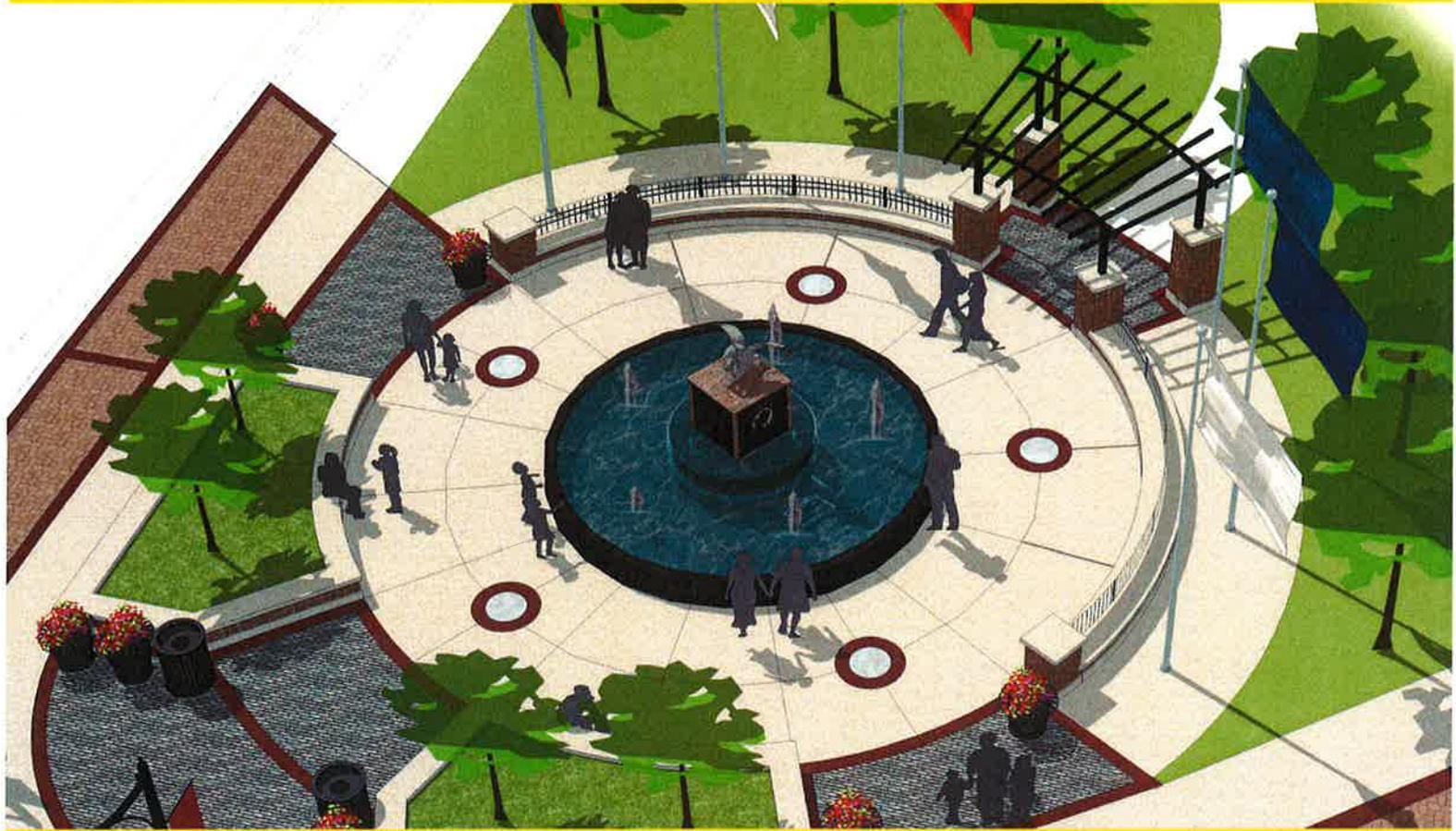


CITY OF VERONA



VETERANS MEMORIAL RENOVATION

2017 BUDGET

**CITY OF VERONA
2017 BUDGET
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City of Verona

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MEMORANDUM

TO: Members of the City Council
FROM: Jon Hochkammer, Mayor
DATE: November 14, 2016
RE: City of Verona 2017 Recommended Budget

I am pleased to submit for your consideration and approval, this *City of Verona 2017 Recommended Budget*. In order to highlight the major elements contained in the budget, I also submit for your review the following 2016 Budget Summary.

The City of Verona continues to experience significant growth in both commercial and residential development. The value of net new construction and assessment added during 2015 was \$207,298,800, an increase of 13.0%. Much of this growth is being driven by Epic Systems Corporation who is continuing to expand their campus on the west side of Verona. Epic has spurred significant development throughout the region. Verona has issued 65 permits for new single family homes through October 2016, which is a similar pace to last year. Several commercial and industrial projects are being constructed throughout the City including along Verona Avenue, in Liberty Business Park, and in the Verona Technology Park.

Verona's continued growth has provided the City with the opportunity to enhance service levels while limiting the impact on taxpayers. With the elimination of the TID #7, additional capacity will allow the City to increase needed personnel to many of our departments in order to maintain a high level of service to our residents and businesses. It will also position the City to build upon the growth, to retain, attract, and incentivize additional development and businesses. The 2017 budget includes support staff for the Police, Fire, Administration, Senior Center, Library, and Planning Departments. In addition, the 2017 budget will include an Assistant Chief in the Fire Department, an additional Park Maintenance position, a Building Facility position, a Community engagement Librarian, and an Economic Development Specialist position.

The 2017 Recommended Budget includes these service enhancements while reducing the City portion of the tax rate to \$6.034 per \$1,000 of property value (10% reduction). This follows the 2016 Budget that kept the rate flat, and the 2015 Budget which had a 1% reduction in the City tax rate. I anticipate the ability to provide additional tax relief in future budgets as residential, industrial, and commercial development continues in the City.

In order to reduce future debt service costs, the 2017 Proposed Budget will provide 50% of the street maintenance program to be funded from the general levy. The City expects to spend about \$800,000 to \$900,000 annually on the mill and overlay program to maintain streets in good condition in a cost-effective manner. By funding 50% of the program through the capital levy, it will reduce additional debt borrowing. The 2017 Proposed Budget also increases the

amount of funds placed into the City's facility and equipment replacement funds to also help reduce debt borrowing.

In addition, the 2017 Proposed Budget includes a continuation of contributions for two outside organizations. Proposed for 2017 is a \$20,000 contribution to the Badger Prairie Needs Network to support their operations in the City as they work to serve the needs of residents of the Verona Area School District. Also included in the 2017 Proposed Budget is a \$15,000 contribution to the Verona Road Business Coalition, an organization working to support area businesses during the reconstruction of Verona Road.

Financial Planning

Long-Term Budgeting Objectives

The 2017 Budget is one component of an ongoing financial plan for the City of Verona. Each year, the Mayor, City Administrator, and Finance Director work to review and update this multi-year plan which includes projections of the City's growth, revenues and expenses, the status of the City's TIF districts, future staffing needs, and the capital improvement plan.

Recommendations in this budget address current priorities in a manner that maintains or improves the City's financial position and options for the future. Some of the long-term financial objectives addressed in the 2017 Proposed Budget include:

- Maintaining a high level of service to residents and businesses.
- Effective and efficient management of the City's portion of property tax to be a good value to property owners.
- Limiting the use of one-time revenue sources to offset operating shortfalls and to pay for ongoing costs.
- Limit the need for debt borrowing on capital projects by funding projects through general levy funds.
- Maintain competitive wages for employees (by utilizing the 2015 Compensation Study) to attract and retain qualified personnel.
- Ensuring that additional staffing and services are funded in a responsible, cost-effective, and sustainable manner that avoids shifting costs to future budgets.

Fund Balance

The City maintains an unassigned fund balance in its general fund which serves as the City's emergency reserve or "rainy day fund." These funds help to ensure that the City has an adequate cash flow due to variations in the timing of revenues and expenditures. The City's Financial Management Policy establishes a target range for the City's unassigned fund balance of 25% to 35% of the subsequent year's general fund expenditures. This is a healthy range which contributes to the City's strong bond rating and helps to mitigate the potential for short-term shocks to the budget, improves cash flow, and provides funds to respond to emergencies.

Property Tax Revenue

Property taxes are the largest source of the City's general revenues comprising approximately 71% of the general fund. The 2017 Proposed Budget includes a non-TIF property tax levy of \$13,076,920, an increase of \$2,369,742 or 22.13% over the 2016 approved budget. The total equalized value of all non-TIF property in the City grew by \$280,079,100, an increase of 13%. The projected net impact on the City portion of the property tax rate is a reduced rate of \$6.0348 per \$1,000 of assessed value.

	<u>2016 Budget Year</u>	<u>2017 Budget Year</u>
Non-TIF Tax Levy	\$10,713,828	\$13,085,920
Percent Change in Levy	5.7%	22.1%
Projected City Assessed Tax Rate per \$1,000	\$6.7052	\$6.0348
Percent Change in Assessed Mill Rate	0.0%	-10.0%

State Aid Programs

After the property tax, state aids are the next largest source of the City's general revenues. The following aid programs represent 15% of general fund revenues in 2017. This is approximately the same percentage as in the 2016 budget. Combined, the following projects include a 13.66% increase in State funding (\$146,689).

State Transportation Aids: In 2017 the City will receive \$754,783 in state General Transportation Aid, which is an increase of \$77,005 or 11.36%. The amount of aid received is calculated based on a formula that includes the City's average expenditures for road projects and maintenance over the past several years. Verona's payments under this program have fluctuated over the past few years due to changes in state funding and the level of expenses on City street projects.

Expenditure Restraint Program: The State Expenditure Restraint Program provides additional aid to communities that voluntarily limit the growth of their general fund expenditures to a percentage determined by the amount of new construction growth and inflation. By qualifying for this program with the 2016 budget, Verona will receive a payment in 2017 in the amount of \$227,517. This is an increase of \$6,823 or 3.1%. State funding for this program has remained flat, but the amount of aid received by each municipality depends on the number of qualifying communities and a formula that considers local tax rates and overall tax base. Due to the large increase in property tax, the 2017 Proposed Budget does not qualify for this program which will eliminate any payment to the City in 2018.

Shared Revenues: State Shared Revenues are projected to remain essentially flat in 2017 with a payment of \$132,351, which is a decrease of \$39. Originally this program was intended to redistribute a portion of state collected income and sales tax revenues to municipalities based on a formula that included population and valuation per capita. However, this formula has been suspended for several years and funding of the program has declined in past state budgets.

Exempt Computer Aid: In 2017 the City of Verona is projected to receive approximately \$80,000 in aid provided based on the value of tax-exempt computer equipment located in the

municipality. This is a 166.67% increase (\$50,000) from the 2016 approved budget.

Payment for Municipal Services: The City receives a payment from the State of Wisconsin to help pay for the cost of providing services to state-owned facilities in the municipality. In 2017, the projected payment is \$26,000, an 98.47% (\$12,900) increase from the 2016 budget.

Recycling Grant: The State of Wisconsin provides grants to municipalities to help offset the cost of recycling programs. The City's annual payment is projected to be \$21,000.

Other Major Revenues

Real-Estate Tax Equivalent: The City's General Fund receives a payment from municipal utilities based on the value of their assets and local and school property tax rates. For 2017 the amount is projected at \$725,000, an increase of 4.32% (\$30,000) due to the amount of additional assets of the water utility.

Building & Planning Permits: The City collects revenue from building permits and planning applications on improvement or construction projects. These revenues are difficult to forecast since the timing of when projects start impacts when funds are collected. The 2017 Proposed Budget includes a revenue estimate of \$322,284. This is a decrease of 44.3% from the 2016 budget. Major projects are concluding, and although there are projects in the planning stages, we have planned for a conservative amount of revenue with hopes that some projects we begin on time to exceed this value.

Recreation Charges: The amount of fees collected for recreation programs is projected at \$235,620 for 2017, which is an increase of 4.07% (\$9,210). This increase is based on higher levels of participation and some additional programs. Included in the operating budget is a corresponding increase in the cost to accommodate the additional participants.

Investment Income: Interest on the City's general fund investments is projected to increase by 11.11% (\$20,000) at \$200,000 in 2017. The amount of income received from investments varies significantly based on the interest rates available in the market.

Public Service Enhancements

Fitch-Rona EMS: The City of Verona, City of Fitchburg, and Town of Verona comprise the Fitch-Rona EMS District which staffs two paramedic crews 24 hours a day, seven days a week. In July of 2016, Fitch-Rona's administrative offices relocated from Fitchburg Fire Station #2 to the City of Verona's new Fire and EMS facility along with the Verona based paramedic crew.

In 2017, the municipalities will fund \$981,649 of the \$2,337,028 total Fitch-Rona EMS budget. Other funds include run income, interest, applied funds, and other miscellaneous revenues. The City of Verona's share of the 2017 Fitch-Rona EMS budget is \$424,592 (43.25% of operating budget), which is an increase of 10.90% (\$41,728) from 2016. Verona's share of the EMS budget has been increasing faster than the other municipalities due to the relative growth the City's equalized value which is used to calculate the share. The City of Verona's share of the EMS capital budget is \$110,163 in 2017. Fitch-Rona EMS will be expanding to a three location service in 2018 (one in Verona and two locations in Fitchburg) which will increase each municipalities share.

To date in 2016 the Fitch-Rona EMS District had a total of 2,196 service runs throughout the District, of those, 570 (25%) service runs were to locations in Verona (Jan – Sept).

Capital Projects

The 2017 Proposed Budget includes \$13,064,868 in capital projects which are funded through a combination of the property tax levy, borrowing, the use of restricted funds, replacement funds, TIF financing, and grant/other revenues. This amount can be reduced as City Council decides which projects can be paid with TIF #7 one-time residual funds.

Capital borrowing is projected at \$8,429,801 for 2017. Most of this amount is for transportation projects with a total of 5,435,413 in new debt. Also included is the Downtown Redevelopment for \$835,000. The actual amount of funds borrowed for 2017 projects will be reviewed and adjusted prior to the City's debt issue in spring of 2017. Debt issued in 2017 would first be payable in 2018. Use of restricted funds, including amount previously borrowed for projects, is projected at \$384,750. TIF revenues, grants, and other private contributions are anticipated at \$2,768,325 in 2017. The City also plans to apply \$510,000 from equipment replacement funds to support 2017 capital purchases.

One of the City's long-term financial goals is to reduce the need debt borrowing through the establishment of replacement funds and shifting funding to the capital projects levy. Over time the City has been increasing the funds allocated for these purposes. The 2017 Proposed Budget increases the City's capital levy by \$1,265,489 over the level of the 2016 Budget for a total of \$1,866,742. Included in this amount is \$280,000 in replacements funds for parks/public works vehicles, public safety equipment, and the city center and public works facilities

Items funded through the capital levy in 2016 include:

• Computer/IT Replacement Fund	\$40,000
• Mill and Overlay of Existing Streets	\$441,722
• Public Aquatics Facility	\$350,000
• Replace Palmer Play Structure (Non-Park Fund Share)	\$12,500
• Replace Soccer Goals	\$ 3,500
• Repave Outdoor Skating Rink at Eagles Nest	\$10,000
• Additional Police Equipment	\$27,100
• Hometown Trail System Improvements	\$ 5,000
• Senior Center Parking Lot	\$200,000
• Police Fiber Connection	\$15,000
• Repair Parking Lot at old Library	\$50,000
• Front Mounted Mower	\$25,000
• Fire Department Equipment	\$66,756
• Parks/PW Replacement Fund	\$220,000
• Public Safety Replacement Fund	\$110,000
• City Center Facility Replacement Fund	\$100,000
• Public Works Facility Replacement Fund	\$80,000

Streets and other transportation improvements representing a total of \$6,940,135 are included in the proposed budget. This includes \$1,200,000 for the planned reconstruction and widening of CTH PD from Woods Rd to CTH M. A total of \$5,435,413 in borrowing is planned for the following projects:

• Mill and Overlay of Existing Streets	\$441,722
• Pedestrian Bike Trail Study Phase 1 Implementation	\$1,041,000
• CTH M & CTH PD Intersection & Reconstruction	\$1,617,691

- Verona Avenue Intersection Improvements \$140,000
- Concrete Joint Repairs \$125,000
- Traffic Signals \$200,000

Debt Service

The debt service fund includes the payment of principal and interest on borrowed funds. In 2017 debt payments for principal and interest will total \$6,804,609. \$1,362,582 is paid by TIF district funds, and \$623,650 is supported by the City’s water, sewer and storm water utilities. The recommended property tax levy for debt service is \$3,264,201 in 2017.

Much of the City’s general obligation debt is for investments in City facilities. The City has established impact fees to generate revenue from new development to help pay for the cost of these facilities. The 2017 budget applies \$165,000 in police impact fees, \$119,249 in fire impact fees, and \$25,000 in library impact fees towards the debt service costs. Other revenues include \$30,000 from the rental of the City’s old library and \$119,034 from a premium on the City’s 2016 debt issues that will be applied toward 2017 debt service payments.

The TIF #7 closeout residual funds will provide \$2,882,125 to reduce existing debt.

The State of Wisconsin sets a legal debt margin at 5% of equalized value for all general obligation debt. As of December 31, 2016 general obligation debt principal outstanding is projected at \$46,511,000 or 39.2% of the State imposed legal debt limit. City policy is more restrictive than the state requirement limiting general obligation debt to 3.75% of equalized value. The City is projected to be at 52.2% of the City’s policy at the end of 2016. Additional detail on the City’s debt can be found in the debt service section of the budget.

Other Expenditures

Below is a summary of the 2017 Proposed Budget by department.

The **City Council** budget includes funds for the salaries of the Mayor and City Council. The 2017 Budget increases the salaries after the next election by \$50 for the Mayor and \$25 for Alders to the level of \$7,625 annually for the Mayor and \$36,850 for the eight council members. The 2017 Proposed Council budget is proposed to increase by \$58,960 (41.97%). The majority of the increase is a cost for a visioning process to define the goals of the City in the coming 10 years as we move toward upgrading the Comprehensive Plan. Also Included in the 2017 Budget is a contribution to the Badger Prairie Needs Network of \$20,000 contribution toward their ongoing operations. There is also a \$15,000 contribution to the Verona Road Business Coalition. Also included is \$5,811 for the City’s membership dues in the League of Wisconsin Municipalities and \$3,515 for the City’s membership in the Dane County Cities and Villages Association.

The **Municipal Court** budget includes funding for the salaries of the elected Municipal Judge and a part-time Court Clerk working 30 hours per week. The budget also includes \$35,000 for prosecuting attorney fees. The 2017 budget is a net decrease of \$2,195 (2.08%) from the 2016 level.

The **Administration** budget includes funding for the offices of the City Administrator, Finance Director/Treasurer, City Clerk, and Assessor. The 2017 Proposed Budget includes an increase of \$134,646 or 20.48%. Personnel costs are increasing by \$31.41% which includes an a new

Economic Development Specialist position, additional part-time administrative assistant and a reduction in the administrative charges to TIF District #7. The Economic Development position will provide the needed support for downtown business development, help fill vacant commercial and industrial locations, write grants, and help retain, and recruit businesses to Verona. Administration operating expenses are increasing by 3.65%. The budget includes \$25,000 in professional services for contracted economic development services. Other professional services included in the Administration budget are support for the accounting, accounts receivable and payroll systems, document management, and audit fees. **Elections** expenditures are projected to increase from \$27,000 in 2016 to \$27,530 in 2017 due to the replacement of voting booths. The **Assessor** budget includes the professional services and support for the contracted City Assessor. The 2017 budget includes \$63,350 for assessing which is a decrease of \$200 from 2016.

The **Building and Grounds** budget includes utilities, repairs, contracted cleaning services, general maintenance and supplies for the City Hall/Police Station. Repair and maintenance costs are projected to decrease by \$6,700 primarily due to reduced utilities and supplies. The 2017 Proposed Budget eliminates wages in this budget in place of creating a new full-time position that will be seen in the Public Works operating budget. In total, the Building and Grounds budget reflects an decrease of \$14,889 (14.77%) from 2016.

The **Police Department** budget includes a request for a new support administrative assistant in 2017. Personnel costs are increasing by \$68,473 (7.54%). Operating expenditures are budgeted at \$416,913, an increase of \$20,636 (5.21%). This includes minor increases in communications, office supplies, travel, and leases. The police budget also includes \$10,050 in additional capital equipment. Overall the 2017 Recommended Police Department Budget reflects an increase of \$48,238 (1.6%)

The **Emergency Preparedness** budget exists to cover costs associated with emergency preparedness training. The 2017 Emergency Preparedness budget is at \$15,920 which is a reduction of 9.13% (\$1,600) from the prior year. Plans will be developed in 2017 to setup additional training, policies, and future equipment purchases toward an updated emergency preparedness strategy for the City.

The **Public Works Department** budget includes funding for the maintenance of City streets and equipment, snow removal, street lighting, and other repairs and operations. Starting in 2017, facility maintenance will be added to the department's scope of work. Personnel costs are budgeted at \$668,795, which is an increase of 16.22% compared to the 2016 budget. The increase reflects the addition of a facility maintenance position to manage City of Verona facilities that will be responsible for building operations, scheduling maintenance and repairs in each of the City owned facilities. The major operating items in the Public Works Department include \$295,750 for street lighting, \$117,000 for fuel and vehicle maintenance. Overall, the 2017 Public Works budget is an increase of 12.87% (\$165,254) compared to 2016.

The **Parks** operating budget includes an additional laborer position to maintain the 177 acres of park land in the City. Overall, the 2017 Parks operating budget has a net increase of 18.48% (\$94,261) compared to 2016.

The **Recreation Department** budget includes revenues that are projected to increase by 4.07% (\$9,210) based on increased attendance of programs and activities. Increases in expenditures include COLA adjustments, contractual Services. Budgeted expenditures for the Recreation Budget reflect an increase of 5.46% (\$14,896) compared to 2016.

The **Planning and Development Department** provides both day-to-day and long-term planning services including urban service area expansions, plat reviews, redevelopment projects, and TIF District development. Included in the budget is a new Planning Assistant position that will allow the Planning and Development Department to keep pace with the development pressures the City is facing by updating plans, GIS capabilities, and additional reports needed to support land use planning. Additional operating costs are associated with the introduction of a second employee in the department. Overall the 2017 planning budget reflects a total increase of 71.94% (\$100,996).

The **Building Inspection Department** budget supports the activities of two full-time employees in the department, two part-time plan reviewers, and contracted assistance for commercial inspections. The 2017 Building Inspection budget includes \$50,500 for contracted inspections due to the timing of filling the vacant positions in the department. This is an increase of \$3,500 from 2016. The actual amount of inspection services needed will depend on the amount of new construction activity in 2017. Overall the 2017 building inspection budget includes an expenditure increase of 2.88% (\$7,745).

The 2017 **Library** budget includes the addition of a full-time outreach librarian that would work with children, teens, and adults both inside the library and out into the community. Due to the changing demographics of the Verona Area School District, this position would be required to be bilingual to provide additional services. The budget also includes a part-time (16 hours / week) library assistant to coordinate Adult Programming and assist at the circulation desk. Other personnel costs include increasing the compensation for pages that work at the Library. The cost of personnel services is increasing by 12.71% (\$118,486). Operating expenses are increasing by 9.39% (\$29,377). This includes additional costs for information technology services provided by the South Central Library Service and other contractual services. The budget for office equipment and library materials is also increasing by 24.04% (\$47,437). Debt service payments for the library are decreasing by 33.38% (\$181,228).

Projected revenues for the Library include \$567,974 from Dane County for operating and facility support. Material fines, copy charges, and other miscellaneous revenues are expected to generate \$31,159 in 2017. The property tax levy support for Library operations is budgeted at \$865,065, which is an increase of \$116,797 (13.50%). An additional \$306,771 will be levied for debt service for the Library facility. The 2017

The **Refuse and Recycling** budget activities are under the supervision of the Public Works Department. The City contracts with Waste Management to collect refuse and recyclable materials. Also included in this budget are costs for labor and equipment associated with collecting brush and yard waste and staffing the drop-off center. Currently recycling is collected with an automated cart system and refuse is collected manually. The total 2017 budget for Refuse and Recycling is \$685,941, which is an increase of \$26,715 (4.05%) from the 2016 level. The City charges an annual refuse and recycling charge of \$170 per household which provides the largest source of revenue for this fund. Other revenues include a recycling grant of \$21,000 and a property tax levy of \$14,321.

The **Senior Center** operating budget includes a part-time front desk administrative assistant that will reflect an increase of personnel costs by 13.46% (\$33,009). Operating expenditures are budgeted at \$175,716 in 2017, an increase of 6.42% (\$10,602). Much of this increase is due to an increase in utility costs and other contractual service costs. The primary funding source for the Senior Services budget is property taxes at \$414,837. Other revenue sources include rental income (\$18,850), delivered meal contributions (\$15,000), and on-site meal contributions

(\$15,000).

The **Urban Forestry** budget generates most of its funding from street tree fees collected with building permits and the property tax levy. Objectives for 2017 include the planting of 80 trees and continuing to treat high-value ash trees for the Emerald Ash Borer. Proposed expenditures total \$31,475 in 2017, which is an increase of 26.53% (\$6,600). Personnel costs associated with the urban forestry program are included in the Parks Department budget.

The **Broadband Telecommunications (BTRB)** budget supports a Cable Access Coordinator. The primary function is to record and broadcast City Council and Plan Commission meetings as well as other on-air programming. The City also posts City Council and Plan Commission meetings on YouTube. The proposed BTRB budget includes an overall increase of \$181,675 (119.56%). Included in the 2016 budget is \$100,000 (from a restricted fund balance) to upgrade the components of the access channel that are outdated and will begin to fail. Also, the Council Chamber audio and video components will be upgraded to improve picture quality and function for presentations to residents attending a meeting or other activity event scheduled for the room. Funding for the BTRB operations is supported entirely from cable franchise fees.

Tax Increment Financing Districts

The 2017 Proposed Budget includes two active Tax Increment Financing (TIF) districts.

TIF 4-Downtown was created in 1996 to promote development and improvements in the downtown business area. Since its creation, TIF 4 value has increased by \$24,700,800. In 2011 the City amended the TIF 4 project plan with two primary changes. First the amendment increased the allowable expenditures from the original project plan of \$2,775,000 to \$7,925,000, an increase of \$5,150,000. The second change allows for TIF project plan improvements to be incurred up to 1/2 mile outside of the TID boundaries. For 2017, TIF increment is projected at \$550,000, which will pay for debt service, TIF Note pay-as-you-go obligations, and administrative costs. The budget also includes \$1,000,000 for the anticipated cost of expenditures for streetscape, street lighting as recommended in the Downtown Transportation and Corridor Study. Additional borrowing of \$835,000 is projected to help finance these costs.

TIF 6-Southeast Verona Technology Park/Liberty Business Park was created in 2000 and reflects a current incremental value of \$54,097,400, which is expected to generate \$1,178,000 in TIF increment in 2017. The increment will be used to pay for debt service and administrative costs. In 2015, the City entered into a development agreement for the United Vaccines project in Verona Technology Park. As part of this agreement, the City agreed to provide a development incentive in the amount of \$700,000 which will be repaid through future tax increment generated by the project. No additional TIF construction projects are planned in 2017.

Conclusion

This summary, along with the departmental narratives that follow in the budget document, provide information to understand what is included in the 2017 proposal. The City's continued strong growth in equalized value, primarily due to the closing of the EPIC TIF #7 District, has made it possible to enhance staffing and service levels while reducing the mill rate by 10%. The 2017 Proposed Budget also increases the City's capital levy including the amount of funds applied to reduce borrowing for street mill and overlay projects. As the growth of the City's tax base continues, the City should continue to enhance the cash funding of projects and reducing borrowing to limit long terms costs.

**CITY OF VERONA
2017 BUDGET
CITY OFFICIALS**

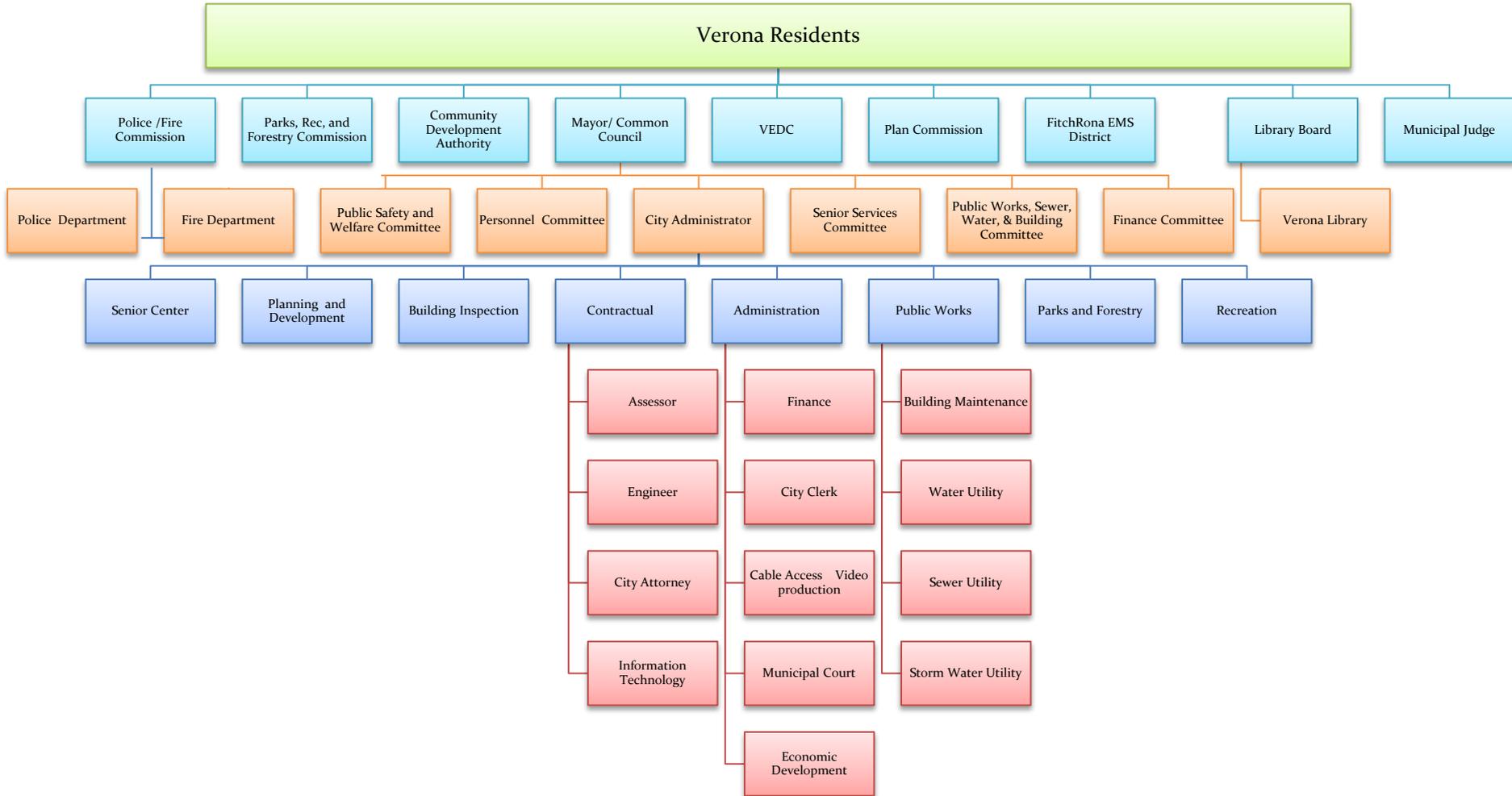
Jon H. Hochkammer.....	Mayor
William C. McGilvray*	Alderson Dist. 1
Elizabeth Doyle*	Alderson Dist. 1
Jack Linder*	Alderson Dist. 2
Scott Stewart.....	Alderson Dist. 2
Luke Diaz	Alderson Dist. 3
H. Brad Stiner.....	Alderson Dist. 3
Heather Reekie	Alderson Dist. 4
Evan Touchett.....	Alderson Dist. 4
Jeff Mikorski	City Administrator
Cindy Engelke	Finance Director/Treasurer
Ellen Clark.....	City Clerk
Adam Sayre	City Planner
VACANT	Building Inspector
Bernard J. Coughlin.....	Police Chief
Theran P. Jacobson.....	Director of Public Works
David W. Walker.....	Director of Parks
Casey L. Dudley	Recreation Director
Stacey Burkart	Library Director
Paul R. Musser.....	Assessor
William J. Weigel.....	Municipal Judge
Joe Giver.....	Fire Chief
Brian Myrland	EMS Director
Mary Hanson	Senior Services Director

* *Members of the Finance Committee*

City of Verona

Organizational Chart

2017



**STAFFING TABLE
2017 BUDGET**

DEPARTMENT	2016 <u>Positions</u>	2016 <u>FTEs</u>	2017 <u>Positions</u>	2017 <u>FTEs</u>
<i>ADMINISTRATION</i>				
Administrator	1	1.00*	1	1.00*
Economic Development Specialist ①	-	--	1	1.00
City Clerk	1	1.00*	1	1.00*
Finance Director/Treasurer	1	1.00*	1	1.00*
Accountant-Utility	1	1.00*	1	1.00*
Administrative Assistant/Deputy Clerk	1	1.00	1	1.00
Administrative Assistant ①	-	--	1	0.50
Accounting Assistant	1	1.00	1	1.00
	6	6.00	8	7.50
<i>MUNICIPAL COURT</i>				
Court Clerk	1	0.75	1	0.75
<i>POLICE DEPARTMENT</i>				
Police Chief	1	1.00	1	1.00
Lieutenant	2	2.00	2	2.00
Sergeant	3	3.00	3	3.00
Uniformed Patrol Officers	14	14.00	14	14.00
Police School Liaison Assignment	1	1.00	1	1.00
Detective Assignment	2	2.00	2	2.00
Business Office Mgr. / Exec Assistant	1	1.00	1	1.00
Police Records Clerk ①	2	1.50	3	2.50
Part-time Patrol Officers	3	0.50	3	0.50
	29	26.00	30	27.00
<i>PUBLIC WORKS</i>				
Public Works Director	1	1.00	1	1.00
Assistant Public Works Director	1	1.00	1	1.00
Street Superintendent	1	1.00	1	1.00
Building Facilities Manager ①	-	-	1	1.00
Maintenance Worker	7	7.00	7	7.00
Equipment Operator	2	2.00	2	2.00
GIS Technician	1	1.00	1	1.00
Water Operator	1	1.00	1	1.00
Utility Billing Clerk	1	1.00	1	1.00
Administrative Assistant	1	1.00	1	1.00
	16	16.00*	17	17.00*
<i>PARKS</i>				
Parks Director	1	1.00	1	1.00
Grounds Maintenance ①	3	3.00	4	4.00
	4	4.00	5	5.00

**STAFFING TABLE
2017 BUDGET**

DEPARTMENT	2016 <u>Positions</u>	2016 <u>FTEs</u>	2017 <u>Positions</u>	2017 <u>FTEs</u>
<i>RECREATION</i>				
Recreation Director	1	1.00	1	1.00
	1	1.00	1	1.00
<i>PLANNING/ZONING/BUILDING</i>				
Planner/Zoning Administrator	1	1.00	1	1.00
Planning Assistant ①	-	-	1	1.00
Building Inspector	2	2.00	2	2.00
	3	3.00*	4	4.00*
<i>SENIOR CITIZEN CENTER</i>				
Director	1	1.00	1	1.00
Outreach/Case Management	1	1.00	1	1.00
Nutrition Aides	3	0.60	3	0.60
Program Manager	1	1.00	1	1.00
Program Assistant	1	0.40	1	.40
Administrative Assistant ①	--	--	1	.50
	8	4.00	8	4.50
<i>FIRE DEPARTMENT</i>				
Fire Chief	1	1.00	1	1.00
Deputy Chief	1	1.00	1	1.00
Assistant Chief/Mechanic ①	-	-	1	1.00
Administrative Assistant ①	-	-	1	0.50
Fire Lieutenant	3	2.50	3	3.00
Firefighter	3	3.00	3	3.00
Part Time (POC / POP)	**	7.10	**	7.10
	8	14.60	10	16.60
<i>BROADBAND TELECOMMUNICATIONS REGULATORY BOARD</i>				
Cable Videographer	<u>1</u>	<u>1.00</u>	<u>1</u>	<u>1.00</u>
TOTAL CITY DEPARTMENTS	<u>77</u>	<u>76.35</u>	<u>85</u>	<u>84.35</u>

* Employee salary and fringe benefits are distributed between multiple budgets

** Fire Department Paid on Call and Paid on Premise served by a pool of volunteers

STAFFING TABLE 2017 BUDGET

	<u>2016</u> <u>Positions</u>	<u>2016</u> <u>FTEs</u>	<u>2017</u> <u>Positions</u>	<u>2017</u> <u>FTEs</u>
<u>VERONA PUBLIC LIBRARY</u>				
Director	1	1.00	1	1.00
Assistant Library Director	1	1.00	1	1.00
Community Engagement Librarian ①	-	-	1	1.00
Administrative Assistant	1	0.50	1	0.50
Youth Services	2	2.00	2	2.00
Reference Supervisor	1	1.00	1	1.00
Reference Librarian	2	1.50	2	1.50
Circulation Supervisor	1	1.00	1	1.00
Adult Programming Supervisor	1	1.00	1	1.00
Technical Services	1	1.00	1	1.00
Library Assistant ②	10	4.70	11	5.10
Summer Library LTE	2	0.46	2	0.46
Pages	<u>12</u>	<u>2.65</u>	<u>12</u>	<u>2.75</u>
TOTAL LIBRARY	<u>35</u>	<u>17.81</u>	<u>37</u>	<u>19.31</u>
TOTAL CITY AND LIBRARY	<u>112</u>	<u>94.16</u>	<u>122</u>	<u>103.66</u>

① Proposed New Positions

② Includes Proposed .4 FTE New Position

NOTICE OF PUBLIC HEARING FOR THE 2017 PROPOSED BUDGET FOR THE CITY OF VERONA

Notice is hereby given that on Monday, November 21, 2016 at 6:30 p.m. at the Verona City Hall, located at 111 Lincoln Street, a PUBLIC HEARING on the PROPOSED BUDGET of the City of Verona will be held. The following is a summary of the proposed 2017 budget.

