	
340 OPERATING SUPPLIES	12,615	3,899	11,050	$ 10,300	10,300	
342 NUTRITION SUPPLIES (FOOD)	47,940	14,380	48,000	$ 46,000	47,000	
350 REPAIR/MAINTENANCE SUPPLIES	2,410	2,063	6,000	$ 5,000	5,000	
352 BUILDING MAINTENANCE	39,903	11,936	40,000	$ 25,000	35,000	
510 INSURANCE	3,100	3,046	3,300	$ 3,100	3,100	
530 RENTS AND LEASES	3,990	2,319	5,600	$ 5,600	4,500	
TOTAL OPERATING EXPENDITURES	**$ 158,935**	**$ 63,835**	**$ 175,716**	**$ 156,674**	**$ 168,115**	**-4.33%**
CAPITAL OUTLAY						
810 OFFICE EQUIPMENT REPLACEMENT	$ 1,183	$ 4,593	$ 5,200	$ 4,600	$ 3,000	
815 OPERATING EQUIPMENT	4,758	-	-	$ -	-	
TOTAL CAPITAL OUTLAY	**$ 5,941**	**$ 4,593**	**$ 5,200**	**$ 4,600**	**$ 3,000**	**-42.31%**
SUBTOTAL OPERATING EXPENDITURES	**$ 414,922**	**$ 201,967**	**$ 459,087**	**$ 439,445**	**$ 521,388**	**13.57%**
GRANT/DONATION FUNDED EXPENDITURES						
380 OTHER GRANT/DONATION FUNDED	$ 207	$ 1,613	$ -	$ -	$ -	
FACILITY REPLACEMENT FUND						
815 FACILITY EQP / FACILITY REFURBISHMENT	$ -	$ -	$ 40,000	$ 40,000	$ -	
TOTAL SENIOR CENTER EXPENDITURES	**$ 415,129**	**$ 203,580**	**$ 499,087**	**$ 479,445**	**$ 521,388**	**4.47%**

CITY OF VERONA
2018 BUDGET SUMMARY
URBAN FORESTRY PROGRAM

MISSION STATEMENT

The goal of the Urban Forestry Program is to promote the health, safety and beauty of all trees within the City, both public and private.

EXECUTIVE SUMMARY

The primary purpose of the Urban Forestry Program is to plan and plant street trees in new subdivisions. New housing starts are projected to dip slightly from 2017 so both revenues and expenditures are expected to be lower in 2018. Another revenue reduction is the elimination of an annual $4,000 levy for Ash tree replacement. Emerald Ash Borer treatment will continue in 2018 with the expense supported by a robust balance in the Forestry fund.

SUMMARY OF ACHIEVEMENTS FOR 2017

- Started a park tree planting initiative in response to a 2016 community survey asking for more trees
- Received Tree City USA award for the 22nd consecutive year.
- Treated over 225 Ash trees to prevent EAB infection
- Pruned over 400 street trees throughout the City

GOALS AND OBJECTIVES FOR 2018

- Continue to research and try new tree varieties to increase diversity
- Continue treatment and removal of Ash trees
- Receive our 23rd consecutive Tree City USA award.

URBAN FORESTRY
ADOPTED 2018 BUDGET

120-4XXXX	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
REVENUES						
41110 PROPERTY TAXES	$ 7,500	$ 11,100	$ 11,100	$ 11,100	$ 8,000	
46810 STREET TREE FEES	$ 25,130	$ 1,815	$ 22,000	$ 15,000	$ 15,000	
TOTAL SENIOR REVENUES	**$ 32,630**	**$ 12,915**	**$ 33,100**	**$ 26,100**	**$ 23,000**	**-30.51%**
FUND BALANCE						
Beginning Reserved	$44,268			$40,445	$39,045	
Revenue	32,630			26,100	23,000	
Expend	(36,453)			(27,500)	(28,000)	
Projected Fund Bal. 12/31	$40,445			$39,045	$34,045	

URBAN FORESTRY
ADOPTED 2018 BUDGET

120-56110	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	Change % INCR (DECR)
OPERATING EXPENDITURES						
290 OTHER CONTRACTUAL	$ 6,370	$ 1,440	$ 3,700	$ 3,000	$ 3,500	
340 OPERATING SUPPLIES	$ 4,282	$ 3,287	$ 3,400	$ 4,500	$ 4,500	
353 STREET TREE EXPENDITURES	$ 25,801	$ 7,755	$ 20,375	$ 20,000	$ 20,000	
354 ASH TREE REPLACEMENT	$ -	$ -	$ 4,000	$ -	$ -	
TOTAL OPERATING EXPENDITURES	**$ 36,453**	**$ 12,482**	**$ 31,475**	**$ 27,500**	**$ 28,000**	**-23.19%**
TOTAL URBAN FORESTRY	**$ 36,453**	**$ 12,482**	**$ 31,475**	**$ 27,500**	**$ 28,000**	**-23.19%**

CITY OF VERONA
2018 BUDGET SUMMARY
CEMETERY

MISSION STATEMENT

To provide management and operation of the Verona Cemetery, offering the community an attractive, consistently well-maintained cemetery.

EXECUTIVE SUMMARY

The services to be provided by parks and contracted services include overall grounds upkeep such as snow removal, mowing, trimming and watering of the lawn. The Parks Department is also responsible for the sale and record keeping of cemetery plots. This budget includes funds for administrative, building and grounds maintenance.

SUMMARY OF ACHIEVEMENTS FOR 2017

- Sold over 12 new plots and coordinated over 20 burials
- Extended lawn maintenance contract through 2019
- Conducted major clean up in July after storm damaged and uprooted several trees

GOALS AND OBJECTIVES FOR 2018

- Work with the Cemetery Board to review fees
- Research options for electronic record maintenance
- Continue to grow the balance of the perpetual care fund

VERONA CEMETERY
ADOPTED 2018 BUDGET

	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
REVENUES						
LOT SALES	$ -	$ 4,160	$ 13,000	$ 13,000	$ 11,000	
INTEREST INCOME	-	549	1,250	1,250	2,400	
DONATED BALANCE	-	282,084	-	282,084	-	
TOTAL REVENUES	**$ -**	**$ 286,793**	**$ 14,250**	**$ 296,334**	**$ 13,400**	**-5.96%**
EXPENDITURES						
CONTRACTED SERVICES-LEGAL	$ -	$ -	$ 2,500	$ 2,500	$ 100	
CONTRACTED SERVICES-MAINTENANCE	-	5,070	10,500	10,500	11,000	
CONTRACTED SERVICES-TRASH REMOVAL	-	-	700	700	700	
UTILITIES	-	111	120	120	120	
PROFESSIONAL SERVICES-LEGAL	-	-	-	-	-	
SUPPLIES AND MATERIALS	-	-	400	400	100	
TOTAL EXPENDITURES	**$ -**	**$ 5,181**	**$ 14,220**	**$ 14,220**	**$ 12,020**	**-15.47%**

FUND BALANCE:

2017		**2018**	
12/31/16 Fund Balance	$ -	12/31/17 Projected Fund Balance	$ 282,114
2017 Projected Revenue	296,334	2018 Projected Revenue	13,400
2017 Projected Expenditures	(14,220)	2018 Projected Expenditures	(12,020)
12/31/17 Projected Fund Balance	$ 282,114	12/31/18 Projected Fund Balance	$ 283,494

CITY OF VERONA
2018 BUDGET SUMMARY
BROADBAND TELECOMMUNICATIONS

MISSION STATEMENT

To assure performance of the cable company under ordinance and franchise agreement, to oversee operation of the public/government access channel VHAT-12 and to oversee operation of the City of Verona website.

EXECUTIVE SUMMARY

The Broadband Telecommunications (BTRB) budget reflects the operation of VHAT-12 and the City of Verona Web Site. These duties are coordinated by a Cable Coordinator and a part-time position assignment for maintenance of the City website. The 2018 Budget continues to support a full-time Cable Coordinator position. The duties for this position include recording the City Council and Plan Commission meetings, providing City meetings online through YouTube, and recording community events. In 2015, the City began streaming City Council and Plan Commission meetings online through YouTube in addition to providing recorded meetings.

The 2018 BTRB operating budget has an overall increase of $12,358 compared to the 2017 adopted budget (15.13%), which is partially due to increase in Personnel Services, Operating Equipment of $5,000 for the purchase of 2 laptops to be used for presentations and $5,000 for archiving social media. In 2017, capital outlay of $100,000 was used for upgrades to the Council Chamber video and audio system to improve quality and functionality of the system, and improvements to the City's Web page to include an employee secure Intranet portal for better internal management and staff communications. The BTRB budget is funded exclusively through cable television franchise fees with no funds coming from the City's property tax levy. Revenues are projected to be $140,000 in 2018 which is an $11,000 increase over the 2017 adopted budget.

GOALS AND OBJECTIVES

VHAT-12 City of Verona

- Replace equipment as necessary using a cable franchise fee account restricted for the purchase of equipment
- Provide insightful and timely information on the channel's bulletin board.
- Provide graphic and video presentation materials in Council Chambers via large screen television monitors or projectors.
- Communicate information on important issues and news from departments of the City of Verona to the general public.
- Produce a minimum of 4 AVerona Perspectives@ or similar information documentaries.

- Continue to provide cable casting of City of Verona Common Council and Plan Commission Meetings.
- Continue to provide Community Bulletin Board and web site announcements.
- Provide online streaming of City Council and Plan Commission meetings as well as online access to recorded meetings.

City of Verona Web Site (www.ci.verona.wi.us)

- Continue to promote utilization of the website for providing information on City services with regular updates to the site from all City departments.
- Establish interactive maps and planning documents.
- Improve ways of presenting information on the web site and informing the public including the exploration of on-line registrations and on-line form submittal.
- Create an Intranet for employees to access information on policies, benefits, work related forms, and other important information.

BTRB
ADOPTED 2018 BUDGET

REVENUE 130-4xxxx	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
44150 CABLE FRANCHISE	$ 139,691	$ 35,782	$ 129,000	$ 140,000	$ 140,000	
TOTAL BTRB REVENUE	**$ 139,691**	**$ 35,782**	**$ 129,000**	**$ 140,000**	**$ 140,000**	**8.53%**
FUND BALANCE:						
Beginning Reserved	$ 424,237			$ 492,411	$ 451,870	
Revenue	$ 139,691			$ 140,000	$ 140,000	
Expend	$ (71,517)			$ (180,541)	$ (94,033)	
Projected Fund Bal. 12/31	$ 492,411			$ 451,870	$ 497,837	

EXPENDITURES 130-55700	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
PERSONNEL SERVICES						
110 FULL-TIME WAGES	$ 44,996	$ 22,862	$ 45,723	$ 45,723	$ 47,095	
111 LONGEVITY	898	455	915	915	1,413	
120 PART TIME WAGES	2,625	2,625	5,250	5,250	5,250	
130 HEALTH INSURANCE	7,084	3,647	7,084	7,084	7,403	
131 DENTAL INSURANCE	489	261	489	489	489	
132 SOCIAL SECURITY	3,669	1,982	3,969	3,969	4,112	
133 LIFE INSURANCE	247	126	258	258	339	
134 WISCONSIN RETIREMENT	3,188	1,762	3,528	3,528	3,548	
TOTAL PERSONNEL SERVICES	**$ 63,196**	**$ 33,720**	**$ 67,216**	**$ 67,216**	**$ 69,649**	**3.62%**
OPERATING EXPENDITURES						
225 COMMUNICATIONS	$ -	$ -	$ 220	$ 220	$ 220	
290 OTHER CONTRACTUAL	5,235	6,613	8,534	8,250	13,259	
310 OFFICE SUPPLIES	-	-	1,550	500	1,550	
320 MEMBERSHIPS & DUES	205	-	205	205	205	
330 TRAVEL	-	-	250	250	250	
335 EDUCATION/TRAINING	-	-	500	500	500	
340 OPERATING SUPPLIES	-	34	2,650	2,650	2,650	
510 INSURANCE	550	734	550	750	750	
TOTAL OPERATING EXPENDITURES	**$ 5,990**	**$ 7,381**	**$ 14,459**	**$ 13,325**	**$ 19,384**	**34.06%**
CAPITAL OUTLAY						
815 OPERATING EQUIPMENT	$ 2,331	$ -	$ -	$ -	$ 5,000	
TOTAL CAPITAL OUTLAY	**$ 2,331**	**$ -**	**$ -**	**$ -**	**$ 5,000**	
TOTAL BTRB BUDGET	**$ 71,517**	**$ 41,101**	**$ 81,675**	**$ 80,541**	**$ 94,033**	**15.13%**
55701						
CAPITAL OUTLAY (from restricted fund balance)						
815 OPERATING EQUIPMENT	$ -	$ -	$ 100,000	$ 100,000	$ -	
TOTAL BTRB EXPENDITURES	**$ 71,517**	**$ 41,101**	**$ 181,675**	**$ 180,541**	**$ 94,033**	**-48.24%**

CITY OF VERONA
2018 BUDGET SUMMARY
FITCH-RONA EMS DISTRICT

EXECUTIVE SUMMARY

Emergency Medical Services are provided to residents of the City of Verona, City of Fitchburg and the Town of Verona through the Fitch-Rona EMS District. Management of the District is provided by the EMS District Commission which is comprised of members appointed by each of the participating municipalities. The City of Verona is represented by three appointees. Expenses of the District are funded from user fees and through funds provided by the member municipalities in proportion to the equalized value of each municipality compared to the total equalized value of the District. The budget is reviewed by the three municipalities at an annual meeting in October.

The 2018 Fitch-Rona Operating Budget totals $2,402,420 of which $431,499 is funded by the City of Verona. This is an increase of $6,907 or 1.63% from the 2017 budget.

Verona's share of the Fitch-Rona budget is increasing due to the City's equalized value growing faster than the City of Fitchburg and the Town of Verona. For the 2017 budget, the City of Verona will be responsible for 45.06% of the overall municipal costs.

2018 Apportioned Fitch-Rona EMS District Budget

The total operating budget of the District is $2,402,420. The expenses are offset by $1,426,887 in projected revenues to be received from the services provided by the District. The cost of services will be as follows:

Resident Transport	$950
Non-Resident Transport	$1,100
No Transport	$100 - $400
Stand-By	$100 + set-up fee
Cost per loaded mile	$20.00/mile

Interest income, miscellaneous income, and the application of funds will provide a total of $17,909. The balance of revenues is generated from the member communities as follows:

City of Verona	**45.059382%**	**$431,499**
City of Fitchburg	49.855450%	$477,428
Town of Verona	5.085167%	$48,697

STATISTICAL SUMMARY

Annual Call Volume

Year	Number of Calls	Increase over PY
2012	2,504	
2013	2,680	7%
2014	2,709	1%
2015	2,712	0.1%
2016	2,894	6.7%
2017	3,009 est	4%

Ambulance Call Volume by Municipality

Municipality	2016 Calls	2016 %
City of Fitchburg	1798	62.1%
City of Verona	670	23.2.%
Town of Verona	126	4.3%
Other	300	10.4%
Total	2894	100.0%

Average Response Times 2017 YTD

Call Segment	Time
Enroute	00:01:25
To Scene	00:06:01
At Scene	00:14:41
To Destination	00:15:93
Back in Service	00:13:70
Total	00:51:30

GOALS AND OBJECTIVES

Community Paramedicine

Fitch-Rona EMS will be in our second year offering this new opportunity to service District citizens with services that are being introduced across the country. These positions are designed to assist citizens that otherwise are finding it hard to locate available services. This is a more proactive approach to EMS. Fitch-Rona EMS is meeting with senior citizens throughout the District with simple blood pressure checks, giving us an opportunity to find those with additional medical concerns that are not being met currently. Community Paramedics educate citizens on issues concerning their health and try to align them with ongoing available services. Community Paramedics are also assisting local businesses with CPR and Automatic Electronic Defibrillator (AED) training for their employees. Fitch-Rona has been successful in locating new AED's through the District. AED's have proven effective in improving outcomes of heart attack victims.

Community paramedicine is a new, expanding field of EMS. Fitch-Rona EMS is in the second year of working with local hospitals, eldercare facilities, businesses, and organizations to help prevent the need to utilize emergency response capacity.

Hiring Process

In anticipation of a third EMS station planned to come online in early 2019, Fitch-Rona will initiate a hiring process in the fourth quarter of 2018. This assumes passage of a 2019 budget in October 2018 that authorizes Fitch-Rona to increase staffing from 14 to 21 full time paramedics in 2019.

No new programs requiring additional funding are planned for 2018.

Fitch-Rona EMS District
2018 Operating Budget

	2017 Forecast as of 7/31/2017	2017 Budget	2018 Operating Budget	Difference 2018 Budget vs. 2017 Budget	Percent Change
Revenues					
Run Income	1,306,784	$ 1,337,438	$ 1,426,887	$ 89,449	6.7%
Services Sub-Total	1,306,784	$ 1,337,438	$ 1,426,887	$ 89,449	6.7%
				$ -	
City of Fitchburg	506,287	$ 506,287	$ 477,428	$ (28,859)	-5.70%
City of Verona	424,592	$ 424,592	$ 431,499	$ 6,907	1.63%
Town of Verona	50,769	$ 50,769	$ 48,697	$ (2,072)	-4.08%
Municipalities Sub-Total	981,648	$ 981,648	$ 957,624	$ (24,024)	-2.45%
				$ -	
Community Paramedicine	1,000	$ 1,000	$ 1,000	$ -	
Interest Income	3,550	$ 3,057	$ 3,024	$ (33)	-1.1%
Misc. Income	9,885	$ 9,885	$ 9,885	$ -	0.0%
Funds Applied from Assigned Account	4,000	$ 4,000	$ 4,000	$ -	0.0%
Misc. Sub-Total	18,435	$ 17,942	$ 17,909	$ (33)	-0.2%
				$ -	
Total Revenues	2,306,867	$ 2,337,028	$ 2,402,420	$ 65,392	2.8%
				$ -	
Expenses				$ -	
Salaries & Wages	1,020,518	$ 1,037,196	$ 1,067,545	$ 30,349	2.9%
Scheduled Overtime	227,368	$ 235,095	$ 232,542	$ (2,553)	-1.1%
Unscheduled Overtime	113,122	$ 74,636	$ 87,946	$ 13,310	17.8%
Soc.Sec.&Medicare Taxes	104,117	$ 103,922	$ 107,276	$ 3,354	3.2%
Retirement Plan	143,859	$ 142,341	$ 143,669	$ 1,328	0.9%
Miscellaneous Benefits	5,325	$ 3,400	$ 3,400	$ -	0.0%
Health & Dental Ins.	234,520	$ 291,487	$ 286,966	$ (4,521)	-1.6%
Worker's Comp. Ins.	73,705	$ 73,705	$ 75,866	$ 2,161	2.9%
Income Continuation	-	$ 2,400	$ 2,400	$ -	0.0%
Assigned Fund - Sick Time/Insurance	-	$ -	$ -	$ -	
Medical Director Annual Fee	33,000	$ 33,000	$ 33,000	$ -	0.0%
Salary Sub-Total	1,955,534	$ 1,997,182	$ 2,040,610	$ 43,428	2.2%
				$ -	
Oil, Gas & Lube	18,300	$ 18,350	$ 19,850	$ 1,500	8.2%
Tune-up & Repair	24,946	$ 19,800	$ 19,800	$ -	0.0%
Medical Supplies	70,000	$ 52,000	$ 71,200	$ 19,200	36.9%
Office Supplies	2,200	$ 1,750	$ 2,100	$ 350	20.0%
Postage	525	$ 525	$ 525	$ -	0.0%
Public Education	575	$ 750	$ 1,200	$ 450	60.0%
Staff Training	9,422	$ 15,100	$ 17,500	$ 2,400	15.9%
Staff Support	4,378	$ 3,600	$ 5,880	$ 2,280	63.3%
Uniforms	24,500	$ 24,500	$ 19,280	$ (5,220)	-21.3%
Personnel Recruitment	7,343	$ 1,250	$ 10,000	$ 8,750	700.0%
Subscriptions & Dues	700	$ 700	$ 700	$ -	0.0%
Admin Space Lease	7,125	$ 7,125	$ 7,125	$ -	0.0%
Facilities Furnishings	350	$ 800	$ 950	$ 150	18.8%
Utilities	1,000	$ 1,200	$ 900	$ (300)	-25.0%
Telephone	14,433	$ 12,750	$ 12,650	$ (100)	-0.8%
Radio Equipment	7,000	$ 7,000	$ 2,400	$ (4,600)	-65.7%
Radio Maintenance	3,250	$ 1,450	$ 3,275	$ 1,825	125.9%
Medical Equipment	20,800	$ 25,600	$ 8,750	$ (16,850)	-65.8%
Medical Equipment Maint.	3,300	$ 3,450	$ 5,250	$ 1,800	52.2%
EMT Safety Equipment	1,850	$ 900	$ 900	$ -	0.0%
Training Equipment	550	$ 1,500	$ 1,100	$ (400)	-26.7%
Office Equipment	3,631	$ 1,300	$ 1,300	$ -	0.0%
Office Equipment Maint.	-	$ -	$ -	$ -	#DIV/0!
Computer Support	11,265	$ 16,150	$ 16,075	$ (75)	-0.5%
FAP Project Expenses	17,000		$ -	$ -	
Accounting Fees	11,990	$ 10,500	$ 12,250	$ 1,750	16.7%
Legal Fees General	5,000	$ 3,800	$ 3,800	$ -	0.0%
Legal Fees-Labor Contract	-	$ -	$ -	$ -	#DIV/0!
Assigned Funds - Labor Contract	8,000	$ 8,000	$ 8,000	$ -	0.0%
Property Insurance	16,000	$ 12,750	$ 16,137	$ 3,387	26.6%
Billing Service	78,407	$ 80,246	$ 85,613	$ 5,367	6.7%
Paramedic Intern Program	7,000	$ 7,000	$ 7,000	$ -	0.0%
Community Paramedicine	408	$ -	$ 300	$ 300	#DIV/0!
Misc. Expense Sub-Total	381,248	$ 339,846	$ 361,810	$ 21,964	6.5%
TOTAL EXPENSES	**2,336,782**	$ 2,337,028	$ 2,402,420	$ 65,392	2.8%
Net Gain (or Loss)	(29,915)	$ -	$ -	$ -	

