

**CITY OF VERONA**  
**MINUTES**  
**COMMON COUNCIL**  
**April 9, 2018**  
**Verona City Hall**

1. Mayor Hochkammer called the meeting to order at 7:03 p.m.
2. Pledge of Allegiance
3. Roll call: Alderpersons Luke Diaz, Elizabeth Doyle, Sarah Gaskell, Chad Kemp, Jack Linder, Brad Stiner and Evan Touchett present. Also present: City Administrator Jeff Mikorski, Planning and Development Director Adam Sayre, Community Development Specialist Katherine Holt, Public Works Director Theran Jacobson, Parks Director Dave Walker, City Engineer Jeff Montpas, and City Clerk Ellen Clark. Alderperson Reekie was absent and excused.
4. Public Comment:  
None
5. Approval of Minutes from the March 26, 2018 Common Council Meeting:  
Motion by Gaskell, seconded by Doyle, to approve the minutes of the March 26, 2018 Common Council meeting. Motion carried 7-0.
6. Mayor's Business:
  - A. Recognition of Jeff Horsfall as a Planning Commission Member.  
Mayor Hochkammer congratulated and thanked Jeff Horsfall for his years as a member of the Planning Commission, and presented him with a plaque in appreciation of his service to the city.  
Mayor Hochkammer also thanked Planning & Development Department staff for their continued hard work and assistance to the Common Council and City of Verona.
7. Announcements:
  - A. Recognition of outgoing Mayor and Alderpersons.  
Ms. Doyle recognized the service of outgoing Mayor Jon Hochkammer, and outgoing Alderpersons Jack Linder, Mac McGilvray and Brad Stiner. She stated that between them, they have given approximately 50 years of service to the City of Verona. The Council appreciates their selfless service to the city over the years. Ms. Doyle presented plaques to Mr. Stiner, Mr. Linder and Mayor Hochkammer in appreciation of their service to the city. A plaque was prepared for Mr. McGilvray, as well. He was not present, but will receive his plaque at a later date.  
  
Mr. Linder thanked his family for allowing him to be able to take time away from home to perform his duties as a Common Council member. He also thanked city staff, Mr. Stiner, and others for their contributions to the Common Council. He thanked Mayor Hochkammer for encouraging him to become involved in city service, and for mentoring him along the way. He stated it has been an enjoyable experience, and he will miss being part of it.

Mayor Hochkammer stated two things are very important to him. One is that every decision he made was made in what he felt was the best interest of the city. The second is that one of the goals he had was to leave the city in a better position than when he came here twenty-one years ago. He is confident that he has achieved that goal. He will miss being Mayor, but he is very proud of the fact that the city is in the best condition that it has ever been.

8. Administrator's Report:

- Alliant Energy's planned power outages for the week of April 9<sup>th</sup> are planned for Military Ridge, Eastview Heights, Harper Drive Estates, Hawthorne Hills and Hometown Grove. Outages are planned for the week of April 16<sup>th</sup> north of West Verona Avenue, including Hometown Circle and along a portion of CTH M.
- The Dane County City & Villages Association annual meeting will be held May 2<sup>nd</sup> at 6:30 p.m.
- Common Council organizational meeting will be held on Tuesday, April 17<sup>th</sup>. He requested unanimous consent to hold the meeting at 6:00 p.m. There were no objections.
- The annual Board of Review will be held on May 21<sup>st</sup> at 7:00 p.m. Open Book began April 16<sup>th</sup>, and will end May 4<sup>th</sup>.

9. Engineer's Report:

- Downtown street construction on South Shuman and West Park Lane has begun.
- Library and Senior Center parking lot construction has begun.
- Bid openings for Well 6 design, bike/ped projects, traffic signals at Liberty and CTH M, and the East Verona Avenue pavement rehabilitation project will be held on April 17<sup>th</sup>.

10. Committee Reports:

**A. Finance Committee**

- (1) Discussion and Possible Action Re: Payment of Bills. Motion by Linder, seconded by Kemp, to approve the payment of bills in the amount of \$478,017.23. Motion carried 7-0.

**B. Parks, Recreation and Forestry Commission**

- (1) Discussion and Possible Action Re: Resolution No. R-18-010 authorizing an application for Dane County Conservation Fund Grant. Motion by Stiner, seconded by Touchett, to approve Resolution No. R-18-010 authorizing an application for Dane County Conservation Fund Grant. Mr. Walker explained that this is an authorizing resolution to submit an application for 25% funding for purchase of approximately 13 acres of land adjacent to Fireman's Park along Badger Mill Creek. Motion carried 7-0.

### **C. Planning Commission**

- (1) Discussion and Possible Action Re: Ordinance No. 18-913 rezoning 201 E. Verona Avenue. Motion by Gaskell, seconded by Doyle, to approve Ordinance No. 18-913 rezoning 201 E. Verona Avenue from Urban Commercial (UC) to Central Commercial (CC). The proposed zoning map amendment for 201 E. Verona Avenue from Urban Commercial (UC) to Central Commercial (CC) would allow the Seventeenth Radish to relocate to this property. Motion carried 7-0.
- (2) Discussion and Possible Action Re: Resolution No. R-18-011 approving a Conditional Use Permit to allow a group daycare center land use to be located at 201 East Verona Avenue. Motion by Gaskell, seconded by Kemp, to approve Resolution No. R-18-011 approving a Conditional Use Permit to allow a group daycare center land use to be located at 201 East Verona Avenue. The Seventeenth Radish is requesting a Conditional Use Permit to occupy the building at 201 East Verona Avenue. Use of the property as a preschool and drop-in childcare facility requires a Conditional Use Permit. Motion carried 7-0.
- (3) Discussion and Possible Action Re: Resolution No. R-18-012 approving a Conditional Use Permit to allow a personal or professional land use at 507 Bruce Street. Motion by Gaskell, seconded by Doyle, to approve Resolution No. R-18-012 approving a Conditional Use Permit to allow a personal or professional land use at 507 Bruce Street. The proposed Conditional Use Permit would allow Rocket Bikes to operate a training and coaching center at 507 Bruce Street. Motion carried 7-0.
- (4) Discussion and Possible Action Re: Resolution No. R-18-013 approving a Certified Survey Map to create two (2) lots at 513 West Verona Avenue. Motion by Gaskell, seconded by Kemp, to approve Resolution No. R-18-013 approving a Certified Survey Map to create two (2) lots at 513 West Verona Avenue. The proposed Certified Survey Map (CSM) will create two (2) lots. Lot 1 will contain the St. Vincent de Paul store, and Lot 2 will be sold to Forward Development Group as part of Sugar Creek Commons. Motion carried 7-0.