<u>GENERAL FUND</u>	<u>2016 ADOPTED Budget</u>	<u>2016 Estimated</u>	<u>2017 Proposed</u>	<u>2016 Budget vs. 2017 Proposed</u>
REVENUES:				
Taxes:				
General Property Taxes	\$ 4,031,669	\$ 4,020,000	\$ 5,015,822	24%
Other Taxes	695,000	712,000	725,000	4%
Intergovernmental Revenues	1,073,962	1,096,799	1,220,651	14%
Licenses and Permits	612,058	598,984	364,284	-40%
Fines, Forfeitures & Penalties	110,000	184,000	140,000	27%
Public Charges for Services	267,410	267,770	276,620	3%
Interest on Investments	180,000	340,000	200,000	11%
Miscellaneous Revenues	136,000	138,200	173,000	27%
Interfund Transfers/Bond Proceeds	41,901	-	-	-100%
Applied Funds	200,000	-	-	-100%
TOTAL REVENUES	\$ 7,348,000	\$ 7,357,753	\$ 8,115,377	10%

EXPENDITURES:				
General Government	\$ 1,004,441	\$ 993,963	\$ 1,178,705	17%
Public Safety	3,148,092	3,001,514	3,382,604	7%
Public Works	1,284,491	1,268,635	1,449,745	13%
Culture & Recreation	782,920	785,176	892,077	14%
Conservation & Development	409,659	361,692	518,400	27%
Contingency	66,551	16,987	24,000	-64%
Insurance (excluding health)/Other Financing Uses	187,750	160,000	205,750	10%
Interfund Transfers-Hydrant Rental	464,096	464,096	464,096	0%
TOTAL EXPENDITURES	\$ 7,348,000	\$ 7,052,063	\$ 8,115,377	10%

<u>All Governmental and Proprietary Funds Combined</u>	<u>BALANCE</u>	<u>TOTAL EST.</u>	<u>TOTAL EST.</u>	<u>PROJECTED FUND 2017 PROPOSED</u>	
	<u>JAN. 1, 2016</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>	<u>TAX LEVY</u>
				<u>DEC. 31, 2016</u>	<u>CONTRIBUTION</u>
General Fund	\$ 2,889,945	\$ 7,357,753	\$ 7,052,063	\$ 3,195,635	\$ 5,015,822
Special Revenue Funds:					
Library	\$ 344,838	\$ 2,055,655	\$ 2,009,629	\$ 390,864	\$ 1,136,836
Senior Citizen Center	75,325	437,626	427,454	85,497	414,837
Refuse and Recycling	79,844	658,525	645,747	92,622	14,321
Forestry	44,268	27,500	28,500	43,268	11,100
Verona Cemetery	-	262,000	12,720	249,280	-
Cable TV	424,237	129,000	81,532	471,705	-
Special Revenue Accounts	248,270	965,000	965,000	248,270	-
Impact Fees	2,375,735	700,000	560,500	2,515,235	-
EMS	-	382,865	382,865	-	417,467
Fire Department	469,369	1,411,055	1,627,731	252,693	1,242,365
Subtotal Special Revenue	\$ 4,061,886	\$ 7,029,226	\$ 6,741,678	\$ 4,349,434	\$ 3,236,926
Internal Service Fund	\$ 385,459	\$ 1,425,000	\$ 1,411,000	\$ 399,459	\$ -
Capital Projects Funds:					
Capital Improvement Program	\$ 4,661,585	\$ 6,500,000	\$ 6,230,225	\$ 4,931,360	\$ 1,356,742
Revolving Fund	691,617	335,500	375,000	652,117	510,000
VEDC	256,885	525	-	257,410	-
TIF 4	1,091,986	2,060,862	2,059,486	1,093,362	-
TIF 6	2,425,922	1,226,518	1,591,034	2,061,406	-
TIF 7	26,439,831	9,148,000	6,740,000	28,847,831	-
Subtotal Capital Projects Funds	\$ 35,567,826	\$ 19,271,405	\$ 16,995,745	\$ 37,843,486	\$ 1,866,742
Debt Service Fund	\$ 187,913	\$ 4,320,271	\$ 4,325,803	\$ 182,381	\$ 2,957,430
Enterprise Funds:					
Water Utility	\$ 3,516,744	\$ 2,724,796	\$ 2,368,953	\$ 3,872,587	\$ -
Storm Water Utility	867,130	1,046,300	667,749	1,245,681	-
Sewer Utility	2,134,190	2,136,300	2,022,823	2,247,667	-
Subtotal Enterprise Funds	\$ 6,518,064	\$ 5,907,396	\$ 5,059,525	\$ 7,365,935	\$ -
TOTAL	\$ 49,611,093	\$ 45,311,051	\$ 41,585,814	\$ 53,336,330	\$ 13,076,920

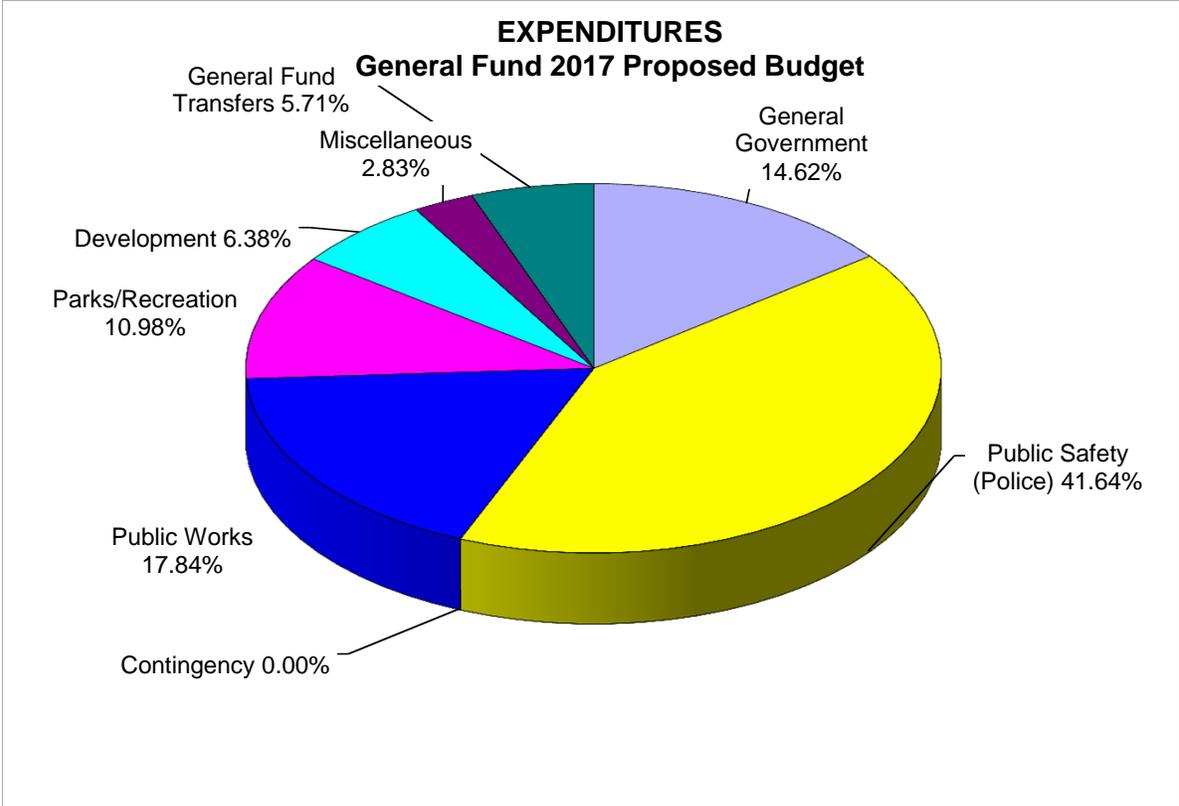
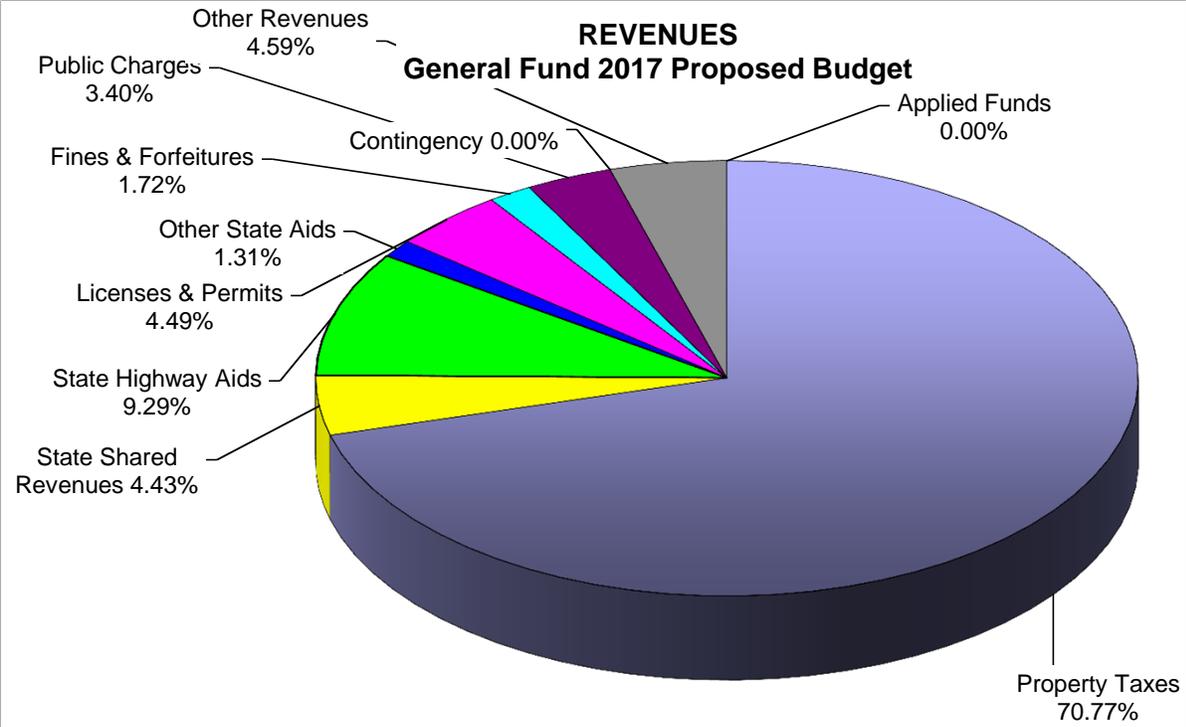
City's outstanding G.O. Debt at 12/31/16 \$ 50,266,173

CITY OF VERONA
REVENUE SUMMARY - General Fund
2017 BUDGET

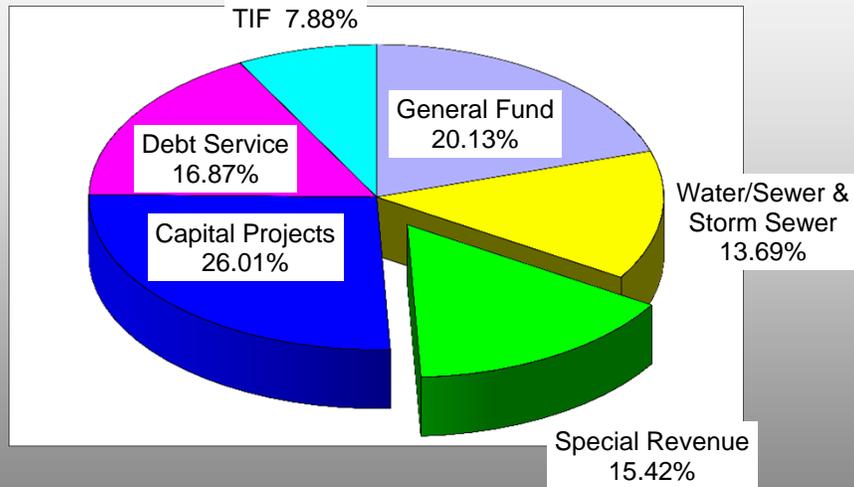
	ACTUAL 2015	ACTUAL 6 Mos 2016	ADOPTED BUDGET 2016	ESTIMATED 2016	PROPOSED BUDGET 2017	AMOUNT INCREASE (DECREASE)	% INCREASE (DECREASE)
GENERAL FUND							
TAXES							
REAL & PERSONAL PROPERTY	\$ 3,927,030	\$ 915,930	\$ 4,031,669	\$ 4,020,000	\$ 5,024,822	\$ 993,153	24.63%
REAL ESTATE TAX EQUIVALENT	677,292	695,000	695,000	712,000	725,000	30,000	4.32%
SUBTOTAL	\$ 4,604,322	\$ 1,610,930	\$ 4,726,669	\$ 4,732,000	\$ 5,749,822	\$ 1,023,153	21.65%
INTERGOVERNMENTAL REVENUES							
STATE SHARED REVENUES	\$ 130,909	\$ -	\$ 132,390	\$ 132,390	\$ 132,351	\$ (39)	-0.03%
EXPENDITURE RESTRAINT PAYMENT	204,737	-	220,694	220,694	227,517	6,823	3.09%
EXEMPT COMPUTER AID	36,884	-	30,000	32,016	80,000	50,000	166.67%
STATE HIGHWAY AIDS	702,626	338,723	677,778	677,778	754,783	77,005	11.36%
OTHER STATE AIDS/GRANTS	13,961	33,922	13,100	33,921	26,000	12,900	98.47%
SUBTOTAL	\$ 1,089,117	\$ 372,645	\$ 1,073,962	\$ 1,096,799	\$ 1,220,651	\$ 146,689	13.66%
LICENSES & PERMITS							
GEN. LICENSES & PERMITS	\$ 38,427	\$ 40,965	\$ 33,000	\$ 42,000	\$ 42,000	\$ 9,000	27.27%
PLANNING & ZONING PERMITS/FEES	523,741	404,690	579,058	556,984	322,284	(256,774)	-44.34%
SUBTOTAL	\$ 562,168	\$ 445,655	\$ 612,058	\$ 598,984	\$ 364,284	\$ (247,774)	-40.48%
FINES & FORFEITURES							
MUNICIPAL COURT FINES	\$ 26,326	\$ 13,133	\$ 20,000	\$ 25,000	\$ 25,000	\$ 5,000	25.00%
OTHER FINES & FORFEITURES	95,129	57,829	80,000	115,000	100,000	20,000	25.00%
PARKING FINES	13,317	33,480	10,000	44,000	15,000	5,000	50.00%
SUBTOTAL	\$ 134,772	\$ 104,442	\$ 110,000	\$ 184,000	\$ 140,000	\$ 30,000	27.27%
PUBLIC CHARGES							
RECREATION	\$ 221,935	\$ 129,600	\$ 226,410	\$ 230,170	\$ 235,620	\$ 9,210	4.07%
POLICE DEPT	2,202	1,326	1,000	1,600	1,000	-	0.00%
PUBLIC WORKS	29,302	-	30,000	26,000	30,000	-	0.00%
MISCELLANEOUS	12,602	6,731	10,000	10,000	10,000	-	0.00%
SUBTOTAL	\$ 266,041	\$ 137,657	\$ 267,410	\$ 267,770	\$ 276,620	\$ 9,210	3.44%
MISCELLANEOUS REVENUES							
INTEREST ON INVESTMENTS	\$ 256,633	\$ 258,930	\$ 180,000	\$ 340,000	\$ 200,000	\$ 20,000	11.11%
HOTEL/MOTEL ROOM TAX	74,650	24,400	95,000	120,000	155,000	60,000	63.16%
MISCELLANEOUS	3,702	8,081	41,000	18,200	18,000	(23,000)	-56.10%
SUBTOTAL	\$ 334,985	\$ 291,411	\$ 316,000	\$ 478,200	\$ 373,000	\$ 57,000	18.04%
OTHER FINANCING SOURCES							
FUND BALANCE APPLIED	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ (200,000)	-100.00%
BOND PROCEEDS	-	-	41,901	-	-	(41,901)	-100.00%
OTHER TRANSFERS	-	-	-	-	-	-	N/A
SUBTOTAL	\$ -	\$ -	\$ 241,901	\$ -	\$ -	\$ (241,901)	-100.00%
TOTAL GENERAL FUND							
REVENUES	\$ 6,991,405	\$ 2,962,740	\$ 7,348,000	\$ 7,357,753	\$ 8,124,377	\$ 776,377	10.57%

**CITY OF VERONA
EXPENDITURE SUMMARY
2017 BUDGET**

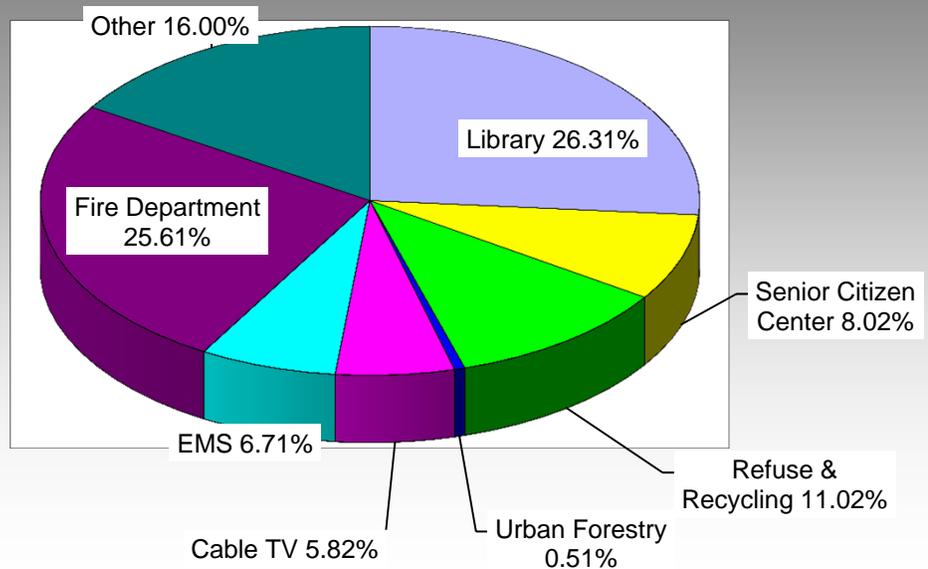
	ACTUAL 2015	ACTUAL 6 Mos 2016	ADOPTED BUDGET 2016	ESTIMATED 2016	Estimated (Over) or Under	PROPOSED 2017	AMOUNT INCREASE (DECREASE)	% INCREASE (DECREASE)
GENERAL GOVERNMENT								
CITY COUNCIL	\$ 125,679	\$ 53,655	\$ 140,481	\$ 153,129	\$ (12,648)	\$ 197,183	\$ 56,702	40.4%
MUNICIPAL COURT	105,674	48,419	105,593	96,431	9,162	103,398	(2,195)	-2.1%
ADMINISTRATION	548,860	307,208	657,558	651,125	6,433	792,204	134,646	20.5%
BUILDING AND GROUNDS	88,714	42,309	100,809	93,278	7,531	85,920	(14,889)	-14.8%
SUBTOTAL	\$ 868,927	\$ 451,591	\$ 1,004,441	\$ 993,963	\$ 10,478	\$ 1,178,705	\$ 174,264	17.4%
PUBLIC SAFETY								
POLICE DEPARTMENT	\$ 2,828,101	\$ 1,418,049	\$ 3,130,572	\$ 2,984,222	\$ 146,350	\$ 3,366,684	\$ 236,112	7.5%
EMERGENCY PREPAREDNESS	20,949	1,842	17,520	17,292	228	15,920	(1,600)	-9.1%
SUBTOTAL	\$ 2,849,050	\$ 1,419,891	\$ 3,148,092	\$ 3,001,514	\$ 146,578	\$ 3,382,604	\$ 234,512	7.5%
PUBLIC WORKS								
	\$ 1,174,626	\$ 577,565	\$ 1,284,491	\$ 1,268,635	\$ 15,856	\$ 1,449,745	\$ 165,254	12.9%
CULTURE & RECREATION								
PARKS	\$ 479,215	\$ 229,975	\$ 510,056	\$ 498,940	\$ 11,116	\$ 604,317	\$ 94,261	18.5%
RECREATION	271,014	94,077	272,864	286,236	(13,372)	287,760	14,896	5.5%
SUBTOTAL	\$ 750,229	\$ 324,052	\$ 782,920	\$ 785,176	\$ (2,256)	\$ 892,077	\$ 109,157	13.9%
DEVELOPMENT								
PLANNING	\$ 133,266	\$ 74,601	\$ 140,392	\$ 132,910	\$ 7,482	\$ 241,388	\$ 100,996	71.9%
BUILDING INSPECTION/ZONING	244,611	128,926	269,267	228,782	40,485	277,012	7,745	2.9%
SUBTOTAL	\$ 377,877	\$ 203,527	\$ 409,659	\$ 361,692	\$ 47,967	\$ 518,400	\$ 108,741	26.5%
MISC. AND UNCLASSIFIED								
INSURANCE	\$ 123,143	\$ 113,209	\$ 137,250	\$ 115,000	\$ 22,250	\$ 137,250	\$ -	0.0%
RETIREE HEALTH INSURANCE	32,000	35,000	35,000	35,000	-	40,000	5,000	14.3%
UNEMPLOYMENT COMP	184	-	3,500	-	3,500	3,500	-	0.0%
CONTINGENCY (personnel)	56,484	-	6,650	-	6,650	33,000	26,350	396.2%
CONTINGENCY (other nonlevy)	-	-	41,901	-	41,901	-	(41,901)	-100.0%
CONTINGENCY	16,581	16,987	18,000	16,987	1,013	-	(18,000)	-100.0%
ROOM TAX	7,987	4,317	12,000	10,000	2,000	25,000	13,000	108.3%
SUBTOTAL	\$ 236,379	\$ 169,513	\$ 254,301	\$ 176,987	\$ 77,314	\$ 238,750	\$ -15,551	-6.1%
GENERAL FUND TRANSFERS								
HYDRANT RENTAL	\$ 464,096	\$ 464,096	\$ 464,096	\$ 464,096	\$ -	\$ 464,096	\$ -	0.00%
SUBTOTAL	\$ 464,096	\$ 464,096	\$ 464,096	\$ 464,096	\$ -	\$ 464,096	\$ -	0.00%
GRAND TOTAL - GENERAL FUND								
	\$ 6,721,184	\$ 3,610,235	\$ 7,348,000	\$ 7,052,063	\$ 295,937	\$ 8,124,377	\$ 776,377	10.57%
ENTERPRISE								
WATER UTILITY	\$ 2,203,517	\$ 1,086,875	\$ 2,554,886	\$ 2,368,953	\$ 185,933	\$ 2,532,398	\$ (22,488)	-0.88%
STORM WATER UTILITY	600,629	117,365	664,338	667,749	(3,411)	703,232	38,894	5.85%
SEWER UTILITY	1,844,573	445,606	1,824,245	2,022,823	(198,578)	2,288,659	464,414	25.46%
SPECIAL REVENUE								
LIBRARY	\$ 1,799,386	\$ 1,296,317	\$ 1,985,299	\$ 2,009,629	\$ (24,330)	\$ 1,999,371	\$ 14,072	0.71%
SENIOR CITIZEN CENTER	387,035	199,661	417,276	427,454	(10,178)	499,087	81,811	19.61%
REFUSE AND RECYCLING	662,053	196,334	659,226	645,747	13,479	685,941	26,715	4.05%
IMPACT FEES	395,145	560,500	560,500	560,500	-	309,249	(251,251)	-44.83%
FORESTRY	36,500	12,919	24,875	28,500	(3,625)	31,475	6,600	26.53%
VERONA CEMETERY	-	-	-	12,720	(12,720)	14,220	14,220	n/a
CABLE TELEVISION (BTRB)	73,440	39,230	82,747	81,532	1,215	181,675	98,928	119.55%
ROOM TAX	174,184	56,934	230,000	280,000	(50,000)	362,000	132,000	57.39%
SPECIAL ACCOUNTS	305,114	92,131	100,000	310,000	(210,000)	310,000	210,000	210.00%
EMS	379,098	191,433	375,740	375,740	-	417,467	41,727	11.11%
FIRE DEPARTMENT	948,795	574,616	1,683,635	1,627,731	55,904	1,594,335	(89,300)	-5.30%
INTERNAL SERVICE FUND	1,315,184	917,612	1,375,000	1,411,000	(36,000)	1,500,000	125,000	9.09%
CAPITAL PROJECTS								
CAPITAL IMPROVEMENT PROGRAM	\$ 12,433,950	\$ 1,481,104	\$ 6,230,225	\$ 6,230,225	\$ -	\$ 10,108,673	\$ 3,878,448	62.25%
CAPITAL REVOLVING FUND	129,830	304,097	191,990	375,000	(183,010)	385,725	193,735	100.91%
VEDC	-	-	-	-	-	-	-	n/a
TIF 4	860,330	527,657	2,052,407	2,059,486	(7,079)	1,504,977	(547,430)	-26.67%
TIF 6	1,145,761	601,138	875,332	1,591,034	(715,702)	1,675,045	799,713	91.36%
TIF 7	4,185,536	294,090	3,255,269	6,740,000	(3,484,731)	24,000,000	20,744,731	637.27%
DEBT SERVICE FUND	\$ 3,970,283	\$ 3,015,768	\$ 4,325,475	\$ 4,325,803	\$ (328)	\$ 6,924,543	\$ 2,599,068	60.09%



TOTAL 2017 PROPOSED BUDGETED FUNDS Percent of Total Expenditures



SPECIAL REVENUE FUNDS As Proposed for 2017



**CITY OF VERONA
TAX LEVY AND RATE COMPARISON**

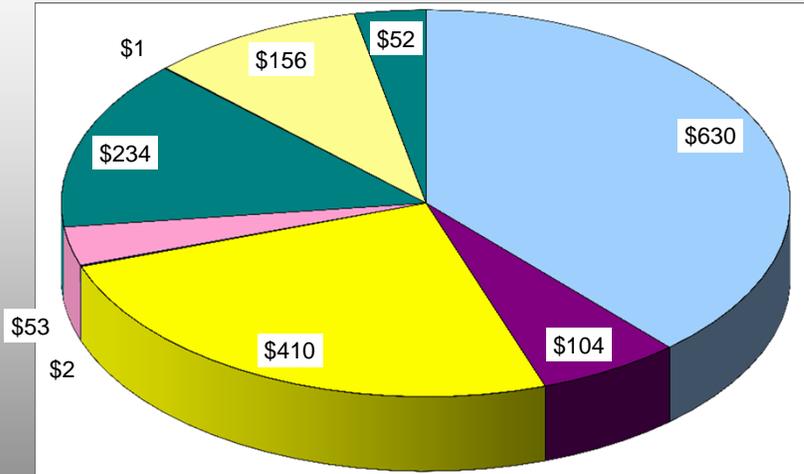
PROPERTY TAX LEVY SUMMARY:	ADOPTED	PROPOSED	INCREASE (DECREASE)	% INCREASE (DECREASE)
	LEVY 2016	LEVY 2017		
* GENERAL FUND	\$ 4,031,669	\$5,024,822	\$ 993,153	24.63%
LIBRARY	748,268	830,065	81,797	10.93%
* LIBRARY DEBT SERVICE	467,998	306,771	(161,227)	-34.45%
* DEBT SERVICE	3,019,001	2,957,430	(61,571)	-2.04%
REFUSE/RECYCLING	1,326	14,321	12,995	980.02%
SENIOR CITIZENS	389,876	414,837	24,961	6.40%
CAPITAL IMPROVEMENTS-FUND 100	601,253	1,866,742	1,265,489	210.48%
FORESTRY	7,500	11,100	3,600	48.00%
* FIRE DEPARTMENT	1,071,197	1,242,365	171,168	15.98%
* EMS	375,740	417,467	41,727	11.11%
SUBTOTAL BEFORE TIF	\$ 10,713,828	\$ 13,085,920	\$ 2,372,092	22.14%
TIF LEVY (CITY PORTION)	3,041,461	452,671	(2,588,790)	-85.12%
TOTAL TAX LEVY INCLUDING TIF	\$ 13,755,289	\$ 13,538,591	\$ (216,698)	-1.58%

* Note: Library impact fees (\$25,000) and rental of former library (\$30,000) applied to library debt;
 Debt Service reduced by \$165,000 Police Impact Fees, \$119,249 Fire Impact Fees and \$119,034 applied from debt issue premium.
 Debt Service is reduced by Special Assessments - \$200,000
 The EMS District Levy is reduced by Facility Rent related to Fire Station

PROPERTY TAX RATE SUMMARY:	ACTUAL	PROPOSED	INCREASE (DECREASE)	% INCREASE (DECREASE)
	TAX RATE 2015	TAX RATE 2016		
GENERAL FUND	\$ 1.9653	\$ 2.2398	27.45%	
LIBRARY	0.3648	0.3700	0.52%	
LIBRARY DEBT SERVICE	0.2281	0.1367	-9.14%	
DEBT SERVICE	1.4716	1.3183	-15.33%	
REFUSE/RECYCLING	0.0006	0.0064	0.58%	
SENIOR CITIZENS	0.1900	0.1849	-0.51%	
CAPITAL IMPROVEMENTS	0.2931	0.8321	53.90%	
FORESTRY	0.0037	0.0049	0.12%	
FIRE DISTRICT	0.5222	0.5538	3.16%	
EMS	0.1832	0.1861	0.29%	
SUBTOTAL BEFORE TIF	\$ 5.2226	\$ 5.8330	61.04%	11.69%
TIF LEVY (CITY PORTION)	1.4826	0.2018	-1.280822	-86.39%
TOTAL TAX RATE incl TIF (Assessed)	\$ 6.7052	\$ 6.0348	-0.6704	-10.00%

Assessed Value	\$ 2,051,440,729	\$ 2,243,404,924	\$ 191,964,195	9.36%
Equalized Value	2,093,811,600	2,373,890,700	\$ 280,079,100	13.38%
Assessment Ratio	0.979689026	0.943062716		

**Taxes on \$272,000 Assessed Value Home
2017 Proposed Budget**



- General Fund
- Library (w/o Library Debt)
- Debt Service (incl Library Debt)
- Refuse & Recycling
- Senior Citizen Center
- Capital Improvements
- Forestry
- Fire Department
- EMS

Taxes on a \$272,000 Assessed Home
2016 Proposed Taxes \$1,642

**CITY OF VERONA
2017 BUDGET SUMMARY
COMMON COUNCIL**

MISSION STATEMENT

The Common Council establishes City policy and enacts ordinances, resolutions and regulations governing the City to provide excellent facilities and delivery of services to maintain a high quality of life for the citizens of the City of Verona.

EXECUTIVE SUMMARY

The Common Council is composed of the Mayor and eight Alderpersons. The Mayor is elected at large for a two-year term. The Alders are elected to represent four specific districts of the City for two-year overlapping terms. The Common Council holds regular meetings on the second and fourth Monday of each month.

The Common Council is the legislative body and community's decision makers. The elected Council approves the budget and determines the tax rate. The Council focuses on the community's goals, major projects and long-term considerations including growth, land use development, capital improvement plans, capital financing and strategic planning. The Council appoints a professional Administrator to carry out administrative responsibilities and supervise City department managers.

Budgeted expenditures in 2017 are originally proposed to increase by \$56,702 (40.36%). The majority of the increase is to provide funding to develop community long-range planning and visioning at the Council level. This process will include asking for resident input, defining priorities, and setting goals for the City. Other increases include an increased request from the Verona Road Business Coalition (VRBC) for \$15,000 (22% of their budget) to continue communications and advocating for businesses affected by the Verona Road construction project. This is an increase of \$10,000 over the \$5,000 appropriation in 2016. Contributions to Badger Prairie Needs Network remain consistent with the 2016 \$20,000 appropriation.

The 2017 Council budget also includes \$3,515 for the City's membership dues for the Dane County Cities and Villages Association and \$5,811 for League of Wisconsin Municipalities membership dues.

STATISTICAL SUMMARY OF MAJOR ACTIVITIES

	2015 Actual	2016 Projected	2017 Estimated
Council and Committee of the Whole Meetings Held	28	35	30
Resolutions Adopted	65	60	60
Ordinances Passed	11	17	16

**VERONA COMMON COUNCIL
PROPOSED 2017 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED	%
010-51100	2015	2016	2016	2016	2017	INCR (DECR)
PERSONNEL SERVICES						
110 WAGES	\$ 43,200	\$ 20,475	\$ 43,200	\$ 42,075	\$ 44,475	
132 SOCIAL SECURITY	3,305	1,566	3,305	3,219	3,403	
134 WRS	-	-	-	238	519	
TOTAL PERSONNEL SERVICES	\$ 46,505	\$ 22,041	\$ 46,505	\$ 45,532	\$ 48,397	4.07%
OPERATING EXPENDITURES						
210 PROFESSIONAL SERVICES	\$ 26,617	\$ 15,174	\$ 54,580	\$ 69,000	\$ 99,800	
320 MEMBERSHIP & DUES	9,068	9,622	9,646	9,622	9,836	
335 EDUCATION	165	60	550	500	550	
380 OTHER COMMODITIES	43,324	6,758	29,200	28,475	38,600	
TOTAL OPERATING EXPENDITURES	\$ 79,174	\$ 31,614	\$ 93,976	\$ 107,597	\$ 148,786	58.32%
TOTAL CITY COUNCIL EXPENDITURES	\$ 125,679	\$ 53,655	\$ 140,481	\$ 153,129	\$ 197,183	40.36%

**CITY OF VERONA
2017 BUDGET SUMMARY
MUNICIPAL COURT**

EXECUTIVE SUMMARY

The City of Verona's municipal court processes and adjudicates tickets issued by the Verona Police Department for traffic violations (ex: speeding; first offense operating while intoxicated), non-traffic municipal ordinance violations (ex: theft; drug possession; harassing or disorderly conduct) and ordinance violations relating exclusively to juveniles (ex: truancy, underage drinking, tobacco).

Annually, we hold about 30 pre-scheduled evening court sessions. The types of sessions include juvenile intake, adult and traffic intake, pre-trials, and trials. Court personnel include the Municipal Judge, an elected official who serves four year terms, and the Municipal Court Clerk, a 75%-time non-union City employee.

Verona's municipal court functions well and is highly well regarded within the City and externally. The Judge routinely presents judicial education programs to other judges and has also done so for municipal court clerks. The clerk is well-trained, experienced and fully engaged. The court, while vigilantly maintaining its independence, enjoys cooperative relationships with city administration, school administration, the police department and community groups.

At the request of the City, "professional services" is shown in the court budget. This refers to the expenses of prosecution. However, the court does not contract for the funding of the municipal prosecutor, nor may the court control or direct the amount of time expended or costs incurred by the municipal prosecutor's firm. The City administration contracts with Stafford Rosenbaum LLP to serve as municipal prosecutor. Various Stafford attorneys have represented the City in municipal court during 2016.

STATISTICAL SUMMARY OF MAJOR ACTIVITIES

The municipal court caseload had been generally stable over the past seven years. However, an increase for 2016 and beyond is expected due to the police department's electronic issuance of tickets, which statistically results in more tickets issued per stop, the police department's addition of positions, and Verona's increasing population and commercial growth.

- Between 2008 – 2014, court closures generally were at 2,000 cases
- In 2015, closures exceeded 2,200
- For 2016, there were over 1,300 cases closed in the first six months of the year, and enough additional cases closed in July and the first half of August to estimate the 2017 closed case volume at 2,500.

In addition to future caseload increases, changing laws and ever-more complex court and external processing requirements will continue to add significantly to the court's workload.

GOAL FOR 2016

The court will continue to process each case fairly, efficiently and respectfully.

REVENUE INFORMATION

The court itself does not have specific monetary goals, except to operate in a fiscally responsible manner. The 2015 municipal court revenue was at an all-time high \$121,455. Through the first half of 2016, revenue was roughly \$71,000. However, rather than simply doubling the mid-year figure, and because there are less scheduled court sessions during the latter half of calendar years, projected 2016 revenue was set at \$125,000.