CITY OF VERONA
2018 BUDGET SUMMARY
VERONA FIRE DEPARTMENT

EXECUTIVE SUMMARY

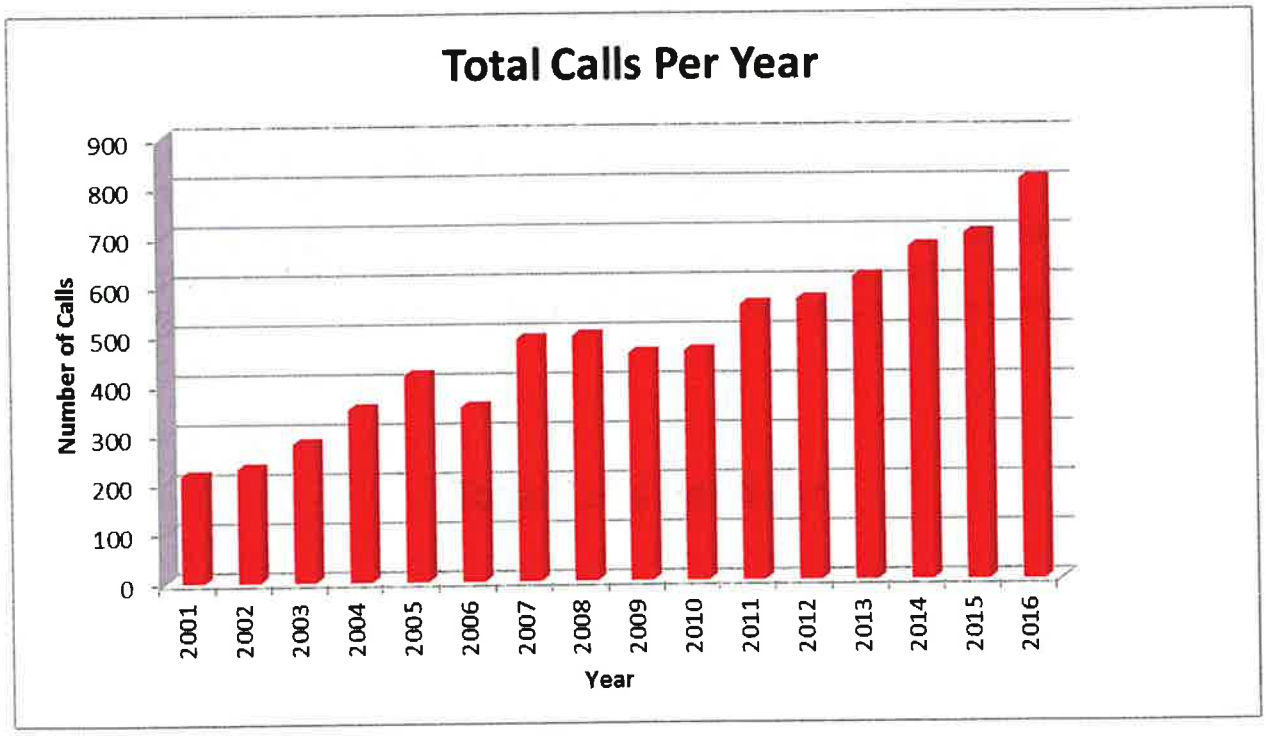
The Verona Fire Department was created in 2014 when the City and Town of Verona agreed to dissolve the Verona Joint Fire District and have the City of Verona Take over operation of the Fire Department with the Town of Verona contracting with the City for services with a 30 year contact. In 2017 the Department employed the following full-time positons. A Fire Chief, 2 Deputy Chief's, 3 Lieutenants, 3 Firefighters and a part-time staff of Paid-On-Premise, Paid-On-Call, and Intern Firefighters. A part-time position was also approved for an Administrative Assistant for the Fire Department.

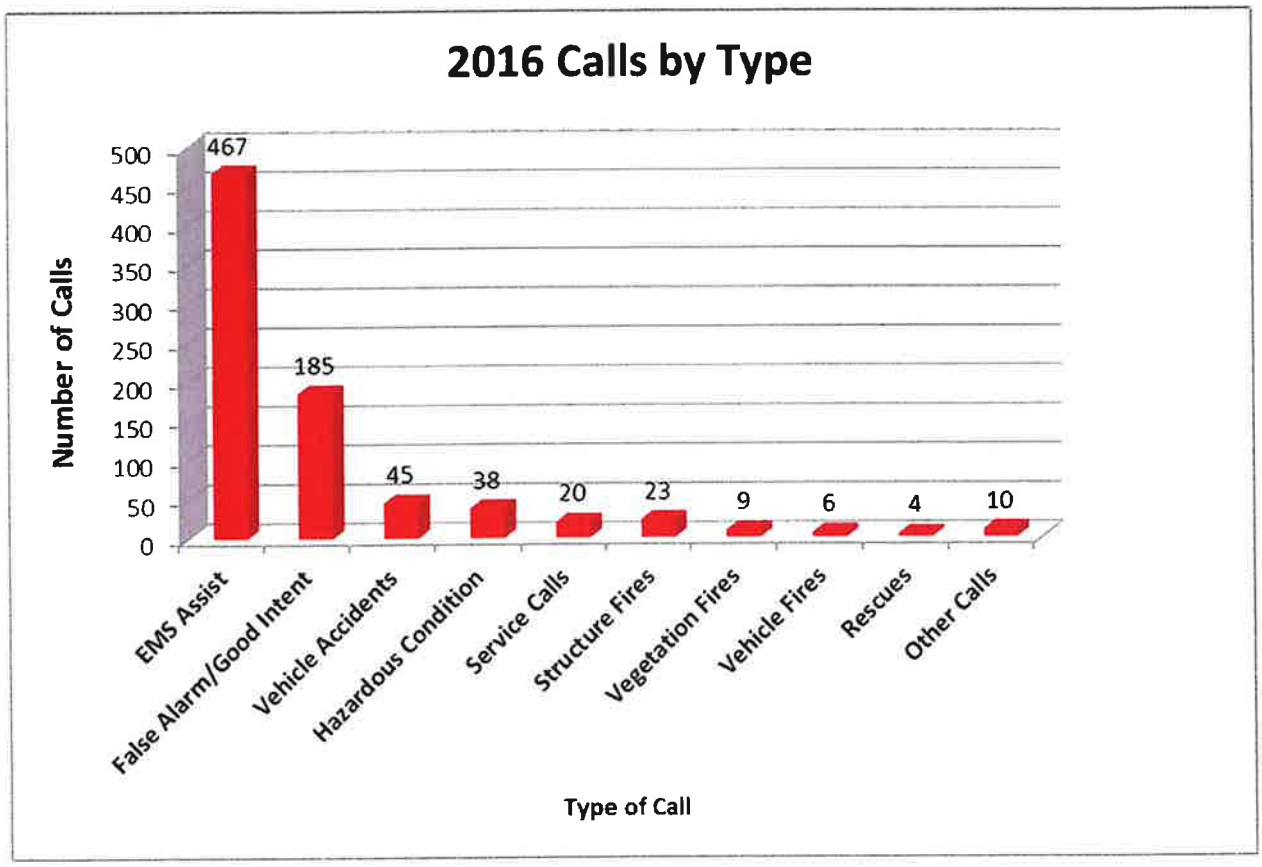
Overall the City of Verona's 2018 operating budget for the Fire Department is $1,654,974 which is an increase of $60,639 or 3.80% over the 2017 budget. The City property tax levy provides the largest source of funding for the Fire Department. The levy to support the 2018 budget is $1,281,883 which is an increase of $39,518 or 3.18%. Under the terms of an agreement with the Town of Verona, the Town pays a fee for fire service based on population, equalized value, and calls for service. In 2018, the Town of Verona's contribution for the operating budget is $193,496. Additional revenues include $118,232 in Fire 2% Dues, $42,000 in fire plan review fees, and $19,363 in other payments.

The Fire Department's 2018 Capital Budget includes $11,000 for traffic signal preemption equipment, $7,000 for Firefighter Bail Out Kits and $18,500 for Portable Radio Replacements, $12,128 for Mobile Data Computer Replacements and $6,000 for Ballistic Protection for our personnel. The Department has been awarded a grant in the amount of $25,040 to purchase new Battery Powered Rescue Tools to better equip our front line Engine Company for rescue calls. Included in the operating budget is $40,000 in operating equipment which includes $30,000 for protective fire gear, $5,000 for hoses and appliances, and other equipment needs to support our mission.

STATISTICAL SUMMARY

- The Verona Fire Department service area consists of 32.0 square miles including the Town of Verona.
- The Town of Verona surrounds the City of Verona and is bordered on the north by the City of Madison and the east by the City of Fitchburg.
- As of 2016, the estimated population of the Fire Department service area is 14,075.





PERFORMANCE MEASUREMENT INDICATORS

Activity	2016 Actual	6/30/17 Actual	Est. 2017	Proposed 2018
Total Calls	807	444	868	905
City of Verona Calls	657	374	720	748
Town of Verona Calls	112	48	115	119
Mutual Aid Calls	38	17	33	38
Fire Responses	340	189	370	389
EMS Assist Responses	467	254	498	516
Fire Inspections Completed	1,220	615	989	1,035
Fuel Purchased	$9,671	$5,690	$10,500	$13,000
Gallons Purchased	4,630	2,460	4,920	5,180

GOALS AND OBJECTIVES

The Verona Fire Department has identified the following goals and objectives:

Identify and Address Departmental Personnel Needs

- Improve current member retention programs and continue intern program.
- Mentor Officers to take key senior staff positions in the future.
- Implement a Health and Safety Program for staff.
- Maintain and improve the department's training program.

Maintain a Timely Schedule for the Replacement of Apparatus Fleet

- Manage the long-range apparatus replacement plan and budget
- Continue to maintain an apparatus preventive maintenance program designed in compliance with national standards.
- Evaluate apparatus needs based on current and future Department operations reflecting any changes in customer service needs.
- Replace existing apparatus as needed within the plan.
- Provide for safety and operational upgrades to the fleet.
- Plan for future IT upgrades

Strengthen the Department's Revenue Sources

- Develop additional revenue streams to supplement areas such as operations, equipment and capital improvements.
- Continue to research and apply for applicable grants.
- Seek assistance to our revenue streams from our community through fundraising, and inquires.

Improve the Department's Community Relations Activities

- Develop a consistent public information program that highlights Department personnel and achievements, as well as supports recruitment efforts. This program will utilize local and regional media.
- Develop a plan to engage the community in the department.

FIRE DEPARTMENT
ADOPTED 2018 BUDGET

175-4xxxx	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	Change % INCR (DECR)
REVENUES						
41110 TAX LEVY	$ 1,071,197	$ 1,242,365	$ 1,242,365	$ 1,242,365	1,281,883	3.18%
41500 BADGER PRAIRIE	4,000	2,000	2,000	2,000	2,000	
43420 FIRE DUES	98,292	108,345	100,000	108,345	118,232	
43522 GRANTS/DONATIONS	2,160	6,368	4,988	6,368	4,988	
43750 TOWN OF VERONA CONTRIB	184,750	98,866	197,732	197,732	193,496	-2.14%
43751 EMS RENT	7,125	3,563	-	7,125	7,125	
44901 FIRE PROT SYST PERMIT FEES	40,470	2,355	42,000	42,000	42,000	
48900 MISCELLANEOUS	20	25	3,500	3,500	3,500	
48301 SALE OF PROPERTY	1,925	-	1,750	1,750	1,750	
APPLIED FUNDS	-	-	-	-	-	
TOTAL REVENUES	**$ 1,409,939**	**$ 1,463,887**	**$ 1,594,335**	**$ 1,611,185**	**$ 1,654,974**	**3.80%**

	City	Town	Total		
Population (2017) Preliminary Est.	12,303	1,981	14,284		
Percent	86.13%	13.87%	100.00%		
EV (1/1/17)	2,669,743,100	301,304,600	2,971,047,700		
Percent	89.86%	10.14%	100.00%		
Fire Calls(,2014,2015,2016)	1,730	308	2,038		
Percent	84.89%	15.11%	100.00%		
		39.12%	divided by 3	13.04%	
Operating Exp	$ 1,613,474				
Operating Capital	41,500	- a			
Fire Other Revenues	(171,107)				
	$ 1,483,867	$ -		$ 1,483,867	
		Town Calculated Share		$ 193,496	

Note a:
Reduce Town portion for items that are 100% responsibility of City Fire Department

FIRE DEPARTMENT
ADOPTED 2018 BUDGET

175-52200		ACTUAL 2016	6/30 ACTUAL 2016	AMENDED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
PERSONNEL SERVICES							
110	FULL TIME WAGES	$ 462,142	$ 250,042	$ 553,923	$ 530,000	$ 595,322	
111	LONGEVITY PAY	471	1,181	966	2,500	3,304	
120	PART TIME WAGES-ADMIN	7,348	6,750	38,954	17,500	36,242	
120 001	PART TIME WAGES-POC	38,881	21,975	47,500	43,950	51,300	
120 002	PART TIME WAGES-POP	200,700	94,110	238,160	200,000	243,600	
125	OVERTIME WAGES	16,125	13,400	29,700	26,800	30,600	
130	HEALTH INSURANCE	118,374	66,461	150,871	134,000	153,291	
131	DENTAL INSURANCE	9,353	5,496	13,653	10,992	12,757	
132	SOCIAL SECURITY	54,351	29,640	69,528	62,787	73,428	
133	LIFE INSURANCE	5,186	4,700	6,903	9,400	6,229	
134	WI RETIREMENT	49,741	30,490	64,253	62,500	70,205	
	TOTAL PERSONNEL SERVICES	**$ 962,672**	**$ 524,245**	**$ 1,214,411**	**$ 1,100,429**	**$ 1,276,278**	**5.09%**
OPERATING EXPENDITURES							
210	PROFESSIONAL SERVICES	$ 1,305	$ 1,346	$ 1,450	$ 1,346	$ 1,450	
210 050	PROFESSIONAL SERVICES-ATTORNEY	-	-	3,000	1,000	3,000	
210 051	PROFESSIONAL SERVICES-AUDIT	800	3,500	3,500	3,500	3,500	
220	UTILITIES	35,777	20,748	46,500	46,500	51,400	
225	COMMUNICATIONS	15,104	9,412	22,500	21,810	22,850	
240	REPAIR/MAINTENANCE SERVICES	64,284	21,021	66,825	66,825	66,825	
290	OTHER CONTRACTUAL	11,380	10,778	34,159	34,159	30,246	
295	RECRUITMENT	2,465	760	3,000	2,600	2,600	
310	OFFICE SUPPLIES	3,928	1,471	7,500	7,500	8,000	
320	MEMBERSHIP AND DUES	3,255	892	2,190	2,086	2,430	
330	TRAVEL	1,356	1,439	4,100	4,100	4,300	
335	EDUCATION-TRAINING	12,659	6,271	30,850	25,600	33,300	
340	OPERATING SUPPLIES	9,272	1,947	10,200	10,200	10,300	
345	UNIFORM ALLOWANCE	9,384	1,635	12,950	12,950	12,350	
375	FUEL	10,488	4,771	11,000	10,500	13,000	
380	OTHER COMMODITIES	1,486	-	5,500	5,500	7,500	
450	DATA PROCESSING SUPPORT	5,597	4,445	6,350	6,350	14,145	
510	INSURANCE	51,414	44,890	51,450	58,150	50,000	
530	RENTS AND LEASES	2,024	776	-	2,844	-	
	TOTAL OPERATING EXPENDITURES	**$ 241,978**	**$ 136,102**	**$ 323,024**	**$ 323,520**	**$ 337,196**	**4.39%**
CAPITAL OUTLAY - GENERAL FUND							
810	OFFICE EQUIPMENT	$ 208,130	$ 196	$ -	$ -	$ 1,500	
815	OPERATING EQUIPMENT	63,728	6,185	56,900	56,900	40,000	
820	FACILITIES/ One Time Expenditures	7,378	-	-	-	-	
	TOTAL FIRE DEPT OP CAPITAL OUTLAY	**$ 279,236**	**$ 6,381**	**$ 56,900**	**$ 56,900**	**$ 41,500**	**N/A**
TOTAL FIRE DEPARTMENT EXPENDITURES		**$ 1,483,886**	**$ 666,728**	**$ 1,594,335**	**$ 1,480,849**	**$ 1,654,974**	**3.80%**

CITY OF VERONA
2018 BUDGET SUMMARY
VERONA ECONOMIC DEVELOPMENT COMMISSION

The Verona Economic Development Commission (VEDC) was established on February 27, 2012 to promote economic development within the City of Verona. The VEDC serves as the loan committee to review loan applications and to make recommendations to the Common Council for the final action on loan agreements and appropriation of funds.

The VEDC revolving loan program received $250,000 in start-up funding in 2012 from proceeds generated from the sale of property maintained in the Capital Projects Fund earmarked for the purpose of promoting economic development within the City.

The first loan was approved on April 9, 2012 by the Common Council and granted to Edelweiss Cheese Authentic Wisconsin, LLC in the amount of $36,720 to help finance the renovation of the property at 202 West Verona Avenue to serve as a retail cheese store.

