

**CITY OF VERONA**  
**MINUTES**  
**COMMON COUNCIL**  
**February 27, 2017**  
**Verona City Hall**

1. Mayor Hochkammer called the meeting to order at 7:10 p.m.
2. Pledge of Allegiance
3. Roll call: Alderpersons Luke Diaz, Jack Linder, Mac McGilvray, Heather Reekie, Scott Stewart, Brad Stiner and Evan Touchett present. Alderperson Elizabeth Doyle absent and excused. Also present: City Administrator Jeff Mikorski, Planning and Development Director Adam Sayre, Public Works Director Theran Jacobson, City Engineer Jeff Montpas, and City Clerk Ellen Clark.
4. Public Comment:
  - Alderperson Stiner spoke in support of updating and enhancing Fireman's Park
5. Approval of Minutes from the February 13, 2017 Common Council Meeting:  
Motion by Reekie, seconded by Stewart, to approve the minutes of the February 13, 2017 Common Council meeting. Motion carried 7-0.
6. Mayor's Business:
  - Steve Steinhoff, Deputy Director, and Sean Higgins, Planner with CARPC, presented an update and overview of the Capital Area Regional Planning Commission (CARPC), and introduced the Commission's "A Greater Madison Vision" initiative
7. Administrator's Report: None
8. Engineer's Report:
  - Traffic signal designs for Old CTH PB & Whalen, South Main Street & Paoli, and West Verona Avenue & West End Circle have been officially advertised in the Verona Press and online, with bid opening scheduled for March 9, 2017 at 1:00 p.m. DPW Jacobson will be conducting Public Information Meetings for these projects, including traffic routing information.
9. Committee Reports:
  - A. Finance Committee**
    - (1) Discussion and Possible Action Re: Payment of Bills. Motion by McGilvray, seconded by Linder, to approve the payment of bills in the amount of \$435,280.77. Motion carried 7-0.
  - B. Parks, Recreation and Forestry Commission**
    - (1) Discussion and Possible Action Re: A Professional Services Agreement with MSA for Cathedral Point Park Shelter and Parking Lot. Motion by Reekie, seconded by McGilvray, to approve a Professional Services Agreement with MSA for the Cathedral Point park shelter and parking lot. This agreement is for MSA to provide site design, building plans and specifications, bidding services and construction administration for the new park shelter to be constructed this summer. Development fees were allocated for this project in the 2015 budget, but construction was delayed until after the park was graded last fall. Motion carried 7-0.

- (2) Discussion Re: Update on Pool/Water Facility Planning and Design.  
Mayor Hochkammer stated it will be good to keep this item before us. If we delay too long, we may miss out on another construction season. We should do something at Fireman's Park beach to improve that park, as well. He is looking for comments from the council.  
Diaz stated we should do the pool jointly with the school, and keep Fireman's Park in the mix.  
Reekie stated she is receiving comments about wanting to keep Fireman's Park and improve/update it to make it viable again and last long into the future.  
Hochkammer stated we need to keep the conversation going, even if we wait until after the school referendum results to make a final decision on the swimming pool.  
Mikorski stated money in the budget was allocated for a water feature. Those funds have not yet been identified for a particular project. We haven't yet lost the construction season for improvements to the park. Most of the project construction will take place later in the year.  
Linder asked about the potential of a walking path around the park. The existing building needs to come down. It's just a question of what will be put in its place. That's something we could probably do this year.  
McGilvray stated he would like the city to move forward on engaging MSA to develop the pool concept further. He would also like to see improvements at Fireman's Park.  
Reekie stated it is difficult for MSA to develop the pool concept at this time, since there is no site selected yet. We need to consider the results of the school referendum.

**C. Public Works/Sewer & Water Committee**

- (1) Discussion and Possible Action Re: A Professional Services Proposal for Construction Inspection Services Regarding the Downtown Streetscape Project. Motion by Touchett, seconded by Diaz, to award a Professional Services Agreement to perform Construction Inspection Services regarding Project 2015-104 Streetscape Phase II and III to SEH in the amount of \$121,800, contingent upon approval of the city attorney. SEH and AECOM provided quotes. The SEH proposal includes an experienced project leader who has worked with Parisi Construction, the contractor for the Downtown Streetscape Phase II and III project. Motion carried 7-0.
- (2) Discussion and Possible Action Re: A Professional Services Contract with AECOM for Design Services Regarding the Senior Center, Library and Old Library Parking Lots. Motion by Touchett, seconded by Diaz, to approve a Professional Services Contract with AECOM for design services regarding Project 2017-108, Senior Center, Library and Old Library parking lots. This agreement is for survey, design, document preparation and bidding support for these parking lot projects. Construction is scheduled for late summer and early fall of 2017. The cost is not to exceed \$33,500. Motion carried 7-0.

- (3) Discussion and Possible Action Re: A Professional Services Contract with AECOM for Design Services Regarding Pedestrian and Bike Improvements. Motion by Touchett, seconded by Diaz, to approve a Professional Services Contract with AECOM for design services regarding pedestrian and bike improvements. This project includes a bike loop sign template; intersection improvements along CTH M; sidewalk and culvert modifications on Locust Drive and Bruce Street; and CTH M sidewalks at Whalen to Locust Drive, Locust Drive to Carnes Driveway, and Carnes Island. The contract is not to exceed \$150,800. Motion carried 7-0.
- (4) Discussion and Possible Action Re: A Drainage Easement on Lot 15, 16 and 17 of Industrial Plat No. 2 that is Located along S. Nine Mound Road at Pure Sweet Honey Farms, Inc. Motion by Touchett, seconded by Diaz, to approve a permanent drainage easement on Lots 15, 16 and 17 of Industrial Plat No. 2 located along S. Nine Mound Road at Pure Sweet Honey Farms, Inc. This easement is to protect the local drainage between each lot. This is not a city maintained easement. Motion carried 7-0.
- (5) Discussion and Possible Action Re: An Agreement for Sanitary Sewer Flow Monitoring Services. Motion by Touchett, seconded by Diaz, to approve an agreement with Mulcahy Shaw Water to obtain real time flow data in the sanitary sewer system to determine areas of inflow and infiltration problems in the system. The data will be used to design upgrades to the sewer system under the Sanitary Sewer Collection Master Plan update. Monitoring will be conducted in April and May. Contract will not exceed \$41,856. Motion carried 7-0.

10. New Business.

- A. Discussion and Possible Action Re: Approval of Operator Licenses.  
No operator licenses were presented.

11. Announcements:

- Alderperson Reekie announced that the Badger Prairie Needs Network needs servers for some of their dates. Here to offer up some dates for the Council to participate in serving. Dates are in April, May and June for signup.
- Clerk Clark announced extended hours for in-person absentee voting for the April 4<sup>th</sup> Spring Election and school district referendum:  
Saturday, March 25<sup>th</sup>: 9 a.m. – 4 p.m. at the Verona Public Library  
Monday, March 27<sup>th</sup> – Thursday, March 30<sup>th</sup>: 8 a.m. – 7 p.m. at City Hall

12. Adjournment:

Motion by Reekie, seconded by Diaz, to adjourn at 8:04 p.m. Motion carried 7-0.

Ellen Clark  
City Clerk