Every year, revenue increases. This appears attributable to a somewhat increasing caseload, an increase in assessed court costs, our ability to accept online payments; and because other collection efforts have been well-handled.

Speaking of collection, this year the municipal court has budgeted funds for a TiPPS interface with the Wisconsin Department of Revenue's State Debt Collection (SDC) Program. My State court experience with SDC as well as reports from other municipal court judges and clerks leads me to expect increased 2017 revenue directly attributable to participation in the program.

FIVE YEAR PERSONNEL AND CAPITAL PLANS

The most recent five-year personnel plan for municipal court was probably drafted about 6-7 years ago for the former City Administrator. That document listed the Clerk's position at 0.75 FTE through 2014 and 1.0 FTE beginning in 2015. It was thought at the time the plan was formulated to be prudent planning for anticipated accumulated workload increases. However, last year, this year and for the coming year(s), the court anticipates maintaining the clerk's position at 0.75 FTE. The current clerk is fully engaged, but she also is able to complete her duties working $\frac{3}{4}$ time (basically, three long days each week). Both she and I are happy with that status quo.

As far as capital planning, and as long as stuff gets fixed if/when it breaks and we receive occasional city staff service upgrades, we traditionally need little or nothing. A minimal \$250 was placed in the 2017 budget to assist for any unexpected emergencies.

**MUNICIPAL COURT
PROPOSED 2017 BUDGET**

REVENUE 010-451XX	ACTUAL 2015	6/30 ACTUAL 2016	ADOPTED BUDGET 2016	PROJECTED 2016	PROPOSED 2017	% INCR (DECR)
45110 MUNICIPAL COURT COSTS	\$ 26,326	\$ 13,133	\$ 20,000	\$ 25,000	\$ 25,000	
45125 FINES AND FORFEITURES	95,129	57,829	80,000	115,000	100,000	
TOTAL COURT REVENUE	\$ 121,455	\$ 70,962	\$ 100,000	\$ 140,000	\$ 125,000	25.00%
EXPENDITURES 010-51200						
PERSONNEL SERVICES						
110 WAGES	\$ 9,048	\$ 4,607	\$ 9,063	\$ 9,229	\$ 9,429	
111 LONGEVITY PAY	618	345	672	672	685	
120 PART TIME WAGES	30,777	17,309	33,622	33,618	34,290	
130 MEDICAL INSURANCE	13,318	2,657	5,313	5,313	5,534	
131 DENTAL INSURANCE	722	361	722	722	772	
132 SOCIAL SECURITY	2,418	1,586	3,317	3,278	3,397	
133 LIFE INSURANCE	160	41	183	163	183	
134 WI RETIREMENT	2,110	1,165	2,264	2,219	2,377	
TOTAL PERSONNES SERVICES	\$ 59,171	\$ 28,071	\$ 55,156	\$ 55,214	\$ 56,667	2.74%
OPERATING EXPENDITURES						
210 PROFESSIONAL SERVICES	\$ 37,592	\$ 12,959	\$ 40,000	\$ 30,000	\$ 35,000	
290 OTHER CONTRACTUAL	600	300	700	650	700	
310 OFFICE SUPPLIES	1,023	1,152	1,200	2,300	2,300	
320 MEMBERSHIP & DUES	140	840	140	140	140	
330 TRAVEL	807	-	750	750	800	
335 EDUCATION	1,085	-	1,000	980	1,000	
450 DATA PROCESSING	5,256	5,097	6,397	6,397	6,541	
TOTAL OPERATING EXPENDITURES	\$ 46,503	\$ 20,348	\$ 50,187	\$ 41,217	\$ 46,481	-7.38%
CAPITAL OUTLAY						
810 OFFICE EQUIPMENT	\$ -	\$ -	\$ 250	\$ -	\$ 250	
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ 250	\$ -	\$ 250	
TOTAL MUNICIPAL COURT EXPENDITURES	\$ 105,674	\$ 48,419	\$ 105,593	\$ 96,431	\$ 103,398	-2.08%

**CITY OF VERONA
2017 BUDGET SUMMARY
ADMINISTRATION**

The Administration budget includes expenses associated with the operation of the Administration Department. Also reflected in the Administration budget are single line items for Elections and the contracted City Assessor.

EXECUTIVE SUMMARY

Administration includes the offices of the City Administrator, Finance Director/Treasurer, and City Clerk. The department is responsible for the direction, coordination and administration of the day-to-day operations of the City. This includes responsibility for the overall fiscal activities of the City's operations including accounts payable, accounts receivable, collecting utility bill payments, payroll processing, tax collections, investment of idle funds, debt management, and budget preparation. The City Administrator directly supervises the managers of City departments and is responsible for the administration of City contracts. The Administration office is also responsible for elections and voter registration, issuance of licenses as well as meeting agendas, meeting minutes, and other official City documents.

The proposed 2017 Administration budget reflects an overall increase of \$134,646 or 20.48% from 2016. Personnel costs are increasing by \$125,954 or 31.41% which includes \$18,682 for a proposed .5 FTE administrative assistant position, \$91,249 for the proposed addition of an economic development position and proposed cost-of-living increases. The 2017 budget also reflects a reduction in the Tax Increment Financing (TIF) allocation for the Finance Director from 10% to 5%. An increase in health insurance reflects a premium increase of 1.8%, one enrollment change from a family to a single plan and adding an additional family plan for the proposed economic development position.

The 2017 proposed operating budget reflects an overall increase in the amount of \$9,192 (+3.65%). The increase is primarily attributed to including \$4,600 for recruitment costs and \$3,000 for public survey software. The 2017 elections budget includes funds for two elections as compared with four elections budgeted in 2016. It also includes new election booths to replace the older worn equipment, and new accessible voting machines. This reflects a slight increase in the proposed 2017 election budget of \$530 as compared with 2016.

Also included in the proposed 2017 operating expenses are professional services such as support for the City accounting and payroll systems, code updates, weights and measures fees, engineering fees for general City issues, office supplies, repairs and maintenance of office equipment, and leases of the copier.

Elections: The Elections budget is a single line item in the Administration budget and includes the cost of providing election inspectors for each election as well as associated supply, printing, supplies, ballots, postage, publications and hardware/software maintenance costs. The 2017 budget reflects the projected costs for 2 elections in 2017.

The 2017 budget reflects the projected costs for two elections, with the possibility of a VASD referendum question on the April ballot. Anticipated 2017 elections:

- Spring Primary Election, February 21, 2017
- Spring Election, April 4, 2017 (possible school referendum)

The 2017 election budget request includes the following:

- Purchase of 24 voting Boolee voting booths. These booths are sturdier, easier to assemble/disassemble, and better equipped to accept signage.
- Two ES&S Express Vote tabulators. The tabulators in place were purchased by Dane County in 2006 with a Federal HAVA grant. It is expected that Dane County will be purchasing these tabulators to replace their water-damaged tabulators. In that case, we can jump in on their order to receive better pricing.
- Request for an election inspector wage increase from \$10.00/hr to \$10.50/hr.

Assessor: The City of Verona contracts for a professional part-time service to perform the duties of City Assessor. The Assessor is responsible for the determination of equitable property assessments resulting in fair distribution of the property tax. Duties include conducting appraisals of non-manufacturing real and personal taxable property, preparation of real and personal property assessment rolls, meeting with taxpayers to discuss their assessment, attending Board of Review, and keeping property records current. The total proposal for the Assessor function in 2017 is \$63,350, a decrease of \$200 from the 2016 budget.

STATISTICAL SUMMARY OF MAJOR ACTIVITIES

	2015 Actual	2016 Estimated	2017 Projected
Assessor			
Real Estate Parcels	4,550	4,740	4,800
Personal Property Accounts	431	440	450
BOR Objectors	0	0	3
City Clerk			
# of Elections	2	4	2
# of Registered Voters	7,775	8,289	8,400
Liquor Licenses	27	30	32
Permits:			
Solicitors/Sellers	22	13	15
Special Event	18	15	17
Finance			
AP Checks Issued	3,606	3,650	3,700
Purchasing Card Trans.	467	475	475
Purchasing Card Rebate	\$21,153	\$23,906	\$24,000
Payroll Checks / DD	4,215	4,650	4,750
Cash Receipts	2,097	2,300	2,300
Utility Payments	17,819	18,000	18,300
Property Tax Pmts	4,773	5,000	5,000
Dog Licenses	730	800	850
City Bond Rating	Aa2	Aa2	Aa2

SUMMARY OF ACHIEVEMENTS FOR 2016

- Filled City Administrator and Director of Public Works positions.
- Negotiated Intergovernmental Boundary Agreement with the Town of Verona
- Developed the Verona Bike and Pedestrian Study.
- Design and implementation of Phase 1 of downtown redevelopment, including public parking improvements.
- Annexed 46.11 acres of property
- Acquired property needed to improve the Northern Lights and CTH PD intersection.

GOALS AND OBJECTIVES FOR 2017

- Plan for development and potential pre-annexation agreements for the North Neighborhood Area.
- Oversee the implementation of downtown streetscape improvements.
- Implementation of Fireman's Park improvements.
- Continue to develop new TIF Districts to support commercial and industrial developments.
- Plan for potential new TIF districts to take advantage of the closure of TID 7. TIF Districts will incentivize economic development for commercial and industrial development.
- Develop economic development and tourism strategies to promote development within the City.
- Develop communication and marketing strategies with business community and residents.
- Review and update the City's multi-year staffing and capital improvement plans to maintain the City's strong financial condition through sound financial practices.

**ADMINISTRATION
PROPOSED 2017 BUDGET**

		ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED	%
010-51400		2015	2016	2016	2016	2017	INCR (DECR)
PERSONNEL SERVICES							
110	FULL TIME WAGES	\$ 233,455	\$ 141,763	\$ 270,967	\$ 276,050	\$ 354,252	
111	LONGEVITY PAY	1,730	1,268	2,434	1,940	1,902	
120	PART TIME WAGES	-	394	-	800	17,978	
125	OVERTIME WAGES	448	642	1,390	1,900	1,995	
130	HEALTH INSURANCE	71,172	29,984	77,554	60,260	86,378	
131	DENTAL INSURANCE	5,392	2,516	6,814	4,780	7,610	
132	SOCIAL SECURITY	17,709	10,530	21,021	21,470	28,774	
133	LIFE INSURANCE	722	207	827	800	1,709	
134	WI RETIREMENT	15,648	8,569	18,136	18,440	24,354	
136	FLEX SPENDING ADMIN	1,773	713	1,870	1,970	2,015	
	TOTAL PERSONNEL SERVICES	\$ 348,049	\$ 196,586	\$ 401,013	\$ 388,410	\$ 526,967	31.41%
OPERATING EXPENDITURES							
210	PROFESSIONAL SERVICES	\$ 24,120	\$ 5,220	\$ 38,940	\$ 15,000	\$ 42,290	
210 051	AUDITOR	22,075	9,365	30,250	30,250	31,000	
210 052	ENGINEER	-	-	800	-	800	
212	ASSESSOR	71,340	55,908	63,550	61,842	63,350	
222	PRINTING	3,938	1,544	4,875	4,900	4,875	
225	COMMUNICATIONS	18,889	8,343	19,550	16,800	19,550	
240	REPAIR/MAINTENANCE SERVICES	20,610	4,911	26,000	21,000	25,431	
295	RECRUITMENT	1,604	3,945	-	28,150	4,600	
310	OFFICE SUPPLIES	6,352	(1,459)	5,000	5,000	5,000	
320	MEMBERSHIP AND DUES	1,813	1,276	1,975	1,980	2,306	
330	TRAVEL	4,559	288	5,325	1,500	5,325	
335	EDUCATION-TRAINING	2,416	976	3,535	2,500	3,535	
340	OPERATING SUPPLIES	5,258	1,226	6,675	6,500	6,675	
440	ELECTIONS	8,089	13,630	27,000	32,923	27,530	
450	DATA PROCESSING	441	220	450	450	450	
530	RENTS AND LEASES	12,468	5,140	12,900	12,900	13,300	
910	UNCOLLECTED TAXES	(3,881)	(631)	5,000	16,300	5,000	
	TOTAL OPERATING EXPENDITURES	\$ 200,091	\$ 109,902	\$ 251,825	\$ 257,995	\$ 261,017	3.65%
CAPITAL OUTLAY - GENERAL FUND							
815	Operating Equipment	\$ 720	\$ 720	\$ 4,720	\$ 4,720	\$ 4,220	
	Total G.F. Capital	\$ 720	\$ 720	\$ 4,720	\$ 4,720	\$ 4,220	N/A
TOTAL ADMINISTRATION EXPENDITURES		\$ 548,860	\$ 307,208	\$ 657,558	\$ 651,125	\$ 792,204	20.48%

**CITY OF VERONA
2017 BUDGET SUMMARY
BUILDINGS AND GROUNDS**

The Building and Grounds budget includes funds for utilities and the repair and maintenance of the City Hall/Police Facility building and grounds.

EXECUTIVE SUMMARY

The 2017 budget for Building and Grounds reflects an decrease of \$14,889 or 14.77% from 2016. Some of the major elements of the 2016 budget include the following:

Personnel Services: Personnel Services in the 2017 budget is decreased by 100%. In order to maintain the City buildings, a full-time Building Facilities position is necessary. This position will be included in the Public Works Budget. Position will manage facilities and create a schedule of repair and improvements for each City owned buildings. The position will also be responsible for managing the contracts for building operations, including HVAC, Elevator, plumbing, etc.

Operating Expenses: Operating expenses in the 2017 budget have decreased by \$6,700 or 7.23% from the 2016 budget. The primary decrease is in operating supplies based on actual expenditures in the past two years. A major operating expense is the custodial contract for the city service center budgeted at \$24,000.

GOALS AND OBJECTIVES FOR 2017

- City Facility Maintenance Position: Create a position that will manage the City facilities and establish repair and replacement schedules for each building and implement repairs based on those schedules. Make sure facility mechanical operations are maintained based on existing or new contracts.

**BUILDING AND GROUNDS
PROPOSED 2017 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED	% INCR (DECR)
010-51600	2015	2016	2016	2016	2017	
PERSONNEL SERVICES						
110 WAGES	\$ 6,000	\$ 3,000	\$ 6,000	\$ 3,000	\$ -	
111 LONGEVITY PAY	-	-	60	30	-	
125 OVERTIME WAGES	-	-	1,043	-	-	
132 SOCIAL SECURITY	459	230	544	230	-	
134 WI RETIREMENT	408	198	542	198	-	
TOTAL PERSONNEL SERVICES	\$ 6,867	\$ 3,428	\$ 8,189	\$ 3,458	\$ -	-100.00%
OPERATING EXPENDITURES						
220 UTILITIES	\$ 31,602	\$ 10,771	\$ 34,900	\$ 29,500	\$ 32,200	
240 REPAIR & MAINTENANCE	17,142	13,342	18,570	28,600	19,720	
290 CONTRACTUAL SERVICES	23,220	11,610	24,450	23,220	24,000	
340 OPERATING SUPPLIES	9,883	3,158	14,700	8,500	10,000	
TOTAL OPERATING EXPENDITURES	\$ 81,847	\$ 38,881	\$ 92,620	\$ 89,820	\$ 85,920	-7.23%
TOTAL BUILDING & GROUNDS EXPENDITURES	\$ 88,714	\$ 42,309	\$ 100,809	\$ 93,278	\$ 85,920	-14.77%

**POLICE DEPARTMENT
PROPOSED 2017 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED	% INCR (DECR)
010-52100	2015	2016	2016	2016	2017	
PERSONNEL SERVICES						
110 FULL-TIME WAGES	\$ 1,490,733	\$ 746,235	\$ 1,643,579	\$ 1,534,823	\$ 1,737,223	
111 LONGEVITY PAY	14,781	8,560	17,859	17,859	19,268	
112 EDUCATIONAL INCENTIVE	48,111	24,525	55,250	52,194	57,845	
120 PART-TIME WAGES	110,153	60,885	119,933	118,554	119,880	
125 OVERTIME WAGES	105,545	47,875	152,996	145,054	166,303	
130 HEALTH INSURANCE	352,149	198,817	376,328	363,009	426,063	
131 DENTAL INSURANCE	35,469	17,357	37,871	37,871	41,344	
132 SOCIAL SECURITY	140,790	72,093	152,205	142,939	160,691	
133 LIFE INSURANCE	1,770	458	1,736	1,736	1,852	
134 WISCONSIN RETIREMENT	195,830	80,851	168,388	162,341	201,102	
TOTAL PERSONNEL SERVICES	\$ 2,495,331	\$ 1,257,656	\$ 2,726,145	\$ 2,576,380	\$ 2,931,571	7.54%
OPERATING EXPENDITURES						
210 PROFESSIONAL SERVICES	\$ 420	\$ 790	\$ 3,900	\$ 3,900	\$ 3,900	
220 UTILITIES	57,509	19,230	57,645	57,645	57,645	
222 PRINTING	4,288	41	5,350	5,350	5,350	
225 COMMUNICATIONS	36,375	16,459	41,750	41,750	42,750	
240 REPAIRS/MAINT. SERVICES	16,674	7,368	30,730	30,730	30,730	
290 OTHER CONTRACTURAL SERVICES	23,179	1,730	31,480	31,480	42,039	
295 RECRUITMENT	6,123	3,985	4,930	8,657	10,030	
310 OFFICE SUPPLIES	3,956	3,251	6,900	7,400	7,400	
320 MEMBERSHIP AND DUES	1,161	1,019	2,010	2,029	2,373	
330 TRAVEL	9,707	5,267	15,665	14,990	16,670	
335 EDUCATION - TRAINING	24,258	5,838	21,725	21,725	21,425	
340 OPERATING SUPPLIES	59,868	27,288	85,660	85,660	81,485	
350 REPAIRS AND MAINTENANCE	12,326	3,561	14,800	14,675	14,675	
450 DATA PROCESSING	55,267	56,284	63,361	63,161	69,370	
530 RENTS AND LEASES	10,250	5,655	10,371	10,371	11,071	
795 CRIME AND INVESTIGATION	1,990	-	-	-	-	
TOTAL OPERATING EXPENDITURES	\$ 323,351	\$ 157,766	\$ 396,277	\$ 399,523	\$ 416,913	5.21%
CAPITAL OUTLAY						
810 OFFICE EQUIPMENT	\$ 1,802	\$ 2,619	\$ 2,450	\$ 2,619	\$ 2,500	
815 OPERATING EQUIPMENT	7,617	8	5,700	5,700	15,700	
TOTAL CAPITAL OUTLAY	\$ 9,419	\$ 2,627	\$ 8,150	\$ 8,319	\$ 18,200	123.31%
TOTAL POLICE EXPENDITURES	\$ 2,828,101	\$ 1,418,049	\$ 3,130,572	\$ 2,984,222	\$ 3,366,684	7.54%

**EMERGENCY PREPAREDNESS
PROPOSED 2017 BUDGET**

		ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED	% INCR (DECR)
010-52500		2015	2016	2016	2016	2017	
PERSONNEL SERVICES							
111	LONGEVITY PAY	\$ -	\$ -	\$ -	\$ -	\$ -	-
125	OVERTIME WAGES	-	-	-	-	-	-
132	SOCIAL SECURITY	-	-	-	-	-	-
134	WISCONSIN RETIREMENT	-	-	-	-	-	-
	TOTAL PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	- #DIV/0!
OPERATING EXPENDITURES							
222	PRINTING	\$ -	\$ -	\$ -	\$ -	\$ -	-
225	COMMUNICATIONS	2,202	1,110	2,520	2,520	2,520	-
290	OTHER CONTRACTUAL	14,288	-	-	-	-	-
330	TRAVEL	80	-	400	400	400	-
335	EDUCATION - TRAINING	358	-	500	500	500	-
340	OPERATING SUPPLIES	36	-	500	500	500	-
530	RENTS AND LEASES	-	-	300	-	-	-
	TOTAL OPERATING EXPENDITURES	\$ 16,964	\$ 1,110	\$ 4,220	\$ 3,920	\$ 3,920	-7.11%
CAPITAL OUTLAY							
810	OFFICE EQUIPMENT	\$ 1,351	\$ 732	\$ 11,800	\$ 11,872	\$ 12,000	-
815	OPERATING EQUIPMENT	2,634	-	1,500	1,500	-	-
	TOTAL CAPITAL OUTLAY	\$ 3,985	\$ 732	\$ 13,300	\$ 13,372	\$ 12,000	-9.77%
TOTAL EMERGENCY PREPAREDNESS EXPENDITURES		\$ 20,949	\$ 1,842	\$ 17,520	\$ 17,292	\$ 15,920	-9.13%

**CITY OF VERONA
2017 BUDGET SUMMARY
PUBLIC WORKS DEPARTMENT**

MISSION STATEMENT

The Public Works Department is committed to providing a high quality level of services to the residents and businesses of our community and protecting the environment.

EXECUTIVE SUMMARY

The Public Works Department maintains and repairs the network of streets, sidewalks, street lighting and traffic signals throughout our community as well as oversight for refuse and recycling, sanitary sewer, storm water and water utilities.

The Public Works Department will continue to work with the City of Madison and Dane County Highway and Transportation for the improvement of CTH M from Cross Country Road to Valley Road including the improvement of the intersection of CTH PD and CTH M. Right of Way acquisition is planned for 2016 with construction slated to begin in 2017 and completed in 2018. The department proposes to hire a buildings and grounds supervisor to manage and maintain all City owned buildings for grounds and maintenance activities.

Personnel costs total \$668,798 which is approximately 46% of the total department budget. Other major items are \$295,750 for street lighting and traffic signal maintenance, \$141,000 for fuel and vehicle maintenance, \$130,000 for the purchase of salt and sand, and \$45,000 for the crack-filling program. Overall, the 2016 Public Works budget reflects an increase of \$165,254 (+12.8%) compared to 2016. Excluding the new position for buildings and ground personnel cost the budget reflects an increase of \$74,300 (+5.8%) compared to 2016.

STATISTICAL SUMMARY

The City maintains 65 miles of streets including the addition of approximately one and half miles of new streets as of December 31, 2015.

SUMMARY OF ACHIEVEMENTS FOR 2016

- Coordinated and managed the 2016 Capital Street Program. Project costs for the 2016 Street Rehabilitation and Crack Filling of streets were approximately \$715,200. The surface treatment project was not awarded due to bid costs.
- Coordinated and managed the Downtown Street Phase I Re-construction Project. Phase I includes Church Street, Marietta Street, and Grove. Project costs including Engineering and Construction is estimated to be \$725,000.
- Continue planning efforts with Epic Staff for the relocation of Northern Lights Road and the reconstruction of North Nine Mound Road and the intersection of CTH PD and North Nine Mound Road.

- Coordinate and manage the construction of Northern Lights and Cross Country Road Intersection and utility work. The costs for this phase of construction is an Epic expense.
- Coordinate and manage the Right of Way Acquisition of five parcels of land for the Northern Lights and CTH PD intersection slated for early fall 2016 construction start.
- Coordinate and manage the utility coordination for the construction of Northern Lights and CTH PD Intersection and utility work. The costs for this phase of construction is an Epic expense.
- Coordinate and manage the construction of Phase I of the Downtown Streets Scape project.
- Coordinate and manage the construction of Verona Area Community Theatre parking lot.
- Coordinate and manage the design and construction of pavement marking project from the pedestrian and bike study.
- Coordinate and manage the design and construction of refuge island along CTH M / Whalen Road from the pedestrian and bike study.
- Continue planning efforts with the City of Madison and Dane County Highway Department for the reconstruction of CTH M from Cross Country Road to Valley Road including the intersection of CTH M and CTH PD.

GOALS AND OBJECTIVES FOR 2017

- Coordinate and manage the 2017 Capital Street Program. Included in this program is \$350,000 to surface treat streets with a pavement life of 8-14 years with a boiler slag and/or pre-coated pea stone. Also included in this program is \$533,000 to totally rehabilitate streets with a pavement life of 24 to 31 years which includes replacement of any deficient curb & gutter, pulverize the existing pavement, undercut any yielding areas, reshape and place 3.5-4 inches of new bituminous pavement.
- Continue planning efforts and Right of Way Acquisition with the City of Madison and Dane County Highway Department for the reconstruction of CTH M from Cross Country Road to Valley Road including the intersection of CTH M and CTH PD.
- Coordinate and manage the engineering for the bridge replacement over the Branch of the Badger Mill Creek. Construction is planned for 2018.
- Coordinate and manage the construction for Phase II of the Downtown Streets Scape project.

- Coordinate and manage the construction for Phase II of the Downtown Streets Reconstruction project.
- Coordinate and manage the construction for the relocation of Northern Lights and North Nine Mound and the intersection of Nine Mound Road and CTH PD.
- Coordinate and manage crack filling repair of various City Streets utilizing \$85,000 in budgeted funds.
- Coordinate and manage implementation of projects identified in the pedestrian and bike study.
- Coordinate and manage the installation of Traffic Signals at the intersection of West Verona Avenue and Westlawn Avenue. This project is privately funded through a developer's agreement.
- Coordinate and manage the installation of Traffic Signals at the intersection of Old PB and Whalen Road.
- Coordinate and manage the installation of Traffic Signals at the intersection of S. Main Street and Paoli Street.

PERFORMANCE MEASUREMENT INDICATORS

Activity	2015 Actual	6/30/16 Actual	2016 Estimate	2017 Proposed
Miles of Streets	63.5	64.5	65	65
Miles of Streets Repaved (Mill and Overlay)	1.88	1.0	1.88	2.0
Miles of Streets Sealed	9.9	0	0	12.0
Miles of Streets Crack-Filled	8	6.0	6.0	12.0
Fuel Purchased Streets	\$22,000	\$13,500	\$40,000	\$45,000
Gallons of Fuel Purchased	9,800	6,000	17,700	18,000
Number of Salting Operations	5	3	5	7
Road Salt Used in Tons	1460	700	1600	1775
Number of Full Plowing Operations	26	17	30	30

**PUBLIC WORKS
PROPOSED 2017 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED	%
010-53100	2015	2016	2016	2016	2017	INCR (DECR)
PERSONNEL SERVICES						
110 FULL TIME WAGES	\$ 323,856	\$ 190,828	\$ 345,182	\$ 348,636	\$ 406,762	
111 LONGEVITY PAY	7,112	3,976	8,084	8,084	5,644	
120 PART TIME WAGES	4,795	114	-	-	-	
125 OVERTIME WAGES	61,637	17,603	60,000	60,000	63,000	
130 MEDICAL INSURANCE	104,396	47,479	94,957	94,957	113,786	
131 DENTAL INSURANCE	8,795	4,310	6,895	6,895	9,754	
132 SOCIAL SECURITY	30,034	16,003	31,615	31,615	36,369	
133 LIFE INSURANCE	1,245	301	1,180	1,180	1,153	
134 WI RETIREMENT	26,726	14,026	27,562	28,052	32,327	
TOTAL PERSONNEL SERVICES	\$ 568,596	\$ 294,640	\$ 575,475	\$ 579,419	\$ 668,795	16.22%
OPERATING EXPENDITURES						
220 UTILITIES	\$ 24,184	\$ 9,622	\$ 30,000	\$ 30,000	\$ 34,000	
222 PRINTING	80	-	1,300	1,300	1,300	
225 COMMUNICATIONS	6,307	2,874	8,000	8,000	10,000	
240 MOTOR POOL	105,054	30,854	132,500	108,500	117,000	
310 OFFICE SUPPLIES	3,111	2,024	3,300	4,000	4,200	
320 MEMBERSHIP & DUES	189	-	600	600	1,200	
330 TRAVEL	103	3	1,000	1,000	1,500	
335 EDUCATION	62	81	2,500	2,500	2,500	
340 OPERATING SUPPLIES	115,366	92,247	141,000	141,000	145,000	
350 REPAIR & MAINTENANCE	26,501	16,083	30,500	32,000	34,000	
351 CONSTRUCTION SUPPLIES	15,439	6,203	15,000	17,000	20,000	
TOTAL OPERATING EXPENDITURES	\$ 296,396	\$ 159,991	\$ 365,700	\$ 345,900	\$ 370,700	1.37%
CONTRACTUAL SERVICES						
210 PROFESSIONAL SERVICES	\$ 7,947	\$ 2,978	\$ 17,000	\$ 17,000	\$ 16,000	
240 REPAIR & MAINTENANCE	74,262	14,718	64,000	64,000	75,000	
290 OTHER CONTRACTUAL	-	-	3,500	3,500	3,500	
420 STREET LIGHTING	216,846	97,109	238,866	238,866	295,750	
530 RENTS & LEASES	7,267	3,729	13,950	13,950	14,000	
TOTAL CONTRACTUAL SERVICES	\$ 306,322	\$ 118,534	\$ 337,316	\$ 337,316	\$ 404,250	19.84%
CAPITAL OUTLAY						
815 OPERATING EQUIPMENT	3,312	4,400	6,000	6,000	6,000	
TOTAL CAPITAL OUTLAY	\$ 3,312	\$ 4,400	\$ 6,000	\$ 6,000	\$ 6,000	0.00%
TOTAL PUBLIC WORKS EXPENDITURES	\$ 1,174,626	\$ 577,565	\$ 1,284,491	\$ 1,268,635	\$ 1,449,745	12.87%

**CITY OF VERONA
2017 BUDGET SUMMARY
RECREATION DEPARTMENT**

MISSION STATEMENT

The City of Verona Recreation Department is committed to improving the quality of life for all City residents by promoting and providing well-organized and maintained leisure services through a variety of recreational programs and special events throughout the year.

EXECUTIVE SUMMARY

The 2017 Recreation Budget includes an overall increase in expenditures of \$14,896 (5.46%). Overall, revenues reflect an increase in the amount of \$9,210 (4.07%) as compared with 2016 budgeted revenues.

SUMMARY OF ACHIEVEMENTS/CHALLENGES

In 2016 the department implemented two new youth programs (Instructional Lacrosse & Born to Move) and several adult enrichment classes. The Playground Program had a significant increase in participation along with the Youth Dance Program. Participation in most other programs remained approximately the same.

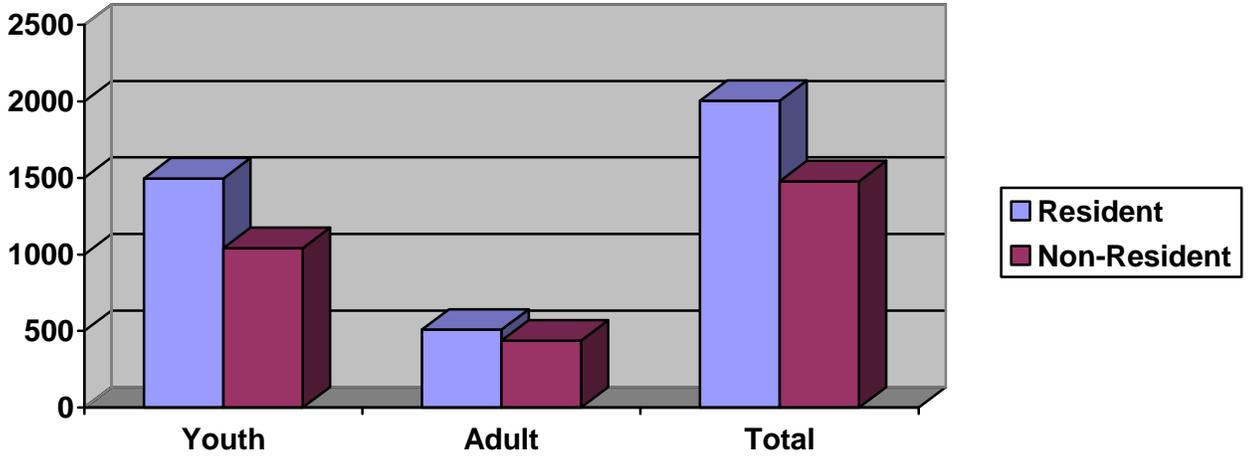
The challenges of 2016 were to maintain the same level of service as previous years within the budget. With increased participation in programs brings increased expenditures.

GOALS and OBJECTIVES

- Continue to explore additional youth and adult enrichment offerings.
- Continue to explore ways to increase revenues at the Verona Beach.
- Explore the possibility of a Youth Gymnastics.
- Explore the possibility of a Halloween themed special event.
- Explore the possibility of adding a youth volleyball league.

Statistical Analysis Resident/Non-Resident Comparison

In 2015 there were a total of 3,482 youth and adults that participated in a recreation program. 2004 were residents of the City of Verona and 1,478 were non-residents of the City of Verona. 59% of our youth were from inside the City of Verona and 41% were from outside the City of Verona. 54% of our adults were from inside the City of Verona and 46% were from outside the City of Verona.



PERFORMANCE MEASUREMENT INDICATORS

Activity	2016 Actual	Est. 2016	Proposed 2017
Youth Program Participants	2537	2550	2575
Adult Program Participants	945	950	955
Total Resident Registrants	2004	2050	2075
Total Non-resident Registrants	1478	1480	1490

**RECREATION
PROPOSED 2017 BUDGET**

010-467XX	6/30		ADOPTED		PROPOSED	%
	ACTUAL	ACTUAL	BUDGET	PROJECTED		
	2015	2016	2016	2016	2017	INCR (DECR)
REVENUES						
46721 LITTLE LEAGUE FEES	\$ 10,635	\$ 11,913	\$ 10,000	\$ 11,913	\$ 12,000	
46722 ADULT SOFTBALL FEES	8,120	-	10,500	10,000	10,000	
46724 VOLLEYBALL FEES	17,905	-	14,900	17,000	17,500	
46725 SOCCER FEES	17,317	10,967	16,500	16,600	16,700	
46726 MEN'S BASKETBALL FEES	4,190	1,062	4,500	4,500	4,500	
46727 YOUTH BASKETBALL FEES	13,536	22	11,500	12,000	12,500	
46728 TENNIS FEES	5,118	5,287	5,000	5,287	5,200	
46729 RHAPSODY	3,725	12,717	4,000	3,800	3,800	
46732 INSTRUCTIONAL SOFTBALL FEES	6,643	6,055	7,000	6,055	7,000	
46734 SWIMMING FEES	14,407	5,193	14,000	14,400	14,400	
46736 OTHER RECREATION	280	-	500	250	250	
46737 PARK RESERVATIONS	6,698	5,602	10,500	7,500	7,500	
46739 CONCESSION STAND	18,664	5,317	22,000	22,000	22,000	
46740 GOLF FEES	246	1,405	-	466	200	
46742 PLAYGROUND PROGRAM	36,254	38,327	35,000	39,294	38,000	
46744 BASEBALL FIELD RESERVATION FEES	1,775	379	2,500	2,000	2,000	
46745 AMUSEMENT TICKET FEES	155	557	200	200	200	
46748 FLAG FOOTBALL	19,117	5,720	19,000	18,000	18,000	
46752 INSTRUCTIONAL BASEBALL	1,365	1,180	1,500	1,225	1,400	
46754 DANCE INSTRUCTION	27,024	6,330	26,000	26,000	27,000	
46756 CANOEING	125	1,100	110	200	120	
46758 BABYSITTING CLINIC	634	1,444	700	500	600	
46760 ADULT YOGA	2,529	2,744	2,500	3,800	3,800	
46761 YOUTH CAMP-SOCCER	848	310	500	400	500	
46765 TRIATHLON	436	2	1,200	1,200	1,200	
46767 INSTRUCTIONAL SOCCER	1,096	2,160	1,700	2,160	2,100	
46768 INSTRUCTIONAL LACROSSE	(12)	1,040	1,500	1,000	1,200	
46769 INSTRUCTIONAL VOLLEYBALL	3,105	2,290	3,100	2,290	2,500	
46771 BORN TO MOVE	-	342	-	130	150	
46772 INSTRUCTIONAL RUGBY	-	135	-	-	300	
46773 YOUTH VOLLEYBALL	-	-	-	-	3,000	
TOTAL REVENUES	\$ 221,935	\$ 129,600	\$ 226,410	\$ 230,170	\$ 235,620	4.07%

**RECREATION
PROPOSED 2017 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED	%
010-55200	2015	2016	2016	2016	2017	INCR (DECR)
PERSONNEL SERVICES						
110 FULL TIME WAGES	\$ 60,229	\$ 39,546	\$ 82,553	\$ 82,553	\$ 84,882	
111 LONGEVITY PAY	1,297	880	1,887	2,022	2,062	
120 PART TIME WAGES	13,393	593	-	-	-	
120-59 PART TIME CONCESSION STAND	6,124	330	6,675	6,500	6,648	
120-065 PART TIME BEACH	29,370	2,301	26,900	30,000	29,600	
120-067 PART TIME TENNIS	2,129	-	2,255	2,966	2,530	
120-069 PART TIME INSTRUCTIONAL BASEBALL	507	-	830	460	830	
120-077 PART TIME INSTRUCTIONAL SOFTBALL	9,262	-	8,550	10,705	9,500	
120-080 PART TIME PLAYGROUND	31,797	-	27,000	35,500	32,400	
120-093 PART TIME DANCE	12,913	7,673	12,875	13,000	13,200	
120-095 PART TIME ADULT YOGA	1,296	1,040	1,400	1,500	1,575	
120-096 PART TIME INSTRUTIONAL SOCCER	660	-	660	490	600	
120-097 PART TIME INSTRUTIONAL LACROSSE	-	-	600	450	600	
120-099 PART TIME INSTRUTIONAL VOLLEYBALL	736	-	840	400	880	
130 MEDICAL INSURANCE	21,150	8,809	17,617	17,617	17,947	
131 DENTAL INSURANCE	1,973	1,106	2,213	2,213	2,368	
132 SOCIAL SECURITY	12,730	3,872	13,034	13,034	13,964	
133 LIFE INSURANCE	64	17	102	72	102	
134 WI RETIREMENT	5,134	2,707	5,573	5,573	5,912	
TOTAL PERSONNEL SERVICES	\$ 210,764	\$ 68,874	\$ 211,564	\$ 225,055	\$ 225,600	6.63%
OPERATING EXPENDITURES						
222 PRINTING	\$ 3,009	\$ (425)	\$ -	\$ -	\$ -	
320 MEMBERSHIPS	150	260	150	260	260	
335 EDUCATION	300	-	50	50	50	
TOTAL OPERATING EXPENDITURES	\$ 3,459	\$ (165)	\$ 200	\$ 310	\$ 310	55.00%
SUPPLIES & MATERIALS						
340-059 CONCESSION STAND	\$ 11,609	\$ 4,375	\$ 12,500	\$ 12,500	\$ 12,500	
340-060 MEN'S BASKETBALL	40	175	100	175	150	
340-061 ADULT SOFTBALL	1,048	1,085	1,200	1,085	1,200	
340-062 SOCCER	6,403	3,959	6,700	6,700	6,800	
340-063 LITTLE LEAGUE	2,173	2,069	2,350	2,150	2,250	
340-064 VOLLEYBALL	437	-	900	900	900	
340-065 BEACH	1,627	2,043	3,100	3,300	2,500	
340-066 YOUTH BASKETBALL	2,155	533	2,600	2,600	2,600	
340-067 TENNIS PROGRAM	141	138	150	140	150	
340-068 YOUTH VOLLEYBALL	-	-	200	-	800	
340-069 INSTRUCTIONAL BASEBALL	-	-	100	-	100	
340-078 FLAG FOOTBALL	7,675	100	8,000	8,000	8,000	
340-080 PLAYGROUND PROGRAM	2,168	288	2,200	2,200	2,200	
340-093 DANCE SUPPLIES	340	671	600	671	600	
TOTAL SUPPLIES & MATERIALS	\$ 35,816	\$ 15,436	\$ 40,700	\$ 40,421	\$ 40,750	0.12%
CONTRACTUAL SERVICES						
290-060 MEN'S BASKETBALL	\$ 4,515	\$ 2,300	\$ 2,800	\$ 3,500	\$ 3,800	
290-062 SOCCER	210	90	500	300	400	
290-064 VOLLEYBALL	7,057	3,878	7,000	7,000	7,000	
290-066 YOUTH BASKETBALL	4,380	1,926	4,350	4,350	4,500	
290-078 FLAG FOOTBALL	2,372	-	3,000	2,500	2,600	
290-093 DANCE INSTRUCTION	100	-	150	200	200	
290-930 RECREATION REGISTRATION PRM	2,341	1,738	2,600	2,600	2,600	
TOTAL CONTRACTUAL SERVICES	\$ 20,975	\$ 9,932	\$ 20,400	\$ 20,450	\$ 21,100	3.43%
TOTAL RECREATION EXPENDITURES	\$ 271,014	\$ 94,077	\$ 272,864	\$ 286,236	\$ 287,760	5.46%

**CITY OF VERONA
2017 BUDGET SUMMARY
PARKS DEPARTMENT**

MISSION STATEMENT

The City of Verona Parks Department is charged with planning, developing, and maintaining high quality park and open space facilities that enhance the quality of life for all residents.