The Edelweiss cheese store was closed in 2015. The loan balance was paid in full on May 18, 2015 and the building was purchased by Supanich Holding LLC.

The total balance in this fund is at $750,000, which includes a $500,000 allocation from the TIF VII closeout balance.

A loan was approved on 4/24/17 by the Common Council to the Verona Area Community Theater in the amount of $300,000.

The estimated balance available is $462,041 at the end of 12/31/17.

VERONA ECONOMIC DEVELOPMENT COMMISSION
PROPOSED 2018 BUDGET

	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
REVENUES						
INVESTMENT INCOME	-	-	400	2,962	5,650	
TRANSFER IN FROM OTHER FUNDS	500,000	-	500,000	-	-	
TOTAL REVENUES	**$ 500,000**	**$ -**	**$ 500,400**	**$ 2,962**	**$ 5,650**	**-98.87%**
EXPENDITURES						
TRANSFER OUT TO OTHER FUNDS	6,885	-	64,057	-	-	
TOTAL EXPENDITURES	**$ 6,885**	**$ -**	**$ 64,057**	**$ -**	**$ -**	**-100.00%**

LOAN RECIPIENTS	LOAN AMOUNT	APPROVED	MATURITY DATE	BALANCE 12/31/2017
VERONA AREA COMMUNITY THEATER	$ 300,000	4/24/2017	6/1/2027	$ 290,921

CITY OF VERONA
2018 BUDGET SUMMARY
CAPITAL IMPROVEMENTS

MISSION STATEMENT

The City addresses in its Financial Management Plan a policy to fund capital improvement projects as identified in the five-year Capital Improvement Plan (CIP). The policy objective is that the tax and debt levies that fund capital improvement projects maintain a steady equalized tax rate that does not experience significant fluctuations that would otherwise create peaks and valleys from year to year.

EXECUTIVE SUMMARY

This budget identifies the departmental capital improvement projects and associated funding sources. The capital budget is generally used for items that cost in excess of $50,000 and/or have a life expectancy of five years or more. The projects include all general tax levy supported projects. In addition, other funding sources including general obligation borrowing, impact fees, restricted developer park fees, donations and fund balance reserves are utilized for capital funding as approved.

The City has also established equipment replacement revolving funds for Public Works, Parks and Public Safety vehicles. The equipment replacement funds are designed to eliminate the need to borrow for the replacement of equipment. The funds are budgeted on a consistent annual basis creating reserves that are available as equipment needs to be replaced. This equipment replacement budget excludes Water, Sewer and Storm Water projects that are not funded with tax levy dollars. This is part of the overall goal to be able to replace equipment and maintain facilities without increasing our debt requirements. The 2018 budget includes funds of $100,000 for the establishment of replacement funds for the City Hall/Police Department, Senior Center, Library and $80,000 Public Works Facility.

The 2018 adopted budget includes $220,000 equipment replacement fund for Public Works and Parks equipment. It also includes $110,000 for equipment replacement for Public Safety equipment. These funds will reduce the City's long-term borrowing costs by cash funding replacement and maintenance items.

2018 PROPOSED CAPITAL PROJECTS

A. **Administration and Public Facilities**
The Administration and Public Facilities capital budget includes $30,000 for a file server replacement that is over 5 years old and also $82,500 for a portion of a new financial system which will be $150,000 in total (Administration 55%, Water 20% or $30,000, Sanitary Sewer 20% or $30,000 and Storm Sewer 5% or $7,500), the City has outgrown the current system that was purchased in 1998, a new system should help streamline processes and provided better information.

B. **Police Department**
The City maintains a fleet of marked and un-marked police patrol vehicles. Included in the 2018 adopted capital budget are expenditures of $179,400 from the public safety equipment replacement fund to replace a patrol vehicle at $78,550; Mobile Data Computers (MDCs) at $26,750; computers at $17,250; radar units at $4,100; in-car video equipment at $6,700; Tasers at $41,950; and simunition transition kits for $4,100.

C. **Public Works**

General Street Program: The 2018 adopted budget includes $3,040,000 that is funded through levy, grant funds, debt funds and the use of fund balance in the amount of $200,000 for transportation improvements. Projects planned for 2018 include:

• Mill and Overlay of Existing Streets	$1,050,000
• Sidewalk Program	$15,000
• Old PB Bridge Replacement	$475,000
• CTH PD-Woods Rd to CTH M	$1,500,000

Development: The 2018 adopted budget includes $850,000 for Legion Street and Verona Avenue intersection improvements costs related to TIF District #9.

Equipment: The Public Works Department has requested $270,000 in equipment purchases, the purchases include a new wheel loader for $215,000; pressure washer for $12,000; Public Works portion of two service vehicles for $30,000 (total of $65,000 with the remainder paid through utilities); Public Works portion of a concrete breaker for $3,000 (total of $6,000 with the remainder paid through utilities); and $10,000 for snow plow equipment.

Facilities: The Public Works Department has requested a new public works facility in the approximate amount of $17 million. In the 2018 adopted budget, the request is in the amount of $2,501,500 for the possible land acquisition alone, with it being allocated to Public Works for $1,562,500, Parks for $313,000, Water Utility for $313,000, and Sanitary Sewer for $313,000.

D. **Parks**

The 2018 adopted budget includes $1,500,130 that is funded through levy, user fees, debt funds and equipment replacement funds. As mentioned early, the portion in 2018 for the planned Public Works facility for Parks is $313,000. The other major capital item is for the possible acquisition of land for a City pool in the amount of $800,000. Other capital expenditures include Fireman's Park land purchase for $100,000; replacement of Community Park playground and softball backstops/fencing; Hometown trail system; Cathedral Point Park paths; and various Parks equipment.

E. **Library**

The Library 2018 adopted budget for capital items, that will be funded though fund balance in the Library Fund, includes $40,000 for self-checkout kiosks and $63,000 for LED lighting upgrades in the ceiling, beams and sconces which will be more energy efficient.

F. **Senior Center**

The 2018 adopted budget for the Senior Center includes floor replacement in bathrooms for $11,000 and with an additional staff in the budget will require remodeling in the wellness area and other office space remodeling in the amount of $25,000.

G. **Fitch-Rona EMS District**

The Fitch-Rona EMS District 2018 capital plan includes $8,278 for a power cot. The City of Verona's share of the 2018 EMS capital budget is 45.06% of the total amount of $18,372.

H. **Fire Department**

The 2018 adopted budget includes $81,668 in capital equipment. The listing of equipment includes; traffic signal preemption equipment for $11,000; firefighter bail out kits for $7,000; rescue tools for $25,040 (grant funded); portable radio replacements for $18,500; MDC replacements for $12,128; and ballistic protection for $6,000.

I. **Equipment Replacement Funds**

The 2018 Capital Budget provides funding for several of the City's replacement funds as follows:

- Public Works and Parks Equipment $220,000
- Public Safety Equipment $110,000
- City Center, Senior, Library Facilities $100,000
- Public Works Facility $80,000

Note:

Enterprise Funds (Water, Sanitary Sewer and Storm Water) are not included in the Capital Fund budget and are accounted for in the individual funds, however for the presentation of the City capital as a whole to assist with planning for bonding and other financial decision we included the Enterprise Funds capital budgets.

CITY OF VERONA
2018 CAPITAL BUDGET

Department Category/Description	2018 Proposed	Adopted 2018	Levy	Use of Fund Balance	Debt	User Fees/ Restricted	Revolving Fund Equipment Replacement	Other Restricted TIF/Trade-in Grants/Private
GOVERNMENTAL FUNDS								
Administration								
Courthouse File Server replacement (over 5 years old)	$ 30,000	$ 30,000	$ 30,000	$ -	$ -	$ -	$ -	$ -
New Financial System (Total System $150,000*55%)	82,500	82,500	82,500	-	-	-	-	-
Total Administration	112,500	112,500	112,500	-	-	-	-	-
Police								
Patrol Vehicle	78,550	78,550	-	-	-	-	78,550	-
Mobile Data Computers	26,750	26,750	-	-	-	-	26,750	-
Computers	17,250	17,250	-	-	-	-	17,250	-
In-Car Video	6,700	6,700	-	-	-	-	6,700	-
Radars	4,100	4,100	-	-	-	-	4,100	-
Tasers	41,950	41,950	-	-	-	-	41,950	-
Simunition Transition Kits	4,100	4,100	-	-	-	-	4,100	-
IPAD Integration (Grant)	17,210	17,210	-	-	-	-	-	17,210
Total Police	196,610	196,610	-	-	-	-	179,400	17,210
Pubic Works								
Public Works Portion of Public Works Facility (PW Total $10,622,500)	1,562,500	1,562,500	-	-	1,562,500	-	-	-
Mill and Overlay Program	1,050,000	1,050,000	501,500	200,000	348,500	-	-	-
Sidewalk Program	15,000	15,000	15,000	-	-	-	-	-
Old PB Bridge Replacement (5796-10-70) (WDOT Grant)	475,000	475,000	-	-	193,000	-	-	282,000
Verona Ave/Main St. Intersection (2017-101)	1,000,000	-	-	-	-	-	-	-
CTH PD-Woods Rd to CTH M (2016-123)	1,500,000	1,500,000	-	-	1,500,000	-	-	-
Legion/ W. Verona Ave Street Inprovements (TIF 9)	850,000	850,000	-	-	850,000	-	-	-
School Road-property acquisition (Waiting on Decisions to be Made)	-	-	-	-	-	-	-	-
Pressure Washer	12,000	12,000	12,000	-	-	-	-	-
Service Vehicle-Const Inspector ($35,000, 15PW, 10Water, 10Sewer)	15,000	15,000	-	-	-	-	15,000	-
Service Vehicle-Replace 2008 ($30,000, 15PW, 15Sewer)	15,000	15,000	-	-	-	-	15,000	-
Concrete Breaker Tool Cat ($6,000, 3PW, 3Water)	3,000	3,000	-	-	-	-	3,000	-
Snow Plow Equipment for Parks	10,000	10,000	10,000	-	-	-	-	-
Wheel Loader	215,000	215,000	-	-	215,000	-	-	-
Total Public Works	6,722,500	5,722,500	538,500	200,000	4,669,000	-	33,000	282,000
Parks								
Parks Portion of Public Works Facility (Parks Total $2,113,000)	313,000	313,000	-	-	313,000	-	-	-
Municipal Aquatic Center (Total $6.8 million estimate)	800,000	800,000	-	-	800,000	-	-	-
Firemans Park Land Puchase	100,000	100,000	25,000	-	-	50,000	-	25,000
Replace Community Park Playground	35,000	35,000	17,500	-	-	17,500	-	-
Hometown Trail System	10,000	10,000	5,000	-	-	5,000	-	-
Replace Community Park Softball Backstops/Fencing	60,000	60,000	-	-	-	60,000	-	-
Cathedral Point Park Paths	50,000	50,000	-	-	-	50,000	-	-
Park Tree Program	8,000	8,000	-	-	-	8,000	-	-
Replace Zero-Turn Mower	8,500	8,500	-	-	-	-	8,500	-
Replace Pickup Truck 55-02	25,000	25,000	-	-	-	-	25,000	-
Replace 2011 Toolcat	50,000	50,000	-	-	-	-	50,000	-
Aluminum Utility Trailers (2)	6,000	6,000	-	-	-	-	6,000	-
Lease Payment on 18 Acres	2,000	2,000	-	-	-	-	-	2,000
Debt Service Payment	32,630	32,630	-	-	-	32,630	-	-
Total Parks	1,500,130	1,500,130	47,500	-	1,113,000	223,130	89,500	27,000
Library								
Self-Check Out Kiosks (Use of Fund Balance)	40,000	40,000	-	-	-	-	-	40,000
LED Lighting Upgrades (Ceiling, Beams, Sconces) (Use of Fund Bal)	63,000	63,000	-	-	-	-	-	63,000
Book Bike (Trailer and Supplies) (Grant)	11,500	11,500	-	-	-	-	-	11,500
Total Library	114,500	114,500	-	-	-	-	-	114,500
Senior Center								
Flooring Replacement-Bathrooms	11,000	11,000	11,000	-	-	-	-	-
Remodel Wellness Area/Office Spaces & New Carpet	25,000	25,000	25,000	-	-	-	-	-
Total Senior Center	36,000	36,000	36,000	-	-	-	-	-
Fire Department								
Traffic Preemption	11,000	11,000	11,000	-	-	-	-	-
Firefight Bail Out Kits	7,000	7,000	7,000	-	-	-	-	-
Rescue Tools (Cutter, Spreader) (Grant)	25,040	25,040	-	-	-	-	-	25,040
Portable Radio Replacements	18,500	18,500	18,500	-	-	-	-	-
MDC Replacement (2)	12,128	12,128	12,128	-	-	-	-	-
Ballistic Protection	6,000	6,000	6,000	-	-	-	-	-
Station Alert Room Remote	13,900	-	-	-	-	-	-	-
Auto Lawn Sprinkles	7,000	-	-	-	-	-	-	-
Total Fire Department	100,568	79,668	54,628	-	-	-	-	25,040
EMS								
Power Cot ($18,372, Verona Portion $8,278)	8,278	8,278	8,278	-				
Total EMS	8,278	8,278	8,278	-	-	-	-	-
Other								
Equipment Replacement Fund-PW/Parks	220,000	220,000	220,000	-	-	-	-	-
Equipment Replacement Fund-Public Safety	110,000	110,000	110,000	-	-	-	-	-
Replacement Fund-Facilities & Equip (City, Senior Center, Library)	100,000	100,000	100,000	-	-	-	-	-
Facilities Replacement Fund-Public Works	80,000	80,000	80,000	-	-	-	-	-
Total Other	510,000	510,000	510,000	-	-	-	-	-
Total Governmental Funds	$ 9,301,086	$ 8,280,186	$ 1,307,406	$ 200,000	$ 5,782,000	$ 223,130	$ 301,900	$ 465,750

CITY OF VERONA
2018 CAPITAL BUDGET

Department Category/Description	2018 Proposed	Adopted 2018	Levy	Use of Fund Balance	Debt	User Fees/ Restricted	Revolving Fund Equipment Replacement	Other Restricted TIF/Trade-In Grants/Private
ENTERPRISE FUNDS								
Water								
Water Portion of Public Works Facility (Water Total $2,113,000)	$ 313,000	$ 313,000	$ -	$ -	$ 313,000	$ -	$ -	$ -
New Financial System ($150,000*25%)	37,500	37,500	-	-	-	37,500	-	-
Water Main-CTH M (Cross Country to Roundabout) (5992-09-81)	735,000	735,000	-	-	735,000	-	-	-
Well 6 & Booster Station (TIF 6)	2,500,000	2,500,000	-	-	-	-	-	2,500,000
Meter Replacement Program	45,000	45,000	-	-	-	45,000	-	-
Well 4 Pump Rehabilitation	120,000	120,000	-	-	-	120,000	-	-
Concrete Breaker Tool Cat ($6,000, 3PW, 3Water)	3,000	3,000	-	-	-	3,000	-	-
Service Vehicle-Const Inspector ($35,000, 15PW, 10Water, 10Sewer)	10,000	10,000	-	-	-	10,000	-	-
Total Water	3,763,500	3,763,500	-	-	1,048,000	215,500	-	2,500,000
Sanitary Sewer								
Sewer Portion of Public Works Facility (Sewer Total $2,113,000)	313,000	313,000	-	-	313,000	-	-	-
New Financial System ($150,000*20%)	30,000	30,000	-	-	-	30,000	-	-
Collection System Repairs	100,000	100,000	-	-	100,000	-	-	-
Collection System Eastside Interceptor	300,000	300,000	-	-	300,000	-	-	-
San Sewer-CTH M (Cross Country to Roundabout) (5992-09-81)	735,000	735,000	-	-	735,000	-	-	-
Meter Replacement Program	45,000	45,000	-	-	-	45,000	-	-
Service Vehicle-Const Inspector ($35,000, 15PW, 10Water, 10Sewer)	10,000	10,000	-	-	-	10,000	-	-
Service Vehicle-Replace 2008 ($30,000, 15PW, 15Sewer)	15,000	15,000	-	-	-	15,000	-	-
Total Sanitary Sewer	1,548,000	1,548,000	-	-	1,448,000	100,000	-	-
Storm Water								
New Financial System ($150,000*5%)	7,500	7,500	-	-	-	7,500	-	-
Gateway Pond Lift Station	30,000	30,000	-	-	-	30,000	-	-
SW Pond, Downtown RE-Development	100,000	100,000	-	-	100,000	-	-	-
Storm Water Pond Restoration	100,000	100,000	-	-	100,000	-	-	-
Total Storm Water	237,500	237,500	-	-	200,000	37,500	-	-
Total Enterprise Funds	$ 5,549,000	$ 5,549,000	$ -	$ -	$ 2,696,000	$ 353,000	$ -	$ 2,500,000
Governmental Funds	9,301,086	8,280,186	1,307,406	200,000	5,782,000	223,130	301,900	465,750
Enterprise Funds	5,549,000	5,549,000	-	-	2,696,000	353,000	-	2,500,000
Total Governmental and Enterprise Funds	$ 14,850,086	$ 13,829,186	$ 1,307,406	$ 200,000	$ 8,478,000	$ 576,130	$ 301,900	$ 2,965,750

CAPITAL AND CAPITAL IMPROVEMENTS FINANCE PLAN
(Requested by Departments)
For the Years 2018-2022

