

CITY OF VERONA
MINUTES
PUBLIC SAFETY AD HOC COMMITTEE
TASK FORCE MEETING
APRIL 2, 2014

VERONA CITY HALL
111 LINCOLN STREET

1. The meeting was called to order by Mayor Hochkammer at 5:30 p.m.
2. Roll Call: Mayor Jon Hochkammer, Chief Joe Giver, Chief Brian Myrland, Chief Bernie Coughlin, Tim Homan, Mac McGilvray, Delora Newton, Joleen Semmann, Heather Reekie, John Wickstrom. Absent (excused): Mike Goetz, Scott Manley, Diane Smith. Others Present: Steve Gausman, Five Bugles Design; Robert Krzyanowski, Five Bugles Design; Tim Coach, MEP; Bill Burns, City Administrator.
3. Approval of Minutes of the February 3, 2014 Public Safety Ad Hoc Committee Meetings
Motion by Reekie, seconded by Wickstrom, to approve the minutes of February 3, 2014 meeting. Motion carried 9-0.
4. Update on the Design Development Process and Review of Floor Plans, Revit Model, and Site Plan
Steve Gausman provided an update on the design process for the Fire and EMS station. The building floor plans include 30,000 square feet on the first level, 11,400 square feet on the second level, and a 4,300 square foot basement. This includes the additional of sixth fire apparatus bay. Other revisions to the plans include:
 - Revising the watch office area to include an EMS Report room and to move the Station Captain office into the watch area with windows allowing views to the bays.
 - Adding dirty toilet locations at both ends of the apparatus bays.
 - Adding storage cabinets off the training room kitchen.
 - Relocating the elevator to better serve the basement and second floor areas.
 - Reconfiguring the second level kitchen and dayroom area to serve as a great room.

The site plan has been modified to reduce the amount of parking and to include a paved area for training. Several committee members raised concerns that the parking may have been reduced too much. The consensus of the committee members was to relook at adding back some parking and a second entrance to the parking area. There was a desire to save some of the mature trees on the site, if possible.

5. Energy Model, LEED Checklist, and Other Facility Planning Decisions
Steve Gausman went over LEED checklist for the project. The project team have reviewed each item on the LEED checklist to identify the amount of points that the project would be expected to obtain. Based on a conservative analysis, it is anticipated that the project would qualify at the LEED-Silver level as a self-performing project.

Tim Coach from MEP provided a summary of the energy model for the facility and recommendations for the HVAC system. MEP's recommendation is to use a fan coil system with a hybrid boiler/geothermal system. A hybrid system has an incremental cost of \$68,828 compared with \$90,000 for a full-geothermal system. The projected payback for either system is about 18 to 20 years, but it could be less if the cost of natural gas increases. The hybrid system would help to maintain the long-term balance of the system as it is anticipated that there will be a heating demand for the apparatus bays, but not a cooling demand. A hybrid system also obtains most of the natural gas savings of the full geothermal system at a lower level of electrical usage. The consensus of the committee was to go with a hybrid system.

6. Project Timeline and Setting a Date for the Next Ad Hoc Committee Meeting:

The design time will continue conducting weekly meetings during May to work on the site plan, building systems, and interior finish. The intent is to go to the Plan Commission on May 5 for approval of the site plan. Tri-North Builders will be preparing an updated project cost estimate in early May based on the 50% design plans. The next meeting of the Ad Hoc Public Safety Committee is set for Thursday, May 8 at 5:30 p.m.

7. Adjournment: Motion by Coughlin, seconded by Newton, to adjourn the meeting at 7:04 p.m. Motion carried 10-0.

Respectfully submitted,
Bill Burns, City Administrator