EXECUTIVE SUMMARY

The 2017 parks department budget contains an increase of \$94,261 (18.48%) compared to the 2016 budget year. The majority of this increase, \$90,711, can be attributed to personnel services and the addition of a full time Park Maintenance position. The balance of the budget increase is in general operating expenses and can be attributed to higher utility costs.

SUMMARY OF ACHIEVEMENTS FOR 2016

- Completed a five year update to the Park and Open Space Plan
- Completed a Master Plan for renovating Fireman's Park
- Replaced aging play structures in Westridge and Kay Parks
- Continued development of new parks with the addition of a tennis court at Cathedral Point Park and a basketball court at EPIC Park
- Reconstructed Community Park parking lot and added parking near Verona Ice Arena
- Became a designated Ice Age Trail Community in a collaborative effort with the Town of Verona, Chamber of Commerce, and local trail volunteers

GOALS AND OBJECTIVES FOR 2017

- Begin construction of a splashpad and other improvements at Fireman's Park
- Construct a new shelter and continue development of Cathedral Point Park
- Replace playground equipment at Palmer Park
- Install walking path and pond improvement in Prairie Oaks
- Begin new initiative to plant at least 50 trees per year within the park system

PERFORMANCE MEASUREMENT INDICATORS

Activity	2015 Actual	6/30/16 Actual	Est. 2016	Proposed 2017
Number of City Parks	24	24	24	24
Total Acres of Parks Mowed	130	130	130	135
Park Shelter Reservations	208	62	175	190
Miles of Trails and Bike paths Maintained	5.6	5.8	5.8	6.5
LTE Hours	4300	1600	4300	4400
LTE Wages	\$45,450	\$15,800	\$46,000	\$48,725

**PARKS
PROPOSED 2017 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED	%
010-55300	2015	2016	2016	2016	2017	INCR (DECR)
PERSONNEL SERVICES						
110 FULL TIME WAGES	\$ 220,860	\$ 116,916	\$ 222,308	\$ 222,300	\$ 280,743	
111 LONGEVITY PAY	6,229	3,276	6,416	6,555	6,686	
120-068 PART TIME MAINTENANCE	45,451	15,648	49,325	46,000	48,725	
125 OVERTIME WAGES	12,648	2,401	15,000	14,000	15,500	
130 MEDICAL INSURANCE	40,644	21,600	43,200	43,200	63,828	
131 DENTAL INSURANCE	3,209	1,630	3,259	3,250	5,490	
132 SOCIAL SECURITY	21,595	10,407	22,418	21,500	26,901	
133 LIFE INSURANCE	517	132	637	635	827	
134 WI RETIREMENT	16,127	8,091	15,893	15,900	20,467	
TOTAL PERSONNEL SERVICES	\$ 367,280	\$ 180,101	\$ 378,456	\$ 373,340	\$ 469,167	23.97%
OPERATING EXPENDITURES						
220-069 COMMUNITY PARK UTILITIES	\$ 18,798	\$ 8,538	\$ 25,200	\$ 25,000	\$ 26,650	
220-070 HARRIET PARK UTILITIES	2,330	835	2,400	2,400	2,650	
220-071 LEGION STREET UTILITIES	3,240	841	4,100	3,000	4,500	
220-072 BEACH UTILITIES	1,778	357	2,300	2,000	2,500	
222 PRINTING	-	-	100	100	100	
225 COMMUNICATIONS	5,716	2,567	5,800	5,800	5,900	
310 OFFICE SUPPLIES	1,749	609	1,550	1,500	1,650	
320 MEMBERSHIPS	166	-	800	400	400	
330 TRAVEL	-	-	100	50	100	
335 EDUCATION	50	40	200	200	200	
340 OPERATING SUPPLIES	21,201	5,552	17,500	17,500	18,500	
340-073 ICE SHELTER SUPPLIES	289	-	400	400	400	
340-074 FORESTRY SUPPLIES	43	290	1,450	1,500	4,300	
350 REPAIR & MAINTENANCE SUPPLIES	27,313	13,891	33,000	30,000	32,500	
351 CONSTRUCTION SUPPLIES	5,852	847	7,300	7,000	7,000	
TOTAL OPERATING EXPENDITURES	\$ 88,525	\$ 34,367	\$ 102,200	\$ 96,850	\$ 107,350	5.04%
CONTRACTUAL SERVICES						
240 REPAIR & MAINTENANCE SERVICES	\$ 16,962	\$ 9,276	\$ 22,350	\$ 21,000	\$ 22,000	
530 RENTS & LEASES	5,697	4,984	5,800	6,500	5,800	
TOTAL CONTRACTUAL SERVICES	\$ 22,659	\$ 14,260	\$ 28,150	\$ 27,500	\$ 27,800	-1.24%
CAPITAL OUTLAY						
810 OFFICE EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	
815 OPERATING EQUIPMENT	\$ 751	\$ 1,247	\$ 1,250	\$ 1,250	\$ -	
TOTAL CAPITAL OUTLAY	\$ 751	\$ 1,247	\$ 1,250	\$ 1,250	\$ -	
TOTAL PARKS EXPENDITURES	\$ 479,215	\$ 229,975	\$ 510,056	\$ 498,940	\$ 604,317	18.48%

**CITY OF VERONA
2017 BUDGET SUMMARY
PLANNING AND DEVELOPMENT DEPARTMENT**

MISSION STATEMENT

The Planning and Development Department helps facilitate the orderly growth and development of the City. The Department provides advice and technical expertise for elected officials, appointed citizens planners, City Departments, public agencies, and residents in the pursuit of supporting well-informed and collaborative land use and land development decisions. Efforts are guided by an understanding and commitment to the principle that these decisions have a direct impact on the community's quality of life today and for future generations.

EXECUTIVE SUMMARY

The proposed 2017 Planning and Development budget reflects an overall increase of \$100,996 or a 72% increase from 2016. Personnel costs include 90% of the Director of Planning and Development position with the remaining 10% allocated to the City's Tax Increment Financing (TIF) districts. The Department is requesting a 97% increase in Personnel costs to add an additional employee. Operating expenses are expected to increase 10%. Reductions to GIS consultant funds are proposed with the intent is to shift GIS responsibilities to the new employee. The overall increase is due to a potential Urban Service Area (USA) amendment to the regional planning commission. Capital costs will increase due to the need to purchase a new computer and equipment for the new position. Similar to previous years, the Planning Budget includes \$960 for the lease of a large format copier and scanner. Additional costs for this item are included in the Building Inspection and utility budgets.

GOALS AND PRIORITIES FOR 2017

- Plan for future growth and work with property and business owners, developers, and others on proposed development and redevelopment projects.
- Work with the Capital Area Regional Planning Commission (CARPC) and the Department of Natural Resources (DNR) on urban service area amendments to ensure the timely review.
- Work with a wide variety of other departments and agencies to represent the City and advance the City's goals including the Verona Area School District (VASD); the Verona Area Chamber of Commerce (VACC); the Madison Area Transportation Planning Board-Metropolitan Planning Organization (TPB-MPO); the Madison's Metro Transit; and the Joint City/Town Planning Committee.
- Continue updating data for the GIS System and producing maps for the police, EMS, City Clerk, and other City departments as requested.
- Implement the Comprehensive Plan and neighborhood plans, including making any necessary revisions or amendments to the plan as needed.
- Continue to update the department's online application materials and information to increase public awareness of planning and development activities.
- Improve Code regulations within the City by reviewing development Ordinances and making recommendations for improvements.
- Continue work with the Town of Verona on the Joint City/Town Planning Committee. Further, continue to have discussions and open dialogue with the Town of Verona regarding City and Town land use plans.
- Continue discussions with the City of Madison on a new intergovernmental cooperation agreement to protect both municipalities long-term interest.

- Promote the City of Verona as a destination as a place for people to explore, play, and stay.
- Survey local businesses and property owners to gather information to help ensure business creation and retention.

FIVE YEAR PERSONNEL PLANS

The Department of Planning and Development currently has one full-time Director of Planning, and a part-time GIS technician consultant. The Department also plans to continue contracting with outside consultants for engineering. Growth, development, and personnel changes have placed a strain on the Department and have significantly limited long-term planning within the Department. Staff has kept current planning project as the priority for the City which has continued to create delays in long-term projects including neighborhood planning, Zoning Ordinance changes, Plan implementation, and economic development priorities. Additional Staff for the Department is required to keep pace with the development pressures the City is facing and to allow existing Staff to focus on the economic development priorities of the Common Council. The proposed 2017 budget requests an additional employee to assist with both current and long-term planning activities. Without this new position, the Department will need additional funds for consulting dollars to complete projects. If this new position is authorized, the Department will not need any additional employees for the next five years.

PERFORMANCE MEASUREMENT INDICATORS

	2013 Actual	2014 Actual	2015 Actual	6/30/16 Actual	Est. 2016	Proposed 2017
Site Plan Reviews	20	12	23	15	25	13
Planned Development Applications	8	3	6	2	8	3
Certified Survey Map (CSM) Requests	10	5	11	3	6	5
Conditional Use Permits	6	16	20	9	18	13
Ordinance Amendments	3	6	2	2	6	5
Annexation Requests	1	0	2	1	2	3
Zoning Map Amendment Applications	4	5	3	3	4	3
Plat Reviews	0	4	2	3	3	2
Initial Reviews	16	13	18	7	15	15

**PLANNING AND ZONING
PROPOSED 2017 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED	%
010-444xx/449xx	2015	2016	2016	2016	2017	INCR (DECR)
REVENUES						
44410 PLAT REVIEW FEES	\$ 8,075	\$ 14,350	\$ 2,800	\$ 20,000	\$ 10,000	
44430 CHANGE OF ZONING FEES	600	900	600	1,200	900	
44440 CONDITIONAL USE FEES	5,700	3,000	3,600	5,100	3,900	
44460 SITE PLAN REVIEW	6,300	4,200	3,600	5,400	3,900	
44470 PLANNED USE DEVELOPMENT	-	1,200	1,200	1,500	900	
44480 ANNEXATION FEE	300	300	300	300	900	
TOTAL REVENUES	\$ 20,975	\$ 23,950	\$ 12,100	\$ 33,500	\$ 20,500	69.42%

**PLANNING AND ZONING
PROPOSED 2017 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED	% INCR (DECR)
010-56400	2015	2016	2016	2016	2017	
PERSONNEL SERVICES						
110 FULL-TIME WAGES	\$ 58,762	\$ 35,870	\$ 68,756	\$ 74,193	\$ 134,237	
130 HEALTH INSURANCE	16,920	8,809	17,617	17,617	35,894	
131 DENTAL INSURANCE	1,724	862	1,724	1,724	3,690	
132 SOCIAL SECURITY	4,471	2,712	5,260	5,607	10,270	
133 LIFE INSURANCE	170	15	94	62	174	
134 WISCONSIN RETIREMENT	3,973	2,368	4,731	4,897	9,254	
TOTAL PERSONNEL SERVICES	\$ 86,020	\$ 50,636	\$ 98,182	\$ 104,100	\$ 193,519	97.10%
OPERATING EXPENDITURES						
210 PROFESSIONAL PLANNING SERVICES	\$ -	\$ 900	\$ 12,000	\$ 2,500	\$ -	
210 052 ENGINEER	23,322	20,196	15,000	17,000	20,000	
210 053 GIS SYSTEM	-	-	-	-	1,500	
210 056 USA PLANNING	15,174	-	-	-	8,600	
222 PRINTING	818	146	1,000	850	1,000	
225 COMMUNICATIONS	620	224	650	500	650	
290 OTHER CONTRACTUAL-GIS CONSULTANT	4,015	647	7,000	3,500	1,000	
310 OFFICE SUPPLIES	1,035	731	2,100	1,500	3,600	
320 MEMBERSHIP AND DUES	565	460	1,000	500	1,000	
330 TRAVEL	512	226	1,000	700	2,000	
335 EDUCATION - TRAINING	225	35	1,500	800	2,500	
340 OPERATING SUPPLIES	-	-	-	-	3,559	
TOTAL OPERATING EXPENDITURES	\$ 46,286	\$ 23,565	\$ 41,250	\$ 27,850	\$ 45,409	10.08%
CAPITAL OUTLAY						
810 OFFICE EQUIPMENT	\$ 960	\$ 400	\$ 960	\$ 960	\$ 2,460	
TOTAL CAPITAL OUTLAY	\$ 960	\$ 400	\$ 960	\$ 960	\$ 2,460	
TOTAL PLANNING EXPENDITURES	\$ 133,266	\$ 74,601	\$ 140,392	\$ 132,910	\$ 241,388	71.94%

**CITY OF VERONA
2017 BUDGET SUMMARY
BUILDING INSPECTION DEPARTMENT**

MISSION STATEMENT

The Building Inspection Department's mission is to provide education, inspection and enforcement of all applicable laws, codes, and standards as would pertain to a construction project or neighborhood complaint. These rules are based on well-established health, safety, and environmental considerations intended to protect the integrity of a building or property, the safety of its inhabitants, and the welfare of the public.

EXECUTIVE SUMMARY

The Department currently has budgeted full-time inspectors, two contracted commercial building inspectors, a contracted commercial electrical inspector, an LTE Building Plans Examiner and an LTE Plumbing Plans Examiner. The Department reviews plans and issues permits for both residential and non-residential construction and provides for the necessary inspections required by the various Codes. The Department also oversees general code and zoning ordinance compliance throughout the City.

The Department's 2017 proposed budget is aimed at maintaining current service levels and increasing the Department's efficiency. With current vacancies, the City has contracted inspectors and permit services to make sure the City services are covered. The 2016 budget includes an additional \$24,240 for additional contract inspection services due to vacant positions, but expect to have to positions filled in early 2017. Overall the 2017 building inspection budget includes an expenditure increase of \$7,745.00 (2.88%).

Estimated 2017 revenues are challenging to forecast, as there are several projects which have either been submitted for review or have been mentioned to be coming. Permit and Plan Review revenues are projected at \$301,784 in 2017, which is \$265,154 or 46.77% below the 2016 budgeted level.

Even though the proposed budget is primarily aimed at maintaining current service levels, over the course of 2017, as staffing vacant positions is complete, the Department will work with property owners, developers, and contractors. Some additional initiatives will be examined:

- Review and amendment of current Property Maintenance Codes.
- Review and amendment of current Fire Prevention Codes.
- Review and possible change of current Property Maintenance Inspection practices.
- Review and possible change of current Fire Prevention Inspection program with the Verona Fire Department.

Each of these initiatives has its own challenges and rewards, and the department will be undertaking each of these with much discussion and review as to keep our reputation and commitment to the citizens of Verona to provide the best public safety services in the county.

Statistical Summary of Major Activities

Epic Systems has continued construction in 2016. Substantial projects of note are:

- **Campus 4:** Called “Wizards Academy”, the campus currently consists of 5 office buildings, three of which are located above and on top of an underground parking structure. Epic has occupied Building 1 and the parking structure in March, and Building 2 in June. The campus should be completed by June, 2016. The estimated cost of construction for Campus 4 is \$300 million.
- **Campus 5:** Called “Storybook”, the campus will consist of 5 office buildings, one of which is located above and on top of an underground parking structure. Epic has secured permits in 2015 three office buildings and the parking structure. Construction began on Buildings 1 and 2 in April. Occupancy will begin 2016. The estimated cost of construction for Campus 5 is \$300 million.

Other major projects of note for 2016:

- Liberty Business Park “Retail 1 and Retail 2”
 - Two new \$2.4 million office/mercantile buildings which began in 2015.
- United Vaccines
 - New \$18 million office/manufacturing building which began in 2015.
- Goddard School
 - New \$1.4 million daycare which began in 2015.
- Noel Manor
 - New \$13 million 111 unit senior living which began in 2015.
- Coating Place
 - \$5 million addition (Phase 1) which began in 2015.
- Standard Electric
 - New \$790,000 office/warehouse which began in 2015.

Summary of Achievements/Challenges for 2014-2015

Achievements

- Completed implementation of Code Variance approvals in lieu of the State of Wisconsin.
- Continued scheduled office hours at Epic.

Challenges

- Trying to continually improve Neighborhood Services (i.e. Property Maintenance) with current staffing and resources.

Goals and Objectives for 2017

- Establish new Building Inspector and building inspection department structure review.
- Host contractor training with Public Works for Erosion Control, Storm Water Code, and general Building Code updates.
- Review and amendment of current Property Maintenance Codes.
- Review and amendment of current Fire Prevention Codes.
- Augment current inspection resources with additional contract inspection services-approximately 200 additional inspections.

PERFORMANCE MEASUREMENT INDICATORS

Activity	2014 Actual	2015 Actual	6/30/16 Actual	2016 Estimated	Proposed 2017
Residential Permits Issued	504	500	284	506	379
Value of Residential Permits	\$28,647,389				\$20,150,240
Commercial Permits	75	23	4	11	54
Value of Commercial Permits	\$218,365,536				\$169,987,344
Code Enforcement Cases	51	68	66	104	145
Plans Reviewed-Residential	237	254	118	236	245
Plans Reviewed-Commercial (In hours)	247	335	163	375	375
Inspections-Residential (Permitted)	1995	2473	1210	2411	2535
Inspections-Commercial (Permitted)	1093	1121	664	1247	1358
Inspections (Code Enforcement)	92	151	133	213	264
Customer Email Interactions	21,835	27,090	16,412	31,512	36,144
Staff Miles driven	10,424	10,402	5,590	11,708	12,350

**BUILDING INSPECTION
PROPOSED 2017 BUDGET**

		6/30	ADOPTED			Change
010-443XX	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	%
	2015	2016	2016	2016	2017	INCR (DECR)
REVENUES						
44310 Building Permits	\$ 137,506	\$ 124,716	\$ 153,031	\$ 162,101	\$ 80,342	
44320 Electrical Permits	76,099	48,330	80,799	71,375	49,918	
44330 Plumbing Permits	77,207	41,534	77,466	63,873	47,444	
44340 Early Start Permits	2,890	500	2,450	1,000	1,500	
44350 HVAC Permits	78,475	41,553	76,516	63,590	46,924	
44360 Erosion Control Permit	52,250	56,515	74,054	68,189	19,336	
44370 Plan Review	78,339	67,592	102,642	93,356	56,320	
Total Revenues	\$ 502,766	\$ 380,740	\$ 566,958	\$ 523,484	\$ 301,784	-46.77%

**BUILDING INSPECTION
PROPOSED 2017 BUDGET**

010-56300	ACTUAL 2015	6/30 ACTUAL 2016	ADOPTED BUDGET 2016	PROJECTED 2016	PROPOSED 2017	% INCR (DECR)
PERSONNEL SERVICES						
110 FULL-TIME WAGES	\$ 104,668	\$ 61,542	\$ 108,574	\$ 63,900	\$ 122,125	
111 LONGEVITY	1,944	1,004	1,052	1,330	-	
120 PART TIME WAGES	22,935	9,584	22,000	22,500	22,000	
125 OVERTIME	5,691	298	8,422	2,615	-	
130 HEALTH INSURANCE	34,678	17,617	35,234	29,365	35,894	
131 DENTAL INSURANCE	2,721	1,360	2,721	2,270	3,690	
132 SOCIAL SECURITY	10,073	5,406	10,714	6,915	11,025	
133 LIFE INSURANCE	105	55	338	185	212	
134 WISCONSIN RETIREMENT	7,589	4,148	7,858	4,480	8,304	
TOTAL PERSONNEL SERVICES	\$ 190,404	\$ 101,014	\$ 196,913	\$ 133,560	\$ 203,250	3.22%
OPERATING EXPENDITURES						
210 PROF. SERV.	\$ 32,769	\$ 16,440	\$ 48,500	\$ 54,000	\$ 50,500	
210 055 INSPECTOR	-	-	-	24,240	-	
225 COMMUNICATIONS	1,947	1,342	2,700	2,400	2,500	
290 OTHER CONTRACTUAL SERVICES	3,367	3,867	3,867	3,867	4,367	
310 OFFICE SUPPLIES	2,529	980	2,300	1,775	2,300	
320 MEMBERSHIP AND DUES	929	330	900	330	900	
330 TRAVEL	6,123	1,815	7,102	3,100	6,210	
335 EDUCATION - TRAINING	1,273	1,470	2,000	1,550	2,000	
340 OPERATING SUPPLIES	4,310	1,268	4,025	3,000	4,025	
530 RENTS AND LEASES	<u>960</u>	<u>400</u>	<u>960</u>	<u>960</u>	<u>960</u>	
TOTAL OPERATING EXPENDITURES	\$ 54,207	\$ 27,912	\$ 72,354	\$ 95,222	\$ 73,762	1.95%
TOTAL BUILDING/ZONING EXPENDITURES	\$ 244,611	\$ 128,926	\$ 269,267	\$ 228,782	\$ 277,012	2.88%

**CITY OF VERONA
2017 BUDGET SUMMARY
VERONA PUBLIC LIBRARY**

MISSION STATEMENT

The Verona Public Library enriches lives and builds community by providing opportunities to discover, connect, learn, and enjoy.

EXECUTIVE SUMMARY

2016 marks the ten year anniversary of the library at the current facility on Silent Street. An anniversary celebration was held in May to commemorate the occasion.

In 2016, the library projects to have over 238,000 library visits. By the end of 2016 we expect to have offered over 750 individual classes, events, and lectures for people of all ages at the library, including story times, author visits, book groups, and hands-on art and science experiences. We will have proctored over 100 tests for patrons' various educational pursuits, answered 30,000 research questions, fulfilled over 4,300 meeting/study room requests, accommodated 240,000 public internet uses, and checked out over 589,000 materials. A large and dedicated group of volunteers donate a collective 2000 hours per year of their time to the library, doing tasks like finding books requested through the online library catalog and giving out coupons and prizes for the Summer Reading Program.

The highest priority items for the 2017 budget are to increase Library Page and LTE Summer Youth Librarian starting wages to remain competitive for quality applicants; to upgrade our obsolete analog phone system; to create a full-time Community Engagement Librarian position to promote library services in the community and connect with the underserved Spanish-speaking population; and to redesign the library website to be easier to use from a mobile device as an estimated 60% of internet searches now take place on a phone or tablet.

2017 GOALS AND OBJECTIVES

- Increase service to underserved families and individuals in the community, including Spanish speakers.
- Increase library presence in the community through outreach and community partnerships.
- Redesign the library website to provide better access to information and electronic resources and allow for easier use on mobile devices.

2016 ACHIEVEMENTS

Here are some service and event highlights noted for their special successes in 2016.

The library hosted several exhibits including *Working Warriors: Military Life Beyond Combat*. This exhibit showcased the non-combat roles of military service personnel and was provided courtesy of the Wisconsin Veterans Museum and funded in part by the Wisconsin Humanities Council. The library was also awarded a grant to host *World War I and America*, a traveling exhibit from the Gilder Lehrman Institute of American History in early 2017.

The library was awarded a challenge grant from Madison Community Foundation to start an endowment fund. When we raise \$100,000, Madison Community Foundation will contribute \$50,000 to the library endowment fund. Deadline for the matching funds is May 2017. The library hosted the first annual 5K Run/Walk and Kids Run fundraiser in May to raise funds for the endowment. The event was a success with 250 adults and children participating and \$7300 raised.

The library increased school-age programming. New programs have included Minecraft Club; Tween Crafts; Open Video Gaming; and STEM- Science, Technology, Engineering, and Math.

The library significantly lowered the turn-around time for new books. Most new books are now on the shelves within 1 work week of delivery.

More teens used the library in 2016. Teen Summer Reading Program sign-ups increased by 18% and summer event attendance went up 6%.

Beginning in September 2016, the library will stay open an additional hour on Fridays to better serve the public. New Friday hours are 9:00am – 6:00pm.

Collaborations with other city departments, participation in city events, and collaboration with other local organizations continued in 2016. The library staffed a booth at National Night Out, marched in the Hometown Days Parade, and made biweekly visits to the Badger Prairie Needs Network. New partnerships with area organizations include Wisconsin Bike Fed, WorkSmart Network, Madison Opera, Dane County UW-Extension Master Gardener Volunteers, NASA's Solar System Ambassador Program, and Road Scholar Ambassador Program.

SIGNIFICANT CHANGES FROM 2016

County funding is expected to increase by 11.6% from \$647,780 to \$722,836 in 2017.

Personnel Services:

Increase wages for Library Pages. Library pages start at \$7.48/hr. This wage is falling below what other local libraries pay and below what other entry-level part-time work pays in the area. The library has struggled in the past year to fill library page vacancies. We recommend increasing the starting wage to \$9/hr. We also recommend creating four Library Page II positions, starting at \$11/per hour. Library Page II would have the increased responsibilities of covering and processing new books and training new library pages. Library Page positions are not covered by the city salary plan.

Increase wages for Youth Services Summer LTE positions. The wage for Youth Services Summer LTE's has not increased since the positions were created 6 years ago. LTE's currently earn \$13.50/hr. We recommend an increase to \$15/hr to make the LTE pay more attractive to quality candidates and equitable with the pay scale of other library staff. LTE positions are not covered by the city salary plan.

Create a full-time Outreach Librarian position. This position would work with children, teens, and adults both inside the library and out in the community, engaging the public and showing them all the library has to offer. This position would require fluency in Spanish to build relationships with the large Spanish-speaking population in the Verona Area School District and community.

Add an 832 hour/year Library Assistant position. This position would replace the 16 hours per week that the Adult Program Coordinator spends at the circulation desk. The time and talents of that staff member would serve the library much better with additional hours to focus on planning adult programs and events, grant writing, and fundraising.

Operating Expenditures:

225 Communications

Significant cost increase to upgrade phone service to VoIP. Our current analog Nortel phone network is no longer supported by TDS and as phone sets break, we are unable to replace them.

290 Other Contractual

An increase of \$2400 is requested to add monthly deep cleaning of all three public restrooms. An increase in HVAC is requested due in anticipation of increased maintenance as the system ages.

295 Recruitment

Recruitment costs decrease as paid ads are rarely necessary to fill open positions.

320/330/335 Memberships/Dues, Travel, Education

Some adjustments to reflect expected staff attendance at the American Library Association Conference in Chicago in 2017. Totals in Membership/Travel/Education have net zero impact.

340 Operating Supplies

Operating supplies increase 6% to reflect increased book processing and supply costs.

450 Data Processing/LINK

Increase of 5.5% in the amount charged by South Central Library System for catalog access, computer maintenance, and network services. A standard 5% increase in RFID maintenance fees adds to the increase.

510 Insurance

A 31% increase in insurance costs; increases in workers' compensation, liability, and property insurance.

530 Rents/Leases

Copier costs decrease by 31% with new staff and public copiers installed in January 2016.

540 Programming

A \$5000 increase is requested for programming. The classes, lectures, story times, and exhibits result in over 30,000 visits per year to the library and are an increasingly important service the library provides to the community. This increase includes \$3000 for the replacement of children's play furniture and toys to maintain a welcoming environment where children can learn by play and exploration. \$500 is added for the cost of materials to create displays to promote library events and/or promote the check-out of library materials.

810 Office Equipment

Requesting \$9200 to purchase 12 laptop computers and a mobile charging station. The purchase of laptop computers would allow computer classes to be held in the large conference room or in the community room. Laptops will also be available for in-library check-out and use by the public.

815 Operating Equipment: adult books, juvenile books, video, audio, electronic media, magazines

According to School Library Journal, the average cost of books sold in the public library market went up 2% from 2015 to 2016. The library is requesting a 4% increase for book purchasing to cover the cost of inflation and to make a small increase in the book collection. Audio and video check-outs are beginning to decline in response to the popularity of online streaming services, no increase is requested for those collections.

PERFORMANCE MEASUREMENT INDICATORS

All 2016 Estimated figures are calculated from figures from 7/31/16 divided by 7 multiplied by 12, except programs which are estimated based on events and classes scheduled.

Activity	2015 Actual	7/31/16 Actual	Estimated 2016	% change from 2015
Hours open per year	3176	1854	3209	1%
Physical Items Checked-out	572,676	343,605	589,037	3%
Check out of E-Books and electronic materials	30,049	19,264	33,024	9.9%
Patron Visits	226,739	139,281	238,767	5.3%
Total Programs* see subset of program statistics	728	530	755	3.7%
Total Program Attendance*	29,710	21,845	31,119	4.7%
Research Assistance	31,452	17,236	29,547	-6%
Public Internet Sessions	195,054	141,339	242,295	24.2%
Library Cards Added	1482	919	1,575	6.3%
Physical Materials Added	9662	6656	11,410	14.5%
Website Hits	114,134	69,092	118,443	3.8%
Database Use	3839	2433	4170	-8.6%
Meeting/Study Room Use	4490	2521	4321	-3.8%
Test Proctoring	150	67	115	-23.3%

*Programming	2015 Actual	7/31/16 Actual	Estimated 2016	% change from 2015
Children's Programs	546	400	560	2.6%
Children's Program Attendance	24,262	18,348	25,000	3%
Teen Programs	96	70	100	4.2%
Teen Program Attendance	2885	2308	3000	4%
Adult Programs	86	60	95	10.5%
Adult Program Attendance	2563	1389	2381	-7.1%

**LIBRARY
PROPOSED 2017 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED	%
020-4XXXX	2015	2016	2016	2016	2017	INCR (DECR)
REVENUES						
41110 TAX LEVY OPERATIONS	\$ 685,745	\$ 748,268	\$ 748,268	\$ 748,268	\$ 865,065	
41110 TAX LEVY DEBT SERVICE	468,044	467,998	467,998	467,998	306,771	
43570 SOUTH CENTRAL LIBRARY SYSTEM	450	1,100	-	1,625	1,625	
43720 DANE COUNTY	502,408	519,952	520,581	519,952	567,974	
43722 DC FACILITY REIMBURSEMENT	99,268	127,199	127,199	127,199	154,862	
45140 FINES/FORFEITURES	32,557	11,180	29,000	22,360	31,159	
46193 COPIES	3,385	2,888	3,000	5,776	3,316	
46194 FAX	906	530	1,000	1,060	1,030	
46910 MISCELLANEOUS	15,345	16,047	13,252	16,047	12,569	
48500 GRANTS AND GIFTS	4,340	-	-	-	-	
48502 GRANTS EPIC -TIF CLOSURE	-	-	-	-	35,000	
48902 DONATIONS	27,210	35,185	-	70,370	-	
48903 MEMORIALS	991	-	-	-	-	
Applied-Library Replacement Reserves	-	-	-	-	-	
49200 TRF FROM OTHER FUNDS (APPLY TO DEBT)	78,000	75,000	75,001	75,000	55,000	
TOTAL LIBRARY REVENUES	\$ 1,918,649	\$ 2,005,347	\$ 1,985,299	\$ 2,055,655	\$ 2,034,371	2.47%

**VERONA PUBLIC LIBRARY
PROPOSED 2017 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED	% INCR (DECR)
020-55100	2015	2016	2016	2016	2017	
PERSONNEL SERVICES						
110 FULL-TIME WAGES	\$ 390,231	\$ 237,586	\$ 466,388	\$ 466,388	\$ 531,276	
111 LONGEVITY	6,106	3,712	8,045	8,045	8,672	
120 PART-TIME WAGES	191,251	111,565	264,825	264,825	291,418	
130 HEALTH INSURANCE	85,800	43,200	89,400	89,400	98,467	
131 DENTAL INSURANCE	7,476	4,016	8,420	8,420	11,342	
132 SOCIAL SECURITY	43,034	26,023	56,554	56,554	63,600	
133 LIFE INSURANCE	853	212	1,105	1,105	1,240	
134 WISCONSIN RETIREMENT	31,903	18,615	37,554	37,554	44,762	
TOTAL PERSONNEL SERVICES	\$ 756,654	\$ 444,929	\$ 932,291	\$ 932,291	\$ 1,050,777	12.71%
OPERATING EXPENDITURES						
210 PROFESSIONAL AUDIT	\$ 1,700	\$ 1,100	\$ 1,800	\$ 1,100	\$ 1,700	
220 UTILITIES	56,116	20,419	61,100	56,800	61,100	
225 COMMUNICATIONS	4,607	1,410	4,000	2,818	9,976	
240 REPAIR/MAINTENANCE SERVICES	35,196	9,913	17,594	17,594	17,594	
290 OTHER CONTRACTUAL	46,086	21,683	40,410	40,410	50,976	
295 RECRUITMENT	48	-	300	69	100	
310 OFFICE SUPPLIES	30	-	-	-	-	
320 MEMBERSHIP AND DUES	1,567	505	1,615	1,550	1,862	
330 TRAVEL	3,965	5,927	6,955	6,995	6,675	
335 EDUCATION - TRAINING	4,067	2,515	4,040	4,040	4,030	
340 OPERATING SUPPLIES	29,910	13,330	28,269	28,269	29,980	
350 REPAIR/MAINTENANCE SUPPLIES	2,275	309	2,075	616	2,075	
380 OTHER COMMODITIES	1,315	533	1,500	1,064	1,500	
450 DATA PROCESSING/LINK	88,799	100,041	100,996	100,041	107,286	
510 INSURANCE	19,500	15,650	15,650	15,650	20,500	
530 RENTS/LEASES	14,764	3,826	15,048	9,738	10,375	
540 PROGRAMMING	10,105	6,122	11,360	11,360	16,360	
790 GRANT/GIFT EXPENSE	24,089	41,847	-	41,847	-	
TOTAL OPERATING EXPENDITURES	\$ 344,139	\$ 245,130	\$ 312,712	\$ 339,961	\$ 342,089	9.39%
SUPPLIES AND MATERIALS						
810 OFFICE EQUIPMENT	\$ 10,228	\$ 1,301	\$ 10,000	\$ 10,000	\$ 19,200	
815 501 ADULT BOOKS	48,327	15,643	51,647	51,647	53,727	
815 502 JUVENILE BOOKS	52,940	19,983	54,646	54,646	56,817	
815 503 VIDEO MATERIALS	10,026	3,403	10,500	10,500	10,500	
815 504 AUDIO MATERIALS	11,849	3,392	13,020	13,020	13,020	
815 506 ELECTRONIC MEDIA	12,791	13,084	16,040	13,084	14,634	
815 508 MAGAZINE SUBSCRIPTIONS	6,388	6,454	6,444	6,482	6,836	
850 BUILDING RESERVE CONTRIBUTION	-	-	35,000	35,000	70,000	
TOTAL SUPPLIES AND MATERIALS	\$ 152,549	\$ 63,260	\$ 197,297	\$ 194,379	\$ 244,734	24.04%
55102 FACILITIES PRESERVATION						
815 RESERVE FUNDED EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL LIBRARY BUDGET	\$ 1,253,342	\$ 753,319	\$ 1,442,300	\$ 1,466,631	\$ 1,637,600	13.54%
DEBT SERVICE						
PRINCIPAL	\$ 445,000	\$ 455,000	\$ 455,000	\$ 455,000	\$ 295,000	
INTEREST	101,044	87,998	87,999	87,998	66,771	
TOTAL DEBT SERVICE	\$ 546,044	\$ 542,998	\$ 542,999	\$ 542,998	\$ 361,771	-33.38%
TOTAL LIBRARY EXPENDITURES	\$ 1,799,386	\$ 1,296,317	\$ 1,985,299	\$ 2,009,629	\$ 1,999,371	0.71%

**CITY OF VERONA
2017 BUDGET SUMMARY
REFUSE & RECYCLING**

EXECUTIVE SUMMARY

The Public Works Department oversees the collection of Refuse and Recycling for one, two, three and four unit residential properties in the City. Refuse and recycling collection is under contract with Waste Management, Inc. of Madison. No retail, commercial or industrial properties are included in the City's contract with Waste Management.