Updated 10/12/2017

GOVERNMENTAL

Fund	Program Description	2018	2019	2020	2021	2022	Total
10	**City Council**	**2018**	**2019**	**2020**	**2021**	**2022**	**Total**
	None	-	-	-	-	-	-
	City Council	-	-	-	-	-	-
10	**Municipal Court**	**2018**	**2019**	**2020**	**2021**	**2022**	**Total**
	None	-	-	-	-	-	-
	Muncipal Court	-	-	-	-	-	-
10	**City Administration**	**2018**	**2019**	**2020**	**2021**	**2022**	**Total**
	New Financial System ($150,000*55%)	82,500	-	-	-	-	82,500
	Court House File Server Replacement	30,000	-	-	-	-	30,000
	City Administration	**112,500**	-	-	-	-	**112,500**
	Funding Split						
	Levy	112,500	-	-	-	-	112,500
	Funding Split Total	**112,500**	-	-	-	-	**112,500**
10	**Police**	**2018**	**2019**	**2020**	**2021**	**2022**	**Total**
	Patrol Vehicle	78,550	80,900	83,350	85,850	88,425	417,075
	Mobile Data Computers	26,750	27,500	24,750	25,500	26,250	130,750
	Computers	17,250	12,800	6,100	31,650	17,400	85,200
	In-Car Video	6,700	6,900	7,100	7,300	7,525	35,525
	Radars	4,100	-	4,400	-	4,700	13,200
	Tasers	41,950	-	-	-	-	41,950
	Simunition Transition Kits	4,100	-	-	-	-	4,100
	IPAD Integration (Grant)	17,210	-	-	-	-	17,210
	Facility Cameras	-	-	26,200	11,600	-	37,800
	Police Total	**196,610**	**128,100**	**151,900**	**161,900**	**144,300**	**782,810**
	Funding Split						
	Grant Funding	17,210	-	-	-	-	17,210
	Replacement Funds	179,400	128,100	151,900	161,900	144,300	765,600
	Funding Split Total	**196,610**	**128,100**	**151,900**	**161,900**	**144,300**	**782,810**
10	**Emergency Preparedness**	**2018**	**2019**	**2020**	**2021**	**2022**	**Total**
	None	-	-	-	-	-	-
	Emergency Preparedness	-	-	-	-	-	-
10	**Public Works**	**2018**	**2019**	**2020**	**2021**	**2022**	**Total**
	Public Works Portion of Public Works Facility	1,562,500	3,020,000	3,020,000	3,020,000	-	10,622,500
	Mill and Overlay Program	1,050,000	1,200,000	1,000,000	500,000	450,000	4,200,000
	Sidewalk Program	15,000	-	15,000	-	15,000	45,000
	Old PB Bridge Replacement (5796-10-70)	475,000	-	-	-	-	475,000
	Verona Ave/Main St Intersection (2017-101)	-	1,000,000	2,000,000	3,000,000	-	6,000,000
	CTH PD-Woods to CTH M (2016-123)	1,500,000	300,000	-	-	-	1,800,000
	Legion/W. Verona Ave Street Improvement (TIF 9)	850,000	-	-	350,000	-	1,200,000
	Pressure Washer	12,000	-	-	-	-	12,000
	Service Vehicles	30,000	10,000	-	-	-	40,000
	Concrete Breaker	3,000	-	-	-	-	3,000
	Snow Plow Equipment for Parks	10,000	-	-	-	-	10,000
	Wheel Loader	215,000	-	-	-	-	215,000
	Pedestrian/Bike Trail Construction Project	-	600,000	-	1,400,000	-	2,000,000
	CTH M (Cross Country to Roundabout) (5992-09-81)	-	300,000	-	-	-	300,000
	East View & Elm Street Street Improvements	-	625,000	-	-	-	625,000
	Intersection Improvments with Traffic Signals	-	20,000	200,000	-	-	220,000
	W. Verona Avenue Widening	-	100,000	1,000,000	-	-	1,100,000
	CTH PB & M Intersections -Street Impovements (TIF8)	-	-	305,000	3,000,000	3,200,000	6,505,000
	Whalen Rd-Old PB to Liberty Drive	-	-	-	170,000	2,150,000	2,320,000
	Mark Dr and Scheele Ct Street Improvements	-	-	800,000	-	-	800,000
	CTH M & Liberty Dr/Thousand Oaks Tr Inters Improve (TIF 8)	-	-	-	2,000,000	2,000,000	4,000,000
	Mini Excavator	-	22,000	-	-	-	22,000
	John Deere 624 & Plow Equipment	-	100,000	-	-	-	100,000
	Skidsteer Pan Mower	-	7,000	-	-	-	7,000
	Patrol Truck	-	-	190,000	190,000	190,000	570,000
	Skidsteer Trailer	-	-	5,500	-	-	5,500
	Tool Cat	-	-	-	67,000	-	67,000
	New Holland Tractor with Snow Plow	-	-	-	-	140,000	140,000
	Fair Snowblower	-	-	-	-	22,000	22,000
	Public Works Total	**5,722,500**	**7,304,000**	**8,535,500**	**13,697,000**	**8,167,000**	**43,426,000**
	Funding Split						
	Levy	538,500	470,000	465,000	450,000	465,000	2,388,500
	Debt	4,669,000	6,695,000	7,875,000	12,990,000	7,350,000	39,579,000
	Replacement Funds	33,000	139,000	195,500	257,000	352,000	976,500
	Private/Donation/Grant/Fund Balance	482,000	-	-	-	-	482,000
	Funding Split Total	**5,722,500**	**7,304,000**	**8,535,500**	**13,697,000**	**8,167,000**	**43,426,000**
10	**Recreation**	**2018**	**2019**	**2020**	**2021**	**2022**	**Total**
	None	-	-	-	-	-	-
	Recreation	-	-	-	-	-	-

CAPITAL AND CAPITAL IMPROVEMENTS FINANCE PLAN
(Requested by Departments)
For the Years 2018-2022

10	Parks	2018	2019	2020	2021	2022	Total
	Parks Portion of PW Facility 12.5%	313,000	600,000	600,000	600,000	-	2,113,000
	Municipal Aquatic Center	800,000	6,000,000	-	-	-	6,800,000
	Firemans Park Land Purchase	100,000	-	-	-	-	100,000
	Replace Community Park Playground	35,000	-	-	-	-	35,000
	Hometown Trail System	10,000	10,000	10,000	10,000	10,000	50,000
	Replace Community Softball Backstops/Fencing	60,000	-	-	-	-	60,000
	Cathedral Point Park Paths	50,000	-	-	-	-	50,000
	Park Tree Program	8,000	8,000	8,000	8,000	8,000	40,000
	Replace Zero-Turn Mower	8,500	-	-	-	-	8,500
	Replace Pickup Truck 55-02	25,000	-	-	-	-	25,000
	Replace 2011 Toolcat	50,000	-	-	-	-	50,000
	Aluminum Utility Trailers (2)	6,000	-	-	-	-	6,000
	Skatepark Improvements	-	60,000	40,000	-	-	100,000
	Development Park Facilities at Silent St Pond	-	35,000	-	-	-	35,000
	Military Ridge Prairie Burn	-	5,000	-	-	-	5,000
	Ceniti Park Playground	-	30,000	-	-	-	30,000
	Develop Kettle Creek Park	-	-	100,000	325,000	-	425,000
	Replace VanDeGrift Park Play Structure	-	-	25,000	-	-	25,000
	Replace Stampfi Backstop Net	-	-	6,000	-	-	6,000
	Veterans Park Ballfield Inprovements	-	-	40,000	-	-	40,000
	Repaving Cemetery Drives	-	-	60,000	-	-	60,000
	Resurface Tennis Courts	-	-	-	55,000	-	55,000
	Develop Park in North Neighborhood	-	-	-	150,000	100,000	250,000
	Neff Park Playground Replacement	-	-	-	20,000	-	20,000
	Chevrolet Kodiak Dump Truck-Replace 2005	-	45,000	-	-	-	45,000
	John Deere Mower Replacement	-	52,000	-	-	-	52,000
	Mini-Excavator	-	50,000	-	-	-	50,000
	Ford F-250 Replacement	-	-	30,000	-	-	30,000
	John Deere Mower Replacement	-	-	-	55,000	-	55,000
	1/2 ton Pickup Truck-Additional	-	-	-	23,000	-	23,000
	Toolcat Replacement 2015	-	-	-	48,000	-	48,000
	F-150 Truck Replacement	-	-	-	-	25,000	25,000
	Lease Payment on 18 Acres	2,000	2,000	2,000	2,000	2,000	10,000
	Debt Service Payment	32,630	37,440	31,680	36,130	36,495	174,375
	Parks Total	**1,500,130**	**6,934,440**	**952,680**	**1,332,130**	**181,495**	**10,900,875**
	Funding Split						
	Levy	47,500	100,000	37,500	65,500	5,000	255,500
	Debt	1,113,000	6,600,000	600,000	600,000	-	8,913,000
	Replacement Funds	89,500	97,000	30,000	103,000	25,000	344,500
	User Fees/Restricted	223,130	125,440	283,180	561,630	149,495	1,342,875
	Private/Donation	27,000	12,000	2,000	2,000	2,000	45,000
	Funding Split Total	**1,500,130**	**6,934,440**	**952,680**	**1,332,130**	**181,495**	**10,900,875**

10	BTRB-Cable	2018	2019	2020	2021	2022	Total
	None	-	-	-	-	-	-
	BTRB-Cable Total	-	-	-	-	-	-

10	Building	2018	2019	2020	2021	2022	Total
	None	-	-	-	-	-	-
	Building Total	-	-	-	-	-	-

10	Planning and Zoning	2018	2019	2020	2021	2022	Total
	None	-	-	-	-	-	-
	Planning and Zoning Total	-	-	-	-	-	-

20	Library	2018	2019	2020	2021	2022	Total
	Flooring	-	-	-	150,000	-	150,000
	LED Lighting Upgrade-Ceilings, Beams, Sconces	63,000	-	-	-	-	63,000
	Self-Check Out Kiosks	40,000	-	-	-	-	40,000
	Book Bike	11,500	-	-	-	-	11,500
	Library Total	**114,500**	-	-	**150,000**	-	**264,500**
	Funding Split						
	Fund Balance	103,000	-	-	-	-	103,000
	Grant Funded	11,500	-	-	-	-	11,500
	Replacement Funds	-	-	-	150,000	-	150,000
	Funding Split Total	**114,500**	-	-	**150,000**	-	**264,500**

70	Senior Center	2018	2019	2020	2021	2022	Total
	Flooring	11,000	-	-	-	-	11,000
	Remodeling Wellness Area/Offices	25,000	-	-	-	-	25,000
	Roof	-	55,000	-	-	-	55,000
	Senior Center Total	**36,000**	**55,000**	-	-	-	**91,000**
	Funding Split						
	Levy	36,000	55,000	-	-	-	91,000
	Debt	-	-	-	-	-	-
	Private/Donation	-	-	-	-	-	-
	Funding Split Total	**36,000**	**55,000**	-	-	-	**91,000**

CAPITAL AND CAPITAL IMPROVEMENTS FINANCE PLAN
(Requested by Departments)
For the Years 2018-2022

170 EMS	2018	2019	2020	2021	2022	Total
Power Cot ($18,372, City Portion 45.0594%)	8,278	-	-	-	-	8,278
Outfit 3rd Front Line Amb ($56,378, City Portion (45.0594%)	-	25,404	-	-	-	25,404
Ambulance ($357,721, City Portion 45.0594%)	-	161,188	-	-	-	161,188
Command Car-New Car 16 ($96,002, City Portion 45.0594%)	-	43,257	-	-	-	43,257
Command Car-Repl. Car 15 ($94,470, City Portion 45.0594%)	-	-	42,568	-	-	42,568
Ambulance ($379,200, City Portion 45.0594%)	-	-	-	170,865	-	170,865
EMS Total	**8,278**	**229,849**	**42,568**	**170,865**	**-**	**451,560**
Funding Split						
Levy	8,278	-	42,568	-	-	50,846
Debt	-	229,849	-	170,865	-	400,714
Funding Split Total	**8,278**	**229,849**	**42,568**	**170,865**	**-**	**451,560**

175 Fire Department	2018	2019	2020	2021	2022	Total
Ladder 3 Replacement	-	1,000,000	-	-	-	1,000,000
Squad 5 Replacement	-	-	-	-	750,000	750,000
Traffic Preemption	11,000	11,000	11,000	11,000	11,000	55,000
Brush 6 Replacement	-	-	-	100,000	-	100,000
Firefight Bail Out Kits	7,000	-	-	-	-	7,000
Rescue Tools	25,040	-	-	-	-	25,040
Portable Radio Replacements	18,500	19,425	20,400	21,420	22,500	102,245
MDC Replacement	12,128	12,735	13,370	6,700	-	44,933
Ballistic Protection	6,000	6,300	-	-	-	12,300
Station Alert Rm. Remote	-	26,400				26,400
Auto Lawn Sprinklers	-	7,000	-	-	-	7,000
Fire Total	**79,668**	**1,082,860**	**44,770**	**139,120**	**783,500**	**2,129,918**
Funding Split						
Levy	54,628	68,960	44,770	39,120	33,500	240,978
Debt	-	924,000	-	95,000	600,000	1,619,000
Private/Donation	25,040	89,900	-	5,000	150,000	269,940
Funding Split Total	**79,668**	**1,082,860**	**44,770**	**139,120**	**783,500**	**2,129,918**

220 Capital Revolving Fund	2018	2019	2020	2021	2022	Total
Equipment Replacement Fund-PW/Parks	220,000	220,000	220,000	220,000	220,000	1,100,000
Equipment Replacement Fund-Public Safety	110,000	110,000	110,000	110,000	110,000	550,000
Equipment Replacement Fund-Facilites	100,000	100,000	100,000	100,000	100,000	500,000
Equipment Replacement Fund-Public Works	80,000	80,000	80,000	80,000	80,000	400,000
Capital Revolcing Fund Total	**510,000**	**510,000**	**510,000**	**510,000**	**510,000**	**2,550,000**
Funding Split						
Levy	510,000	510,000	510,000	510,000	510,000	2,550,000
Funding Split Total	**510,000**	**510,000**	**510,000**	**510,000**	**510,000**	**2,550,000**

Total Governmental Funds	**8,280,186**	**16,244,249**	**10,237,418**	**16,161,015**	**9,786,295**	**60,709,163**
Funding-Governmental Funds						
Levy	1,307,406	1,203,960	1,099,838	1,064,620	1,013,500	5,689,324
Debt	5,782,000	14,448,849	8,475,000	13,855,865	7,950,000	50,511,714
Replacement Funds	301,900	364,100	377,400	671,900	521,300	2,236,600
Impact Fees	-	-	-	-	-	-
Private/Donations/Grants/TIF/Fund Balance	665,750	101,900	2,000	7,000	152,000	928,650
User Fees	223,130	125,440	283,180	561,630	149,495	1,342,875
Total Funding-Governmental Funds	**8,280,186**	**16,244,249**	**10,237,418**	**16,161,015**	**9,786,295**	**60,709,163**

Other Major Projects
- Senior Center
- School Road

CAPITAL AND CAPITAL IMPROVEMENTS FINANCE PLAN
(Requested by Departments)
For the Years 2018-2022

ENTERPRISE FUND

30 Water	2018	2019	2020	2021	2022	Total
Water Portion of PW Facility (12.5%)	313,000	600,000	600,000	600,000	-	2,113,000
New Financial System ($150,000*25%)	37,500	-	-	-	-	37,500
Water Main-CTH M (Cross Country to Roundabout)	735,000	-	-	-	-	735,000
Well 6 & Booster Station (TIF 6)	2,500,000	-	-	-	-	2,500,000
Meter Replacement Program	45,000	45,000	-	-	-	90,000
Well 4 Pump Rehabilitiation	120,000	-	-	-	-	120,000
Concrete Breaker Equipment	3,000	-	-	-	-	3,000
Water Main Loop-Tech Park, Kettle Moraine to John Liv (TIF 8)	-	40,000	330,000	-	-	370,000
Service Vehicles	10,000	10,000	-	-	-	20,000
East View & Elm Street	-	525,000	-	-	-	525,000
Mini Excavator	-	22,000	-	-	-	22,000
Program Management-Scada Well Houses	-	250,000	-	-	-	250,000
Central Pressure Zone-North Pump Station	-	847,000	-	-	-	847,000
Mark Dr/Scheele Ct	-	-	650,000	-	-	650,000
Well #2 Pump Rehabilitation	-	-	150,000	-	-	150,000
Southeast Water Tower in Tech Park (TIF 8)	-	-	-	250,000	3,200,000	3,450,000
Dodge Utility Van	-	-	-	15,000	-	15,000
Legion/W. Verona Ave Street Improvements	-	-	50,000	300,000	-	350,000
	-	-	-	-	-	-
	-	-	-	-	-	-
Water Total	**3,763,500**	**2,339,000**	**1,780,000**	**1,165,000**	**3,200,000**	**12,247,500**
Funding Split						
Debt	1,048,000	1,972,000	1,630,000	1,150,000	3,200,000	9,000,000
User Fees	215,500	327,000	150,000	15,000	-	707,500
Private/Donations/TIF	2,500,000	40,000	-	-	-	2,540,000
Funding Split Total	**3,763,500**	**2,339,000**	**1,780,000**	**1,165,000**	**3,200,000**	**12,247,500**

35 Storm Sewer	2018	2019	2020	2021	2022	Total
New Financial System ($150,000*5%)	7,500	-	-	-	-	7,500
Gateway Pond Lift Station	30,000	250,000	-	-	-	280,000
Lincoln Street SW Pond	100,000	1,200,000	-	-	-	1,300,000
Storm Water Pond Restoration	100,000	-	-	-	-	100,000
East View, Elm Street	-	40,000	-	-	-	40,000
Manhole WQ Structures	-	30,000	-	-	-	30,000
Mark Dr/Scheele Ct	-	-	60,000	-	-	60,000
High Vac Truck	-	-	-	200,000	-	200,000
Storm Sewer Total	**237,500**	**1,520,000**	**60,000**	**200,000**	**-**	**2,017,500**
Funding Split						
Debt	200,000	1,470,000	30,000	-	-	1,700,000
User Fees	37,500	50,000	-	-	-	87,500
Private/Donations/TIF	-	-	30,000	200,000	-	230,000
Funding Split Total	**237,500**	**1,520,000**	**60,000**	**200,000**	**-**	**2,017,500**

40 Sanitary Sewer	2018	2019	2020	2021	2022	Total
Water Portion of PW Facility (12.5%)	313,000	600,000	600,000	600,000	-	2,113,000
New Financial System ($150,000*20%)	30,000	-	-	-	-	-30,000
Collection System Repairs	100,000	100,000	100,000	100,000	-	400,000
Collection System Eastside Interceptor	300,000	-	3,000,000	-	-	3,300,000
San Sewer-CTH M (Cross Country to Roundabout)	735,000	-	-	-	-	735,000
Meter Replacement Program	45,000	45,000	-	-	-	90,000
Service Vehicles	25,000	10,000	-	-	-	35,000
East View & Elm Street	-	90,000	-	-	-	90,000
Mini Excavator	-	22,000	-	-	-	22,000
Mark Dr/Scheele Ct	-	-	125,000			125,000
Legion/W. Verona Ave Street Improvements	-	-	50,000	250,000	-	300,000
Dodge Utility Van	-	-	-	15,000	-	15,000
Sanitary Sewer Total	**1,548,000**	**867,000**	**3,875,000**	**965,000**	**-**	**7,255,000**
Funding Split						
Debt	1,448,000	700,000	3,875,000	950,000	-	6,973,000
User Fees	100,000	167,000	-	15,000	-	282,000
Private/Donation	-	-	-	-	-	-
Funding Split Total	**1,548,000**	**867,000**	**3,875,000**	**965,000**	**-**	**7,255,000**

Total Enterprise	**5,549,000**	**4,726,000**	**5,715,000**	**2,330,000**	**3,200,000**	**21,520,000**
Funding						
Debt	2,696,000	4,142,000	5,535,000	2,100,000	3,200,000	17,673,000
User Fees	353,000	544,000	150,000	30,000	-	1,077,000
Private/Donations/TIF	2,500,000	40,000	30,000	200,000	-	2,770,000
Total Funding Enterprise	**5,549,000**	**4,726,000**	**5,715,000**	**2,330,000**	**3,200,000**	**21,520,000**

CAPITAL AND CAPITAL IMPROVEMENTS FINANCE PLAN
(Requested by Departments)
For the Years 2018-2022

TOTAL GOVERNMENTAL AND ENTERPRISE FUNDS	2018	2019	2020	2021	2022	Total
Total	**13,829,186**	**20,970,249**	**15,952,418**	**18,491,015**	**12,986,295**	**82,229,163**
Funding						
Levy	1,307,406	1,203,960	1,099,838	1,064,620	1,013,500	5,689,324
Debt	8,478,000	18,590,849	14,010,000	15,955,865	11,150,000	68,184,714
Replacement Funds	301,900	364,100	377,400	671,900	521,300	2,236,600
Impact Fees	-	-	-	-	-	-
Private/Donations/TIF/Fund Balance	3,165,750	141,900	32,000	207,000	152,000	3,698,650
User Fees	576,130	669,440	433,180	591,630	149,495	2,419,875
Total Funding	**13,829,186**	**20,970,249**	**15,952,418**	**18,491,015**	**12,986,295**	**82,229,163**

Other Major Projects
Senior Center
School Road

Note: TIF Funded Projects May Require Debt

CITY OF VERONA
2018 BUDGET SUMMARY
TAX INCREMENTAL FINANCING DISTRICT #4

TIF 4 was created September 23, 1996 to promote the redevelopment and expansion of the downtown business district. The district includes South Main Street to Paoli Street and Verona Avenue from Shuman Street to Lincoln Street. TIF 4 may continue to incur project costs through September 22, 2018 and the district must be dissolved no later than September 22, 2023.