### **D. Public Works/Sewer & Water Committee**

- (1) Discussion and Possible Action Re: An agreement with T-Mobile (Black Dot) regarding lease of water tower space. A lease extension proposal has been submitted by Black Dot for cellular equipment on Tower 2 located near Whalen Road/S. Main Street (CTH M). No action was taken on this item, as it did not pass through committee.
- (2) Discussion and Possible Action Re: An agreement with Purple Cow Organics for a recycling contract. Motion by Touchett, seconded by Diaz, to approve an agreement with Purple Cow Organics for a recycling contract. Purple Cow Organics (PCO) has been recycling the City of Verona yard waste, brush and leaves since 2015. The new agreement will begin in 2019 and run through 2023. The fixed fee in 2019 is \$23,358 and increases two percent each year. Motion carried 7-0.

- (3) Discussion and Possible Action Re: Amendment No. 1 to a Professional Services Agreement with D’Onofrio Kottke and Associates for Project ID 2017-108, Library Parking Lot. Motion by Touchett, seconded by Diaz, to approve Amendment No. 1 to a Professional Services Agreement with D’Onofrio Kottke and Associates for Project ID 2071-2018, Library Parking Lot. The amendment includes attending additional meetings throughout construction, and selecting and coordinating amenities. The amendment is for \$1,000, for a new contract value not to exceed \$10,200. Motion carried 7-0.
- (4) Discussion and Possible Action Re: A Professional Services Agreement with AECOM for Project ID 2018-106, 2018 Stormwater Services. Motion by Touchett, seconded by Kemp, to approve a Professional Services Agreement with AECOM for Project ID 2018-106, 2018 Stormwater Services. This agreement is for stormwater permit administration, dry weather monitoring, and the Silent Street Pond dredging project. Total estimated fee is not to exceed \$37,800. Motion carried 7-0.
- (5) Discussion and Possible Action Re: A state/municipal agreement for a state-let local bridge project regarding the Old PB roadway bridge under WisDOT Project ID 5796-00-70. Motion by Touchett, seconded by Diaz, to approve a state/municipal agreement for a state-let local bridge project regarding the Old PB roadway bridge under WisDOT Project ID 5796-00-70. The agreement with WisDOT is for replacement of the Old PB roadway bridge south of the Military Ridge Bike Trail Crossing. Portions of the project are federally funded, with a cap of \$325,000. The city will cover costs above that amount. Construction is scheduled to begin in the next few weeks. Motion carried 7-0.
- (6) Discussion and Possible Action Re: An offer to purchase lands necessary on Parcel 9 of Transportation Project Plat 100-00-53100-230-173, CTH PD.  
*The Common Council may convene in a closed session, as authorized by Wisconsin Statute 19.85(1)(e), for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons deem a closed session necessary. The Common Council may reconvene in open session to discuss and take action on the subject matter discussed in the closed session.*

Mr. Jacobson explained that this agreement allows the city to acquire land and other property interests for the CTH PD Transportation Improvement project. The CTH PD project requires the following from the land owner:

- 2.252 acres of Fee Right of Way
- .0488 acres of Temporary Limited Easement

This property is located between Woods Road and CTH M. This is a land sale only. The offer presented to the owner was \$215,600. The purpose of the closed session is to discuss the counter-offer from the owner of this property.

Motion by Touchett, seconded by Diaz, to convene in a closed session, as authorized by Wisconsin Statute 19.85(1)(e), for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons deem a closed session necessary. The Common Council may reconvene in open session to discuss and take action on the subject matter discussed in the closed session.

On roll call: Alder Stiner – Aye; Alder Touchett – Aye; Alder Diaz – Aye; Alder Doyle – Aye; Alder Gaskell – Aye; Alder Kemp – Aye; Alder Linder – Aye. Motion carried 7-0.

The Common Council convened in closed session at 7:37 p.m.

#### CLOSED SESSION

Motion by Touchett, seconded by Diaz, to reconvene in open session at 7:50 p.m.  
Motion carried 7-0.

Motion by Touchett, seconded by Diaz, to approve an offer to purchase lands necessary on Parcel 9 of Transportation Project Plat 100-00-53100-230-173, CTH PD as discussed in closed session. Motion carried 7-0.

11. Old Business:

None

12. New Business

A. Discussion and Possible Action Re: Approval of Operator Licenses. Motion by Linder, seconded by Kemp to approve operator license applications for Zachary M. Kreisler for Fisher King Winery, Brenda M. Newman for Monk's Bar & Grill, and Eric O. Pynnonen for Sugar River Pizza Company. Motion carried 7-0.

13. Adjournment:

Motion by Touchett, seconded by Linder, to adjourn at 7:53 p.m. Motion carried 7-0.

Ellen Clark  
City Clerk