Waste Management provides weekly unlimited refuse collection and biweekly automated recycling collection. From January through March the Public Works staff collects brush including Christmas trees at curbside once a month. April through December the Public Works staff collects brush at curb side on the second and fourth week of the month. Annual leaf collection begins the middle of October and runs through the end of November. Waste Management sponsors a free E-Waste disposal at the Public Works Drop Off Site in October to City of Verona residents. In addition the City provides E-Waste disposal at the drop off site to City residents for a fee. The special charge for refuse and recycling will be \$170 for the year 2017.

STATISTICAL SUMMARY

The City estimates collecting 1,300 tons of cardboard, newsprint, magazines and mixed paper, aluminum and steel containers, plastics, and mixed glass in 2017 at a projected cost of \$131,700. Annually city staff collects approximately 1,800 tons of yard waste and brush for an estimated cost of \$271,000. In 2016, the City recycled an estimated 2.50 tons of waste tires, 3,500 gallons of waste oil, and 20,000 pounds of electronic devices, 6 tons of major appliances and 2,000 pounds of lead acid batteries. The department also estimates the collection of 2,700 tons of refuse from one to four unit residential properties at a cost of \$382,800. It is anticipated that the City will receive \$22,000 in recycling grant funds in 2017.

SUMMARY OF ACHIEVEMENTS FOR 2016

- Managed and coordinate the contract for collection of refuse and recyclable materials from one to four unit residential properties.

- Managed and coordinated City wide brush and yard waste collection.

GOALS AND OBJECTIVES FOR 2017

- Manage and coordinate refuse and recycling curb side collection for one-to-four unit residential properties.
- Manage and coordinate citywide yard waste and brush collection.
- Manage and coordinate an electronic waste drop off collection site.

PERFORMANCE MEASUREMENT INDICATORS

Activity	2015 Actual	6/30/16 Actual	2016 Estimate	2017 Proposed
Number of Brush pick-up cycles	26	13	27	26
Tons of Yard Waste/Brush collected	1590	750	1600	1650
Tons of Refuse Collected	2325	1200	2400	2450
Tons of Recyclable Materials collected	1061	700	1100	1200
Tons of E-Waste	35	20	36	37
Recycling Grant Revenue	\$21,950	\$20,769	\$20,769	\$22,000

**REFUSE AND RECYCLING
PROPOSED 2017 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED	% INCR (DECR)
060-4xxxx	2015	2016	2016	2016	2017	
REVENUES						
41110 REAL ESTATE TAXES	\$ 30,667	\$ 1,326	\$ 1,326	\$ 1,326	\$ 14,321	
43511 RECYCLING GRANT	21,950	20,769	22,000	20,769	21,000	
46422 NEW HOMES	6,277	2,302	5,000	4,600	5,000	
46430 SOLID WASTE DISPOSAL	616,646	627,810	627,300	627,810	641,920	
46903 LARGE ITEM PICKUP	5,709	3,618	3,500	3,900	3,600	
46910 MISC REVENUE	497	109	100	120	100	
49300-18 FUND BALANCE APPLIED	-	-	-	-	-	
TOTAL REVENUES	\$ 681,746	\$ 655,934	\$ 659,226	\$ 658,525	\$ 685,941	4.05%

Note: The special charge for trash picku-up is \$170.

12/31/15 Fund Balance	\$79,844	12/31/16 Est Fund Bal	\$92,622
2016 projected revenue	658,525	2017 projected revenue	685,941
2016 projected expend	(645,747)	2017 projected expend	(685,941)
12/31/16 Projected Fund Balance	\$92,622	12/31/17 Projected Fund Balance	\$92,623

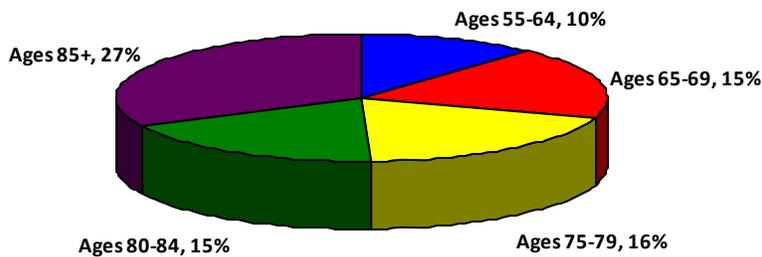
**REFUSE AND RECYCLING
PROPOSED 2017 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED	% INCR (DECR)
060-53900	2015	2016	2016	2016	2017	
PERSONNEL SERVICES						
110 FULL TIME WAGES-RECYCLING	\$ 56,841	\$ 25,162	\$ 76,329	\$ 74,800	\$ 79,310	
111 LONGEVITY PAY	610	345	431	431	791	
120 PART TIME WAGES	-	891	-	1,461	-	
130 MEDICAL INSURANCE	16,920	13,213	26,426	26,426	26,920	
131 DENTAL INSURANCE	996	862	2,205	2,205	2,360	
132 SOCIAL SECURITY	4,439	1,984	5,873	5,873	6,128	
133 LIFE INSURANCE	93	24	82	-	86	
134 WI RETIREMENT	3,946	1,683	5,065	-	5,446	
135 INCOME CONTINUATION	-	-	-	-	-	
TOTAL PERSONNEL SERVICES	\$ 83,845	\$ 44,164	\$ 116,411	\$ 111,196	\$ 121,041	3.98%
OPERATING EXPENDITURES						
222 PRINTING	\$ 696	\$ 4,868	\$ 200	\$ 5,200	\$ 5,000	
240-036 BRUSH CHIPPER	5,694	936	2,000	1,900	6,000	
310 OFFICE SUPPLIES	493	257	700	690	800	
340 OPERATING SUPPLIES	873	566	1,500	1,490	1,600	
TOTAL OPERATING EXPENDITURES	\$ 7,756	\$ 6,627	\$ 4,400	\$ 9,280	\$ 13,400	204.55%
CONTRACTUAL SERVICES						
53920 REFUSE COLLECTION	\$ 366,160	\$ 90,085	\$ 378,675	\$ 365,556	\$ 382,800	
53921 RECYCLING COLLECTION	175,250	31,461	124,740	125,715	131,700	
53930 SOLID WASTE DISPOSAL	29,042	23,997	35,000	34,000	37,000	
TOTAL CONTRACTUAL SERVICES	\$ 570,452	\$ 145,543	\$ 538,415	\$ 525,271	\$ 551,500	2.43%
TOTAL REFUSE AND RECYCLING	\$ 662,053	\$ 196,334	\$ 659,226	\$ 645,747	\$ 685,941	4.05%

**CITY OF VERONA
2017 BUDGET SUMMARY
VERONA SENIOR CENTER**

The Verona Senior Center is owned and operated by the City of Verona. It is located at 108 Paoli Street in a 10,800 sq. ft. facility which was built in 2002. The Verona Senior Center serves adults ages 55 and older, providing support for both active seniors and frail elders who are striving to maintain their independence. The average weekly attendance is 365 seniors of which 67% are City of Verona residents, and 33% come from surrounding communities.

The following chart shows a breakdown of participation by age which demonstrates the broad range of ages, and consequently, the variety of needs that the senior center must serve.



Services Offered by Verona Senior Center

Nutrition

We operate one of the longest continuously operating elderly nutrition sites in Dane County. We serve 700-1000 home-delivered and congregate meals monthly. Demand for this service is growing rapidly. Three part-time staff run the nutrition program with the help of several volunteers and RSVP drivers who devote over 1500 hours annually to this program.

Transportation

Verona Senior Center coordinates Dane County funded transportation to grocery and general shopping destinations. We also coordinate RSVP volunteer drivers who provide rides to medical appointments. In 2016, the Senior Commission added \$4000 to the Senior Center budget to expand transportation offerings for Verona seniors, a service that has been very well-received. At the recommendation of the Senior Commission, we are requesting that transportation funding be increased to \$6000 in 2017.

Case Management

A full time Case Manager carries an annual case load of 125-150 clients. She collaborates with seniors, caregivers, family members, volunteers, and local resources to help seniors remain independent. In addition, she leads support groups, hosts monthly outreach sessions at senior apartments, and collaborates with first responders to ensure the safety and well-being of at-risk seniors. New initiatives in 2016 are an evening caregiver’s support group, and special outings and events for Veterans.

Wellness Nursing

The Senior Center contracts with a Registered Nurse to staff a weekly Wellness Clinic which monitors blood pressure, blood glucose, and chronic conditions, and offers individual health consultations. The nurse also facilitates Healthy Lifestyles, a monthly discussion group promoting proper nutrition, exercise, and other healthy choices.

Programming

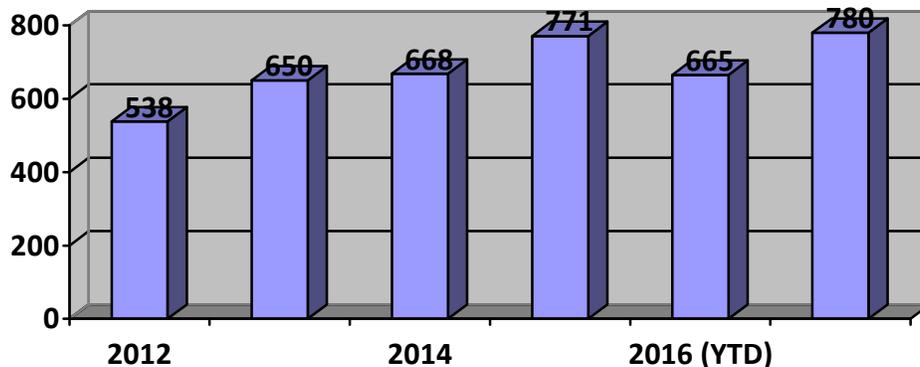
Our full time Program Manager is responsible for creating a diverse and engaging calendar. Some of these activities include but are not limited to presentations, musical performances, exercise classes, games, and special events. The goal is to increase opportunities for socialization, continuing education and ensuring safety and well-being.

Volunteer Opportunities

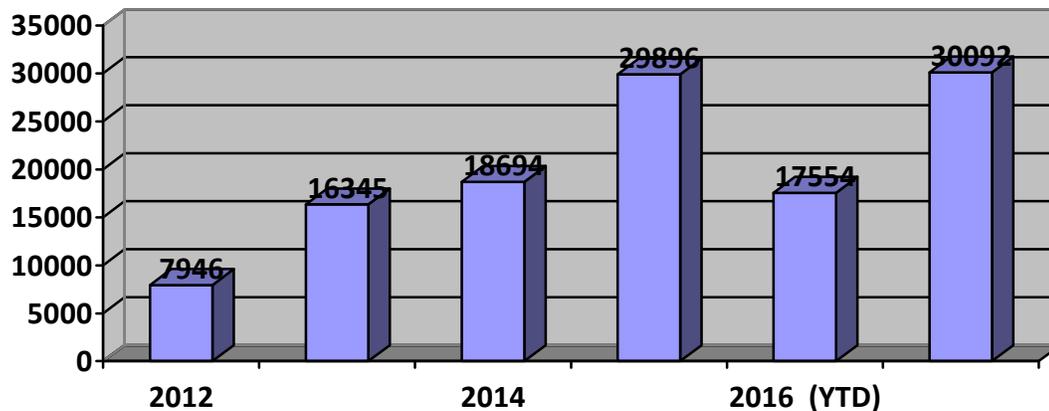
Volunteers are integral to the success of the senior center, providing support for the nutrition program, reception desk, special events, leading games and activities, and transportation to medical appointments. In 2015, volunteers logged 4973 hours of service. This year, volunteer hours have increased an average of 6% per month, giving a projected total of 5268 volunteer hours for 2016. Hours for volunteer receptionists are up 39% from 2015.

Statistics

Annual Number of Participants



Annual Event Sign-ins



2016 Achievements

- Expanded transportation options for local seniors
- Restructured Nutrition Program to reduce waste and increase income
- Hired Program Manager (previous PM moved to another community)
- Hired two part-time Nutrition Aides (replacing aides who retired)
- Director appointed District I delegate to WI Assn. of Senior Centers
- Director invited to join ADRC's Dementia Friendly Community Leaders group
- Evening Caregivers group led by former UW social work intern starts Sept. 2016
- Power Assist Doors on parking lot entrances and two main baths to be installed Oct. 2016
- Applied for grant for AV operating system upgrades

2016 Challenges

- Staff transitions & need for a part-time administrative assistant
- HVAC problems continue; system declared to be failing
- Ongoing maintenance issues due to aging building
- Transportation needs

Community Collaborations

Our effort to provide the very best in programs and services for Verona's older adults has led to numerous collaborations with the community: AARP - tax preparation assistance & safe driver program; Retired Senior Volunteer Program (RSVP) - transportation and meal delivery; Verona Public Library - book club ; Verona Historical Society meetings; Verona Police Department - National Night Out, scam and crime prevention presentations, and Car Fit Clinic; Verona Parks & Recreation - Arbor Day event; Verona Fire Department - Chili Supper & Santa Visits; Verona Chamber of Commerce; Dementia Friendly Community Task Force; UW-Madison - speakers, health & wellness programs, social work intern program; Madison College – painting & computer classes; Badger Prairie Needs Network - cooking classes; UW Health Verona Clinic - presentations, intern visits, cooking classes; Aging and Disability Resource Center of Dane County (ADRC); and Rhapsody Arts (musicians).

Progress on 2016 Goals

Goal: Complete Dementia Friendly training for businesses

The Senior Center is a leader in the development of Verona as a Dementia Friendly Community (DFC). We are the host site for DFC Task Force meetings. We have authored the Task Force's training and promotional materials, and we participate in Dane County's Aging & Disability Resource Center (ADRC) Dementia Friendly Community Leaders Group meetings. The Verona Police Department and the Public Library have completed Dementia Friendly training, and other city departments are scheduled for training in the fall of 2016. A Chamber presentation was held in September 2016. Progress in getting businesses to agree to complete DFC training has been slower than anticipated, but efforts will continue into 2017.

Goal: Increase Awareness & Participation in Club 108 Memory Cafe.

The Club 108 schedule was changed to better accommodate the needs of caregivers. We recently completed a promotional brochure which has been distributed to the ADRC and the Alzheimer's Association. Seniors with early stage memory loss who attend, and their caregivers who benefit from the support, are very appreciative.

Goal: Install Additional Power Doors

Power doors for the parking lot entrances and the two main bathrooms are expected to be installed in October 2016.

Goal: Develop a Long Range Facility Plan

Discussions with the Senior Commission and the Mayor regarding long range plans for the Senior Center are ongoing. The facility is heavily used with little space left to accommodate additional programming or services. Specific concerns are the impending surge of "Baby Boomers" that is beginning now but whose needs will rapidly increase in the next 10 years.

Goals and Objectives for 2017

Goal: Add PT Administrative Assistant

Objective: Develop and implement operating procedures for the Main Reception Desk. Train, schedule, supervise, and communicate information to volunteer receptionists to ensure consistency and dependability. Increase utilization of My Senior Center software programs for registrations and data tracking. Coordinate RSVP volunteer drivers and serve as liaison for AARP tax assistance program. The Administrative Assistant will be responsible for monthly nutrition billing and weekly deposits.

Budget Note: PAQ and Job Description have been completed to ensure proposed position fits with city's established wage guidelines. With a projected 0.5 schedule with 1040 hours annually, this position is not expected to offer benefits.

Goal: Resolve HVAC issues

Objective: Maintain a consistently comfortable temperature to ensure a welcoming environment for seniors. Complete a heat calculation study to ensure "right-sizing" of the HVAC system, then have Alliant Energy review recommendations to ensure proposed solutions will resolve the problem. Replacement of main HVAC unit is critical as the system is already failing, and a replacement unit must be custom built, which takes 6-8 weeks.

Budget Note: This expense may occur in 2016 and need to be reimbursed by the 2017 budget. Multiple quotes will be obtained. The cost is anticipated to be in the \$75,000 range.

Goal: Complete Wisconsin Assn. of Senior Centers re-accreditation

Objective: WASC Accreditation is an external review of our policies, procedures, and operating practices. WASC Accreditation ensures the public that the Verona Senior Center meets the highest standards in the field of aging services, and that our staff, services, and programs create an engaging, educational, entertaining, diverse, safe environment that promotes health and wellness and supports seniors across a wide range of ages and needs.

Budget Note: Minimal expense (\$250 +/-) can be accommodated within the current budget.

Performance Measurement Indicators

Activity	2015 Actual	7/30/16 Actual	Est. 2016	Proposed 2017
Congregate Meals Served <i>(home delivered + on-site meals)</i>	9215	6177	10052	10200
Meal participants	276	269	350	375
Case management clients	143	128	160	175
Volunteer Hours	4973	3076	5000	5200
Program Participants	724	617	800	900
Health & Wellness Participants	251	240	250	260
Exercise Class Participants	142	120	150	160

2017 Budget Highlights

- Add a part-time Administrative Assistant
 - Responsibilities to include recruiting, training & scheduling volunteer receptionists; managing front desk operations; completing nutrition billing; & maintaining database, Facebook & website.
- Increase transportation funding from \$4000 to \$6000 (Senior Commission request)
- Replace two computers, data storage system, and Wi Fi system.

Future Personnel and Capital Plans

Personnel

2017 - Add part-time Administrative Assistant

2019 - Add second Case Manager

Capital

2017 - Replace/upgrade the HVAC system; repair/replace parking lot.

2018 - Replace bathroom flooring and carpeting in offices & wellness clinic.

2020 - Replace roof.

Our Mission Statement: The Verona Senior Center addresses the needs of older adults, their families, and care providers in the Verona area.

**SENIOR CENTER
PROPOSED 2017 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED	%
070-4xxxx	2015	2016	2016	2016	2017	INCR (DECR)
REVENUES						
41110 PROPERTY TAXES	\$ 379,616	\$ 389,876	\$ 389,876	\$ 389,876	\$ 414,837	
43741 GRANTS	300	-	-	-	-	
48700 DELIVERED MEAL CONTRIBUTIONS	10,724	6,915	12,000	13,500	15,000	
48701 ON SITE MEAL CONTRIBUTIONS	14,848	5,915	15,000	15,000	15,000	
48907 DONATIONS	2,575	100	400	400	400	
48200 RENTAL CONTRIB FOR FACILITIES RESERVES	18,530	9,727	18,850	18,850	18,850	
49200 TRANSFER FROM OTHER FUNDS	-	-	-	-	35,000	
49300 FUND BALANCE APPLIED	-	-	-	-	-	
TOTAL SENIOR REVENUES	\$ 426,593	\$ 412,533	\$ 436,126	\$ 437,626	\$ 499,087	14.44%

**SENIOR CENTER
PROPOSED 2017 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED	Change %
070-54500	2015	2016	2016	2016	2017	INCR (DECR)
PERSONNEL SERVICES						
110 FULL-TIME WAGES	\$ 138,807	\$ 75,507	\$ 150,531	\$ 146,349	\$ 150,154	
111 LONGEVITY	-	-	-	-	148	
120 PART-TIME WAGES	18,130	10,225	25,197	25,197	43,651	
130 HEALTH INSURANCE	40,644	25,565	42,318	52,851	53,841	
131 DENTAL INSURANCE	3,175	1,753	3,175	4,410	4,719	
132 SOCIAL SECURITY	11,757	6,375	13,444	12,260	14,837	
133 LIFE INSURANCE	467	130	564	566	601	
134 WISCONSIN RETIREMENT	9,391	4,910	9,933	9,637	10,220	
140 UNEMPLOYMENT COMP	-	-	-	1,000	-	
TOTAL PERSONNEL SERVICES	\$ 222,371	\$ 124,465	\$ 245,162	\$ 252,270	\$ 278,171	13.46%
OPERATING EXPENDITURES						
210 PROFESSIONAL SERVICES	\$ 600	\$ 248	\$ 640	\$ 640	\$ 680	
220 UTILITIES	19,577	7,788	19,724	19,724	20,104	
224 POSTAGE	278	32	300	500	500	
225 COMMUNICATIONS	6,923	3,841	8,600	8,450	8,050	
290 OTHER CONTRACTUAL	8,658	7,713	18,800	18,800	24,232	
295 RECRUITMENT	63	1,169	-	-	-	
310 OFFICE SUPPLIES	2,406	958	3,300	3,005	2,900	
320 MEMBERSHIP AND DUES	561	100	650	550	550	
330 TRAVEL	2,070	1,209	3,000	3,000	3,250	
335 EDUCATION - TRAINING	670	330	1,500	1,500	1,500	
340 OPERATING SUPPLIES	11,203	2,635	10,300	10,300	11,050	
342 NUTRITION SUPPLIES (FOOD)	44,937	22,129	42,000	47,000	48,000	
350 REPAIR/MAINTENANCE SUPPLIES	3,830	1,142	6,000	6,000	6,000	
352 BUILDING MAINTENANCE	33,830	19,372	40,000	40,000	40,000	
510 INSURANCE	5,000	3,100	3,100	3,100	3,300	
530 RENTS AND LEASES	5,991	2,404	7,200	5,600	5,600	
TOTAL OPERATING EXPENDITURES	\$ 146,597	\$ 74,170	\$ 165,114	\$ 168,169	\$ 175,716	6.42%
CAPITAL OUTLAY						
810 OFFICE EQUIPMENT REPLACEMENT	\$ 2,320	\$ -	\$ 1,500	\$ 1,183	\$ 5,200	
815 OPERATING EQUIPMENT	15,183	832	500	832	-	
TOTAL CAPITAL OUTLAY	\$ 17,503	\$ 832	\$ 2,000	\$ 2,015	\$ 5,200	160.00%
SUBTOTAL OPERATING EXPENDITURES	\$ 386,471	\$ 199,467	\$ 412,276	\$ 422,454	\$ 459,087	11.35%
GRANT/DONATION FUNDED EXPENDITURES						
380 OTHER GRANT/DONATION FUNDED	\$ 564	\$ 194	\$ -	\$ -	\$ -	
FACILITY REPLACEMENT FUND						
815 FACILITY EQP / FACILITY REFURBISHMENT	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 40,000	
TOTAL SENIOR CENTER EXPENDITURES	\$ 387,035	\$ 199,661	\$ 417,276	\$ 427,454	\$ 499,087	19.61%

**CITY OF VERONA
2017 BUDGET SUMMARY
URBAN FORESTRY PROGRAM**

MISSION STATEMENT

The goal of the Urban Forestry Program is to promote the health, safety and beauty of all trees within the City, both public and private.

EXECUTIVE SUMMARY

The primary purpose of the Urban Forestry Program is to plan and plant street trees in new subdivisions. New housing starts are projected to maintain the same pace as the past few years and as such it will require the planting of about 80 new trees to keep pace. Emerald Ash Borer treatment will also continue with the retreatment of approximately 200 trees that were initially treated in 2015.

Expenditures in 2017 are expected to rise significantly by \$6,600 (26.5%) but the tax levy funded portion of the budget will only increase by \$3,600.

SUMMARY OF ACHIEVEMENTS FOR 2016

- Planted approximately 150 new street and park trees throughout the City.
- Received Tree City USA award for the 21th consecutive year.
- Treated over 225 Ash trees to prevent EAB infection
- Pruned over 400 street trees throughout the City

GOALS AND OBJECTIVES FOR 2017

- Plant over 200 new street and park trees throughout the City.
- Start a new tree planting initiative within the parks to plant at least 50 trees per year throughout the park system
- Continue treatment and removal of Ash trees
- Receive our 22st consecutive Tree City USA award.

PERFORMANCE MEASUREMENT INDICATORS

Activity	2015 Actual	6/30/16 Actual	Est. 2016	Proposed 2017
Total Number of City Trees	2750 (est.)	2805	2875	3025
Number of Street/ ROW Trees	1550	1580	1625	1675
Number of Park/ City Property Trees	1200	1225	1250	1350
Number of Additional Trees Planted	130	55	150	200
Number of Trees Trimmed	300	175	400	400

**URBAN FORESTRY
PROPOSED 2017 BUDGET**

		ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED	%
120-4xxxx		2015	2016	2016	2016	2017	INCR (DECR)
REVENUES							
41110	PROPERTY TAXES	\$ 7,750	\$ 7,500	\$ 7,500	\$ 7,500	\$ 11,100	
46810	STREET TREE FEES	25,036	12,925	16,000	20,000	22,000	
	TOTAL REVENUES	\$ 32,786	\$ 20,425	\$ 23,500	\$ 27,500	\$ 33,100	40.85%

FUND BALANCE:

Beginning	Reserved	\$ 47,982			\$ 44,268	\$ 43,268	
	Revenue	32,786			27,500	\$ 33,100	
	Expend	-36,500			-28,500	-\$ 31,475	
	Projected Fund Bal. 12/31	<u>\$ 44,268</u>			<u>\$ 43,268</u>	<u>\$ 44,893</u>	

**URBAN FORESTRY
PROPOSED 2017 BUDGET**

		ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED	%
		2015	2016	2016	2016	2017	INCR (DECR)
OPERATING EXPENDITURES							
290	OTHER CONTRACTUAL	\$ 3,990	\$ 4,310	\$ 2,000	\$ 6,000	\$ 3,700	
340	OPERATING SUPPLIES	2,604	2,710	500	3,500	3,400	
353	STREET TREE EXPENDITURES	29,279	5,899	17,375	14,000	20,375	
354	ASH TREE REPLACEMENT	627	-	5,000	5,000	4,000	
	TOTAL OPERATING EXPENDITURES	\$ 36,500	\$ 12,919	\$ 24,875	\$ 28,500	\$ 31,475	26.53%
TOTAL URBAN FORESTRY		\$ 36,500	\$ 12,919	\$ 24,875	\$ 28,500	\$ 31,475	26.53%

**CITY OF VERONA
2017 BUDGET SUMMARY
CEMETERY**

MISSION STATEMENT

To provide management and operation of the Verona Cemetery, offering the community an attractive, consistently well-maintained cemetery.

EXECUTIVE SUMMARY

The services to be provided by parks and contracted services include overall grounds upkeep such as snow removal, mowing, trimming and watering of the lawn. The Parks Department is also responsible for the sale and record keeping of cemetery plots. This budget includes funds for administrative, building and grounds maintenance.

SUMMARY OF ACHIEVEMENTS FOR 2016

- Assumed the transfer of the Verona Cemetery from the Verona Cemetery Association
- Learned about ongoing operations of the Cemetery
- Worked with council to develop an new ordinance governing operations and oversight of the Cemetery

GOALS AND OBJECTIVES FOR 2017

- Recruit new members and form a Cemetery board to oversee and advise on Cemetery issues
- Research options for electronic record maintenance
- Adjust fees as needed to maintain equality with other area Cemeteries

PERFORMANCE MEASUREMENT INDICATORS

Activity	2015 Actual	6/30/16 Actual	Est. 2016	Proposed 2017
Number of Lot Sales			15	15
Number of Burials (including cremations)			18	18

**VERONA CEMETERY
PROPOSED 2017 BUDGET**

	ACTUAL	6/30	ADOPTED	PROJECTED	PROPOSED	%
	2015	ACTUAL	BUDGET	2016	2017	INCR (DECR)
		2016	2016			
REVENUES						
LOT SALES	\$ -	\$ -	\$ -	\$ 12,000	\$ 13,000	
INTEREST INCOME				-	1,250	
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ 12,000	\$ 14,250	n/a
EXPENDITURES						
CONTRACTED SERVICES-LEGAL	\$ -	\$ -	\$ -	\$ 1,000	\$ 2,500	
CONTRACTED SERVICES-MAINTENANCE	-	-	-	10,500	10,500	
CONTRACTED SERVICES-TRASH REMOVAL	-	-	-	700	700	
UTILITIES	-	-	-	120	120	
PROFESSIONAL SERVICES-LEGAL	-	-	-	-	-	
SUPPLIES AND MATERIALS	-	-	-	400	400	
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 12,720	\$ 14,220	n/a

**CITY OF VERONA
2017 BUDGET SUMMARY
BROADBAND TELECOMMUNICATIONS**

MISSION STATEMENT

To assure performance of the cable company under ordinance and franchise agreement, to oversee operation of the public/government access channel VHAT-12 and to oversee operation of the City of Verona website.

EXECUTIVE SUMMARY

The Broadband Telecommunications (BTRB) budget reflects the operation of VHAT-12 and the City of Verona Web Site. These duties are coordinated by a Cable Coordinator and a part-time position assignment for maintenance of the City website. The 2017 Budget continues to support a full-time Cable Coordinator position. The duties for this position include recording the City Council and Plan Commission meetings, providing City meetings online through YouTube, and recording community events. In 2015, the City began streaming City Council and Plan Commission meetings online through YouTube in addition to providing recorded meetings.

The 2017 BTRB operating budget has an overall decrease of \$1,072 compared to the 2016 adopted budget (-1.3%). A capital outlay increase of \$100,000 will be used for upgrades to the Council Chamber video and audio system to improve quality and functionality of the system, and improvements to the City's Web page to include an employee secure Intranet portal for better internal management and staff communications. The BTRB budget is funded exclusively through cable television franchise fees with no funds coming from the City's property tax levy. Revenues are projected to be \$129,000 in 2016 which is a \$7,000 increase over the 2016 adopted budget.

GOALS AND OBJECTIVES

VHAT-12 City of Verona

- Upgrade cable-casting equipment including cameras, microphones, and computers, and recording system to a fully digital process with more flexibility on presenting information to Council and residents with better quality.
- Replace equipment as necessary using a cable franchise fee account restricted for the purchase of equipment
- Provide insightful and timely information on the channel's bulletin board.
- Provide graphic and video presentation materials in Council Chambers via large screen television monitors or projectors.
- Communicate information on important issues and news from departments of the City of Verona to the general public.
- Produce a minimum of 4 "Verona Perspectives" or similar information documentaries.
- Continue to provide cable casting of City of Verona Common Council and Plan Commission Meetings.

- Continue to provide Community Bulletin Board and web site announcements.
- Provide online streaming of City Council and Plan Commission meetings as well as online access to recorded meetings.

City of Verona Web Site (www.ci.verona.wi.us)

- Continue to promote utilization of the website for providing information on City services with regular updates to the site from all City departments.
- Establish interactive maps and planning documents.
- Improve ways of presenting information on the web site and informing the public including the exploration of on-line registrations and on-line form submittal.
- Create an Intranet for employees to access information on policies, benefits, work related forms, and other important information.

**BTRB
PROPOSED 2017 BUDGET**

REVENUE 130-4xxxx	6/30		ADOPTED		PROPOSED 2017	%
	ACTUAL 2015	ACTUAL 2016	BUDGET 2016	PROJECTED 2016		
44150 CABLE FRANCHISE	\$ 127,335	\$ 34,494	\$ 122,000	\$ 129,000	\$ 129,000	
TOTAL BTRB REVENUE	\$ 127,335	\$ 34,494	\$ 122,000	\$ 129,000	\$ 129,000	5.74%
FUND BALANCE:						
Beginning Reserved	\$370,343			\$424,238	\$471,706	
Revenue	127,335			129,000	\$129,000	
Expend	(73,440)			(81,532)	(\$181,675)	
Projected Fund Bal. 12/31	<u>\$424,238</u>			<u>\$471,706</u>	<u>\$419,031</u>	
EXPENDITURES						
130-55700	ACTUAL 2015	ACTUAL 2016	BUDGET 2016	PROJECTED 2016	PROPOSED 2017	% INCR (DECR)
PERSONNEL SERVICES						
110 FULL-TIME WAGES	\$ 45,088	\$ 22,382	\$ 44,826	\$ 44,826	\$ 45,723	
111 LONGEVITY	852	446	897	897	915	
120 PART TIME WAGES	3,828	2,625	5,250	5,250	5,250	
130 HEALTH INSURANCE	6,804	3,542	7,084	6,804	7,084	
131 DENTAL INSURANCE	-	244	489	-	489	
132 SOCIAL SECURITY	3,796	1,934	3,900	3,900	3,969	
133 LIFE INSURANCE	219	60	253	196	258	
134 WISCONSIN RETIREMENT	3,378	1,680	3,364	3,364	3,528	
135 INCOME CONTINUATION	-	-	-	-	0	
TOTAL PERSONNEL SERVICES	\$ 63,965	\$ 32,913	\$ 66,063	\$ 65,237	\$ 67,216	1.75%
OPERATING EXPENDITURES						
225 COMMUNICATIONS	\$ 120	\$ -	\$ 220	\$ 175	\$ 220	
290 OTHER CONTRACTUAL	4,279	4,981	8,259	8,250	8,534	
310 OFFICE SUPPLIES	-	-	1,550	500	1,550	
320 MEMBERSHIPS & DUES	205	205	205	205	205	
330 TRAVEL	-	-	250	-	250	
335 EDUCATION/TRAINING	-	-	500	-	500	
340 OPERATING SUPPLIES	2,871	-	2,650	2,250	2,650	
510 INSURANCE	2,000	550	550	2,000	550	
TOTAL OPERATING EXPENDITURES	\$ 9,475	\$ 5,736	\$ 14,184	\$ 13,380	\$ 14,459	1.94%
CAPITAL OUTLAY						
815 OPERATING EQUIPMENT	\$ -	\$ 581	\$ 2,500	\$ 2,915	\$ -	
TOTAL CAPITAL OUTLAY	\$ -	\$ 581	\$ 2,500	\$ 2,915	\$ -	
TOTAL BTRB BUDGET	\$ 73,440	\$ 39,230	\$ 82,747	\$ 81,532	\$ 81,675	-1.30%
55701						
CAPITAL OUTLAY (from restricted fund balance)						
815 OPERATING EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ 100,000	
TOTAL BTRB EXPENDITURES	\$ 73,440	\$ 39,230	\$ 82,747	\$ 81,532	\$ 181,675	119.56%

**CITY OF VERONA
2017 BUDGET SUMMARY
FITCH-RONA EMS DISTRICT**

EXECUTIVE SUMMARY

Emergency Medical Services are provided to residents of the City of Verona, City of Fitchburg and the Town of Verona through the Fitch-Rona EMS District. Management of the District is provided by the EMS District Commission which is comprised of members appointed by each of the participating municipalities. The City of Verona is represented by three appointees. Expenses of the District are funded from user fees and through funds provided by the member municipalities in proportion to the equalized value of each municipality compared to the total equalized value of the District. The budget is reviewed by the three municipalities at an annual meeting in October.

The 2017 Fitch-Rona operating budget totals \$2,337,028 of which \$424,592 is funded by the City of Verona. This is an increase of \$41,728 or 10.9% from the 2016 budget. Included in the budget is \$10,000 for a Community Paramedicine program and \$10,000 for critical care and tactical training. The training portion was part on the new collective bargaining agreement that runs through 2018. The 2017 operating budget also contains \$38,000 of items which were previously included in the Capital Improvement budget as the parameters changed for what is considered capital. By excluding the Capital Improvement items the operating budget would show a 6.6% increase over 2016. Verona's share of the Fitch-Rona budget is also increasing due to the City's equalized value growing faster than the City of Fitchburg and the Town of Verona. For the 2017 budget, the City of Verona will be responsible for 43.25% of the overall municipal costs.