In 1997, the City borrowed $870,400 to provide streetscape improvements and financial assistance for both building and business owners. Borrowing proceeds of $86,201 are restricted for the life of the district.

In 2001, the City borrowed $1,080,000 to implement planned improvements on the former Brunsell Lumber site which was acquired by the City in 2000. Approximately $320,000 was used for the construction of public infrastructure related to the site (Railroad and Franklin Street improvements, public parking, etc.), $575,000 was loaned to the Alexander Company for construction of a mixed-use retail/residential project on the site, and $185,000 has been applied to develop a public plaza/veteran=s memorial area in the bike trail corridor on the west side of Main Street. Work on the Alexander project began in summer, 2003 and was completed in summer, 2004. Work on the public plaza was completed in 2005 with a construction budget of $350,000.

In 2003, the City borrowed $440,000 including $150,000 to be applied to the plaza area and relocate the shelter, and $290,000 for the reconstruction of Railroad Street between South Main Street and Shuman Street.

In 2004, the City received a BUILD grant from Dane County. The grant was used to develop a plan for streetscape improvements along both Main Street and Verona Avenue and to examine ways to improve pedestrian and traffic flow as well as parking opportunities. Although no construction plans have been developed to implement the plans, $220,000 has been placed in the 2006 budget to make streetscape improvements including new street lights and terrace improvements.

Also in 2004, the City borrowed $310,000 from the State Trust Fund and made a grant to Sara Investment Real Estate to acquire and redevelop the properties at 305 and 307 S. Main Street into an office building. The grant carries a guarantee for value and will be completely repaid through increased increment in 12 years.

In 2005, the City made a similar economic development loan to the owners of Avanti=s Restaurant. The loan was for $50,000 and will be repaid within 5 years at 5% annual interest. In addition, the Hometown Junction project was completed with expenses totaling $350,000.

In 2006, the City approved a $450,000 grant along with a $1 million pay-as-you-go TIF bond to complete what is known as the AKeller/Burke@ project. The first phase of the project created 28 residential condominium units. The next phase will result in 4000 square feet of commercial space on the west side of Main Street south of the bike trail. The pay-as-you-go TIF bond is not an indebtedness of the City; rather, the funds will be paid to the developer from increment generated from the projected $5.4 million development. While the Bond payment schedule started in 2007, the first significant payment (from the project's increment value) was realized in 2008.

In 2007, the City reconstructed East Verona Avenue from Lincoln Street to Horizon Drive. The reconstruction created an urban section (curb/gutter/sidewalk), signalization at the intersection with

Enterprise Drive and a subsequent signalization at the newly created Hometown Circle development. "Streetscape" improvements were added including: an access point into Community Park, installation of a bike trail segment, burial of overhead utilities and decorative streetlight poles to match W. Verona Avenue. Collectively, these "streetscape" amenities are designated improvements in the TIF Project Plan. Funding for these amenities came from General Obligation bond proceeds, in which TIF #4 will pay the proportionate share of the debt service for the life of the TIF.

As part of the Comprehensive Plan process, additional evaluation and planning occurred relative to the intersection of Main Street and Verona Avenue. Transportation issues, redevelopment opportunities and the initial development of an overall "downtown redevelopment plan" were conceived. As this important intersection lies within the boundaries of TIF #4, further investigation, planning and design is expected to occur in the completion of this downtown plan. Therefore, 2009 expense includes consultant fees related to this project. In 2009 no funds were expended for additional planning of the intersection and the 2010 budget anticipates no additional planning efforts.

In 2010, the proposed budget reflected funding for acquiring property should it become available to enhance the redevelopment of the North Main Street corridor. Note Proceeds and Construction indicated $2,000,000 for downtown development and land acquisition. This was included in the budget simply as a "place-holder" and did not occur in 2010.

The City of Verona G.O. Bond issued in 2001 was refinanced in 2010 including a portion related to TIF 4. The 2010 projected note proceeds revenue in the amount of $620,000 is to refinance the 2001 bond. There was no "new money" borrowed in 2010.

In 2011 the City amended the TIF IV project plan which included two primary changes. First the amendment increased the allowable expenditures from the original project plan of $2,775,000 to $7,925,000 or an increase of $5,150,000. The increase in allowable plan costs relates mainly to streets and intersections, utility relocation, land acquisition and professional consulting and financing. The second change in the project amendment allows for TIF project plan improvements to be incurred up to 1/2 mile outside of the TID boundaries.

In 2012, the City conducted a request-for-proposal process for a comprehensive downtown transportation and corridor study. The 2013 budget includes up to $100,000 to funds this study plus potential optional components or follow-up items. Also included in the 2013 budget is $1,855,000 as a "place-holder" for potential right-of-way acquisition, redevelopment projects, or other project expenditures. The actual expenditures and any potential TIF borrowing will be dependent on individual projects pending approval by the City Council.

During 2013, the City conducted a planning process for a comprehensive Downtown Transportation and Corridor Study that includes recommendations for short, mid, and long-term transportation improvements and redevelopment opportunities in the downtown area. The 2014 budget included $1,500,000 as a place holder to begin implementing recommendations included in the study as well as $50,000 for planning and engineering costs. In 2013, the City expended $150,000 to purchase the property located at 102 E. Park Street. Also in 2013 the City issued debt to partially advance refund the 2007 G.O. Bonds in the amount of $620,000.

The City completed the Downtown Transportation and Corridor Study in 2014. One of the recommendations in this plan is streetscape improvements to enhance the appearance and character of the downtown as well as making it more pedestrian and bike friendly. In 2016 the City has begun working with a landscape architect to design specific improvements for South Main Street from

Verona Avenue to just north of Paoli Street. Planned improvements include pavers, decorative fencing, pedestrian bump outs, new street lighting, street trees, signage, and banners. As part of this project, the City is also planning to make improvements to the veterans' memorial at Hometown Junction Park, including the installation of a fountain. Total project costs are $4,035,532.

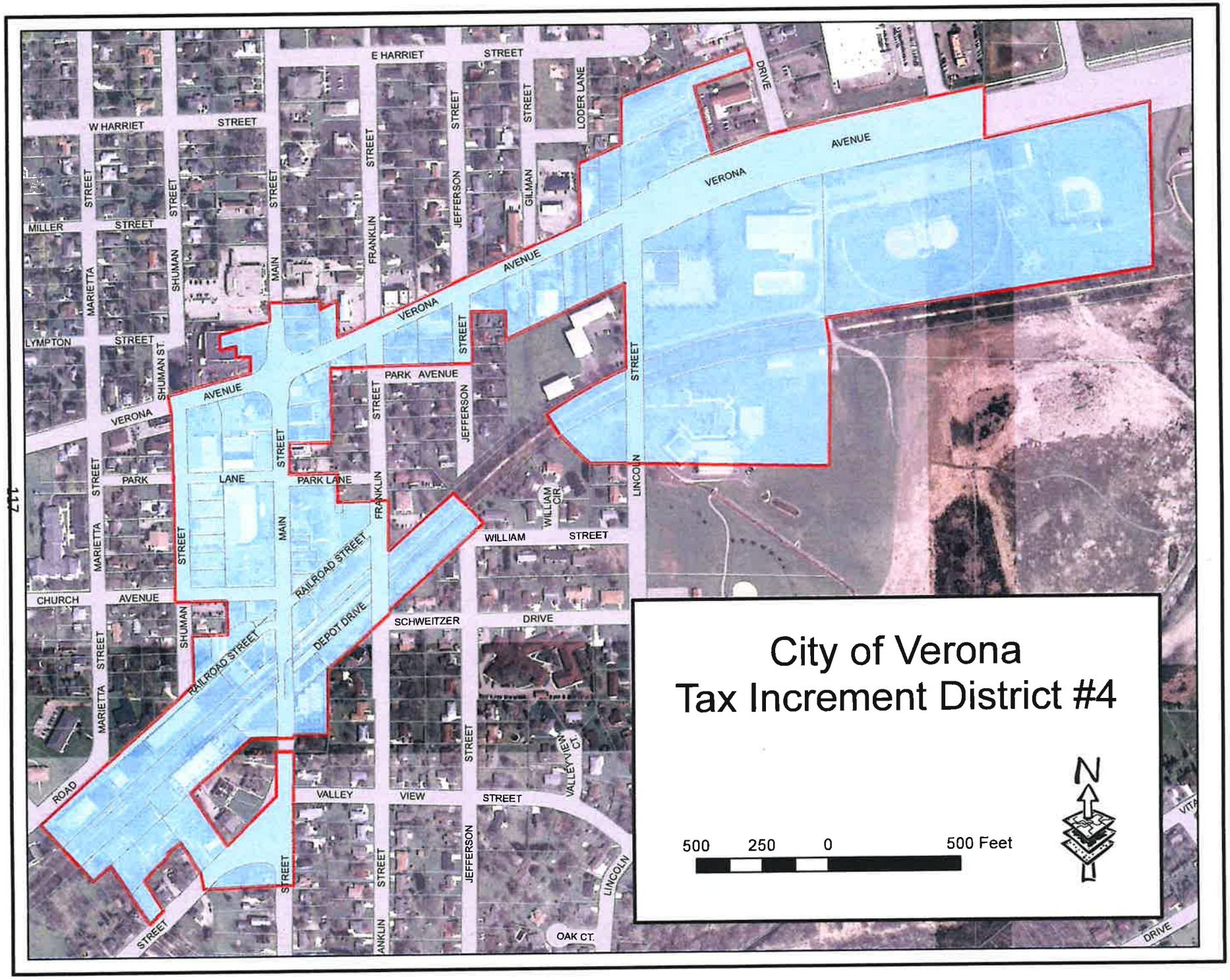
In 2016 the City completed a new municipal parking lot, at 108 S. Franklin Street, (purchased in 2015 for $180,000) to serve downtown businesses.

In 2018, the City can only incur project cost through September 22nd. With the estimated increments and the required payments for future obligations the City will not be able to incur any more project costs.

TIF IV (4)
ADOPTED 2018 BUDGET

	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
REVENUES						
TIF INCREMENT	$ 680,479	$ 550,460	$ 550,000	$ 550,460	$ 625,588	
STATE AID	3,189	-	3,800	2,126	2,200	
INVESTMENT INCOME	4,277	4,194	1,700	6,000	1,000	
BOND/NOTE PROCEEDS, PREMIUM	1,499,216	-	835,000	705,000	-	
SALE OF PROPERTY	72,380	-	-	-	-	
NOTE PAYMENT	8,625	4,442	8,974	8,974	9,339	
INTEREST ON NOTES	2,204	973	1,855	1,855	1,490	
TOTAL REVENUES	**$ 2,270,370**	**$ 560,069**	**$ 1,401,329**	**$ 1,274,415**	**$ 639,617**	**-54.36%**
EXPENDITURES						
PROF SERVICES-PLANNING / ENGR	$ 1,560	$ 299	$ -	$ 300	$ -	
PROFESSIONAL SERVICES-AUDIT	1,025	900	900	900	900	
PROFESSIONAL SERVICES-LEGAL	11,289	-	-	-	-	
ADMINISTRATION	-	-	14,000	14,000	14,000	
CONSTRUCTION	1,214,014	643,829	875,000	2,564,000	-	
DEBT ISSUANCE / PAYING AGENT	15,075	20	20	20	20	
PAY-GO KB	-	-	106,000	101,097	106,000	
LAND ACQUISITION/EASEMENTS	10,028	-	-	-	-	
DEBT PRINCIPAL	386,028	445,000	445,000	445,000	445,000	
DEBT INTEREST	146,386	39,879	64,057	64,057	63,136	
TOTAL EXPENDITURES	**$ 1,785,405**	**$ 1,129,927**	**$ 1,504,977**	**$ 3,189,374**	**$ 629,056**	**-58.20%**

TID EQUALIZED VALUE INCREASE (INCREMENT) As of 1/1/2017	BASE VALUE As of 1/1/1997	TAX INCREMENTAL REVENUE COLLECTED Through 1/1/2017
$ 28,724,800	$ 8,842,400	$ 6,873,819


City of Verona
Tax Increment District #4
500 250 0 500 Feet
N
E HARRIET STREET
W HARRIET STREET
MILLER STREET
LYMPTON STREET
VERONA AVENUE
PARK AVENUE
PARK LANE
CHURCH AVENUE
RAILROAD STREET
DEPOT DRIVE
SCHWEITZER DRIVE
WILLIAM STREET
WILLIAM CIR.
VALLEY VIEW STREET
VALLEY VIEW CT.
OAK CT.
MARIETTA STREET
SHUMAN STREET
SHUMAN ST.
MAIN STREET
FRANKLIN STREET
JEFFERSON STREET
GILMAN STREET
LODER LANE
LINCOLN STREET
LINCOLN DRIVE
ROAD

CITY OF VERONA
2018 BUDGET SUMMARY
TAX INCREMENTAL FINANCING DISTRICT #6

TIF 6 was created May 8, 2000. It consists of 290 acres located adjacent to USH 18/151 bypass on the southeast side of the City. The land in the proposed commercial/industrial site is privately owned. TIF 6 may continue to incur project costs through May 7, 2018 and the district must be dissolved no later than May 7, 2023.

In 2000, the City borrowed $700,000 to partially fund the new water tower and booster station which serves the TIF district. In addition, the City borrowed $ 214,660 for capitalized interest and reserve cash requirements.

In 2001, the City borrowed $700,000 for construction of sewer and water main to the Livesey property. An additional $195,000 was borrowed for capitalized interest and reserve cash requirements. Of the 2000 and 2001 borrowed funds, a total of $287,300 must be restricted for the life of the issues.

In 2004, the City borrowed an additional $2.9 million of which $1.65 million was used to construct the major roadway through the AVerona Technology Park@ property (Livesey property) and $500,000 was granted to Latitude Corporation for land acquisition/site development. The balance of the borrowing was used for capitalized interest, reserve account requirements and issuance costs. All TIF 6 borrowing to date, including the 2000, 2001 and 2004 debt issues, will be repaid through value guarantees by the Livesey Company.

In 2008, the City approved a pay-as-you-go TIF note in the amount of up to $1,172,980 over 7 years to assist SAFC, Inc. in their acquisition of 15 acres to construct a new $20 million pharmaceutical manufacturing plant. The pay-as-you-go TIF note is not an indebtedness of the City; rather, the funds will be paid to the developer from increment generated from the projected $20 million development. SAFC purchased the property and began construction with the intent to open the plant in 2010.

The TIF 6 project plan identifies costs associated with the extension of sewer, water, storm sewer, streets and other infrastructure on the north side of CTH M. The City is preparing a pre-development agreement (PDA) with a property owner controlling approximately 120 acres in that area that will map out industrial and commercial development. The PDA will provide initial agreement on location and cost responsibilities for the extension of public infrastructure into this area. Therefore, the TIF 6 budget for 2009 includes expenses for engineering and legal consulting to begin implementation of the PDA.

During 2010, discussions have continued between the City and the developer of a proposed business park in TIF District Number 6 located north of County Highway M, south of Whalen Road, and east of STH 18/151. In 2010 the City prepared a draft TIF Project Plan Amendment for this area which identified costs associated with the extension of water, sanitary sewer, storm water, streets and other infrastructure.

The City of Verona G.O. Bond issued in 2001 was refinanced in 2010 including a portion related to TIF 6. The 2010 projected note proceeds revenue in the amount of $620,000 is to refinance the 2001 bond.

In 2011 the City borrowed $2,725,000 for utility and street improvements related to Phase I of the Liberty Business Park project. In 2012 the City extended utilities to the park with an associated cost of $566,000. Included in the 2013 budget are costs associated with extending water and sewer utilities through the park and constructing approximately 1000 L.F. of Liberty Drive from CTH M to the North at a cost of $1,940,000.

In 2012 $1,655,000 was borrowed to partially advance refund the 2004 CDA Lease Revenue Bonds and to refinance the 2005 Bonds.

The City borrowed $600,000 from the State Trust Fund Loan program in 2013 to assist with the Wisconsin Brewery Company development located in the Verona Technology Park. The Wisconsin Brewing Company facility was completed in 2013 and opened for business on November 1, 2013. Also in 2013, the City began construction of the Liberty Business Park Phase I improvements which include extending sanitary sewer and water mains through the site and constructing approximately 1000 L.F. of Liberty Drive from CTH M to the North at a cost of $1,100,000.

In the fall of 2014, the City began an additional project to extend Liberty Drive further to the North and to construct a portion of Laser and Clarity Streets opening additional lots for development. The 2015 TIF 6 budget included $70,000 to install the surface layer of pavement on these streets. This is the final planned TIF-funded improvement for Phase I of Liberty Business Park. Two flex buildings were completed in Liberty Business Park in 2015. Also during 2015, construction began or is planned to begin on two mixed-use retail and office buildings and on a 136 room hotel.

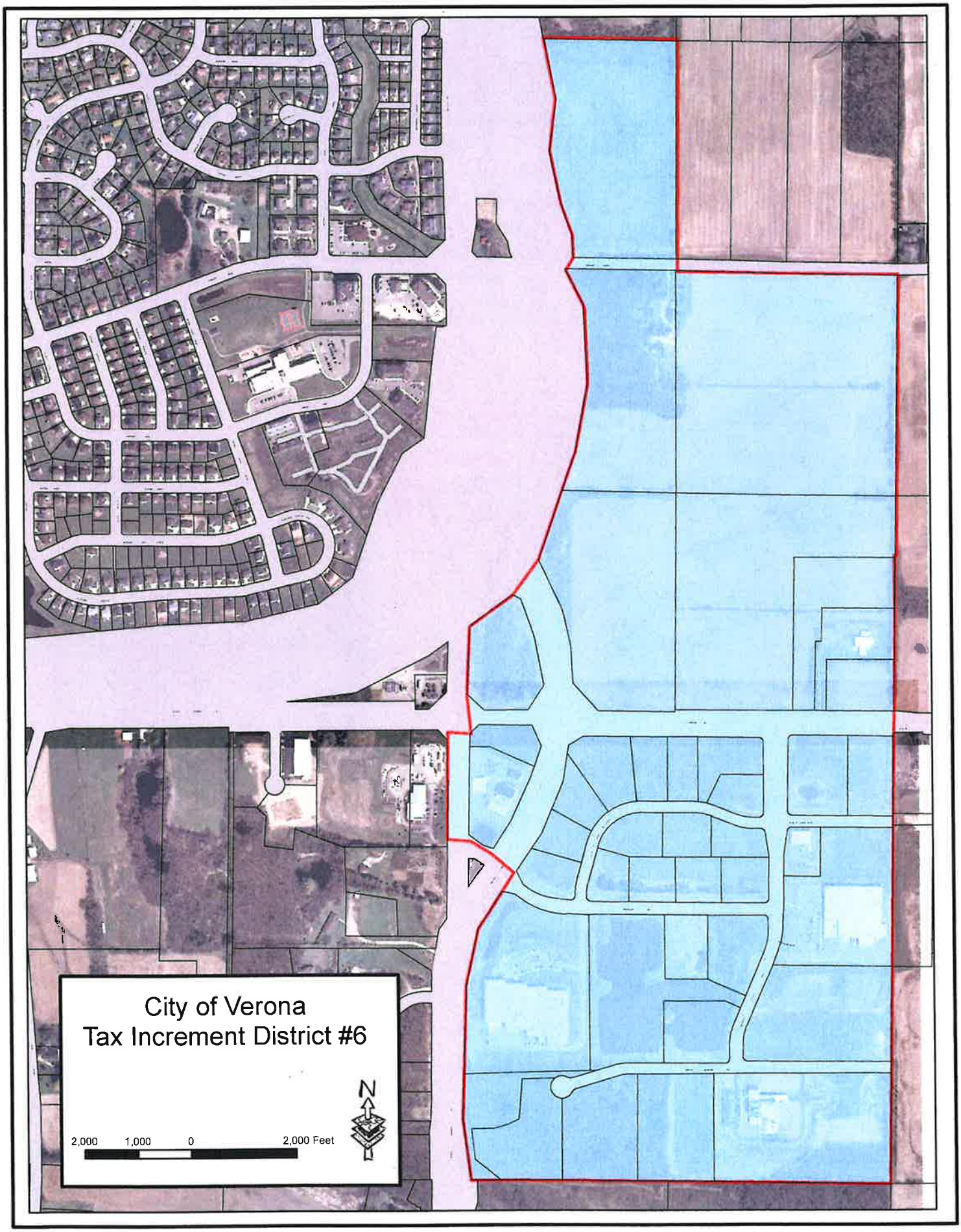
In 2015, the City of Verona entered into a development agreement with United Vaccines to assist with the construction of a 57,000 square foot biopharmaceutical facility in the Verona Technology Park. Construction began on the facility in 2015 with completion planned in late 2016. The City plans to borrow $700,000 from the State Trust Fund Loan program in 2015 to finance a development incentive for this project. The 2016 TIF 6 budget includes $5,000 for engineering services and $4,000 for legal costs. The extension of Liberty Drive to Whalen Road can be funded, if additional development is anticipated.

