

**VPL Board Meeting Minutes**  
*Library Board of Trustees-Verona Public Library*  
*500 Silent Street Verona, WI 53593*

**Wednesday, April 6, 2022, 6:30 p.m.**  
**Virtual Meeting via Zoom**

Present: Hopp, Conwell, Cronin, Huemmer, Safarik, Sohail, Voss, Burkart  
Guests: Strutz

**Call to order:**

Hopp called the meeting to order at 6:32 p.m.

**Approval of Minutes:**

A motion was made by Sohail, seconded by Huemmer to approve the Regular Meeting Minutes of 3/02/2022. Motion carried.

**Review and Approval of Invoices:**

A motion was made by Huemmer, seconded by Voss to approve the March 2022 invoices. Motion carried.

**Public Comments:**

None

**City Council Liaison Report:**

- Elections were held.
- No Mow May is now an ordinance allowing Verona residents to let grass grow throughout the month of May to promote habitat for pollinators. Channel 3000 will air an interview educating the public on the benefits of No Mow May.
- Construction beginning on exit lane addition near Epic and at intersection of PB and M.

**Library Director's Report:**

- Recent power outage at library of undetermined cause.
- Several staff attended PLA Conference in Portland, OR.
- Temporary wall will be built to provide defined staff space around Reference desk.

**Old Business:**

***1. Discussion and possible action regarding library response to COVID-19:***

- Masks are encouraged throughout library, especially in children's area.
- Final decision regarding children's performers for the Summer Reading Program will be at the discretion of library management. Board encouraged library to consider offering two duplicate shows on the same day to keep attendance numbers smaller. Varying the day of the week was also a strategy recommended to control crowd size.

- Board supports the return of in-person programs that include food/snacks for smaller gatherings of patrons aged 5 and up. Individually packaged food items are encouraged when possible.
- Study Room 3 and Study Room 4 will re-open for public use by the end of April. Story times will be held in the Community Room. Virtual events will be streamed from the Storytime Room. Book processing will return to the staff workroom.
- Recycling containers for masks will be offered while demand remains high.

**New Business:**

***1. Discussion and possible action regarding the 2022 adjacent county reimbursement billing:***

- When individuals who live in an area without a public library check out items from Verona Public Library, the county where they live is charged for library services.
- South Central Library System can bill these counties on behalf of Verona Public Library.
- A motion was made by Voss, seconded by Safarik, to allow SCLS to bill adjacent counties. Motion carried.

***2. Preliminary discussion of the 2023 budget:***

- Dane County funding will remain at current level for 2023. Information on minimum funding from City of Verona will be available in August.
- Library management will evaluate staffing needs in relation to budget.
- Replacing carpet in children's area is a capital expense, not included in the annual operational budget.
- Board expressed interest in making improvements to outdoor spaces in order to use them for library programming.

**Adjournment:** Meeting adjourned at 7:10 p.m.

**Next meeting:** May 4, 6:30 p.m., to be held in person.

4/11/2022 ES

Library Board approved May 4, 2022