The City of Verona's total tax levy for EMS operations is \$417,467. Offsetting Verona's levy is \$7,125 in rental income from the location of the Fitch-Rona EMS administrative offices in the City's new Fire and EMS facility.

2017 Apportioned Fitch-Rona EMS District Budget

The total operating budget of the District is \$2,337,028. The expenses are offset by \$1,337,438 in projected revenues to be received from the services provided by the District. The cost of services will be as follows:

Resident Transport	\$950 (up from \$900 last year)
Non-Resident Transport	\$1,100 (up from \$950 last Year)
No Transport	\$100 - \$400
Stand-By	\$100 + set-up fee
Cost per loaded mile	\$20.00/mile

Interest income, miscellaneous income, and the application of funds will provide a total of \$17,941. The balance of revenues is generated from the member communities as follows:

City of Verona	43.2530%	\$424,592
City of Fitchburg	51.5752%	\$506,287
Town of Verona	5.1718%	\$50,769

STATISTICAL SUMMARY

Annual Call Volume

Annual run volume was relatively flat in 2015 however there is an increase of 7.6% through September of 2016 compared to the same date last year.

<u>Year</u>	<u>Number of Calls</u>
2012	2,504
2013	2,680
2014	2,709
2015	2,712
2016	2,199 through September 30

Ambulance Call Volume

<u>Ambulance</u>	<u>Calls</u>
Stand By	15
44	918
45	860
46	53
47	353
Total	2199

Ambulance Call Volume by Municipality

Municipality	2016 Calls to Date	2016 Percent
City of Fitchburg	1,360	61.9%
City of Verona	563	25.6%
Town of Verona	89	4.0%
Other	187	8.5%
Total	2,199	100.0%

Occurrences of Overlapping Calls in 2016

Two Calls	Three Calls	Four Calls
271	18	1

Average Response Times

Call Segment	Time
Enroute	00:01:36
To Scene	00:06:21
At Scene	00:15:27
To Destination	00:16:63
Back in Service	00:14:68
Total	00:54:15

GOALS AND OBJECTIVES

Community Paramedicine

Fitch-Rona EMS is exploring a new opportunity to service District citizens with services that are being introduced across the country. Community Paramedics are being introduced in a variety of locations. These positions are designed to assist citizens that otherwise are finding it hard to locate available services. This is a more proactive approach to EMS. Fitch-Rona EMS is designing programs to keep recently discharged patients from having to be readmitted to local hospitals. Community Paramedics could educate citizens on issues concerning their health. There are also opportunities to assist local businesses with CPR training for their employees and chances to locate AEDs that have proven effective in improving outcomes of heart attack victims.

Community paramedicine is a new, expanding field of EMS. Fitch-Rona EMS is looking to work with local hospitals, eldercare facilities, businesses, and organizations to help prevent the need to utilize emergency response capacity. It should be a win-win scenario for all involved.

Long Term Staffing

Based on the average growth in call volumes, Fitch-Rona EMS will exceed 3,000 calls annually in 2017. 1,500 calls per year per ambulance is a point at which lost calls (calls that require mutual aid ambulances from outside the community) become significant.

Response time, a primary concern of all public safety departments, is a function of station location and distance to calls. The goal is to get to ninety percent of calls in less than 9 minutes (urban locations). With the current station locations, this is not possible in some areas. This is a concern for the District particularly along the eastern portion of the territory. Given the development plans for Fitchburg's northeastern neighborhoods, response times to this area should be improved.

The City of Fitchburg will be incorporating land now serviced by Town of Madison EMS sometime prior to January 2020. This additional territory will increase the call volume in the Fitch-Rona EMS District. As the time nears for the City of Fitchburg to incorporate the Rimrock Road area, it is clear that the current locations for emergency responders are inadequate. It must also be noted that the paramedic ambulance that is now located in Town of Madison, and currently covers high acuity calls on FitchRona's north east boarder, will no longer be in operation when the Town of Madison dissolves.

The solution to increasing call volumes and response time concerns can be accomplished with the relocation of Fitchburg Fire Station #1. Planning is currently underway for a new Fire/EMS station on the eastside of Fitchburg. As Fitchburg relocates Fire Station #1 east, a third front line ambulance should be added to the District.

Establishment of a third ambulance will require seven additional full-time crew members and several part-time staff to provide full coverage. The most recent staffing plan for the department will be sufficient to manage the anticipated expansion of service. Additional call volume will generate a portion of the funding needed. However, the District must begin planning now to cover the additional costs of this expanded operational capacity.

Fitch-Rona EMS
2017 Operating Budget

	Approved 2016 Budget	2017 Operations Budget-No CIP	2016 CIP allocated to Operating	2017 Operating Budget	Difference 2017 Budget vs. 2016 Budget	Percent Change
1 Revenues						
2 Run Income	\$ 1,205,865	\$ 1,337,438		\$ 1,337,438	\$ 131,574	10.9%
3 Services Sub-Total	\$ 1,205,865	\$ 1,337,438		\$ 1,337,438	\$ 131,574	10.9%
4				\$ -	\$ -	
5 City of Fitchburg	\$ 495,794	\$ 506,287		\$ 506,287	\$ 10,493	2.12%
6 City of Verona	\$ 382,865	\$ 424,592		\$ 424,592	\$ 41,728	10.90%
7 Town of Verona	\$ 51,031	\$ 50,769		\$ 50,769	\$ (262)	-0.51%
8 Municipalities Sub-Total	\$ 929,690	\$ 981,649		\$ 981,649	\$ 51,959	5.59%
9				\$ -	\$ -	
10 Community Paramedicine		\$ 1,000		\$ 1,000	\$ 1,000	
11 Interest Income	\$ 1,984	\$ 3,056		\$ 3,056	\$ 1,072	54.0%
12 Misc. Income	\$ 3,635	\$ 9,885		\$ 9,885	\$ 6,250	171.9%
13 Funds Applied from Assigned Account	\$ 5,142	\$ 4,000		\$ 4,000	\$ (1,142)	-22.2%
14 Misc. Sub-Total	\$ 10,761	\$ 17,941		\$ 17,941	\$ 7,180	66.7%
15				\$ -	\$ -	
16 Total Revenues	\$ 2,146,315	\$ 2,337,028		\$ 2,337,028	\$ 190,713	8.9%
17				\$ -	\$ -	
18 Expenses						
19 Salaries & Wages	\$ 991,481	\$ 1,037,196		\$ 1,037,196	\$ 45,715	4.6%
20 Scheduled Overtime	\$ 225,698	\$ 235,095		\$ 235,095	\$ 9,396	4.2%
21 Unscheduled Overtime	\$ 53,996	\$ 74,636		\$ 74,636	\$ 20,640	38.2%
22 Soc.Sec.&Medicare Taxes	\$ 97,245	\$ 103,922		\$ 103,922	\$ 6,677	6.9%
23 Retirement Plan	\$ 132,296	\$ 142,341		\$ 142,341	\$ 10,045	7.6%
24 Miscellaneous Benefits	\$ 3,400	\$ 3,400		\$ 3,400	\$ -	0.0%
25 Health & Dental Ins.	\$ 255,818	\$ 291,487		\$ 291,487	\$ 35,669	13.9%
26 Worker's Comp. Ins.	\$ 69,590	\$ 73,705		\$ 73,705	\$ 4,115	5.9%
27 Income Continuation	\$ 2,340	\$ 2,400		\$ 2,400	\$ 60	2.6%
28 Assigned Fund - Sick Time/Insurance	\$ -	\$ -		\$ -	\$ -	
29 Medical Director Annual Fee	\$ 37,142	\$ 33,000		\$ 33,000	\$ (4,142)	-11.2%
30 Salary Sub-Total	\$ 1,869,006	\$ 1,997,182		\$ 1,997,182	\$ 128,175	6.9%
31				\$ -	\$ -	
32 Oil, Gas & Lube	\$ 19,850	\$ 18,350		\$ 18,350	\$ (1,500)	-7.6%
33 Tune-up & Repair	\$ 21,350	\$ 19,800		\$ 19,800	\$ (1,550)	-7.3%
34 Medical Supplies	\$ 46,500	\$ 52,000		\$ 52,000	\$ 5,500	11.8%
35 Office Supplies	\$ 1,800	\$ 1,750		\$ 1,750	\$ (50)	-2.8%
36 Postage	\$ 550	\$ 525		\$ 525	\$ (25)	-4.5%
37 Public Education	\$ 600	\$ 750		\$ 750	\$ 150	25.0%
38 Staff Training	\$ 4,250	\$ 15,100		\$ 15,100	\$ 10,850	255.3%
39 Staff Support	\$ 4,400	\$ 3,600		\$ 3,600	\$ (800)	-18.2%
40 Uniforms	\$ 6,400	\$ 12,000	\$ 12,500	\$ 24,500	\$ 18,100	282.8%
41 Personnel Recruitment	\$ 4,927	\$ 1,250		\$ 1,250	\$ (3,677)	-74.6%
42 Subscriptions & Dues	\$ 825	\$ 700		\$ 700	\$ (125)	-15.2%
43 Admin Space Lease	\$ 7,125	\$ 7,125		\$ 7,125	\$ -	0.0%
44 Facilities Furnishings	\$ 600	\$ 800		\$ 800	\$ 200	33.3%
45 Utilities	\$ 3,750	\$ 1,200		\$ 1,200	\$ (2,550)	-68.0%
46 Telephone	\$ 7,000	\$ 12,750		\$ 12,750	\$ 5,750	82.1%
47 Radio Equipment	\$ 4,000	\$ 7,000		\$ 7,000	\$ 3,000	75.0%
48 Radio Maintenance	\$ 1,750	\$ 1,450		\$ 1,450	\$ (300)	-17.1%
49 Medical Equipment	\$ 5,000	\$ 5,000	\$ 20,600	\$ 25,600	\$ 20,600	412.0%
50 Medical Equipment Maint.	\$ 3,450	\$ 3,450		\$ 3,450	\$ -	0.0%
51 EMT Safety Equipment	\$ 900	\$ 900		\$ 900	\$ -	0.0%
52 Training Equipment	\$ 1,400	\$ 1,500		\$ 1,500	\$ 100	7.1%
53 Office Equipment	\$ 1,200	\$ 1,300		\$ 1,300	\$ 100	8.3%
54 Office Equipment Maint.	\$ 750	\$ -		\$ -	\$ (750)	-100.0%
55 Computer Support	\$ 11,250	\$ 11,250	\$ 4,900	\$ 16,150	\$ 4,900	43.6%
56 FAP Project Expenses				\$ -	\$ -	
57 Accounting Fees	\$ 12,880	\$ 10,500		\$ 10,500	\$ (2,380)	-18.5%
58 Legal Fees General	\$ 4,250	\$ 3,800		\$ 3,800	\$ (450)	-10.6%
59 Legal Fees-Labor Contract	\$ -	\$ -		\$ -	\$ -	#DIV/0!
60 Assigned Funds - Labor Contract	\$ 8,000	\$ 8,000		\$ 8,000	\$ -	0.0%
61 Property Insurance	\$ 15,200	\$ 12,750		\$ 12,750	\$ (2,450)	-16.1%
62 Billing Service	\$ 72,352	\$ 80,246		\$ 80,246	\$ 7,894	10.9%
63 Paramedic Intern Program	\$ 5,000	\$ 7,000		\$ 7,000	\$ 2,000	40.0%
64 Misc. Expense Sub-Total	\$ 277,309	\$ 301,846		\$ 339,846	\$ 62,537	22.6%
65				\$ -	\$ -	
66 TOTAL EXPENSES	\$ 2,146,315	\$ 2,299,028		\$ 2,337,028	\$ 190,713	8.9%
67				\$ -	\$ -	
68 Net Gain (or Loss)	\$ -	\$ 38,000		\$ -	\$ -	

**CITY OF VERONA
2017 BUDGET SUMMARY
VERONA FIRE DEPARTMENT**

EXECUTIVE SUMMARY

The Verona Fire Department was created in 2014 when the City and Town of Verona agreed to dissolve the Verona Joint Fire District and have the City of Verona Take over operation of the Fire Department with the Town of Verona contracting with the City for services with a 30 year contact. In 2016 the Department employed eight full-time Firefighters including a full-time Fire Chief, Deputy Chief and a part-time staff of Paid-On-Premise and Paid-On-Call Firefighters.

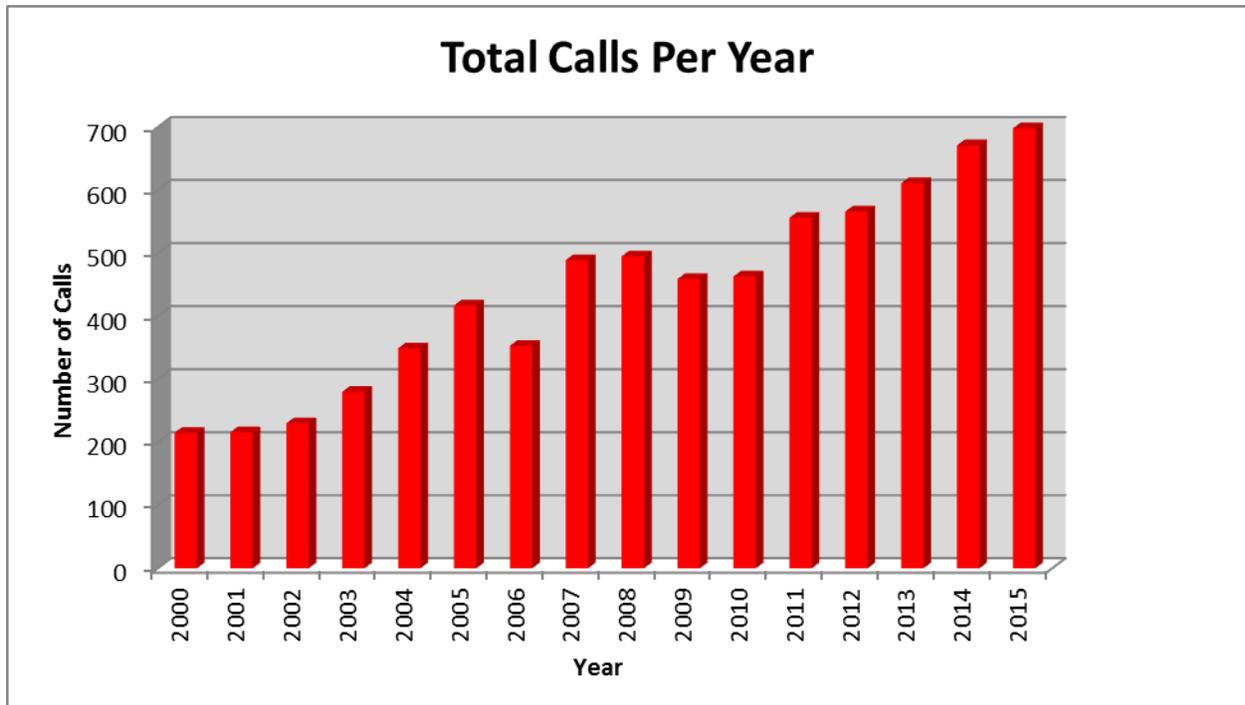
On July 6, 2016, we hired our eighth full-time staff member, a Firefighter/Inspector and we transitioned all three Firefighter/Inspectors to 24 hour shifts on with 48 hours off. This provides the fire department with a full-time Lieutenant and a Driver/Operator, a Paid-On-Premise Firefighter and on two shifts and Intern overnight. On August 29, 2016, we hired 4 Interns and by early October we plan to have an Intern on each shift giving us a fully staff engine company every day and night.

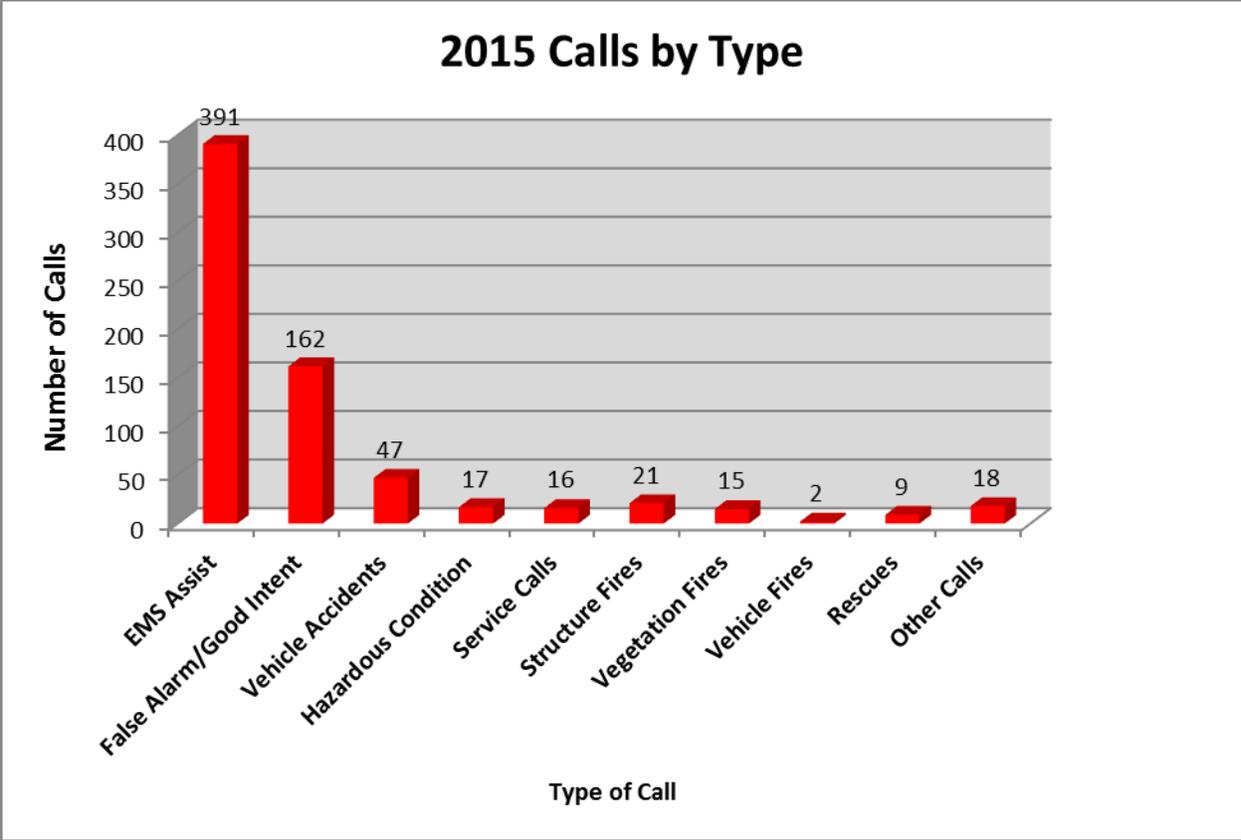
Overall the City of Verona's 2017 operating budget for the Fire Department is \$1,596,777 which is an increase of \$185,700 or 13.2% over the 2016 budget. The City property tax levy provides the largest source of funding for the Fire Department. The levy to support the 2017 budget is \$1,242,365 which is an increase of \$171,168 or 16%. Under the terms of an agreement with the Town of Verona, the Town pays a fee for fire service based on population, equalized value, and calls for service. In 2017, the Town of Verona's contribution for the operating budget is \$197,732. Additional revenues include \$100,000 in Fire 2% Dues, \$42,000 in fire plan review fees, and \$12,238 in other payments.

The Fire Department's 2017 Capital Budget includes replacement of ATV-1 and its trailer for \$30,363, \$11,000 for traffic signal preemption equipment, \$16,711 to install a hydraulic folding tank lift to Tender 7 for safety reasons, \$6,670 for Firefighter Bail Out Kits, and \$7,000 for a Forcible Entry Prop for the training tower. The Department has also requested a grant from Epic Systems in the amount of \$20,010 to purchase new Emergency Medical Equipment so that all of our vehicles will have the same equipment on them including the AED's that are also in our CIP Budget for \$7,200. Included in the operating budget is \$56,900 in operating equipment which includes \$30,000 for protective fire gear, \$5,000 for hoses and appliances, and other equipment needs to support our mission.

STATISTICAL SUMMARY

- The Verona Fire Department service area consists of 32.0 square miles including the Town of Verona.
- The Town of Verona surrounds the City of Verona and is bordered on the north by the City of Madison and the east by the City of Fitchburg.
- As of 2016, the estimated population of the Fire Department service area is 14,075.





PERFORMANCE MEASUREMENT INDICATORS

Activity	2015 Actual	6/30/16 Actual	Est. 2016	Proposed 2017
Total Calls	698	385	715	730
City of Verona Calls	544	316	559	565
Town of Verona Calls	100	53	110	113
Mutual Aid Calls	50	14	46	52
Fire Responses	307	150	320	332
EMS Assist Responses	391	235	409	419
Fire Inspections Completed	1,038	576	1,053	1,065
Fuel Purchased	\$9,981.64	\$4,339.68	\$9,000.00	\$11,000.00
Gallons Purchased	4,103	2,208	4,300	4,500

GOALS AND OBJECTIVES

The Verona Fire Department has identified the following goals and objectives:

Identify and Address Departmental Personnel Needs

- Increase the number of paid staff members (Part-Time, Paid-on-Call, FT) in a phased process to meet NFPA 1720 standards and reach targeted staffing needs by 2017.
- Improve current member retention programs and continue intern program.
- Mentor Officers to take key senior staff positions in the future.
- Implement a Health and Safety Program for staff.
- Maintain and improve the department's training program.

Maintain a Timely Schedule for the Replacement of Apparatus Fleet

- Manage the long-range apparatus replacement plan and budget
- Continue to maintain an apparatus preventive maintenance program designed in compliance with national standards.
- Evaluate apparatus needs based on current and future Department operations reflecting any changes in customer service needs.
- Replace existing apparatus as needed within the plan.
- Provide for safety and operational upgrades to the fleet.
- Plan for future IT upgrades

Continue to Work With All Involved in the Completion of the New Station

- Continue to work with contractors towards completion of the new station and ensure that the building and systems operate as planned for years to come.

Strengthen the Department's Revenue Sources

- Develop additional revenue streams to supplement areas such as operations, equipment and capital improvements.
- Continue to research and apply for applicable grants.
- Seek assistance to our revenue streams from our community through fundraising, and inquires.

Improve the Department's Community Relations Activities

- Develop a consistent public information program that highlights Department personnel and achievements, as well as supports recruitment efforts. This program will utilize local and regional media.
- Develop a plan to engage the community in the department.

**FIRE DEPARTMENT
PROPOSED 2017 BUDGET**

175-4xxxx						Change % INCR (DECR)
	ACTUAL 2015	6/30 ACTUAL 2016	ADOPTED BUDGET 2016	PROJECTED 2016	PROPOSED 2017	
REVENUES						
41110 TAX LEVY	\$ 965,246	\$ 1,071,197	\$ 1,071,197	\$ 1,071,197	1,242,365	15.98%
41500 BADGER PRAIRIE	-	4,000	2,000	4,000	2,000	
43420 FIRE DUES	88,172	-	96,000	98,291	100,000	
43522 GRANTS/DONATIONS	5,698	1,910	4,988	-	4,988	
43750 TOWN OF VERONA CONTRIB	160,023	92,375	184,750	184,750	197,732	7.03%
44901 FIRE PROT SYST PERMIT FEES	44,070	31,130	40,000	42,000	42,000	
48900 MISCELLANEOUS	2,575	3,562	9,700	8,892	3,500	
48301 SALE OF PROPERTY	1,550	1,925	-	1,925	1,750	
APPLIED FUNDS	-	-	-	-	-	
TOTAL REVENUES	\$ 1,267,334	\$ 1,206,099	\$ 1,408,635	\$ 1,411,055	\$ 1,594,335	13.18%

	<u>City</u>	<u>Town</u>	<u>Total</u>
Population (2016)	12,100	1,975	14,075
Percent	85.97%	14.03%	100.00%
EV (1/1/16)	2,383,208,300	283,847,900	2,667,056,200
Percent	89.36%	10.64%	100.00%
Fire Calls(,2013,2014,2015)	1,537	299	1,836
Percent	83.71%	16.29%	100.00%
		40.96%	divided by 3
			13.65%
Operating Exp	\$ 1,537,435		
Operating Capital	56,900	- a	
Fire Other Revenues	(145,750)		
	\$ 1,448,585	\$ -	\$ 1,448,585
			Town Calculated Share \$ 197,732

Note a:
Reduce Town portion for items that are 100% responsibility of City Fire Department

**FIRE DEPARTMENT
PROPOSED 2017 BUDGET**

		ACTUAL	6/30 ACTUAL	AMENDED BUDGET	PROJECTED	PROPOSED	%
175-52200		2015	2016	2016	2016	2017	INCR (DECR)
PERSONNEL SERVICES							
110	FULL TIME WAGES	\$ 348,217	\$ 207,182	\$ 481,976	\$ 451,100	\$ 553,923	
111	LONGEVITY PAY	-	-	921	934	966	
120	PART TIME WAGES-ADMIN	12,856	6,629	11,400	11,400	38,954	
120 001	PART TIME WAGES-POC	32,805	19,457	47,500	47,500	47,500	
120 002	PART TIME WAGES-POP	125,006	99,501	208,800	208,800	238,160	
125	OVERTIME WAGES	23,450	3,590	29,700	29,700	29,700	
130	HEALTH INSURANCE	80,691	54,926	130,407	130,407	150,871	
131	DENTAL INSURANCE	5,311	4,495	10,271	10,271	13,653	
132	SOCIAL SECURITY	41,118	25,406	59,921	59,921	69,528	
133	LIFE INSURANCE	5,038	4,294	6,795	6,795	6,903	
134	WI RETIREMENT	38,121	23,266	49,514	49,514	64,253	
	TOTAL PERSONNEL SERVICES	\$ 712,613	\$ 448,746	\$ 1,037,205	\$ 1,006,342	\$ 1,214,411	17.08%
OPERATING EXPENDITURES							
210	PROFESSIONAL SERVICES	\$ 1,341	\$ 1,305	\$ 1,350	\$ 1,305	\$ 1,450	
210 050	PROFESSIONAL SERVICES-ATTORNEY	6,852	-	3,000	2,000	3,000	
210 051	PROFESSIONAL SERVICES-AUDIT	1,300	800	3,500	3,500	3,500	
220	UTILITIES	36,876	16,379	55,556	46,500	46,500	
225	COMMUNICATIONS	11,624	7,201	21,810	21,810	22,500	
240	REPAIR/MAINTENANCE SERVICES	36,487	14,383	66,825	66,825	66,825	
290	OTHER CONTRACTUAL	-	(960)	200	486	34,159	
295	RECRUITMENT	3,391	2,318	2,600	2,600	3,000	
310	OFFICE SUPPLIES	4,482	396	7,500	7,500	7,500	
320	MEMBERSHIP AND DUES	982	2,921	2,086	2,086	2,190	
330	TRAVEL	1,432	990	4,100	2,500	4,100	
335	EDUCATION-TRAINING	7,104	4,888	27,550	25,600	30,850	
340	OPERATING SUPPLIES	2,378	726	9,500	9,500	10,200	
345	UNIFORM ALLOWANCE	4,823	2,480	11,960	11,960	12,950	
375	FUEL	11,362	3,438	13,000	9,000	11,000	
380	OTHER COMMODITIES	942	(70)	5,500	5,500	5,500	
450	DATA PROCESSING SUPPORT	4,202	3,420	13,426	5,750	6,350	
510	INSURANCE	44,897	51,200	58,150	58,150	51,450	
530	RENTS AND LEASES	4,459	711	2,844	2,844	-	
	TOTAL OPERATING EXPENDITURES	\$ 184,934	\$ 112,526	\$ 310,457	\$ 285,416	\$ 323,024	4.05%
CAPITAL OUTLAY - GENERAL FUND							
810	OFFICE EQUIP	\$ -	\$ -	\$ -	\$ -	\$ -	
815	OPERATING EQUIPMENT	39,521	11,764	60,973	60,973	56,900	
820	FACILITIES/ One Time Expenditures	11,726	1,580	-	-	-	
	TOTAL FIRE DEPT OP CAPITAL OUTLAY	\$ 51,247	\$ 13,344	\$ 60,973	\$ 60,973	\$ 56,900	N/A
TOTAL FIRE DEPARTMENT EXPENDITURES		\$ 948,794	\$ 574,616	\$ 1,408,635	\$ 1,352,731	\$ 1,594,335	13.18%
BUDGET Amendment NEW FIRE Station CAPITAL				\$ 275,000	\$ 275,000		

**CITY OF VERONA
2017 BUDGET SUMMARY
VERONA ECONOMIC DEVELOPMENT COMMISSION**

The Verona Economic Development Commission (VEDC) was established on February 27, 2012 to promote economic development within the City of Verona. The VEDC serves as the loan committee to review loan applications and to make recommendations to the Common Council for the final action on loan agreements and appropriation of funds.

The VEDC revolving loan program received \$250,000 in start-up funding in 2012 from proceeds generated from the sale of property maintained in the Capital Projects Fund earmarked for the purpose of promoting economic development within the City.

The first loan was approved on April 9, 2012 by the Common Council and granted to Edelweiss Cheese Authentic Wisconsin, LLC in the amount of \$36,720 to help finance the renovation the property at 202 West Verona Avenue to serve as a retail cheese store.

The Edelweiss cheese store was closed in 2015. The loan balance was paid in full on May 18, 2015 and the building was purchased by Supanich Holding LLC.

The estimated 12/31/16 fund balance available is \$257,000. Including the \$500,000 proposed allocation from the TIF VII closeout balance, the projected 12/31/17 balance will be \$758,000.

VERONA ECONOMIC DEVELOPMENT COMMISSION PROPOSED 2017 BUDGET						
	ACTUAL 2015	6/30 ACTUAL 2016	ADOPTED BUDGET 2016	PROJECTED 2016	PROPOSED 2017	% INCR (DECR)
REVENUES						
INVESTMENT INCOME	\$ 508	\$ 200	\$ 400	\$ 400	\$ 400	
NOTE PAYMENT	28,589	0	0	0	0	
INTEREST ON NOTES	468	0	0	0	0	
TRANSFERS FROM OTHER FUNDS	-	-	-	-	500,000	
TOTAL REVENUES	\$ 29,565	\$ 29,301	\$ 400	\$ 400	\$ 500,400	0.00%
EXPENDITURES						
PROFESSIONAL SERVICES-LEGAL	\$ -	\$ -	\$ -	\$ -	\$ -	
VEDC LOANS	-	-	-	-	-	
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
LOAN RECIPIENT(S)		LOAN AMOUNT	ISSUE DATE	MATURITY DATE	FINAL PAYMENT	
EDELWEISS CHEESE AUTHENTIC WISCONSIN, LLC		\$ 36,720	6/1/2012	5/1/2022	5/18/2015	

**CITY OF VERONA
2017 BUDGET SUMMARY
CAPITAL IMPROVEMENTS**

MISSION STATEMENT

The City addresses in its Financial Management Plan a policy to fund capital improvement projects as identified in the five-year Capital Improvement Plan (CIP). The policy objective is that the tax and debt levies that fund capital improvement projects maintain a steady equalized tax rate that does not experience significant fluctuations that would otherwise create peaks and valleys from year to year.

EXECUTIVE SUMMARY

This budget identifies the departmental capital improvement projects and associated funding sources. The capital budget is generally used for items that cost in excess of \$50,000 and/or have a life expectancy of five years or more. The projects include all general tax levy supported projects. In addition, other funding sources including general obligation borrowing, impact fees, restricted developer park fees, donations and fund balance reserves are utilized for capital funding as approved.

The City has also established equipment replacement revolving funds for information technology equipment and public works, parks and public safety vehicles. The equipment replacement funds are designed to eliminate the need to borrow for the replacement of equipment. The funds are budgeted on a consistent annual basis creating reserves that are available as equipment needs to be replaced. This budget excludes Water, Sewer and Storm Water projects that are not funded with tax levy dollars. As a part of the overall goal to be able to replace equipment and maintain facilities without increasing our debt requirements, the City created a reserve in 2012 designated for Library furnishings and building replacement budgeted for on an annual basis as a part of the Library levy. Beginning with the 2013 budget, the City created a reserve designated for Senior Center furnishing and facility replacement funded by Senior Center rental income. The 2015 Budget included funds for the establishment of replacement funds for the City Hall/Police Station and Public Works Facility.

One of the City's long-term financial goals is to reduce the need for borrowing through the establishment of replacement funds and shifting funding to the capital projects levy. The 2017 recommended budget includes an additional \$200,000 to maintain operational equipment for the City Center, Public Works facility, Senior Center, and Library. An additional \$100,000 will be added to enhance the equipment replacement fund for Public Works Department and public safety equipment and vehicles. Increases will reduce the City's long-term borrowing costs by cash funding replacement and maintenance items.

2017 PROPOSED CAPITAL PROJECTS

A. Administration and Public Facilities

The Administration and Public Facilities capital budget includes reconstructing the Senior Center park parking lot at a total projected cost of \$200,000, the total cost will be included in the levy (no debt requirement), and the replacement of the Senior Center HVAC system for \$100,000 (debt recommendation). The Verona Library parking lot and concrete entrance will also be reconstructed for a total anticipated cost of \$308,888 and the remodeling the Staff area of Library for a projected \$107,500 (total cost of both projects will be included in the annual debt recommendation). Other projects include resurfacing the old library parking lot at \$58,000 with \$8,000 funding coming from rental income, and the installation of a fiber link to the Police Station for networked records management (both funded by the levy), installation of the VACT parking lot for \$184,000 (debt recommendation), and an addition

the Public Works facility for \$20,000 (debt recommendation). The 2017 Recommended Budget also maintains funding for the City's information technology replacement fund at \$40,000 per year.

B. Public Works

General Street Program: The 2017 Recommended Budget includes \$6,940,135 in levy and debt funded transportation improvements. Projects planned for 2016 include:

• Mill and Overlay of Existing Streets	\$883,444
• Continued Pedestrian Bike Trail Study Implementation	\$1,041,000
• CTH M & CTH PD Intersection & Reconstruction	\$1,617,691
• CTH PD from Woods Rd to CTH M	\$1,200,000
• Park Lane, Shuman, & Railroad Street Reconstruction	\$670,000
• Joint repair in intersections East and West Verona	\$125,000
• Traffic Signals & Intersection Improvements	\$418,000

Development: The 2017 Recommended Budget includes downtown redevelopment phases I – III costs related to TIF District #4 totaling \$1,835,000. Projects planned for 2017 include pedestrian movement improvements, sidewalks, and new downtown street lights.

Equipment: The Public Works Department has requested the purchase a new Patrol Truck in 2017 for \$189,000 (debt recommendation).

C. Parks

The 2017 Recommended Budget includes \$2,805,412 in capital improvements and equipment for the Parks Department. Included is funding set aside for an aquatic facility and splash pad totaling \$2,600,000. Further discussion and planning will determine where the facility can be located. Additional projects include the replacement of equipment at Palmer Park for \$25,000 and repaving the outdoor ice rink at Eagles Nest for \$30,000. Other expenses include \$2,000 for the annual lease payment for the 18 acres of county land east of Community Park, \$10,000 for the hometown trail system, \$7,000 to replace soccer goals, and \$8,000 for the park Tree Program. Equipment replacements planned in 2017 include \$90,000 for the replacement of a mower, an additional front mount mower, and a ballfield groomer.

D. Police Department

The City maintains a fleet of marked and un-marked police patrol vehicles. Included in the 2017 recommended capital budget are expenditures of \$125,725 from the public safety equipment replacement fund to replace a patrol cars, Mobile Data Computers (MDCs), computers, and radar units. The replacement of in-car video equipment at \$6,000, automatic electronic defibrillators (AED) at \$7,600, and K-9 vehicle replacement equipment at \$13,000 is funded through levy funds.

E. Fitch-Rona EMS District

The Fitch-Rona EMS District 2017 capital plan includes \$104,000 for the purchase of an additional ambulance and \$6,164 for replacement medical equipment. The City of Verona's share of the 2017 EMS capital budget is 43% of the total amount of \$254,695.

F. Fire Department

The 2017 Recommended Budget includes \$30,363 for the replacement of ATV-1. 44,988 of the ATV will be covered by a grant. Additional traffic signal preemption equipment, a tender 7 tank holder, firefighter bail out kits, and a forcible entry prop will be funded through \$41,381 of the capital levy.