In 2018, the City will only be able to incur project costs through May 7th. The main project that will be completed in 2018 will be construction of Well 6 for approximately $2.5 million.

TIF VI (6)
ADOPTED 2018 BUDGET

	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
REVENUES						
TIF INCREMENT	$ 1,021,513	$ 1,178,169	$ 1,178,000	$ 1,178,169	$ 1,657,232	
STATE AID	5,799	-	5,800	5,111	5,200	
DEVELOPER GUARANTEE	194,706	83,338	194,700	83,338	28,000	
INVESTMENT INCOME	5,443	4,021	3,500	6,500	3,000	
BOND/NOTE PROCEEDS	-	-	-	-	-	
TOTAL REVENUES	**$ 1,227,461**	**$ 1,265,528**	**$ 1,382,000**	**$ 1,273,118**	**$ 1,693,432**	**22.53%**
EXPENDITURES						
PROFESSIONAL SERVICES-ENG	$ -	$ -	$ 100,000	$ 77,000	$ 20,000	
PROFESSIONAL SERVICES-AUDIT	1,825	2,250	8,000	2,250	2,250	
PROFESSIONAL SERVICES-LEGAL	2,295		4,000	-	2,000	
DEVELOPMENT REVENUE OBLIGATI(	131,878	-	135,000	135,171	-	
ADMINISTRATION	17,217	150	24,500	24,500	24,500	
CONSTRUCTION	-	-	550,000	-	2,500,000	
DEVELOPER INCENTIVE	700,000	-	-	-	-	
FINANCING COSTS/REFUNDING	19	19	20	19	20	
DEBT PRINCIPAL	595,222	616,777	701,777	701,777	833,338	
DEBT INTEREST	137,091	101,418	151,748	151,748	121,742	
TOTAL EXPENDITURES	**$ 1,585,547**	**$ 720,614**	**$ 1,675,045**	**$ 1,092,465**	**$ 3,503,850**	**109.18%**

TID EQUALIZED VALUE INCREASE (INCREMENT) As of 1/1/2017	TID EQUALIZED VALUE BASE VALUE As of 1/1/1997	TAX INCREMENTAL REVENUE COLLECTED Through 1/1/2017
$ 76,094,300	$ 475,200	$ 8,602,454


City of Verona
Tax Increment District #6
N
2,000
1,000
0
2,000 Feet

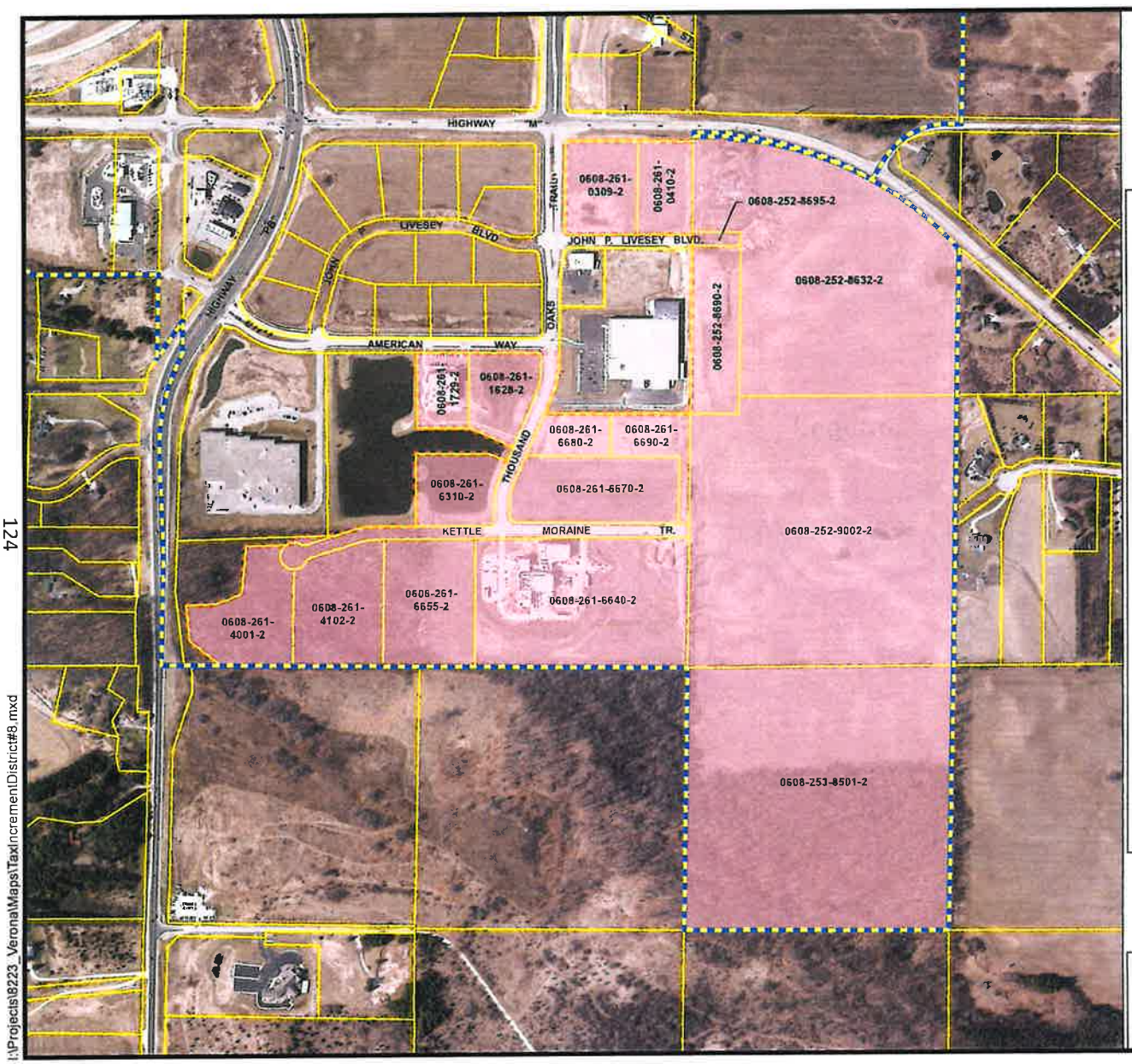
CITY OF VERONA
2018 BUDGET SUMMARY
TAX INCREMENTAL FINANCING DISTRICT #8

TIF 8 was created January 1, 2017. It consists of 192.55 acres in the southeast portion of the City located east of CTH PB and south of CTH M. Approximately 81 acres of the proposed TID area is currently located within the City's existing Tax Incremental District No. 6. TIF 8 may continue to incur project costs through January 1, 2032 and the district must be dissolved no later than January 1, 2038.

TIF VIII (8)
ADOPTED 2018 BUDGET

	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
REVENUES						
TIF INCREMENT	$ -	$ -	$ -	$ -	$ -	
STATE AID	-	-	-	-	-	
DEVELOPER GUARANTEE	-	-	-	-	-	
INVESTMENT INCOME	-	-	-	-	-	
BOND/NOTE PROCEEDS	-	-	-	-	-	
TOTAL REVENUES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**NA**
EXPENDITURES						
PROFESSIONAL SERVICES-ENG	$ -	$ -	$ -	$ -	$ -	
PROFESSIONAL SERVICES-AUDIT	-	-	-	-	-	
PROF SERVICES-LEGAL/ADVISOR	-	16,343	-	21,000	5,000	
DEVELOPMENT REVENUE OBLIGATI(	-	-	-	-	-	
ADMINISTRATION	-	-	-	-	5,000	
CONSTRUCTION	-	-	-	-	-	
DEVELOPER INCENTIVE	-	-	-	-	-	
FINANCING COSTS/REFUNDING	-	-	-	-	-	
DEBT PRINCIPAL	-	-	-	-	-	
DEBT INTEREST	-	-	-	-	-	
TOTAL EXPENDITURES	**$ -**	**$ 16,343**	**$ -**	**$ 21,000**	**$ 10,000**	**NA**

TID EQUALIZED VALUE INCREASE (INCREMENT)	BASE VALUE	TAX INCREMENTAL REVENUE COLLECTED
$ -	$ -	$ -



City of Verona

City of Verona Tax Increment District #8

Legend

District #8

Verona City Limits

0 250 500 1,000

Feet

Source Info
City of Verona
Dane County Land Information Office
Dane County Planning and Development
Capital Area Regional Planning Commission

Generated:
November 7, 2016

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CITY OF VERONA
2018 BUDGET SUMMARY
TAX INCREMENTAL FINANCING DISTRICT #9

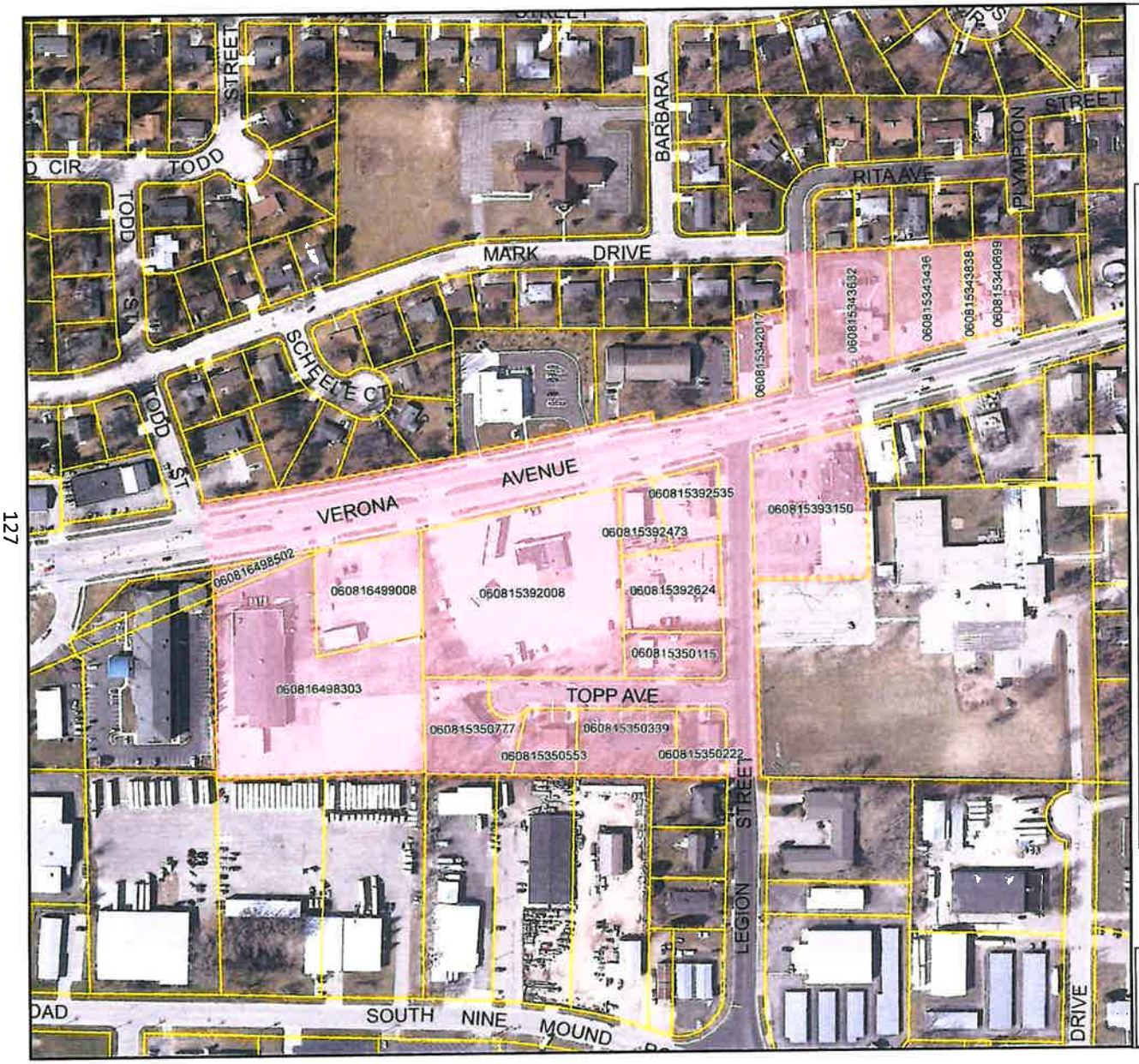
TIF 9 was created September 25, 2017. It consists of a blighted area comprising 14.283 acres located near the intersection of West Verona Avenue and Legion Street. The District was formed to pay the cost of public infrastructure and to provide incentives necessary to allow redevelopment to occur. The initial project precipitating creation of the TID is "Sugar Creek Commons," a planned nine-acre mixed use development to be located at the southwest corner of West Verona Ave and Legion Street. TIF 9 may continue to incur project costs through September 24, 2039 and the district must be dissolved no later than September 24, 2044.

In 2018, the City plans on borrowing funds for intersection improvements at Legion Street and West Verona Ave in the estimated amount of $850,000.

TIF IX (9)
ADOPTED 2018 BUDGET

	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
REVENUES						
TIF INCREMENT	$ -	$ -	$ -	$ -	$ -	
STATE AID	-	-	-	-	-	
DEVELOPER GUARANTEE	-	-	-	-	-	
INVESTMENT INCOME	-	-	-	-	-	
BOND/NOTE PROCEEDS	-	-	-	-	850,000	
TOTAL REVENUES	**$ -**	**$ -**	**$ -**	**$ -**	**$ 850,000**	**NA**
EXPENDITURES						
PROFESSIONAL SERVICES-ENG	$ -	$ -	$ -	$ -	$ 200,000	
PROFESSIONAL SERVICES-AUDIT	-	-	-	-	-	
PROF SERVICES-LEGAL/ADVISOR	-	-	-	-	20,000	
DEVELOPMENT REVENUE OBLIGATI(	-	-	-	-	-	
ADMINISTRATION	-	-	-	-	5,000	
CONSTRUCTION	-	-	-	-	650,000	
DEVELOPER INCENTIVE	-	-	-	-	-	
FINANCING COSTS/REFUNDING	-	-	-	-	30,000	
DEBT PRINCIPAL	-	-	-	-	-	
DEBT INTEREST	-	-	-	-	-	
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ -**	**$ 905,000**	**NA**

TID EQUALIZED VALUE		TAX INCREMENTAL
INCREASE (INCREMENT) As of	BASE VALUE As of	REVENUE COLLECTED Through
$ -	$ -	$ -



City of Verona

City of Verona Tax Increment District #9

Legend

District #9

0 100 200 400
Feet

Source Info
City of Verona
Dane County Land Information Office
Dane County Planning and Development
Capital Area Regional Planning Commission

Generated:
February 20, 2017
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CITY OF VERONA
2018 BUDGET SUMMARY
WATER UTILITY

MISSION STATEMENT

We are entrusted by the people of Verona to supply high quality water for consumption and fire protection, at a reasonable cost, while conserving and protecting our ground water resources for present and future generations.

EXECUTIVE SUMMARY

The City's water source is ground water from deep sandstone aquifers. The average daily pumping demand is 1,200,000 gallons per day. The Water Utility is a self supporting enterprise; 100% of the expenses are paid by the Utility customers through quarterly bills. The Utility routinely monitors drinking water to comply with Federal and State laws. The following is a list of contaminants required and tested for in the last five years.

- Inorganic contaminants
- Microbiological contaminants
- Radioactive contaminants
- Synthetic organic contaminants (Including pesticides and herbicides)
- Unregulated contaminants
- Volatile organic contaminants

Included in the 2018 budget is to continue to change out water meters to an end point radio read system.

STATISTICAL SUMMARY

The Water Utility is responsible for maintaining approximately 83 miles of water mains varying in size from 6 inches to 16 inches in diameter, 861 hydrants, 2,610 valves and 4,000 service laterals, and 4,714 water meters. All water meters are read by an electronic reading system. The Utility has five wells with an average depth of 1,100 feet and a combined pumping capacity of 6,600 gallons per minute. The Utility operates under three pressure zones: the Central Zone, Southeast Zone and North Zone. The Utility also maintains three elevated storage tanks and a ground reservoir with a combined storage capacity of 1,600,000 gallons.

SUMMARY OF ACHIEVEMENTS FOR 2017

- Managed and coordinated the design of water main and service lateral replacement on Shuman and W. Park Lane.
    - Construction was delayed to 2018 due to phasing complication with S. Main Street / Downtown Streetscape project taking precedence.

- Managed and coordinated the design of water main extension along CTH M as part of the CTH M transportation expansion project.

- Managed and coordinated the planning study and Public Service Commission (PSC) for Well 6.

- Managed and coordinated questions and updated to the Water Master Plan completed in 2015.

- Managed and coordinated the construction of water main in the Cathedral Point Phase 7, Kettle Creek North Phase I, Northern Lights / CTH PD crossing, and Epic Campus.

- Managed and coordinated rehabilitation of Well 1.

- Managed and coordinated inspection services on the Utilities three elevated storage tanks.

- Managed and coordinated the maintenance required for water main breaks.

- Managed and coordinated ongoing meter change out program.

GOALS AND OBJECTIVES FOR 2018

- Coordinate and manage the construction of water main and service lateral replacement on S. Shuman Street and W. Park Lane.

- Coordinate and manage the construction of water main extension in CTH M in conjunction with the transportation improvement project.

- Coordinate and manage the construction of well 6 pending PSC application approval.

- Coordinate and manage the construction of water main on the Epic Campus to support Campus V.

- Coordinate and manage plans to go to an Advance Metering Infrastructure system with the implementation over the next two years.

- Coordinate and Manage professional services maintenance contract for inspections and improvements to three elevated storage tanks.
- Coordinate and manage the ongoing meter change out program.
- Coordinate and manage the maintenance required for water main breaks.
- Coordinate and manage the construction activity for the Water Utility Audit for Baker Tilly.

