



City of Verona

Finance Committee
City Hall – 111 Lincoln Street
Verona, WI 53593-1520

MINUTES
FINANCE COMMITTEE
March 26, 2018

The meeting was called to order by Alder Linder at 6:00 p.m. in Conference Room D110

Roll Call: Alder Jack Linder and Alder Chad Kemp were present. Alder Elizabeth Doyle informed Administration she was going to be late.

Also present: City Administrator Jeff Mikorski, Finance Director Brian Lamers and Mayor Jon Hochkammer.

Discussion and Possible Action regarding approval of March 12, 2018 Finance Committee minutes: Motion was made by Linder, seconded by Kemp to approve the March 12, 2018 Finance Committee minutes with no amendments. Motion carried 2-0.

Discussion and Possible Action regarding Delinquent Personal Property Taxes and Possible Write offs: Lamers stated that the letter from KMA & Bodilly CPA regarding the delinquent personal property taxes that are due to the City from Benoy Masonry was included in the packet. The letter stated that the tax bills have been going to the wrong address so they were unaware of the tax bills. They also stated that they didn't feel that the 2014 should have to be paid because they had not moved to the City until 2015. Lamers stated that he wasn't sure about the date they moved into the City and didn't know how we would go back and prove when they moved. Lamers also stated that B.Doll & Dunn personal property tax would need to be written off because they were billed twice under two different names. After further discussion a motion was made by Linder, seconded by Kemp to approve the acceptance of \$865.19 for the 2015-2017 tax bills with the removal of the interest and penalties and also the approval to write off the 2017 tax bill of \$135.90 for B. Doll & Dunn. Motion carried 2-0.

Discussion and Possible Action regarding Assessment Services and the Need for a Full Reassessment in the Future: Mikorski explained that the ratio of assessed value to equalized value was at approximately 88% for residential properties as of last year. To be compliant once the City falls below 90% there is a window of 5 years to be compliant. Mikorski talked to the current Assessor for the City and he had just a quick estimate of \$100,000 over a two year period to do a full reassessment of the City to get back to where the ratio should be. Currently the Assessor is contracted through 2018 for an annual cost of \$55,000. It was discussed that management get a cost estimate to contract with the current Assessor for annual cost and also the cost to do a full reassessment over the next two years. No action taken.

Alder Doyle was noted as present at approximately 6:30 p.m.

Discussion and Possible Action regarding Service Agreement for Counseling Services Provided by HealthyMinds, LLC as part of the City Wellness Program: Mikorski explained the changes to the Health Insurance wellness program prompted the City to look at other wellness benefits to the City. He explained that he had asked the department heads if there are any ideas on Wellness. One of the things the Police Department had requested was adding counseling services for traumatic situations. EAP does have general counseling but this is more specialized for the police department. The cost estimate is not known depending on the usage, however there was a rough estimate of \$5,000 annually. A motion was made by Linder, seconded by Doyle to approve the service agreement for counseling services provided by HealthyMinds, LLC. The motion carried 3-0.

Discussion and Possible Action regarding the payment of bills:

Motion was made by Linder, seconded by Doyle to approve the payment of bills totaling \$445,719.81. Motion carried 3-0.

Adjournment: Motion was made by Linder, seconded by Kemp, to adjourn the Finance Committee Meeting at 6:50p.m. Motion carried 3-0.

Respectfully submitted,
Brian Lamers CPA
Finance Director