G. **Equipment Replacement Funds**

The 2017 Capital Budget provides funding for several of the City's replacement funds as follows:

**CITY OF VERONA
2017 CAPITAL BUDGET SUMMARY**

Capital Projects - Fund 100							
Department Category/Description	2017 Originally Proposed	Recommended 2017	Levy	Debt	User Fees/ Restricted	Revolving Fund Equipment Replacement	Other Restricted TIF/Trade-in Grants/Private
SPACE NEEDS/BUILDING IMPROVEMENTS:							
Public Facilities							
Senior Center Parking Lot	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Senior Center HVAC -placeholder	100,000	100,000		100,000			-
VACT Parking Lot - reimbursement debt	184,000	184,000	-	184,000	-	-	-
Library Parking Lot and Entrance Concrete	308,888	308,888		308,888	-		
Library Staff Area Remodel	107,500	107,500	-	107,500	-		-
Library (Old Library)	-	58,000	50,000	-	-		8,000
Police Fiber Connection	60,000	15,000	15,000	-	-	-	-
Public Works Facilities Addition	20,000	20,000		20,000	-	-	-
Total Public Facilities	\$ 980,388	\$ 993,388	\$ 265,000	\$ 720,388	\$ -	\$ -	\$ 8,000
ADMINISTRATION:							
Equipment							
City Hall Computer Fund for System/Network Upgrades	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -
Total Admin Equip	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -
TOTAL ADMININ & PUBLIC FACILITIES	\$ 1,020,388	\$ 1,033,388	\$ 305,000	\$ 720,388	\$ -	\$ -	\$ 8,000
PUBLIC WORKS							
Transportation							
Mill and Overlay	\$ 883,444	\$ 883,444	\$ 441,722	\$ 441,722	\$ -	\$ -	\$ -
Pedestrian Bike Trail Study & Construction	1,041,000	1,041,000	-	1,041,000	-	-	-
Concrete Joint Repairs intersections E & W Verona-Old PB	250,000	125,000	-	125,000	-	-	-
CTH M & CTH PD Intersection	1,617,691	1,617,691	-	1,617,691	-	-	-
Verona Avenue Intersection Improvements	200,000	140,000	-	140,000	-	-	-
Park Lane/Shuman/Railroad	670,000	670,000	-	670,000	-	-	-
Bridge Old PB/Badger Mill	600,000	-	-	-	-	-	-
2017-103 CTH PD / Woods Rd to CTH M	1,200,000	1,200,000	-	1,200,000	-	-	-
Traffic Signals-	200,000	200,000	-	200,000	-	-	-
CTH PD / Northern Lights	278,000	278,000	-	-	-	-	278,000
Subtotal PW Transportation	\$ 6,940,135	\$ 6,155,135	\$ 441,722	\$ 5,435,413	\$ -	\$ -	\$ 278,000
Development							
Downtown Redevelopment TIF IV Phase I - III	\$ 1,835,000	\$ 1,835,000	\$ -	\$ 835,000	\$ -	\$ -	\$ 1,000,000
Subtotal Downtown Redevelopment	\$ 1,835,000	\$ 1,835,000	\$ -	\$ 835,000	\$ -	\$ -	\$ 1,000,000
Equipment							
Patrol Truck (1) (NEW)	\$ 189,000	\$ 189,000	\$ -	\$ 189,000	\$ -	\$ -	\$ -
Swce Veh Repl 53-16	55,000	55,000	-	-	-	55,000	-
Volvo Loader	140,000	140,000	-	-	-	140,000	-
Subtotal PW Equipment	\$ 384,000	\$ 384,000	\$ -	\$ 189,000	\$ -	\$ 195,000	\$ -
Total Public Works	\$ 9,159,135	\$ 8,374,135	\$ 441,722	\$ 6,459,413	\$ -	\$ 195,000	\$ 1,278,000

**CITY OF VERONA
2017 CAPITAL BUDGET SUMMARY**

Capital Projects - Fund 100							
Department Category/Description	2017 Originally Proposed	Recommended 2017	Levy	Debt	User Fees/ Restricted	Revolving Fund Equipment Replacement	Other Restricted TIF/Trade-in Grants/Private
PARKS							
Leisure Facilities							
Replace Aluminum Soccer Goals	\$ 7,000	\$ 7,000	\$ 3,500	\$ -	\$ 3,500	\$ -	\$ -
Lease payment on 18 acres	2,000	2,000	-	-	-	-	-
Parks Restricted Debt repayment contribution	33,412	33,412	-	-	33,412	-	2,000
Hometown Trail System	10,000	10,000	5,000	-	5,000	-	-
Repave outdoor skating rink at Eagles Nest	30,000	30,000	10,000	-	10,000	-	10,000
Replace Palmer Park Play Structure	25,000	25,000	12,500	-	12,500	-	-
Splashpad	600,000	600,000	-	-	100,000	-	500,000
Aquatics Facility	2,000,000	2,000,000	350,000	1,250,000	200,000	-	200,000
Park Tree Program	8,000	8,000	-	-	8,000	-	-
Subtotal Parks Facilities	\$ 2,715,412	\$ 2,715,412	\$ 381,000	\$ 1,250,000	\$ 372,412	\$ -	\$ 712,000
Equipment							
Replace John Deere Mower	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -
Replace Smithco ballfield groomer	15,000	15,000	-	-	-	15,000	-
Additional 60" front mount mower	25,000	25,000	25,000	-	-	-	-
Subtotal Parks Equipment	\$ 90,000	\$ 90,000	\$ 25,000	\$ -	\$ -	\$ 65,000	\$ -
Total Parks	\$ 2,805,412	\$ 2,805,412	\$ 406,000	\$ 1,250,000	\$ 372,412	\$ 65,000	\$ 712,000
POLICE							
Equipment							
Squad Replacements or Additional	\$ 76,250	\$ 76,250	\$ -	\$ -	\$ -	\$ 76,250	\$ -
Mobile Data Computers	22,500	22,500	-	-	-	22,500	-
Computers	24,975	24,975	-	-	-	24,975	-
Radars	2,000	2,000	-	-	-	2,000	-
In Car Video	6,500	6,500	6,500	-	-	-	-
Automated Electronic Defibrillators	7,600	7,600	7,600	-	-	-	-
K-9 Vehicle Equipment	13,000	13,000	13,000	-	-	-	-
Total Police	\$ 152,825	\$ 152,825	\$ 27,100	\$ -	\$ -	\$ 125,725	\$ -
EMS (city share 43.253%):							
Equipment							
Ambulance	\$ 104,000	\$ 104,000	\$ 104,000	\$ -	\$ -	\$ -	\$ -
Medical Equipment	6,164	6,164	6,164	-	-	-	-
Total EMS	\$ 110,164	\$ 110,164	\$ 110,164	\$ -	\$ -	\$ -	\$ -
FIRE DEPT							
Equipment							
ATV-1 Replacement	\$ 30,363	\$ 30,363	\$ 25,375	\$ -	\$ -	\$ -	\$ 4,988
Traffic Preemption	11,000	11,000	11,000	-	-	-	-
Tender 7 Tank Holder	16,711	16,711	16,711	-	-	-	-
Firefighter Bail Out Kits	6,670	6,670	6,670	-	-	-	-
Auto Defibrillators	7,200	7,200	-	-	-	-	7,200
Forcible Entry Prop	7,000	7,000	7,000	-	-	-	-
Total Fire	\$ 78,944	\$ 78,944	\$ 66,756	\$ -	\$ -	\$ -	\$ 12,188
Equip Replacement Revolving Fund -PW/Parks	\$ 220,000	\$ 220,000	\$ 220,000	\$ -	\$ -	\$ -	\$ -
Equip Replacement Revolving Fund - Public Safety	110,000	110,000	110,000	-	-	-	-
Facility Replacement Fund-City Center	100,000	100,000	100,000	-	-	-	-
Facility Replacement Fund-Public Works	80,000	80,000	80,000	-	-	-	-
GRAND TOTAL	\$ 13,836,868	\$ 13,064,868	\$ 1,866,742	\$ 8,429,801	\$ 372,412	\$ 385,725	\$ 2,010,188

**CITY OF VERONA
2017 BUDGET SUMMARY
TAX INCREMENTAL FINANCING DISTRICT #4**

TIF 4 was created September 23, 1996 to promote the redevelopment and expansion of the downtown business district. The district includes South Main Street to Paoli Street and Verona Avenue from Shuman Street to Lincoln Street. TIF 4 may continue to incur project costs through September 22, 2018 and the district must be dissolved no later than September 22, 2023.

In 1997, the City borrowed \$870,400 to provide streetscape improvements and financial assistance for both building and business owners. Borrowing proceeds of \$86,201 are restricted for the life of the district.

In 2001, the City borrowed \$1,080,000 to implement planned improvements on the former Brunsell Lumber site which was acquired by the City in 2000. Approximately \$320,000 was used for the construction of public infrastructure related to the site (Railroad and Franklin Street improvements, public parking, etc.), \$575,000 was loaned to the Alexander Company for construction of a mixed-use retail/residential project on the site, and \$185,000 has been applied to develop a public plaza/veteran's memorial area in the bike trail corridor on the west side of Main Street. Work on the Alexander project began in summer, 2003 and was completed in summer, 2004. Work on the public plaza was completed in 2005 with a construction budget of \$350,000.

In 2003, the City borrowed \$440,000 including \$150,000 to be applied to the plaza area and relocate the shelter, and \$290,000 for the reconstruction of Railroad Street between South Main Street and Shuman Street.

In 2004, the City received a BUILD grant from Dane County. The grant was used to develop a plan for streetscape improvements along both Main Street and Verona Avenue and to examine ways to improve pedestrian and traffic flow as well as parking opportunities. Although no construction plans have been developed to implement the plans, \$220,000 has been placed in the 2006 budget to make streetscape improvements including new street lights and terrace improvements.

Also in 2004, the City borrowed \$310,000 from the State Trust Fund and made a grant to Sara Investment Real Estate to acquire and redevelop the properties at 305 and 307 S. Main Street into an office building. The grant carries a guarantee for value and will be completely repaid through increased increment in 12 years.

In 2005, the City made a similar economic development loan to the owners of Avanti's Restaurant. The loan was for \$50,000 and will be repaid within 5 years at 5% annual interest. In addition, the Hometown Junction project was completed with expenses totaling \$350,000.

In 2006, the City approved a \$450,000 grant along with a \$1 million pay-as-you-go TIF bond to complete what is known as the "Keller/Burke" project. The first phase of the project created 28 residential condominium units. The next phase will result in 4000 square feet of commercial space on the west side of Main Street south of the bike trail. The pay-as-you-go TIF bond is not an indebtedness of the City; rather, the funds will be paid to the developer from increment generated from the projected \$5.4 million development. While the Bond payment schedule started in 2007, the first significant payment (from the project's increment value) was realized in 2008.

In 2007, the City reconstructed East Verona Avenue from Lincoln Street to Horizon Drive. The reconstruction created an urban section (curb/gutter/sidewalk), signalization at the intersection with Enterprise Drive and a subsequent signalization at the newly created Hometown Circle development. "Streetscape" improvements were added including: an access point into Community Park, installation of a bike trail segment, burial of overhead utilities and decorative streetlight poles to match W. Verona Avenue. Collectively, these "streetscape" amenities are designated improvements in the TIF Project

Plan. Funding for these amenities came from General Obligation bond proceeds, in which TIF #4 will pay the proportionate share of the debt service for the life of the TIF.

As part of the Comprehensive Plan process, additional evaluation and planning occurred relative to the intersection of Main Street and Verona Avenue. Transportation issues, redevelopment opportunities and the initial development of an overall “downtown redevelopment plan” were conceived. As this important intersection lies within the boundaries of TIF #4, further investigation, planning and design is expected to occur in the completion of this downtown plan. Therefore, 2009 expense includes consultant fees related to this project. In 2009 no funds were expended for additional planning of the intersection and the 2010 budget anticipates no additional planning efforts.

In 2010, the proposed budget reflected funding for acquiring property should it become available to enhance the redevelopment of the North Main Street corridor. Note Proceeds and Construction indicated \$2,000,000 for downtown development and land acquisition. This was included in the budget simply as a “place-holder” and did not occur in 2010.

The City of Verona G.O. Bond issued in 2001 was refinanced in 2010 including a portion related to TIF 4. The 2010 projected note proceeds revenue in the amount of \$620,000 is to refinance the 2001 bond. There was no “new money” borrowed in 2010.

In 2011 the City amended the TIF IV project plan which included two primary changes. First the amendment increased the allowable expenditures from the original project plan of \$2,775,000 to \$7,925,000 or an increase of \$5,150,000. The increase in allowable plan costs relates mainly to streets and intersections, utility relocation, land acquisition and professional consulting and financing. The second change in the project amendment allows for TIF project plan improvements to be incurred up to 1/2 mile outside of the TID boundaries.

In 2012, the City conducted a request-for-proposal process for a comprehensive downtown transportation and corridor study. The 2013 budget includes up to \$100,000 to funds this study plus potential optional components or follow-up items. Also included in the 2013 budget is \$1,855,000 as a “place-holder” for potential right-of-way acquisition, redevelopment projects, or other project expenditures. The actual expenditures and any potential TIF borrowing will be dependant on individual projects pending approval by the City Council.

During 2013, the City conducted a planning process for a comprehensive Downtown Transportation and Corridor Study that includes recommendations for short, mid, and long-term transportation improvements and redevelopment opportunities in the downtown area. The 2014 budget included \$1,500,000 as a place holder to begin implementing recommendations included in the study as well as \$50,000 for planning and engineering costs. In 2013, the City expended \$150,000 to purchase the property located at 102 E. Park Street. Also in 2013 the City issued debt to partially advance refund the 2007 G.O. Bonds in the amount of \$620,000.

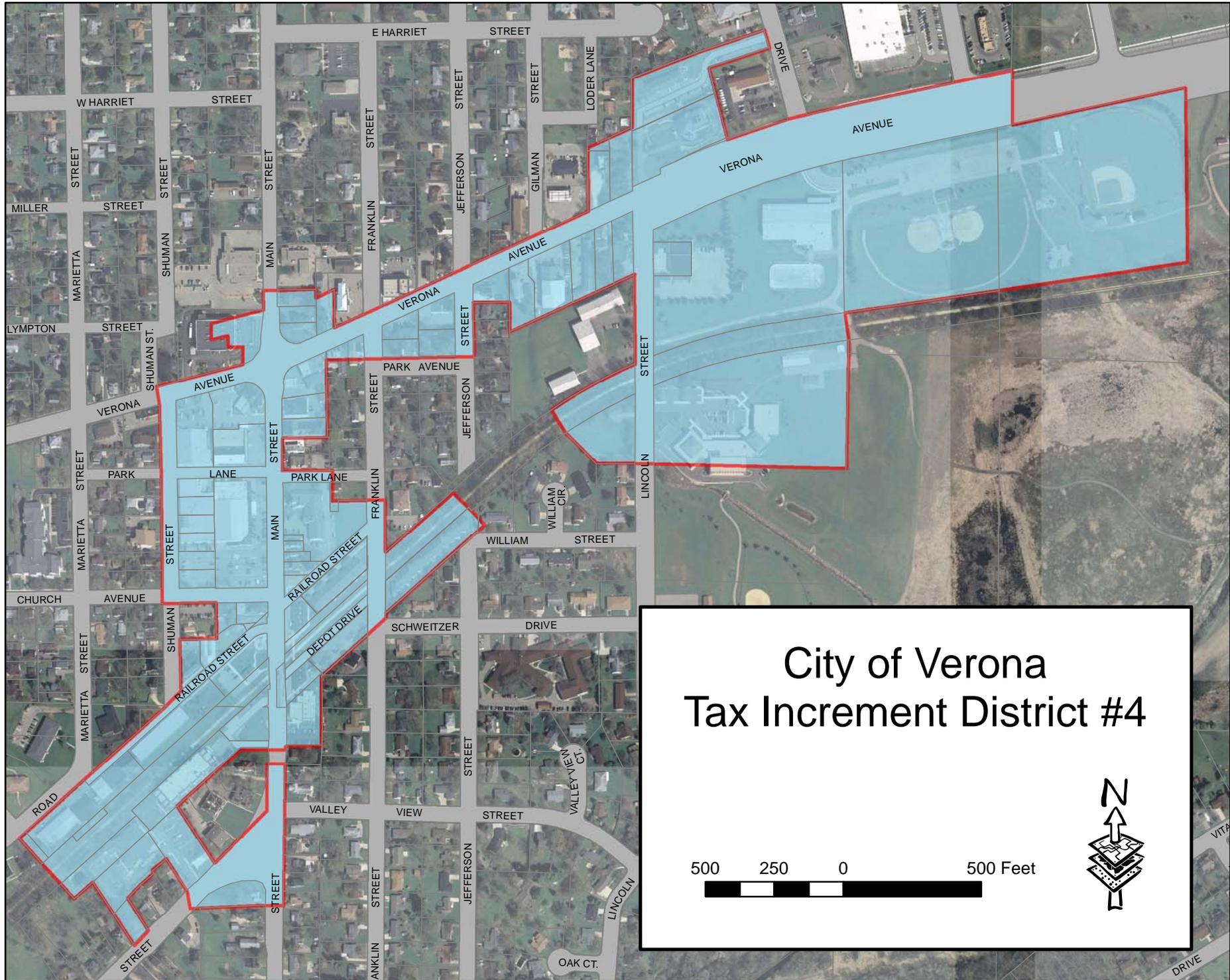
The City completed the Downtown Transportation and Corridor Study in 2014. One of the recommendations in this plan is streetscape improvements to enhance the appearance and character of the downtown as well as making it more pedestrian and bike friendly. In 2016 the City has begun working with a landscape architect to design specific improvements for South Main Street from Verona Avenue to just north of Paoli Street. Planned improvements include pavers, decorative fencing, pedestrian bump outs, new street lighting, street trees, signage, and banners. As part of this project, the City is also planning to make improvements to the veterans’ memorial at Hometown Junction Park, including the installation of a fountain. Total project costs are \$4,035,532.

In 2016 the City completed a new municipal parking lot, at 108 S. Franklin Street, (purchased in 2015 for \$180,000) to serve downtown businesses.

**TIF IV
PROPOSED 2017 BUDGET**

	ACTUAL 2015	6/30 ACTUAL 2016	ADOPTED BUDGET 2016	PROJECTED 2016	PROPOSED 2017	% INCR (DECR)
REVENUES						
TIF INCREMENT	\$ 489,739	\$ 559,084	\$ 555,000	\$ 559,084	\$ 550,000	
STATE AID	3,818	-	3,800	3,189	3,800	
INVESTMENT INCOME	5,405	1,241	1,700	3,600	1,700	
BOND/NOTE PROCEEDS	762,779	-	2,190,000	1,484,160	835,000	
NOTE PAYMENT	8,285	4,268	8,622	8,622	8,974	
INTEREST ON NOTES	2,544	1,146	2,207	2,207	1,855	
TOTAL REVENUES	\$ 1,272,570	\$ 565,739	\$ 2,761,329	\$ 2,060,862	\$ 1,401,329	-49.25%
EXPENDITURES						
PROF SERVICES-PLANNING / ENGR	\$ -	\$ -	\$ -	\$ -	\$ -	
PROFESSIONAL SERVICES-AUDIT	700	1,025	900	1,025	900	
PROFESSIONAL SERVICES-LEGAL	4,677	761	-	-	-	
ADMINISTRATION	17,942	1,092	14,000	16,000	14,000	
CONSTRUCTION	109,389	214,993	1,500,000	1,500,000	875,000	
DEBT ISSUANCE / PAYING AGENT	19	19	20	19	20	
PAY-GO KB	98,577	-	106,000	100,927	106,000	
LAND ACQUISITION/EASEMENTS	330,161	10,028	-	10,028	-	
DEBT PRINCIPAL	263,388	271,028	386,028	386,028	445,000	
DEBT INTEREST	35,477	28,711	45,459	45,459	64,057	
TOTAL EXPENDITURES	\$ 860,330	\$ 527,657	\$ 2,052,407	\$ 2,059,486	\$ 1,504,977	-26.67%

TID EQUALIZED VALUE		TAX INCREMENTAL
INCREASE (INCREMENT)	BASE VALUE	REVENUE COLLECTED
As of 1/1/2016	As of 1/1/1997	Through 1/1/2016
\$ 25,275,200	\$ 8,842,400	\$ 6,873,819



**CITY OF VERONA
2017 BUDGET SUMMARY
TAX INCREMENTAL FINANCING DISTRICT #6**

TIF 6 was created May 8, 2000. It consists of 290 acres located adjacent to USH 18/151 bypass on the southeast side of the City. The land in the proposed commercial/industrial site is privately owned. TIF 6 may continue to incur project costs through May 7, 2018 and the district must be dissolved no later than May 7, 2023.

In 2000, the City borrowed \$700,000 to partially fund the new water tower and booster station which serves the TIF district. In addition, the City borrowed \$ 214,660 for capitalized interest and reserve cash requirements.

In 2001, the City borrowed \$700,000 for construction of sewer and water main to the Livesey property. An additional \$195,000 was borrowed for capitalized interest and reserve cash requirements. Of the 2000 and 2001 borrowed funds, a total of \$287,300 must be restricted for the life of the issues.

In 2004, the City borrowed an additional \$2.9 million of which \$1.65 million was used to construct the major roadway through the "Verona Technology Park" property (Livesey property) and \$500,000 was granted to Latitude Corporation for land acquisition/site development. The balance of the borrowing was used for capitalized interest, reserve account requirements and issuance costs. All TIF 6 borrowing to date, including the 2000, 2001 and 2004 debt issues, will be repaid through value guarantees by the Livesey Company.

In 2008, the City approved a pay-as-you-go TIF note in the amount of up to \$1,172,980 over 7 years to assist SAFC, Inc. in their acquisition of 15 acres to construct a new \$20 million pharmaceutical manufacturing plant. The pay-as-you-go TIF note is not an indebtedness of the City; rather, the funds will be paid to the developer from increment generated from the projected \$20 million development. SAFC purchased the property and began construction with the intent to open the plant in 2010.

The TIF 6 project plan identifies costs associated with the extension of sewer, water, storm sewer, streets and other infrastructure on the north side of CTH M. The City is preparing a pre-development agreement (PDA) with a property owner controlling approximately 120 acres in that area that will map out industrial and commercial development. The PDA will provide initial agreement on location and cost responsibilities for the extension of public infrastructure into this area. Therefore, the TIF 6 budget for 2009 includes expenses for engineering and legal consulting to begin implementation of the PDA.

During 2010, discussions have continued between the City and the developer of a proposed business park in TIF District Number 6 located north of County Highway M, south of Whalen Road, and east of STH 18/151. In 2010 the City prepared a draft TIF Project Plan Amendment for this area which identified costs associated with the extension of water, sanitary sewer, storm water, streets and other infrastructure.

The City of Verona G.O. Bond issued in 2001 was refinanced in 2010 including a portion related to TIF 6. The 2010 projected note proceeds revenue in the amount of \$620,000 is to refinance the 2001 bond.

In 2011 the City borrowed \$2,725,000 for utility and street improvements related to Phase I of the Liberty Business Park project. In 2012 the City extended utilities to the park with an associated cost of \$566,000. Included in the 2013 budget are costs associated with extending water and sewer utilities through the park and constructing approximately 1000 L.F. of Liberty Drive from CTH M to the North at a cost of \$1,940,000.

In 2012 \$1,655,000 was borrowed to partially advance refund the 2004 CDA Lease Revenue Bonds and to refinance the 2005 Bonds.

The City borrowed \$600,000 from the State Trust Fund Loan program in 2013 to assist with the Wisconsin Brewery Company development located in the Verona Technology Park. The Wisconsin Brewing Company facility was completed in 2013 and opened for business on November 1, 2013. Also in 2013, the City began construction of the Liberty Business Park Phase I improvements which include extending sanitary sewer and water mains through the site and constructing approximately 1000 L.F. of Liberty Drive from CTH M to the North at a cost of \$1,100,000.

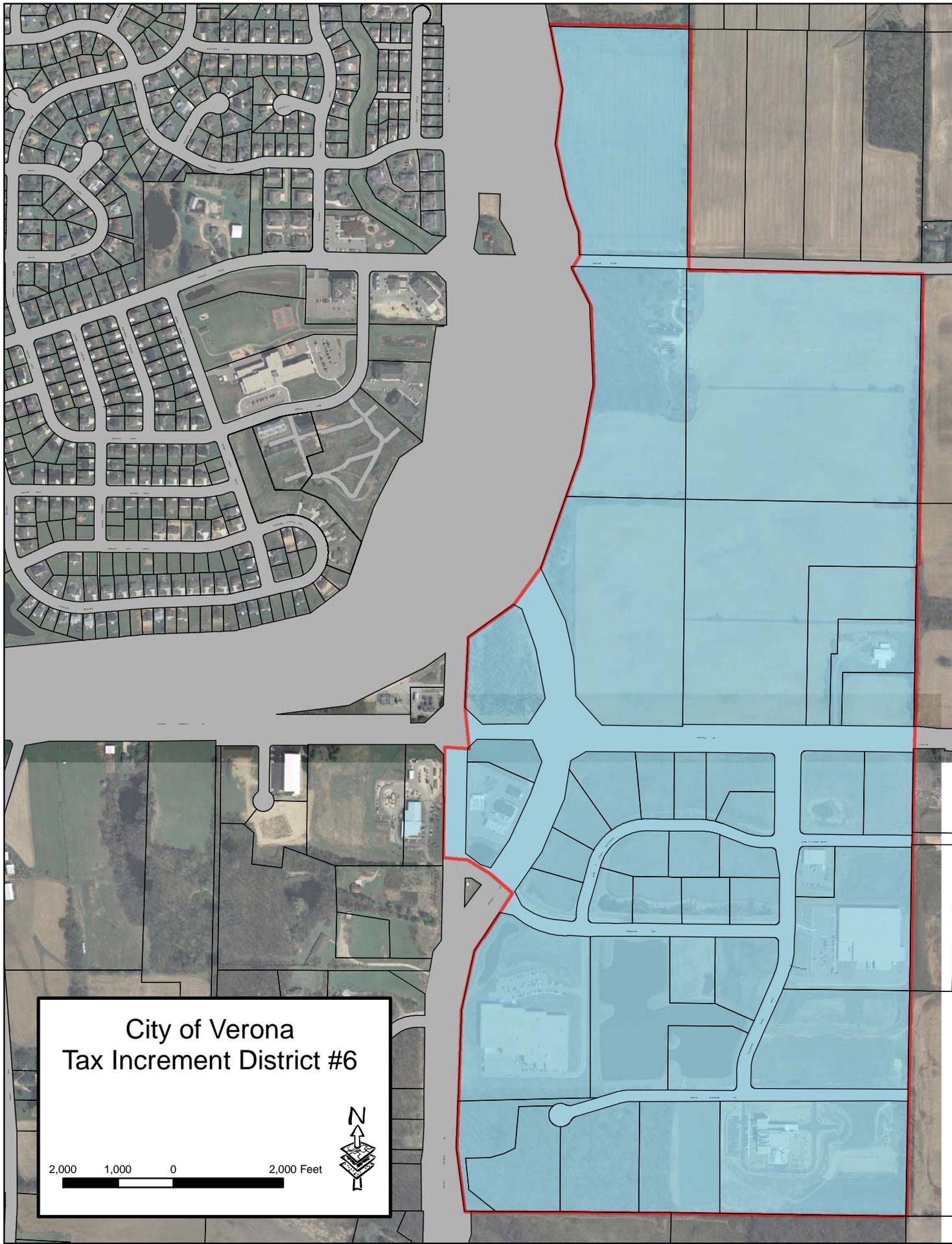
In the fall of 2014, the City began an additional project to extend Liberty Drive further to the North and to construct a portion of Laser and Clarity Streets opening additional lots for development. The 2015 TIF 6 budget included \$70,000 to install the surface layer of pavement on these streets. This is the final planned TIF-funded improvement for Phase I of Liberty Business Park. Two flex buildings were completed in Liberty Business Park in 2015. Also during 2015, construction began or is planned to begin on two mixed-use retail and office buildings and on a 136 room hotel.

In 2015, the City of Verona entered into a development agreement with United Vaccines to assist with the construction of a 57,000 square foot biopharmaceutical facility in the Verona Technology Park. Construction began on the facility in 2015 with completion planned in late 2016. The City plans to borrow \$700,000 from the State Trust Fund Loan program in 2015 to finance a development incentive for this project. The 2016 TIF 6 budget includes \$5,000 for engineering services and \$4,000 for legal costs. The extension of Liberty Drive to Whalen Road can be funded, if additional development is anticipated.

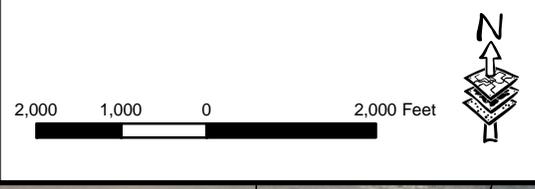
**TIF VI
PROPOSED 2017 BUDGET**

	ACTUAL 2015	6/30 ACTUAL 2016	ADOPTED BUDGET 2016	PROJECTED 2016	PROPOSED 2017	% INCR (DECR)
REVENUES						
TIF INCREMENT	\$ 894,580	\$ 1,021,513	\$ 1,015,000	\$ 1,021,513	\$ 1,178,000	
STATE AID	2,945	-	1,300	5,799	5,800	
DEVELOPER GUARANTEE	154,572	194,706	-	194,706	194,700	
INVESTMENT INCOME	19,706	2,280	3,300	4,500	3,500	
BOND/NOTE PROCEEDS	700,000	-	-	-	-	
TOTAL REVENUES	\$ 1,771,803	\$ 1,218,499	\$ 1,019,600	\$ 1,226,518	\$ 1,382,000	35.54%
EXPENDITURES						
PROFESSIONAL SERVICES-ENG	\$ -	\$ -	\$ 5,000	\$ -	\$ 100,000	
PROFESSIONAL SERVICES-AUDIT	2,000	1,825	8,000	1,825	8,000	
PROFESSIONAL SERVICES-LEGAL	8,665	264	4,000	4,000	4,000	
DEVELOPMENT REVENUE OBLIGATIC	116,238	-	105,000	131,878	135,000	
ADMINISTRATION	23,879	287	21,000	21,000	24,500	
CONSTRUCTION	286,928	-	-	-	550,000	
DEVELOPER INCENTIVE	-	-	-	700,000	-	
FINANCING COSTS/REFUNDING	19	19	20	19	20	
DEBT PRINCIPAL	553,779	520,222	595,222	595,222	701,777	
DEBT INTEREST	154,253	78,521	137,090	137,090	151,748	
TOTAL EXPENDITURES	\$ 1,145,761	\$ 601,138	\$ 875,332	\$ 1,591,034	\$ 1,675,045	91.36%

TID EQUALIZED VALUE		TAX INCREMENTAL
INCREASE (INCREMENT)	BASE VALUE	REVENUE COLLECTED
As of 1/1/2016	As of 1/1/1997	Through 1/1/2016
\$ 54,097,400	\$ 475,200	\$ 7,424,284



City of Verona
Tax Increment District #6



**CITY OF VERONA
2017 BUDGET SUMMARY
WATER UTILITY**

MISSION STATEMENT

We are entrusted by the people of Verona to supply high quality water for consumption and fire protection, at a reasonable cost, while conserving and protecting our ground water resources for present and future generations.

EXECUTIVE SUMMARY

The City's water source is ground water from deep sandstone aquifers. The average daily pumping demand is 1,500,000 gallons per day. The Water Utility is a self supporting enterprise; 100% of the expenses are paid by the Utility customers through quarterly bills. The Utility routinely monitors drinking water to comply with Federal and State laws. The following is a list of contaminants required and tested for in the last five years.

- Inorganic contaminants
- Microbiological contaminants
- Radioactive contaminants
- Synthetic organic contaminants (Including pesticides and herbicides)
- Unregulated contaminants
- Volatile organic contaminants

Included in the 2017 budget is to continue to change out water meters to an end point radio read system.

STATISTICAL SUMMARY

The Water Utility is responsible for maintaining approximately 83 miles of water mains varying in size from 6 inches to 16 inches in diameter, 861 hydrants, 2,585 valves and 3,850 service laterals, and 4,700 water meters. All water meters are read by an electronic reading system. The Utility has five wells with an average depth of 1,100 feet and a combined pumping capacity of 6,600 gallons per minute. The Utility operates under three pressure zones: the Central Zone, Southeast Zone and North Zone. The Utility also maintains three elevated storage tanks and a ground reservoir with a combined storage capacity of 1,600,000 gallons.

SUMMARY OF ACHIEVEMENTS FOR 2016

- Managed and coordinated the construction of water main and service lateral replacement on Church Street, Marietta, and Grove Streets.
- Managed and coordinated the construction of water main in the Cathedral Point Phase 6, Northern Lights, and Epic Campus.
- Managed and coordinated inspection services on the Utilities three elevated storage tanks.
- Managed and coordinated the maintenance required for water main breaks.
- Managed and coordinated ongoing meter change out program.

GOALS AND OBJECTIVES FOR 2017

- Coordinate and manage plans to go to an Advance Metering Infrastructure system with the implementation over the next two years.
- Coordinate and manage the construction of water main and service lateral replacement on S. Shuman Street and E. Park Lane.
- Coordinate and manage the construction of water main in CTH PD and Northern Lights.
- Coordinate and manage the construction of water main on the Epic Campus to support Campus V.
- Coordinate and manage the ongoing meter change out program.
- Coordinate and manage the maintenance required for water main breaks.
- Coordinate and manage the construction activity for the Water Utility Audit for Baker Tilly.

PERFORMANCE MEASUREMENT INDICATORS

Activity	2015 Actual	6/30/16 Actual	2016 Estimate	2017 Proposed
Number of Customers	4630	4650	4690	4750
Total Gallon of Water Sold	405,000,000	179,000,000	360,000,000	400,000,000
Number of Water Breaks	7	5	7	7
Total Gallons of water pumped	425,000,000	225,000,000	450,000,000	470,000,000

**WATER UTILITY
PROPOSED 2017 BUDGET**

		6/30	ADOPTED		
	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED
03-xxxxx	2015	2016	2016	2016	2017
REVENUES					
42900 INTEREST ON SPEC. ASSMTS.	\$ -	\$ -	\$ -	\$ -	\$ -
INTERGOVERNMENTAL REVENUES	\$ -				
46451-100 RESIDENTIAL - METERED	\$ 728,662	\$ 362,884	\$ 735,000	\$ 725,000	\$ 765,000
46451-200 COMMERCIAL - METERED	320,579	151,555	315,000	305,000	320,000
46451-300 INDUSTRIAL - METERED	65,482	33,374	67,000	67,000	70,000
46451-400 PUBLIC AGENCIES-METERED	47,812	20,260	46,000	22,000	25,000
46452-100 RESIDENTIAL - UNMETERED	3,366	1,659	4,000	3,200	3,500
46452-200 COMMERCIAL -UNMETERED	16,771	28,813	8,000	40,000	10,000
46452-300 INDUSTRIAL - UNMETERED	1,334	-	500	500	500
46452-400 PUBLIC AGENCIES	-	-	1,000	1,000	1,000
46453 DELINQUENT CHARGES	6,738	1,827	8,000	4,000	4,000
46454 HYDRANT RENTAL	464,096	464,096	464,096	464,096	464,096
46454-100 HYDRANT RENTAL	2,508	2,055	1,200	4,000	4,000
46454-200 HYDRANT RENTAL COMM.	30,219	16,015	30,000	32,000	32,000
46454-300 HYDRANT RENTAL INDUST.	11,443	5,956	8,000	9,000	9,000
46454-400 HYDRANT RENTAL PUB. AG.	2,744	1,452	2,400	3,000	3,000
46455 IMPACT FEE'S	51,516	21,222	30,000	30,000	30,000
46910 MISC.REVENUE	70,258	7,220	20,000	20,000	20,000
TOTAL PUBLIC CHARGES	\$ 1,824,186	\$ 1,118,826	\$ 1,740,196	\$ 1,729,796	\$ 1,761,096
48110 INTEREST ON INVESTMENT	\$ 5,109	\$ 2,347	\$ 6,000	\$ 5,000	\$ 5,000
48200 RENTS	103,148	41,983	85,000	90,000	90,000
MISCELLANEOUS REVENUE	\$ 108,257	\$ 44,330	\$ 91,000	\$ 95,000	\$ 95,000
42100 CONTRIBUTIONS REVENUE	\$ 1,487,563	\$ -	\$ 900,000	\$ 900,000	\$ 800,000
OTHER FINANCING SOURCES	\$ 1,487,563	\$ -	\$ 900,000	\$ 900,000	\$ 800,000
TOTAL REVENUES	\$ 3,420,006	\$ 1,163,156	\$ 2,731,196	\$ 2,724,796	\$ 2,656,096

**WATER UTILITY
PROPOSED 2017 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED	%
030-5370x	2015	2015	2016	2016	2017	INCR (DECR)
PERSONNEL SERVICES						
110 FULL TIME WAGES	\$ 189,030	\$ 142,080	\$ 224,056	\$ 202,666	\$ 264,366	
111 LONGEVITY PAY	7,214	4,591	3,990	4,436	4,754	
120 PARTIME WAGES	14,344	14,704	21,660	25,000	26,621	
125 OVERTIME WAGES	32,425	13,583	30,000	30,000	35,000	
130 MEDICAL INSURANCE	40,857	31,259	41,290	41,290	47,119	
131 DENTAL INSURANCE	3,240	1,086	3,098	3,098	2,428	
132 SOCIAL SECURITY	9,698	13,003	14,597	14,597	17,943	
133 LIFE INSURANCE	597	184	619	619	698	
134 WI RETIREMENT	16,956	10,573	19,020	19,020	21,992	
135 INCOME CONTINUATION	-	-	-	-	-	
TOTAL PERSONNEL SERVICES	\$ 314,361	\$ 231,063	\$ 358,330	\$ 340,726	\$ 420,921	17.47%
OPERATING EXPENSES						
220 UTILITIES	\$ 84,684	\$ 35,497	\$ 133,100	\$ 117,500	\$ 138,700	
222 PRINTING	1,539	-	1,000	800	1,200	
225 COMMUNICATIONS	9,176	3,410	9,500	8,700	10,000	
310 OFFICE SUPPLIES	9,744	4,432	8,000	8,500	10,000	
320 MEMBERSHIP & DUES	5,435	2,497	3,650	3,600	3,400	
330 TRAVEL	8,942	3,139	8,000	7,200	10,500	
335 EDUCATION	596	1,597	3,000	3,000	4,200	
340 OPERATING SUPPLIES	5,376	4,835	7,700	7,300	10,200	
341 CHEMICALS	14,846	6,276	-	14,000	16,500	
350 REPAIR & MAINTENANCE	42,370	6,409	38,000	39,600	45,500	
510 INSURANCE	12,000	12,000	12,000	12,000	21,930	
520 TAX EQUIVALENT	677,292	695,000	625,000	712,000	725,000	
TOTAL OPERATING EXPENSES	\$ 872,000	\$ 775,092	\$ 848,950	\$ 934,200	\$ 997,130	17.45%
CONTRACTUAL SERVICES						
210 PROFESSIONAL SERVICES	\$ 84,559	\$ 9,075	\$ 79,750	\$ 75,000	\$ 44,000	
240 REPAIR & MAINTENANCE	70,352	23,494	83,000	79,400	82,500	
521 PSC ASSESSMENT	-	300	-	300	-	
530 RENTS & LEASES	2,461	2,083	5,500	5,500	6,000	
TOTAL CONTRACTUAL SERVICE!	\$ 157,372	\$ 34,952	\$ 168,250	\$ 160,200	\$ 132,500	-21.25%
TOTAL OPERATING/MTCE	\$ 1,343,733	\$ 1,041,107	\$ 1,375,530	\$ 1,435,126	\$ 1,550,551	12.72%
OTHER EXPENSES						
403 DEPRECIATION	\$ 763,188	\$ -	\$ 740,000	\$ 844,000	\$ 878,000	
400 BOND DISCOUNT & EXPENSES	83	-	-	-	-	
200 INTEREST	95,286	45,669	97,357	85,227	91,447	
210 PAYING AGENT FEES	99	99	100	100	100	
TOTAL OTHER EXPENSES	\$ 858,656	\$ 45,768	\$ 837,457	\$ 929,327	\$ 969,547	
SUBTOTAL BUDGETED EXP	\$ 2,202,389	\$ 1,086,875	\$ 2,212,987	\$ 2,364,453	\$ 2,520,098	13.88%
CAPITAL PURCHASES						
810 OFFICE EQUIPMENT	\$ 1,128	\$ -	\$ -	\$ 4,500	\$ 12,300	
815 OPERATING EQUIPMENT	-	-	-	-	-	
TOTAL CAPITAL	\$ 1,128	\$ -	\$ -	\$ 4,500	\$ 12,300	#DIV/0!
DEBT SERVICE PRINCIPAL						
100 PRINCIPAL	\$ -	\$ -	\$ 341,899	\$ 343,462	\$ 588,650	
TOTAL DEBT SVCE PRINCIPAL	\$ -	\$ -	\$ 341,899	\$ 343,462	\$ 588,650	72.17%
TOTAL WATER UTILITY USES	\$ 2,203,517	\$ 1,086,875	\$ 2,554,886	\$ 2,712,415	\$ 3,121,048	22.16%

**CITY OF VERONA
2017 BUDGET SUMMARY
SEWER UTILITY**

MISSION STATEMENT

To protect public health and the environment by providing exceptional wastewater conveyance, treatment and related services.