PERFORMANCE MEASUREMENT INDICATORS

Activity	2016 Actual	6/30/17 Actual	2017 Estimate	2018 Proposed
Number of Customers	4,714	4,771	4,814	4,950
Total Gallon of Water Sold (annual)	395,000,000	190,000,000	410,000,000	420,000,000
Number of Water Breaks	4	1	5	6
Total Gallons of water pumped (annual)	416,000,000	201,000,000	420,000,000	425,000,000

WATER UTILITY
ADOPTED 2018 BUDGET

03-xxxxx		ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018
REVENUES						
42900	INTEREST ON SPEC. ASSMTS.	$ -	$ -	$ -	$ -	$ -
INTERGOVERNMENTAL REVENUES		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
46451-100	RESIDENTIAL - METERED	$ 840,458	$ 430,889	$ 765,000	$ 860,000	$ 870,000
46451-200	COMMERCIAL - METERED	252,916	110,067	320,000	220,000	225,000
46451-300	INDUSTRIAL - METERED	72,301	38,236	70,000	75,000	75,000
46451-400	PUBLIC AGENCIES-METERED	46,751	21,624	25,000	44,000	45,000
46452-100	RESIDENTIAL - UNMETERED	3,319	1,470	3,500	3,000	4,000
46452-200	COMMERCIAL -UNMETERED	32,455	298	10,000	5,000	8,000
46452-300	INDUSTRIAL - UNMETERED	-	113	500	1,000	500
46452-400	PUBLIC AGENCIES	1,440	-	1,000	1,000	1,000
46453	DELINQUENT CHARGES	5,535	1,760	4,000	4,000	4,000
46454	HYDRANT RENTAL	475,118	478,019	464,096	478,019	480,000
46454-100	HYDRANT RENTAL	8,545	4,978	4,000	10,000	1,200
46454-200	HYDRANT RENTAL COMM.	31,072	16,169	32,000	32,000	30,000
46454-300	HYDRANT RENTAL INDUST.	9,663	4,633	9,000	8,000	8,000
46454-400	HYDRANT RENTAL PUB. AG.	2,904	1,452	3,000	2,400	2,400
46455	IMPACT FEE'S	-	18,954	30,000	33,500	25,000
46902	MISC.REVENUE	438	-	-	-	-
46910	MISC.REVENUE	43,169	1,788	20,000	18,000	20,000
TOTAL PUBLIC CHARGES		**$ 1,826,082**	**$ 1,130,449**	**$ 1,761,096**	**$ 1,794,919**	**$ 1,799,100**
48110	INTEREST ON INVESTMENT	$ 6,384	$ 6,404	$ 5,000	$ 6,800	$ 6,000
48200	RENTS	118,411	44,246	90,000	85,000	90,000
MISCELLANEOUS REVENUE		**$ 124,795**	**$ 50,650**	**$ 95,000**	**$ 91,800**	**$ 96,000**
42100	**CONTRIBUTIONS REVENUE**	**$ 991,667**	**$ 22,306**	**$ 800,000**	**$ 810,000**	**$ 800,000**
OTHER FINANCING SOURCES		**$ 991,667**	**$ 22,306**	**$ 800,000**	**$ 810,000**	**$ 800,000**
TOTAL REVENUES		**$ 2,942,543**	**$ 1,203,405**	**$ 2,656,096**	**$ 2,696,719**	**$ 2,695,100**

WATER UTILITY
ADOPTED 2018 BUDGET

030-5370x	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
PERSONNEL SERVICES						
110 FULL TIME WAGES	$ 226,442	$ 136,421	$ 264,366	$ 284,128	$ 292,754	
111 LONGEVITY PAY	6,904	3,107	4,754	6,208	4,731	
120 PARTIME WAGES	30,057	6,563	26,621	22,500	29,841	
125 OVERTIME WAGES	27,165	9,165	35,000	30,000	35,000	
130 MEDICAL INSURANCE	53,402	23,568	47,119	47,137	48,253	
131 DENTAL INSURANCE	2,120	1,166	2,428	2,332	2,567	
132 SOCIAL SECURITY	12,162	11,529	17,943	14,058	19,960	
133 LIFE INSURANCE	728	336	698	698	812	
134 WI RETIREMENT	37,397	9,716	21,992	19,432	23,087	
135 INCOME CONTINUATION	-	-	-	-	-	
TOTAL PERSONNEL SERVICES	**$ 396,377**	**$ 201,572**	**$ 420,921**	**$ 426,493**	**$ 457,005**	**8.57%**
OPERATING EXPENSES						
220 UTILITIES	$ 82,599	$ 43,673	$ 138,700	$ 97,700	$ 138,700	
222 PRINTING	2,251	914	1,200	1,450	1,500	
225 COMMUNICATIONS	7,867	3,757	10,000	7,700	10,000	
310 OFFICE SUPPLIES	8,352	4,330	10,000	8,800	10,000	
320 MEMBERSHIP & DUES	3,196	2,453	3,400	3,400	3,400	
330 TRAVEL	9,800	3,010	10,500	10,400	11,000	
335 EDUCATION	2,440	305	4,200	3,500	4,200	
340 OPERATING SUPPLIES	7,702	2,932	10,200	11,300	10,200	
341 CHEMICALS	12,759	6,731	16,500	16,000	16,500	
350 REPAIR & MAINTENANCE	27,129	10,366	45,500	27,550	46,500	
510 INSURANCE	12,000	19,871	21,930	20,000	16,919	
520 TAX EQUIVALENT	658,433	725,000	725,000	725,000	750,000	
TOTAL OPERATING EXPENSES	**$ 834,529**	**$ 823,342**	**$ 997,130**	**$ 932,800**	**$ 1,018,919**	**2.19%**
CONTRACTUAL SERVICES						
210 PROFESSIONAL SERVICES	$ 37,032	$ 16,751	$ 44,000	$ 35,000	$ 135,000	
240 REPAIR & MAINTENANCE	50,475	49,037	82,500	89,400	84,600	
521 PSC ASSESSMENT	300	-	-	300	300	
530 RENTS & LEASES	3,670	2,082	6,000	5,500	6,000	
625 MAINT OF PUMPING PLANT	-	-	-	-	-	
650 MAINT OF WATER PLANT	0	0	0	0	0	
TOTAL CONTRACTUAL SERVICES	**$ 91,478**	**$ 67,871**	**$ 132,500**	**$ 130,200**	**$ 225,900**	**70.49%**
TOTAL OPERATING/MTCE	**$ 1,322,383**	**$ 1,092,784**	**$ 1,550,551**	**$ 1,489,493**	**$ 1,701,824**	**9.76%**
OTHER EXPENSES						
403 DEPRECIATION	$ 808,303	$ -	$ 878,000	$ 850,000	$ 900,000	
400 BOND DISCOUNT & EXPENSES	(215)	-	-	-	-	
200 INTEREST	88,107	51,408	91,447	91,447	81,032	
210 PAYING AGENT FEES	99	99	100	99	100	
426 NON OPERATING LOSS ON RETIREMENT	(3,393)	0	0	0	0	
TOTAL OTHER EXPENSES	$ 892,901	$ 51,507	$ 969,547	$ 941,546	$ 981,132	
SUBTOTAL BUDGETED EXP	**$ 2,215,285**	**$ 1,144,291**	**$ 2,520,098**	**$ 2,431,039**	**$ 2,682,956**	**6.46%**
CAPITAL PURCHASES						
810 OFFICE EQUIPMENT	$ -	$ -	$ 12,300	$ 2,000	$ 12,500	
815 OPERATING EQUIPMENT	-	-	-	-	-	
820 CONSTRUCTION	-	-	-	-	-	
TOTAL CAPITAL	**$ -**	**$ -**	**$ 12,300**	**$ 2,000**	**$ 12,500**	**1.63%**
DEBT SERVICE PRINCIPAL						
100 PRINCIPAL	$ -	$ -	$ 588,650	$ 588,650	$ 435,000	
TOTAL DEBT SVCE PRINCIPAL	**$ -**	**$ -**	**$ 588,650**	**$ 588,650**	**$ 435,000**	**-26.10%**
TOTAL WATER UTILITY USES	**$ 2,215,285**	**$ 1,144,291**	**$ 3,121,048**	**$ 3,021,689**	**$ 3,130,456**	**0.30%**

CITY OF VERONA
2018 BUDGET SUMMARY
SEWER UTILITY

MISSION STATEMENT

To protect public health and the environment by providing exceptional wastewater conveyance, treatment and related services.

EXECUTIVE SUMMARY

The City's wastewater is treated at the Nine Springs Wastewater Plant located at 1610 Moorland Road, approximately one mile south of Lake Monona. Highly treated effluent is then pumped nine miles back to the west where it outfalls into the headwaters of the Badger Mill Creek just east of the City. Pump Station number 17 and the force main became operational on July 2, 1996 conveying all of the City's wastewater to the Nine Springs Wastewater Plant which is owned and operated by Madison Metropolitan Sewerage District. On August 10, 1998, the District began operating the Badger Mill Creek Effluent Return Project which is owned and operated by Madison Metropolitan Sewerage District. Currently, approximately three million gallons per day of highly treated effluent are pumped into the Badger Mill Creek. The Utility is a self supporting enterprise; 100% of the Sewer Utility expenses are supported through Sewer Utility rates paid by its customers.

STATISTICAL SUMMARY

The Sewer Utility is responsible for serving approximately 4,700 customers by maintaining approximately 72 miles sanitary sewer mains ranging in size from four inches to fifteen inches in diameter. The City maintains two pump stations, one located on Epic Lane which serves the Epic Campus and a portion of the Meister subdivision and Pump Station One located on Locust Drive serving the Scenic Ridge Subdivision. All of the remaining collection flows by gravity to Pump Station Number 17. Currently approximately 330 million gallons of wastewater per year is conveyed to the Nine Springs Wastewater Plant to be treated at a cost of approximately $1,000,000 in 2016.

SUMMARY OF ACHIEVEMENTS FOR 2017

- Manage and coordinated the construction of sanitary sewer facilities for the following projects:
  - Cathedral Point Phase 7
  - Kettle Creek North Phase I
  - Cross Point Estates (N. Nine Mound Road)
  - Epic Campus
  - Downtown streetscape Phase 2 & 3

- Manage and coordinated sewer flow monitoring project from April to August.

- Managed and coordinated the design of water main and service lateral replacement on Shuman and W. Park Lane.
    - Construction was delayed to 2018 due to phasing complication with S. Main Street / Downtown Streetscape project taking precedence.

- Manage and coordinated the waste water master plan to prepare for system upgrades more specifically the east side interceptor.

- Managed and coordinated general maintenance activities of the conveyance system including televising of mains, identifying problem areas and cleaning approximately six miles of mains with the use of a high pressure sewer cleaning machine.

- Manage and coordinated structural slip lining of aging clay pipe and manholes.

- Managed and coordinated the submission of the 2016 Wisconsin Department of Natural Resources Compliance Maintenance Annual Report with a Grade A rating.

- Managed and coordinated the construction activity for the Sewer Utility Audit for Baker Tilly.

- Adopted second step of Verona sewer rate increase in 2017. Last rate increase was in 2011.

- Coordinated with rate payers and implemented Madison Metropolitan Sewerage District sewer rate increase.

GOALS AND OBJECTIVES FOR 2018

- Manage and coordinate the replacement of sanitary sewer on Shuman Street and W. Park Lane.

- Manage and coordinate the construction of sanitary sewer facilities in CTH M in conjunction with the transportation improvement project

- Manage and coordinate adoption of waste water master plan.

- Manage and coordinate design and permitting efforts for improvements to the east side interceptor sewer.

- Manage and coordinate general maintenance activities of the conveyance system, including televising of mains, identifying problem areas and cleaning approximately six miles of mains with the use of a high pressure sewer cleaning machine.

- Manage and coordinate the construction activity for the Sewer Utility Audit for Baker Tilly.

- Manage and coordinate structural slip lining of aging clay pipe and manholes.

PERFORMANCE MEASUREMENT INDICATORS

Activity	2016 Actual	6/30/17 Actual	2017 Estimate	2018 Proposed
Number of Customers	4714	4771	4790	4814
Miles of Sanitary Sewer maintained	6 Miles	6 Miles	6 Miles	6 Miles
Total Length of Sewer main televised	2 Miles	.5 Miles	2 Miles	3 Miles
Total Length of Sewer main repaired	3757 feet	0 feet	3,500 feet	3,500 feet
Total Length of Sewer main replaced	2523 feet	0 feet	0 feet	2000 feet

SEWER UTILITY
ADOPTED 2018 BUDGET

04-xxxxx		ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018
42100	CONTRIBUTIONS REVENUE	$ 337,048	$ 77,066	$ 525,000	$ 590,000	$ 375,000
INTERGOVERNMENTAL REVENUES		**$ 337,048**	**$ 77,066**	**$ 525,000**	**$ 590,000**	**$ 375,000**
46411-100	RESIDENTIAL - METERED	$ 950,119	$ 670,288	$ 1,000,000	$ 1,300,000	$ 1,315,000
46411-150/200	COMMERCIAL - METERED	433,635	291,523	620,000	580,000	600,000
46411-300	INDUSTRIAL - METERED	60,225	37,111	50,000	75,000	78,000
46411-400	PUBLIC AGENCIES-METERED	51,268	36,164	64,000	72,000	75,000
46413	DELINQUENT CHARGES	6,659	2,536	5,000	5,000	5,000
46415	CONNECTION FEE	-	33,604	40,000	57,225	25,000
46910	MISC.REVENUE	614	1,807	12,000	5,000	10,000
TOTAL PUBLIC CHARGES		**$ 1,502,520**	**$ 1,073,034**	**$ 1,791,000**	**$ 2,094,225**	**$ 2,108,000**
48110	INTEREST ON INVESTMENTS	$ 3,716	$ 2,808	$ 2,800	$ 3,000	$ 3,000
MISCELLANEOUS REVENUE		**$ 3,716**	**$ 2,808**	**$ 2,800**	**$ 3,000**	**$ 3,000**
TOTAL REVENUES		**$ 1,843,284**	**$ 1,152,907**	**$ 2,318,800**	**$ 2,687,225**	**$ 2,486,000**

SEWER UTILITY
ADOPTED 2018 BUDGET

	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
EXPENSES						
PERSONNEL SERVICES						
110 FULL TIME WAGES	$ 121,208	$ 69,376	$ 197,030	$ 195,000	$ 228,645	
111 LONGEVITY PAY	2,540	991	3,967	3,967	4,108	
120 PARTIME WAGES	-	-	8,431	-	10,539	
125 OVERTIME WAGES	2,067	2,001	1,500	3,500	4,000	
130 MEDICAL INSURANCE	52,205	22,882	45,855	45,855	54,709	
131 DENTAL INSURANCE	3,842	2,135	5,338	5,338	3,944	
132 SOCIAL SECURITY	9,780	5,331	16,136	16,136	18,918	
133 LIFE INSURANCE	447	224	451	451	520	
134 WI RETIREMENT	14,346	4,537	14,342	14,342	16,323	
135 INCOME CONTINUATION	-	-	-	-	-	
TOTAL PERSONNEL SERVICES	**$ 206,435**	**$ 107,479**	**$ 293,050**	**$ 284,589**	**$ 341,706**	**16.60%**
OPERATING EXPENSES						
220 UTILITIES	$ 6,460	$ 3,760	$ 11,500	$ 10,500	$ 12,000	
222 PRINTING	-	835	225	1,000	500	
225 COMMUNICATIONS	3,624	1,507	4,200	3,200	4,200	
240 MOTOR POOL	6,209	1,144	42,000	35,000	42,000	
310 OFFICE SUPPLIES	5,496	2,556	6,000	6,000	6,000	
320 MEMBERSHIP & DUES	2,162	2,212	2,400	2,500	2,500	
330 TRAVEL	-	-	250	250	250	
335 EDUCATION	514	-	3,000	2,500	3,000	
340 OPERATING SUPPLIES	4,375	1,963	6,600	5,000	7,300	
345 SHARED METER EXPENSE	44,195	-	37,000	34,000	37,000	
350 REPAIR & MAINTENANCE	9,447	1,374	15,000	12,000	15,000	
510 INSURANCE	13,800	14,300	15,000	14,500	11,232	
TOTAL OPERATING EXPENSES	**$ 96,282**	**$ 29,651**	**$ 143,175**	**$ 126,450**	**$ 140,982**	**-1.53%**
CONTRACTUAL SERVICES						
210 PROFESSIONAL SERVICES	$ 73,128	$ 74,064	$ 42,000	$ 98,500	$ 51,500	
240 REPAIR & MAINTENANCE	33,838	67,687	55,500	35,000	63,500	
290 OTHER CONTRACTUAL	1,005,710	256,606	1,238,000	1,164,000	1,306,000	
520 RE TAX EQUIVALENT	13,747	-	12,500	12,000	12,500	
530 RENTS & LEASES	46,275	2,082	39,000	45,000	45,000	
TOTAL CONTRACTUAL SERVICES	**$ 1,172,698**	**$ 400,440**	**$ 1,387,000**	**$ 1,354,500**	**$ 1,478,500**	**6.60%**
TOTAL OPERATING EXPENSES	**$ 1,475,415**	**$ 537,569**	**$ 1,823,225**	**$ 1,765,539**	**$ 1,961,188**	**7.57%**
OTHER EXPENSES						
403 DEPRECIATION	$ 374,026	$ -	$ 400,000	$ 400,000	$ 424,000	
410 INTEREST	50,365	31,589	55,434	58,183	64,458	
410 MAD. MET. AGRMT.	-	-	-	-	-	
411 MAD. MET. AGRMT.	35,505	-	-	33,969	33,969	
TOTAL OTHER	**$ 459,896**	**$ 31,589**	**$ 455,434**	**$ 492,152**	**$ 522,427**	**14.71%**
SUBTOTAL BUDGETED EXP	**$ 1,935,310**	**$ 569,158**	**$ 2,278,659**	**$ 2,257,691**	**$ 2,483,615**	**8.99%**
DEBT SERVICE						
29110 PRINCIPAL	$ -	$ -	$ 210,000	$ 282,801	$ 240,000	
TOTAL DEBT SERVICE PRINCIPAL	**$ -**	**$ -**	**$ 210,000**	**$ 282,801**	**$ 240,000**	**14.29%**
CAPITAL PURCHASES						
810 OFFICE EQUIPMENT	$ -	$ -	$ 10,000	$ 9,000	$ 10,000	
815 OPERATING EQUIPMENT	-	-	-	-	-	
820 CONSTRUCTION	-	-	-	-	-	
TOTAL CAPITAL EXPENSES	**$ -**	**$ -**	**$ 10,000**	**$ 9,000**	**$ 10,000**	**0.00%**
TOTAL WASTEWATER UTILITY EXPENSES	**$ 1,935,310**	**$ 569,158**	**$ 2,498,659**	**$ 2,549,492**	**$ 2,733,615**	**9.40%**

CITY OF VERONA
2018 BUDGET SUMMARY
STORM WATER UTILITY

MISSION STATEMENT

To maintain storm water facilities to an acceptable and legally required service level providing comparable service to all citizens. To expand public facilities as necessary to accommodate the growth of the City by minimizing the cost to existing citizens.

EXECUTIVE SUMMARY

The Storm Water Utility is responsible for collecting, treating, storing conveying and discharging rainfall and snowmelt runoff in a manner that is safe for the public and the environment.

STATISTICAL SUMMARY

The Storm Water Utility is responsible for the maintenance and improvements of over forty four miles of storm sewer pipe ranging in size from 12 inch to 60 inch. The storm sewer conveyance system connect 2000 storm sewer inlets, four large box culvert structures and more than 53 storm water detention basins. The utility is also responsible for the inspection of 90 privately owned storm water management facilities to ensure that they are properly maintained to treat storm water as approved by the City.

SUMMARY OF ACHIEVEMENTS FOR 2017

- Managed and coordinated the upkeep for the Global Position System Locations Project of storm water Infrastructure and public storm water detention basins.
- Continued the development of the Whalen Road Pond and provide an educational opportunity for UW Grad students and Glacier Edge Elementary Science classes.
- Continued to collect data from two Water Action Volunteer monitoring stations on the Badger Mill Creek in cooperation with the Upper Sugar River Watershed Association. The data gathered at these monitoring stations will be used to evaluate the value of storm water quality modifications to the Lincoln Street storm water channel.
- Managed and coordinated the City Street Sweeping Program.
- Manage and coordinate the permitting process for the anticipated dredging of West Park Pond.
- Managed and coordinated the maintenance of following storm water detention facilities:
    - Dredging of West Park Pond (Near Maple Road)

- Manage and coordinate the permitting process for the anticipated construction of the Lincoln Street storm water channel restoration Phase II from the 2013 project limits to the Badger Mill Creek.