EXECUTIVE SUMMARY

The City's wastewater is treated at the Nine Springs Wastewater Plant located at 1610 Moorland Road, approximately one mile south of Lake Monona. Highly treated effluent is then pumped nine miles back to the west where it outfalls into the headwaters of the Badger Mill Creek just east of the City. Pump Station # 17 and the force main became operational on July 2, 1996 conveying all of the City's wastewater to the Nine Springs Wastewater Plant which is owned and operated by Madison Metropolitan Sewerage District. On August 10, 1998, the District began operating the Badger Mill Creek Effluent Return Project which is owned and operated by Madison Metropolitan Sewerage District. Currently, approximately three million gallons per day of highly treated effluent are pumped into the Badger Mill Creek. The Utility is a self supporting enterprise; 100% of the Sewer Utility expenses are supported through Sewer Utility rates paid by its customers.

STATISTICAL SUMMARY

The Sewer Utility is responsible for serving approximately 4,700 customers by maintaining approximately 72 miles sanitary sewer mains ranging in size from four inches to fifteen inches in diameter. The City maintains two pump stations, one located on Epic Lane which serves the Epic Campus and a portion of the Meister subdivision and Pump Station One located on Locust Drive serving the Scenic Ridge Subdivision. All of the remaining collection flows by gravity to Pump Station Number 17. Currently approximately 330 million gallons of wastewater per year is conveyed to the Nine Springs Wastewater Plant to be treated at a cost of approximately \$1,000,000 in 2016.

SUMMARY OF ACHIEVEMENTS FOR 2016

- Managed and coordinated general maintenance activities of the conveyance system including televising of mains, identifying problem areas and cleaning approximately six miles of mains with the use of a high pressure sewer cleaning machine.
- Managed and coordinated the submission of the 2014 Wisconsin Department of Natural Resources Compliance Maintenance Annual Report with a Grade A rating.
- Managed and coordinated the construction activity for the Sewer Utility Audit for Baker Tilly.

- Manage and coordinate the construction of sanitary sewer facilities in the Cathedral Point Phase 6, Epic Campus, and Downtown Streets Phase I project (Church, Marietta, and Grove).
- Manage and coordinate the waste water master plan to prepare for system upgrades more specifically the east side interceptor.
- Adopted sewer rate increase in 2016. Last rate increase was in 2011.
- Manage and coordinate structural slip lining of aging clay pipe and manholes.

GOALS AND OBJECTIVES FOR 2017

- Manage and coordinate general maintenance activities of the conveyance system, including televising of mains, identifying problem areas and cleaning approximately six miles of mains with the use of a high pressure sewer cleaning machine.
- Manage and coordinate the construction activity for the Sewer Utility Audit for Baker Tilly.
- Manage and coordinate the replacement of sanitary sewer on Shuman and Park Lane Street.
- Manage and coordinate structural slip lining of aging clay pipe and manholes.
- Manage and coordinate adoption of waste water master plan.
- Coordinate with rate payers on Madison Metropolitan Sewerage District rate changes that is anticipated to be 9%.

PERFORMANCE MEASUREMENT INDICATORS

Activity	2015 Actual	6/30/16 Actual	2016 Estimate	2017 Proposed
Number of Customers	4630	4650	4690	4750
Miles of Sanitary Sewer maintained	6 Miles	6 Miles	6 Miles	6 Miles
Total Length of Sewer main televised	4.5 Miles	4.5 Miles	4.5 Miles	4.5 Miles
Total Length of Sewer main repaired	0 feet	0 feet	3,500 feet	3,500 feet
Total Length of Sewer main replaced	1,600 feet	2,000 feet	2,800 feet	1,700 feet

**SEWER UTILITY
PROPOSED 2017 BUDGET**

		ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED
04-xxxxx		2015	2016	2016	2016	2017
42100	CONTRIBUTIONS REVENUE	\$ 1,308,483	\$ -	\$ 700,000	\$ 700,000	\$ 525,000
INTERGOVERNMENTAL REVENUES		\$ 1,308,483	\$ -	\$ 700,000	\$ 700,000	\$ 525,000
46411-100	RESIDENTIAL - METERED	\$ 784,649	\$ 388,867	\$ 880,000	\$ 795,000	\$ 1,000,000
46411-150/200	COMMERCIAL - METERED	488,378	255,596	550,000	493,000	620,000
46411-300	INDUSTRIAL - METERED	40,324	24,461	46,000	40,000	50,000
46411-400	PUBLIC AGENCIES-METERED	51,545	23,679	57,000	51,000	64,000
46413	DELINQUENT CHARGES	8,164	2,213	10,000	4,500	5,000
46415	CONNECTION FEE	87,043	36,085	38,000	40,000	40,000
46910	MISC.REVENUE	25,650	203	15,000	10,000	12,000
TOTAL PUBLIC CHARGES		\$ 1,485,753	\$ 731,104	\$ 1,596,000	\$ 1,433,500	\$ 1,791,000
48110	INTEREST ON INVESTMENTS	\$ 2,862	\$ 1,325	\$ 3,000	\$ 2,800	\$ 2,800
MISCELLANEOUS REVENUE		\$ 2,862	\$ 1,325	\$ 3,000	\$ 2,800	\$ 2,800
TOTAL REVENUES		\$ 2,797,098	\$ 732,429	\$ 2,299,000	\$ 2,136,300	\$ 2,318,800

**SEWER UTILITY
PROPOSED 2017 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED	%
	2015	2016	2016	2016	2017	INCR (DECR)
EXPENSES						
PERSONNEL SERVICES						
110 FULL TIME WAGES	\$ 122,113	\$ 65,359	\$ 189,582	\$ 189,500	\$ 197,030	
111 LONGEVITY PAY	(6,328)	1,105	4,235	4,235	3,967	
120 PARTIME WAGES	-	-	-	-	8,431	
125 OVERTIME WAGES	1,579	1,302	1,500	3,000	1,500	
130 MEDICAL INSURANCE	43,271	30,623	44,924	44,924	45,855	
131 DENTAL INSURANCE	3,351	1,932	3,378	3,378	5,338	
132 SOCIAL SECURITY	8,379	5,005	14,942	14,942	16,136	
133 LIFE INSURANCE	456	110	471	471	451	
134 WI RETIREMENT	6,567	4,257	12,890	12,890	14,342	
135 INCOME CONTINUATION	-	-	-	-	-	
TOTAL PERSONNEL SERVICES	\$ 179,388	\$ 109,693	\$ 271,922	\$ 273,340	\$ 293,050	7.77%
OPERATING EXPENSES						
220 UTILITIES	\$ 6,692	\$ 3,095	\$ 10,950	\$ 10,000	\$ 11,500	
222 PRINTING	-	-	200	200	225	
225 COMMUNICATIONS	3,048	1,587	4,000	3,500	4,200	
240 MOTOR POOL	50,424	17,704	39,000	38,500	42,000	
310 OFFICE SUPPLIES	7,249	2,700	6,000	6,000	6,000	
320 MEMBERSHIP & DUES	4,414	2,162	2,400	2,400	2,400	
330 TRAVEL	17	-	200	200	250	
335 EDUCATION	98	46	1,200	1,200	3,000	
340 OPERATING SUPPLIES	4,834	2,514	5,000	5,500	6,600	
345 SHARED METER EXPENSE	38,632	-	35,000	35,000	37,000	
350 REPAIR & MAINTENANCE	8,323	2,249	10,000	12,000	15,000	
510 INSURANCE	8,500	13,800	13,800	13,800	15,000	
TOTAL OPERATING EXPENSES	\$ 132,231	\$ 45,857	\$ 127,750	\$ 128,300	\$ 143,175	12.07%
CONTRACTUAL SERVICES						
210 PROFESSIONAL SERVICES	\$27,986	\$10,246	\$41,500	\$41,000	\$42,000	
240 REPAIR & MAINTENANCE	14,151	1,015	15,000	45,000	55,500	
290 OTHER CONTRACTUAL	878,134	250,293	935,000	1,019,000	1,238,000	
520 RE TAX EQUIVALENT	12,982	-	12,000	12,000	12,500	
530 RENTS & LEASES	40,146	2,083	39,000	39,000	39,000	
TOTAL CONTRACTUAL SERVICES	\$ 973,399	\$ 263,637	\$ 1,042,500	\$ 1,156,000	\$ 1,387,000	33.05%
TOTAL OPERATING EXPENSES	\$ 1,285,018	\$ 419,187	\$ 1,442,172	\$ 1,557,640	\$ 1,823,225	26.42%
OTHER EXPENSES						
403 DEPRECIATION	\$ 341,819	\$ -	\$ 325,000	\$ 374,000	\$ 400,000	
410 INTEREST	57,278	26,373	-	47,072	55,434	
410 MAD. MET. AGRMT.	123,971	-	47,073	34,611	-	
411 MAD. MET. AGRMT.	36,486	-	-	-	-	
TOTAL OTHER	\$ 559,554	\$ 26,373	\$ 372,073	\$ 455,683	\$ 455,434	22.40%
SUBTOTAL BUDGETED EXP	\$ 1,844,572	\$ 445,560	\$ 1,814,245	\$ 2,013,323	\$ 2,278,659	25.60%
DEBT SERVICE						
29110 PRINCIPAL	\$ -	\$ -	\$ 298,337	\$ 298,337	\$ 210,000	
TOTAL DEBT SERVICE PRINCIPAL	\$ -	\$ -	\$ 298,337	\$ 298,337	\$ 210,000	-29.61%
CAPITAL PURCHASES						
810 OFFICE EQUIPMENT	\$ -	\$ -	\$ 10,000	\$ 9,500	\$ 10,000	
815 OPERATING EQUIPMENT	-	-	-	-	-	
820 CONSTRUCTION	-	46	-	-	-	
TOTAL CAPITAL EXPENSES	\$ -	\$ 46	\$ 10,000	\$ 9,500	\$ 10,000	n/a
TOTAL WASTEWATER UTILITY EXPENSES	\$ 1,844,572	\$ 445,606	\$ 2,122,582	\$ 2,321,160	\$ 2,498,659	17.72%

**CITY OF VERONA
2017 BUDGET SUMMARY
STORM WATER UTILITY**

MISSION STATEMENT

To maintain storm water facilities to an acceptable and legally required service level providing comparable service to all citizens. To expand public facilities as necessary to accommodate the growth of the City by minimizing the cost to existing citizens.

EXECUTIVE SUMMARY

The Storm Water Utility is responsible for collecting, treating, storing conveying and discharging rainfall and snowmelt runoff in a manner that is safe for the public and the environment.

STATISTICAL SUMMARY

The Storm Water Utility is responsible for the maintenance and improvements of over thirty nine miles of storm sewer pipe ranging in size from 12 inch to 60 inch. The storm sewer conveyance system connect 795 storm sewer inlets, two large box culvert structures and more than 40 storm water detention basins. The utility is also responsible for the inspection of 74 privately owned storm water management facilities to ensure that they are properly maintained to treat storm water as approved by the City.

SUMMARY OF ACHIEVEMENTS FOR 2016

- Managed and coordinated the upkeep for the Global Position System Locations Project of storm water Infrastructure and public storm water detention basins.
- Continued the development of the Whalen Road Pond and provide an educational opportunity for UW Grad students and Glacier Edge Elementary Science classes.
- Continued to collect data from two Water Action Volunteer monitoring stations on the Badger Mill Creek in cooperation with the Upper Sugar River Watershed Association. The data gathered at these monitoring stations will be used to evaluate the value of storm water quality modifications to the Lincoln Street storm water channel.
- Managed and coordinated the City Street Sweeping Program.

GOALS AND OBJECTIVES FOR 2017

- Manage and coordinate the permitting process for the anticipated construction of the Lincoln Street storm water channel restoration from the 2013 project limits to the Badger Mill Creek.
- Manage and coordinate the anticipated permitting process for the Lincoln Street storm water management facility to improve water quality from runoff generated from the eastern third of the City.
- Manage and coordinate general maintenance activities of the conveyance system and basins.
- Manage and coordinate the conversion to a Web Based GIS Program to manage the storm water infrastructure. In addition, it will assist staff in full-filling permit requirements to accurately track and maintain activities.
- Manage and coordinate the City Street Sweeping Program.
- Hire a summer engineering intern to perform storm water maintenance inspections, erosion control inspections, update maintenance schedule, and provide construction inspection for storm water infrastructure.
- Develop a historical flooding database that will track severity of flooding impacts by creating a record management system; utilizing police reports, press releases, evidence, and GIS mapping software. This database will aid staff in properly maintaining or increasing storm sewer infrastructure capacity.

PERFORMANCE MEASUREMENT INDICATORS

Activity	2015 Actual	6/30/16 Actual	2016 Estimate	2017 Proposed
Number of Detention Basins	36	38	44	45
Street Sweeping Miles	Approx. 378 Miles	Approx. 189 Miles	Approx. 441 Miles	Approx. 450 Miles
Private Storm Water Basin Inspections conducted	15	19	19	23

**STORM WATER UTILITY
PROPOSED 2017**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED	%
035-435xx	2015	2016	2016	2016	2017	INCR (DECR)
REVENUES						
43530 BUILD AMERICA BOND REBATE	\$ -	\$ -	\$ -	\$ -	\$ -	-
INTERGOVERNMENTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
43551-100 RESIDENTIAL	\$ 197,953	\$ 100,433	\$ 205,000	\$ 200,000	\$ 210,000	
43551-200 COMMERCIAL	199,747	118,052	250,000	230,000	250,000	
43551-300 INDUSTRIAL	44,265	22,140	46,000	45,000	46,000	
43551-400 PUBLIC AGENCIES	59,570	30,215	60,000	60,000	60,000	
46413 DELINQUENT CHARGES	1,753	496	1,300	1,200	1,000	
46910 MISCELLANEOUS REVENUE	15,674	-	2,000	8,500	1,000	
48110 INTEREST INCOME	1,448	809	2,000	1,600	1,500	
TOTAL OPERATING REVENUE	\$ 520,410	\$ 272,145	\$ 566,300	\$ 546,300	\$ 569,500	0.57%
42100 CONTRIBUTIONS REVENUE	\$ 914,071	\$ -	\$ 400,000	\$ 500,000	\$ 400,000	
OTHER FINANCING SOURCES	\$ 914,071	\$ -	\$ 400,000	\$ 500,000	\$ 400,000	
TOTAL STORM WATER REVENUES	\$ 1,434,481	\$ 272,145	\$ 966,300	\$ 1,046,300	\$ 969,500	0.33%

**STORM WATER UTILITY
PROPOSED 2017**

035-54100	2015 ACTUAL Year End	6/30 ACTUAL 2016	ADOPTED BUDGET 2016	PROJECTED 2016	PROPOSED 2017	% INCR (DECR)
EXPENSES -						
PERSONNEL SERVICES						
110 FULL TIME WAGES	\$ 98,164	\$ 41,956	\$ 97,909	\$ 97,000	\$ 97,432	
111 LONGEVITY PAY	1,553	748	2,520	2,520	2,228	
120 PART TIME WAGES	-	-	14,000	14,000	26,500	
125 OVERTIME	3,802	258	2,550	3,000	6,800	
130 MEDICAL INSURANCE	18,443	19,524	22,726	22,726	22,433	
131 DENTAL INSURANCE	1,803	1,001	2,148	2,148	2,152	
132 SOCIAL SECURITY	7,466	3,164	8,753	8,753	10,171	
133 LIFE INSURANCE	401	104	461	461	427	
134 WI RETIREMENT	4,977	2,836	7,553	7,553	7,239	
135 INCOME CONTINUATION INSURANCE	-	-	-	-	-	
TOTAL PERSONNEL SERVICES	\$ 136,609	\$ 69,591	\$ 158,620	\$ 158,161	\$ 175,382	10.57%
SUPPLIES AND MATERIALS						
222 PRINTING	\$ 480	\$ 200	\$ 500	\$ 450	\$ 500	
240 MOTOR POOL	19,334	-	35,706	36,000	36,000	
310 OFFICE SUPPLIES	6,664	2,110	7,500	7,500	7,500	
320 MEMBERSHIP & DUES	4,519	2,246	2,400	2,300	2,500	
330 TRAVEL	-	-	500	500	500	
335 EDUCATION	-	22	500	475	500	
340 OPERATING SUPPLIES	5,074	4,076	5,000	6,500	6,400	
350 REPAIR & MAINTENANCE	15,667	1,316	15,000	15,000	19,000	
510 INSURANCE	800	6,500	6,500	6,500	6,500	
TOTAL SUPPLIES AND MATERIALS	\$ 52,538	\$ 16,469	\$ 73,606	\$ 75,225	\$ 79,400	7.87%
CONTRACTUAL SERVICES						
210 PROFESSIONAL SERVICES	\$ 22,462	\$ 15,549	\$ 32,750	\$ 32,000	\$ 43,000	
240 REPAIR & MAINTENANCE	21,880	2,783	20,000	20,000	22,000	
TOTAL CONTRACTUAL SERVICES	\$ 44,342	\$ 18,332	\$ 52,750	\$ 52,000	\$ 65,000	23.22%
TOTAL OPERATING EXPENSES	\$ 233,489	\$ 104,392	\$ 284,976	\$ 285,386	\$ 319,782	12.21%
OTHER EXPENSES						
53710-403 DEPRECIATION	\$ 344,911	\$ -	\$ 350,000	\$ 353,000	\$ 357,000	
58200 DEBT INTEREST	26,292	12,889	24,362	24,363	21,450	
58210/58400 DEBT ISSUANCE/FINANCING	(4,063)	84	-	-	0	
TOTAL OTHER-DEBT	\$ 367,140	\$ 12,973	\$ 374,362	\$ 377,363	\$ 378,450	
TOTAL OPERATING EXPENSES	\$ 600,629	\$ 117,365	\$ 659,338	\$ 662,749	\$ 698,232	5.90%
CAPITAL PURCHASES						
810 OFFICE EQUIPMENT	\$ -	\$ -	\$ 4,000	\$ 4,000	\$ 4,000	
815 OPERATING EQUIPMENT	-	-	1,000	1,000	1,000	
820 CONSTRUCTION	-	-	-	-	-	
TOTAL CAPITAL	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	
TOTAL STORM WATER UTILITY EXPENSES	\$ 600,629	\$ 117,365	\$ 664,338	\$ 667,749	\$ 703,232	5.85%
DEBT SERVICE PRINCIPAL						
58100 DEBT PRINCIPAL	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ 125,000	
TOTAL DEBT SVCE PRINCIPAL	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ 125,000	
TOTAL STORM WATER UTILITY	\$ 600,629	\$ 117,365	\$ 789,338	\$ 792,749	\$ 828,232	

**2017 PROPOSED BUDGET
CITY OF VERONA**

Debt (All Funds)

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of general long-term debt principal, interest and related costs. General obligation bonds and notes will be retired by future property tax levies accumulated by the debt service fund. Proprietary debt is payable by revenues from user fees of those funds. This budget contains all City debt including City general obligation debt issues as well as lease revenue bonds and utility mortgage revenue bonds.

In accordance with Wisconsin Statutes, total general obligation indebtedness of the City may not exceed 5 % of the equalized value of taxable property within the city's jurisdiction. City policy further restricts our debt limit to 3.75% of equalized value. As of December 31, 2016 total general obligation debt outstanding will be \$ 50,266,173 or 56.47% of the debt limit set by City policy of \$89,020,901.

Issue	Date of Maturity	Interest Rates	Principal Balance
2008 G.O. Notes	06/01/18	3.96%	\$370,000
2008 G.O. Bonds	09/01/28	4.53%	2,985,000
2010A G.O. Refunding Bonds	08/01/19	2.23%	850,000
2011 G.O. Bonds	06/01/23	2.60%	3,545,000
2012A G.O. Bonds	03/01/27	2.02%	7,120,000
2013A G.O. Bonds	04/01/30	2.41%	5,265,000
2013B G.O. Notes	04/01/23	1.72%	1,755,000
2014A G.O. Bonds	06/01/34	3.14%	7,890,000
2015A G.O. Notes	06/01/25	1.94%	4,505,000
2015B G.O. Bonds	06/01/35	2.69%	4,690,000
2016A G.O. Notes	12/01/26	0.97%	9,755,000
2013 State Trust Fund Loan	03/15/23	2.75%	54,554
2013 State Trust Fund Loan	03/15/23	2.75%	431,751
2015 State Trust Fund Loan	03/15/24	3.50%	349,868
2015 State Trust Fund Loan	03/15/23	3.25%	700,000
Total G.O. Debt			\$50,266,173

The City's outstanding debt and legal debt margin as of 12/31/16 is as follows:

Legal Debt Margin	<u>State of WI</u>	<u>City Policy</u>
2016 Equalized Value:	\$2,373,890,700	\$2,373,890,700
allowable % of Equal. Value	<u>5.00%</u>	<u>3.75%</u>
Allowable Debt Limit as of 12/31/16	\$118,694,535	\$89,020,901
Less Direct Debt Applicable as of 12/31/16	<u>\$50,266,173</u>	<u>\$50,266,173</u>
LEGAL DEBT MARGIN	\$68,428,362	\$38,754,728
Actual Percent of Debt Limit as of 12/31/16	42.35%	56.47%
Direct Debt Burden as of 12/31/16	2.12%	

General Debt Service Budget (2015 - 2017)

	<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Adopted Budget</u>	<u>2016</u> <u>Projected</u>	<u>2017</u> <u>Proposed</u>
REVENUES				
Property Taxes	\$ 3,301,524	\$ 3,486,999	\$ 3,486,999	\$ 3,264,201
<i>GENERAL Levy</i>	2,833,480	3,019,001	3,019,001	2,957,430
<i>LIBRARY Levy</i>	468,044	467,998	467,998	306,771
LEVY Reduction Sources:				
Impact Fees Police	165,000	295,500	295,500	165,000
Impact Fees Fire	220,145	220,000	220,000	119,249
Impact Fees Library	10,000	45,000	45,000	25,000
Capital Donations Library	38,000	-	-	-
Rental of Old Library	30,000	30,000	30,000	30,000
Special Assessments Applied	-	-	-	200,000
Bond Premium new debt	-	123,738	242,772	119,034
TIF 7 Close-out Allocation	-	-	-	2,882,125
Applied Funds-	-	-	-	-
Total Revenues	\$ 3,764,669	\$ 4,201,237	\$ 4,320,271	\$ 6,804,609
EXPENDITURES				
Principal	3,026,505	3,145,932	3,145,932	5,778,656
Interest	943,299	1,055,305	1,055,305	1,025,953
Paying Agent Fees	478	500	828	900
Total Expenditures	\$ 3,970,282	\$ 4,201,737	\$ 4,202,065	\$ 6,805,509
Excess (deficiency) of revenues over expenditures	\$ (205,613)	\$ (500)	\$ 118,206	(900)
OTHER FINANCING SOURCES (USES)				
Proceeds from Refunding	-	-	-	-
Proceeds - Reoffering Premium on New Debt	123,738	(123,738)	(123,738)	(119,034)
Applied from GF Construction Fund	-	-	-	-
Discount and Issuance Costs	-	-	-	-
Operating transfers in/(out)	-	-	-	-
Total Other Financing Sources (Uses)	123,738	(123,738)	(123,738)	(119,034)
Excess (Deficit) of Sources vs. Uses of Funds	(81,875)	(124,238)	(5,532)	(119,934)
FUND BALANCE				
Beginning of Year	\$ 269,788	\$ 187,913	\$ 187,913	\$ 182,381
End of Year	\$ 187,913	\$ 63,675	\$ 182,381	\$ 62,447

SCHEDULE OF DEBT SERVICE FOR 2017
AND TOTAL OUTSTANDING INDEBTEDNESS AS OF DECEMBER 31, 2016

Debt Issue	Issue Amount	2017 Payments		2017 Total Principal and Interest	12/31/16 Remaining Balance		12/31/16 Total Remaining Balance
		Principal	Interest		Principal	Interest	
DEBT SERVICE FUND (05)							
<i>Library (020)</i>							
2012A G.O. Bonds Janney Montgomery Scott	\$ 2,110,000	\$ 15,000	\$ 45,881	\$ 60,881	\$ 2,055,000	\$ 266,722	\$ 2,321,722
2013A G.O. Bonds Robert W. Baird	155,000	25,000	1,750	26,750	100,000	4,000	104,000
2016A G.O. Notes Mesriow Financial, Inc	805,000	255,000	19,140	274,140	805,000	30,240	835,240
Subtotal Library	\$ 3,070,000	\$ 295,000	\$ 66,771	\$ 361,771	\$ 2,960,000	\$ 300,962	\$ 3,260,962
2008 UMB Bank G.O. Note	1,220,000	180,000	14,990	194,990	370,000	22,780	392,780
2008 Robert W. Baird G.O. Bond **	3,580,000	2,760,000	122,125	2,882,125	2,760,000	867,897	3,627,897
2010A Bankers Bank G.O. Refunding Bonds	3,185,000	215,000	20,945	235,945	675,000	43,080	718,080
2011 Bankers Bank G.O. Bonds	1,315,000	135,000	19,973	154,973	860,000	61,587	921,587
2012A G.O. Bonds Janney Montgomery Scott	3,300,000	610,000	45,375	655,375	2,055,000	150,312	2,205,312
2013A G.O. Bonds Robert W. Baird	4,440,000	215,000	98,518	313,518	4,110,000	683,202	4,793,202
2013B G.O. Notes UMB Bank	2,460,000	240,000	26,488	266,488	1,755,000	112,558	1,867,558
2014A G.O. Bonds Wells Fargo	8,690,000	365,000	250,388	615,388	7,890,000	2,498,819	10,388,819
2015 State Trust Fund 2015046.01	386,000	38,656	12,245	50,901	349,868	57,339	407,207
2015A G.O. Notes Piper Jaffray & Co.	4,105,000	440,000	77,925	517,925	3,835,000	364,462	4,199,462
2015B G.O. Bonds Robert W Baird	4,765,000	140,000	121,963	261,963	4,690,000	1,199,656	5,889,656
2016A G.O. Notes Mesriow Financial, Inc	5,995,000	145,000	148,247	293,247	5,995,000	616,604	6,611,604
TOTAL DEBT SERVICE FUND Incl LIBRARY	\$ 46,511,000	\$ 5,778,656	\$ 1,025,953	\$ 6,804,609	\$ 38,304,868	\$ 6,979,258	\$ 45,284,126
PARKS RESTRICTED FUND							
2012A G.O. Bonds Janney Montgomery Scott	\$ 155,000	\$ -	\$ 3,456	\$ 3,456	\$ 155,000	\$ 20,447	\$ 175,447
2013 State Trust Fund 2013148.01	75,000	7,174	1,500	8,674	54,554	6,166	60,720
2016A G.O. Notes Mesriow Financial, Inc	55,000	20,000	1,282	21,282	55,000	1,932	56,932
TOTAL PARKS RESTRICTED FUND	\$ 285,000	\$ 27,174	\$ 6,238	\$ 33,412	\$ 264,554	\$ 28,545	\$ 293,099

SCHEDULE OF DEBT SERVICE FOR 2017
AND TOTAL OUTSTANDING INDEBTEDNESS AS OF DECEMBER 31, 2016

Debt Issue	Issue Amount	2017 Payments		2017 Total Principal and Interest	12/31/16 Remaining Balance		12/31/16 Total Remaining Balance
		Principal	Interest		Principal	Interest	
TIF DEBT SERVICE FUNDS							
TIF IV (08):							
2008A Lease Revenue Bond (Refunds 1997A)	160,000	20,000	365	20,365	20,000	365	20,365
2008B Lease Revenue Bond (Refunds 1997B)	390,000	55,000	1,568	56,568	55,000	1,568	56,568
2013A G.O. Bonds Robert W. Baird	620,000	55,000	12,305	67,305	560,000	68,707	628,707
2015A G.O. Notes Piper Jaffray & Co.	760,000	90,000	13,000	103,000	670,000	51,250	721,250
2016A G.O. Notes Mesirow Financial, Inc	1,450,000	225,000	36,819	261,819	1,450,000	111,869	1,561,869
Subtotal TIF IV	3,380,000	445,000	64,057	509,057	2,755,000	233,759	2,988,759
TIF V (11):							
2008A Lease Revenue Bond (Refunds 1997A)	710,000	90,000	1,643	91,643	90,000	1,642	91,642
2008B Lease Revenue Bond (Refunds 1997B)	350,000	45,000	1,282	46,282	45,000	1,283	46,283
Subtotal TIF V	1,060,000	135,000	2,925	137,925	135,000	2,925	137,925
TIF VI (200):							
2006 Refunding Revenue Bond	730,000	100,000	6,065	106,065	195,000	8,062	203,062
2010A Bankers Bank G.O. Refunding Bonds	610,000	85,000	5,255	90,255	175,000	8,045	183,045
2011 Bankers Bank G.O. Bonds	2,725,000	195,000	61,918	256,918	2,390,000	270,694	2,660,694
2012A G.O. Bonds Janney Montgomery Scott	1,655,000	225,000	34,725	259,725	1,435,000	106,700	1,541,700
2013 State Trust Fund 2014011.01	600,000	56,777	11,873	68,650	431,751	48,799	480,550
2015 State Trust Fund 2016057.01	700,000	40,000	31,912	71,912	700,000	107,027	807,027
Subtotal TIF VI	7,020,000	701,777	151,748	853,525	5,326,751	549,327	5,876,078
TIF VII (250):							
2008 Robert W. Baird G.O. Bond **	50,150	26,350	1,127	27,477	26,350	4,104	30,454
Subtotal TIF VII	9,000,150	26,350	1,127	27,477	26,350	4,104	30,454
TOTAL TIF DEBT SERVICE FUNDS	\$ 20,460,150	\$ 1,308,127	\$ 219,857	\$ 1,527,984	\$ 8,243,101	\$ 790,115	\$ 9,033,216
** Based on prepayment on Dec. 1, 2016							

SCHEDULE OF DEBT SERVICE FOR 2017
AND TOTAL OUTSTANDING INDEBTEDNESS AS OF DECEMBER 31, 2016

Debt Issue	Issue Amount	2017 Payments		2017 Total Principal and Interest	12/31/16 Remaining Balance		12/31/16 Total Remaining Balance
		Principal	Interest		Principal	Interest	
PROPRIETARY FUNDS							
Storm Water Utility (035):							
2011 Bankers Bank G.O. Bonds	\$ 560,000	\$ 55,000	\$ 6,672	\$ 61,672	\$ 295,000	\$ 19,946	\$ 314,946
2012A G.O. Bonds Janney Montgomery Scott	575,000	55,000	8,825	63,825	365,000	27,325	392,325
2013A G.O. Bonds Robert W. Baird	275,000	15,000	5,953	20,953	235,000	49,530	284,530
Subtotal Storm Water Utility	1,410,000	125,000	21,450	146,450	895,000	96,801	991,801
Water Utility (030):							
2006 Revenue Bond	360,000	20,000	8,945	28,945	215,000	49,786	264,786
2006 Refunding Revenue Bond	910,000	80,000	16,135	96,135	420,000	40,077	460,077
2008 Refunding Revenue Bond (Refunds 1998)	1,155,000	135,000	7,594	142,594	270,000	10,124	280,124
2008 Robert W. Baird G.O. Bond **	244,850	198,650	8,841	207,491	198,650	67,967	266,617
2012A G.O. Bonds Janney Montgomery Scott	1,205,000	60,000	24,981	84,981	1,015,000	180,848	1,195,848
2013A G.O. Bonds Robert W. Baird	305,000	15,000	6,695	21,695	260,000	57,755	317,755
2016A G.O. Notes Mesriow Financial, Inc	760,000	80,000	18,256	98,256	760,000	74,129	834,129
Subtotal Water Utility	4,939,850	588,650	91,447	680,097	3,138,650	480,686	3,619,336
Wastewater Utility (040):							
2006 Revenue Bond	1,255,000	55,000	33,991	88,991	805,000	195,422	1,000,422
2006 Refunding Revenue Bond	190,000	20,000	2,965	22,965	80,000	6,810	86,810
2008 Refunding Revenue Bond (Refunds 1998)	185,000	20,000	1,312	21,312	45,000	1,783	46,783
2012A G.O. Bonds Janney Montgomery Scott	80,000	40,000	600	40,600	40,000	600	40,600
2016A G.O. Notes Mesriow Financial, Inc	690,000	75,000	16,565	91,565	690,000	67,069	757,069
Subtotal Wastewater Utility	2,400,000	210,000	55,433	265,433	1,660,000	271,684	1,931,684
TOTAL PROPRIETARY FUNDS	\$ 8,749,850	\$ 923,650	\$ 168,330	\$ 1,091,980	\$ 5,693,650	\$ 849,171	\$ 6,542,821
TOTAL CITY DEBT	\$ 76,006,000	\$ 8,037,607	\$ 1,420,378	\$ 9,457,985	\$ 52,506,173	\$ 8,647,089	\$ 61,153,262
Total G.O. Debt	\$ 60,661,000	\$ 7,397,607	\$ 1,338,513	\$ 8,736,120	\$ 50,266,173	\$ 8,330,167	\$ 58,596,340
Total Utility Revenue Bonds	4,785,000	430,000	77,007	507,007	2,030,000	312,064	2,342,064
Total Lease Revenue Bonds	10,560,000	210,000	4,858	214,858	210,000	4,858	214,858
	\$ 76,006,000	\$ 8,037,607	\$ 1,420,378	\$ 9,457,985	\$ 52,506,173	\$ 8,647,089	\$ 61,153,262

NOTE:

** 2008 G.O. Bond redemption August 2017
using TIF VII Closeout Residual Funds