- Managed and coordinated the construction of Lincoln Street storm water channel restoration, phase II. This is the final phase of the Lincoln Street channel rehabilitation project.

- Manage and coordinate the construction of storm water management facilities:
    - Cathedral Point Phase 7
    - Kettle Creek North Phase I
    - Cross Point Estates (N. Nine Mound Road)

- Managed and coordinated the planning for future maintenance of storm water management facilities:
    - Dredging of Silent Street pond
    - Dredging of Meister pond
    - Installation of catch basins for Harriet Park storm sewer system.

- Managed and coordinated the unforeseen activities from April through July where City received 25-inches of precipitation. Where 11-inches of the 25-inches occurred in the first two weeks of July.

- Managed and coordinated the purchase of a critical silence pump to decrease future cost and improve efficiency for pumping efforts at the Gateway Pond and to aid in future maintenance actives for dredging of ponds.

- Hired a summer engineering intern from UW-Madison to perform storm water maintenance inspections, erosion control inspections, update maintenance schedule, and provide construction inspection for storm water infrastructure.

- Hired a summer engineering intern from UW-Madison to perform storm water maintenance inspections, erosion control inspections, update maintenance schedule, and provide construction inspection for storm water infrastructure.

- Started to development a file structure to track historical flooding events and precipitation amounts. File database will track severity of flooding impacts by creating a record management system; utilizing police reports, press releases, evidence, and GIS mapping software. This database will aid staff in properly maintaining or increasing storm sewer infrastructure capacity.

GOALS AND OBJECTIVES FOR 2018

- Manage and coordinate the anticipated permitting process for future maintenance of storm water management facilities:
  - Dredging of Silent Street pond
  - Dredging of Meister pond
  - Installation of catch basins for Harriet Park storm sewer system.

- Manage and coordinate the maintenance of storm water management facilities:
  - Dredging of Silent Street pond
  - Dredging of Meister pond
  - Installation of catch basins for Harriet Park storm sewer system.

- Manage and coordinate the construction of storm water management facilities:
  - Expansion of existing Stony Ridge Circle Pond
  - Construction of new Stony Ridge Circle Pond

- Manage and coordinate general maintenance activities of the conveyance system and basins.

- Manage and coordinate the conversion to a Web Based GIS Program to manage the storm water infrastructure. In addition, it will assist staff in full-filling permit requirements to accurately track and maintain activities.

- Manage and coordinate the City Street Sweeping Program.

- Hire a summer engineering intern to perform storm water maintenance inspections, erosion control inspections, update maintenance schedule, and provide construction inspection for storm water infrastructure.

- Continue the development of a historical flooding database that will track severity of flooding impacts by creating a record management system; utilizing police reports, press releases, evidence, and GIS mapping software. This database will aid staff in properly maintaining or increasing storm sewer infrastructure capacity.

PERFORMANCE MEASUREMENT INDICATORS

Activity	2016 Actual	6/30/17 Actual	2017 Estimate	2018 Proposed
Number of Detention Basins	53	53	56	57
Street Sweeping Miles	Approx. 1,628 Miles	Approx. 750 Miles	Approx. 1700 Miles	Approx. 1800 Miles
Private Storm Water Basin Inspections conducted	15	7	19	23

STORM WATER UTILITY
ADOPTED 2018

035-435xx	ACTUAL 2016	6/30 ACTUAL 2017	ADOPTED BUDGET 2017	PROJECTED 2017	ADOPTED 2018	% INCR (DECR)
REVENUES						
43551-100 RESIDENTIAL	$ 194,368	$ 99,257	$ 210,000	$ 200,000	$ 205,000	
43551-150 MULTI FAMILY	29,609	15,963	0	32,000	32,000	
43551-200 COMMERCIAL	227,639	116,391	250,000	235,000	250,000	
43551-300 INDUSTRIAL	34,943	17,436	46,000	45,000	46,000	
43551-400 PUBLIC AGENCIES	60,430	30,215	60,000	60,000	60,000	
46413 DELINQUENT CHARGES	1,518	535	1,000	1,200	1,300	
46910 MISCELLANEOUS REVENUE	57	888	1,000	2,000	2,000	
48110 INTEREST INCOME	2,159	2,139	1,500	2,139	2,200	
TOTAL OPERATING REVENUE	**$ 550,723**	**$ 282,823**	**$ 569,500**	**$ 577,339**	**$ 598,500**	**5.09%**
42100 CONTRIBUTIONS REVENUE	$ 2,043,458	$ -	$ 400,000	$ 500,000	$ 400,000	
OTHER FINANCING SOURCES	**$ 2,043,458**	**$ -**	**$ 400,000**	**$ 500,000**	**$ 400,000**	
TOTAL STORM WATER REVENUES	**$ 2,594,181**	**$ 282,823**	**$ 969,500**	**$ 1,077,339**	**$ 998,500**	**2.99%**

2018 PROPOSED BUDGET
CITY OF VERONA

Debt (All Funds)

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of general long-term debt principal, interest and related costs. General obligation bonds and notes will be retired by future property tax levies accumulated by the debt service fund. Proprietary debt is payable by revenues from user fees of those funds. This budget contains all City debt including City general obligation debt issues as well as lease revenue bonds and utility mortgage revenue bonds.

In accordance with Wisconsin Statutes, total general obligation indebtedness of the City may not exceed 5% of the equalized value of taxable property within the city's jurisdiction. City policy further restricts our debt limit to 3.75% of equalized value. As of December 31, 2017 total general obligation debt outstanding will be $51,168,566 or 51.11% of the debt limit set by City policy of $100,119,116.

Issue	Date of Maturity	Interest Rates	Principal Balance
2008 G. O. Notes	06/01/18	4.10%	$ 190,000
2010A G.O. Refundin Bonds	08/01/19	3.10%-3.30%	550,000
2011 G. O. Bonds	06/01/23	2.20%-3.00%	3,160,000
2012A G.O. Bonds	03/01/27	2.75%-3.00%	6,115,000
2013A G.O. Bonds	04/01/30	2.00%-3.25%	4,940,000
2013B G.O. Notes	04/01/23	1.15%-2.10%	1,515,000
2014A G.O. Bonds	06/01/34	3.00%-4.00%	7,525,000
2015A G. O. Notes	06/01/25	2.00%-2.50%	3,975,000
2015B G. O. Bonds	06/01/35	2.00%-3.50%	4,550,000
2016A G. O. Notes	12/01/26	1.45%-2.00%	8,955,000
2017A G.O. Bonds	06/01/37	3.00%-3.15%	5,265,000
2017B G.O. Notes	06/01/27	2.00%-2.25%	3,035,000
2013 State Trust Fund Loan	03/15/23	2.75%	47,379
2013 State Trust Fund Loan	03/15/23	2.75%	374,974
2015 State Trust Fund Loan	03/15/24	3.50%	311,212
2015 State Trust Fund Loan	03/15/23	3.25%	660,000
Total G. O. Debt			**$ 51,168,566**

The City's outstanding debt and legal debt margin as of 12/31/17 is as follows:

Legal Debt Margin	**State of WI**	**City Policy**
2017 Equalized Value	$ 2,669,843,100	$ 2,669,843,100
Allowable % of Equalized Value	5.00%	3.75%
Total Allowable Debt Limit as of 12/31/17	$ 133,492,155	$ 100,119,116
Less Direct Debt Applicable as of 12/31/17	$ 51,168,566	$ 51,168,566
Legal Debt Margin	**$ 82,323,589**	**$ 48,950,550**
Actual Percentage of Debt Limit as of 12/31/17	38.33%	51.11%

General Debt Service Budget (2016 - 2018)

	2016 Actual	2017 Adopted Budget	2017 Projected	2018 Proposed
REVENUES				
Property Taxes	**$ 3,486,999**	**$ 3,264,201**	**$ 3,264,201**	**$ 3,920,532**
GENERAL Levy	*3,019,001*	*2,957,430*	*2,957,430*	*3,592,674*
LIBRARY Levy	*467,998*	*306,771*	*306,771*	*327,858*
LEVY Reduction Sources:				
Impact Fees Police	295,500	165,000	165,000	165,000
Impact Fees Fire	220,000	119,249	119,249	220,000
Impact Fees Library	45,000	25,000	25,000	25,000
Rental of Old Library	30,000	30,000	30,000	30,000
Special Assessments Applied (Locust Bridge)	-	200,000	137,906	210,600
Bond Premium new debt	-	119,034	231,005	-
TIF 7 Close-out Allocation	2,882,125	2,882,125	-	-
Applied Funds-	-	-	-	-
Total Revenues	**$ 6,959,624**	**$ 6,804,609**	**$ 3,972,361**	**$ 4,571,132**
EXPENDITURES				
Principal	4,150,932	5,778,656	5,778,656	3,730,008
Interest	1,055,306	1,025,953	1,025,953	1,013,569
Paying Agent Fees	828	900	828	900
Total Expenditures	**$ 5,207,066**	**$ 6,805,509**	**$ 6,805,437**	**$ 4,744,477**
Excess (deficiency) of revenues over expenditures	$ 1,752,558	$ (900)	$ (2,833,076)	$ (173,345)
OTHER FINANCING SOURCES (USES)				
Proceeds from Refunding	990,000	-	-	-
Proceeds - Reoffering Premium on New Debt	162,683	(119,034)		-
Applied from GF Construction Fund	-	-	-	-
Discount and Issuance Costs	(28,649)	-	(128,855)	-
Operating transfers in/(out)	-	-	436,440	-
Total Other Financing Sources (Uses)	1,124,034	(119,034)	307,585	-
Excess (Deficit) of Sources vs. Uses of Funds	**2,876,592**	**(119,934)**	**(2,525,491)**	**(173,345)**
FUND BALANCE				
Beginning of Year	$ 187,913	$ 3,064,505	$ 3,064,505	$ 539,014
End of Year	$ 3,064,505	$ 2,944,571	$ 539,014	$ 365,669

SCHEDULE OF DEBT SERVICE FOR 2018
AND TOTAL OUTSTANDING INDEBTEDNESS AS OF DECEMBER 31, 2017

Debt Issue	Issue Amount	2018 Payments Principal	2018 Payments Interest	2018 Total Principal and Interest	12/31/17 Remaining Balance Principal	12/31/17 Remaining Balance Interest	12/31/17 Total Remaining Balance
DEBT SERVICE FUND (05)							
Library (020)							
2012A G.O. Bonds Janney Montgomery Scott	$ 2,110,000	$ 20,000	$ 45,356	$ 65,356	$ 2,040,000	$ 220,841	$ 2,260,841
2013A G.O. Bonds Robert W. Baird	155,000	25,000	1,250	26,250	75,000	2,250	77,250
2016A G.O. Notes Mesirow Financial, Inc	805,000	270,000	8,300	278,300	550,000	11,100	561,100
2017B G.O. Notes Robert W. Baird	110,000	10,000	2,952	12,952	110,000	12,970	122,970
Subtotal Library	**$ 3,180,000**	**$ 325,000**	**$ 57,858**	**$ 382,858**	**$ 2,775,000**	**$ 247,161**	**$ 3,022,161**
2008 UMB Bank G.O. Note	1,220,000	190,000	7,790	197,790	190,000	7,790	197,790
2010A Bankers Bank G.O. Refunding Bonds	3,185,000	235,000	14,710	249,710	460,000	22,135	482,135
2011 Bankers Bank G.O. Bonds	1,315,000	150,000	17,040	167,040	725,000	41,614	766,614
2012A G.O. Bonds Janney Montgomery Scott	3,300,000	220,000	32,925	252,925	1,445,000	104,937	1,549,937
2013A G.O. Bonds Robert W. Baird	4,440,000	265,000	93,718	358,718	3,895,000	584,684	4,479,684
2013B G.O. Notes UMB Bank	2,460,000	245,000	23,878	268,878	1,515,000	86,070	1,601,070
2014A G.O. Bonds Wells Fargo	8,690,000	375,000	239,287	614,287	7,525,000	2,248,431	9,773,431
2015 State Trust Fund 2015046.01	386,000	40,008	10,892	50,900	311,212	45,094	356,306
2015A G.O. Notes Piper Jaffray & Co.	4,105,000	505,000	68,475	573,475	3,395,000	286,537	3,681,537
2015B G.O. Bonds Robert W Baird	4,765,000	195,000	118,613	313,613	4,550,000	1,077,693	5,627,693
2016A G.O Notes Mesirow Financial, Inc	5,995,000	655,000	101,665	756,665	5,850,000	468,357	6,318,357
2017A G.O Bonds	5,265,000	280,000	212,147	492,147	5,265,000	1,779,744	7,044,744
2017B G.O. Notes	545,000	50,000	14,571	64,571	545,000	61,796	606,796
TOTAL DEBT SERVICE FUND Incl LIBRARY	**$ 48,851,000**	**$ 3,730,008**	**$ 1,013,569**	**$ 4,743,577**	**$ 38,446,212**	**$ 7,062,043**	**$ 45,508,255**
PARKS RESTRICTED FUND							
2012A G.O. Bonds Janney Montgomery Scott	$ 155,000	$ -	$ 3,456	$ 3,456	$ 155,000	$ 16,991	$ 171,991
2013 State Trust Fund 2013148.01	75,000	7,371	1,303	8,674	47,380	4,666	52,046
2016A G.O. Notes Mesirow Financial, Inc	55,000	20,000	500	20,500	35,000	650	35,650
TOTAL PARKS RESTRICTED FUND	**$ 285,000**	**$ 27,371**	**$ 5,259**	**$ 32,630**	**$ 237,380**	**$ 22,307**	**$ 259,687**

SCHEDULE OF DEBT SERVICE FOR 2018
AND TOTAL OUTSTANDING INDEBTEDNESS AS OF DECEMBER 31, 2017

Debt Issue	Issue Amount	2018 Payments		2018 Total Principal and Interest	12/31/17 Remaining Balance		12/31/17 Total Remaining Balance
		Principal	Interest		Principal	Interest	
TIF DEBT SERVICE FUNDS							
TIF IV (08):							
2013A G.O. Bonds Robert W. Baird	620,000	60,000	11,155	71,155	505,000	56,402	561,402
2015A G.O. Notes Piper Jaffray & Co.	760,000	90,000	11,200	101,200	580,000	38,250	618,250
2016A G.O. Notes Mesirow Financial, Inc	1,450,000	195,000	22,550	217,550	1,225,000	75,050	1,300,050
2017B G.O. Notes Robert W. Barid	705,000	100,000	18,231	118,231	705,000	55,181	760,181
Subtotal TIF IV	3,535,000	445,000	63,136	508,136	3,015,000	224,883	3,239,883
TIF VI (200):							
2006 Refunding Revenue Bond	730,000	95,000	1,995	96,995	95,000	1,997	96,997
2010A Bankers Bank G.O. Refunding Bonds	610,000	90,000	2,790	92,790	90,000	2,790	92,790
2011 Bankers Bank G.O. Bonds	2,725,000	245,000	57,370	302,370	2,195,000	208,776	2,403,776
2012A G.O. Bonds Janney Montgomery Scott	1,655,000	235,000	27,825	262,825	1,210,000	71,975	1,281,975
2013 State Trust Fund 2014011.01	600,000	58,338	10,312	68,650	374,974	36,926	411,900
2015 State Trust Fund 2016057.01	700,000	110,000	21,450	131,450	660,000	75,115	735,115
Subtotal TIF VI	7,020,000	833,338	121,742	955,080	4,624,974	397,579	5,022,553
TOTAL TIF DEBT SERVICE FUNDS	**$ 10,555,000**	**$ 1,278,338**	**$ 184,878**	**$ 1,463,216**	**$ 7,639,974**	**$ 622,462**	**$ 8,262,436**

SCHEDULE OF DEBT SERVICE FOR 2018
AND TOTAL OUTSTANDING INDEBTEDNESS AS OF DECEMBER 31, 2017

Debt Issue	Issue Amount	2018 Payments		2018 Total Principal and Interest	12/31/17 Remaining Balance		12/31/17 Total Remaining Balance
		Principal	Interest		Principal	Interest	
PROPRIETARY FUNDS							
Storm Water Utility (035):							
2011 Bankers Bank G.O. Bonds	$ 560,000	$ 55,000	$ 5,545	$ 60,545	$ 240,000	$ 13,274	$ 253,274
2012A G.O. Bonds Janney Montgomery Scott	575,000	60,000	7,100	67,100	310,000	18,500	328,500
2013A G.O. Bonds Robert W. Baird	275,000	15,000	5,653	20,653	220,000	43,577	263,577
2017B G.O. Notes Robert W. Baird	335,000	30,000	8,957	38,957	335,000	37,851	372,851
Subtotal Storm Water Utility	1,745,000	160,000	27,255	187,255	1,105,000	113,202	1,218,202
Water Utility (030):							
2006 Revenue Bond	360,000	20,000	8,110	28,110	195,000	40,841	235,841
2006 Refunding Revenue Bond	910,000	80,000	12,795	92,795	340,000	23,942	363,942
2008 Refunding Revenue Bond (*Refunds 1998*)	1,155,000	135,000	2,531	137,531	135,000	2,530	137,530
2012A G.O. Bonds Janney Montgomery Scott	1,205,000	60,000	23,181	83,181	955,000	155,867	1,110,867
2013A G.O. Bonds Robert W. Baird	305,000	15,000	6,395	21,395	245,000	51,060	296,060
2016A G.O. Notes Mesirow Financial, Inc	760,000	70,000	11,845	81,845	680,000	55,873	735,873
2017B G.O. Notes Robert W. Baird	605,000	55,000	16,175	71,175	605,000	68,756	673,756
Subtotal Water Utility	5,300,000	435,000	81,032	516,032	3,155,000	398,869	3,553,869
Wastewater Utility (040):							
2006 Revenue Bond	1,255,000	55,000	31,485	86,485	750,000	161,431	911,431
2006 Refunding Revenue Bond	190,000	20,000	2,130	22,130	60,000	3,845	63,845
2008 Refunding Revenue Bond (*Refunds 1998*)	185,000	20,000	469	20,469	25,000	469	25,469
2016A G.O. Notes Mesirow Financial, Inc	690,000	75,000	10,752	85,752	615,000	50,504	665,504
2017B G.O. Notes Robert W. Baird	735,000	70,000	19,622	89,622	735,000	82,472	817,472
Subtotal Wastewater Utility	3,055,000	240,000	64,458	304,458	2,185,000	298,721	2,483,721
TOTAL PROPRIETARY FUNDS	**$ 10,100,000**	**$ 835,000**	**$ 172,745**	**$ 1,007,745**	**$ 6,445,000**	**$ 810,792**	**$ 7,255,792**
TOTAL CITY DEBT	**$ 69,791,000**	**$5,870,717**	**$1,376,451**	**$ 7,247,168**	**$52,768,566**	**$ 8,517,604**	**$ 61,286,170**
Total G.O. Debt	$ 65,006,000	$5,445,717	$1,316,936	$ 6,762,653	$51,168,566	$ 8,282,549	$ 59,451,115
Total Utility Revenue Bonds	4,785,000	425,000	59,515	484,515	1,600,000	235,055	1,835,055
	$ 69,791,000	**$5,870,717**	**$1,376,451**	**$ 7,247,168**	**$52,768,566**	**$ 8,517,604**	**$ 61,286,170**

NOTE: