

**CITY OF VERONA**  
**MINUTES**  
**COMMON COUNCIL**  
**February 24, 2020**  
**Verona City Hall**

1. Mayor Diaz called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance
3. Roll call: Alderpersons Kate Cronin, Sarah Gaskell, Chad Kemp, Katie Kohl, Heather Reekie and Evan Touchett were present. Charlotte Jerney and Christine Posey were absent and excused. Also present: City Administrator Adam Sayre, City Attorney Bryan Kleinmaier, Public Works Director Theran Jacobson, City Engineer Carla Fischer, and City Clerk Ellen Clark.
4. Public Comment: None
5. Approval of the minutes from the February 10, 2020 Common Council meeting. Motion by Touchett, seconded by Kohl, to approve the minutes of the February 10, 2020 Common Council meeting. Motion carried 6-0.
6. Mayor's Business: None
7. Announcements: None
8. Administrator's Report:
  - Downtown plantings: Staff is working with Glacier Landscape to install plantings in the downtown planting beds and other areas of the City. These projects are funded with room tax dollars.
  - Sugar Creek School RFP: The Verona Area School District and the City hosted a tour of the Sugar Creek property on February 21<sup>st</sup> for 30-40 people. The RFP was posted to the City's website on January 6<sup>th</sup>. Proposals are due by March 30<sup>th</sup>.

Cronin asked if the building at 103 N. Franklin will remain.

Sayre replied the building will remain, and will be used as an office, with space for making custom baseball bats and doing custom engraving.

Cronin asked if the neighbors were notified of the public hearing.

Sayre replied for all public hearings, a Class II notice is posted in the Verona Press, the notice is posted on the City's website, all property owners within 200 feet of the property are mailed a notice, and a notice is posted on the property using an in-ground sign.
9. Engineer's Report:
  - Well 6 pumping station construction: Interior walls are completed. Piping, ductwork, plumbing and electrical items are being delivered and installed.

- Verona Area High School Construction Traffic Improvements: The Military Ridge State Trail/Wildcat Way pedestrian box culvert concrete pours will wrap up in the next few weeks, the structure will be backfilled, and the trail will be placed back. The trail and re-route may closed for a short time to complete trail restoration. The Stewart Woods Road bridge work will continue into spring.

## 10. Committee Reports

### A. Finance Committee

- (1) Discussion and Possible Action Re: Payment of bills. Motion by Kemp, seconded by Cronin, to pay the bills in the amount of \$18,129,164.25. Motion carried 6-0.

### B. Public Works/Sewer & Water Committee

- (1) Discussion and Possible Action Re: Developer's agreement for Woods at Cathedral Point Phase 1 public improvements. Motion by Touchett, seconded by Kemp, to approve a developer's agreement for Woods at Cathedral Point Phase 1 public improvements, pending final review by the City Attorney and City Administrator. Motion carried 6-0.
- (2) Discussion and Possible Action Re: Professional services agreement with KorTerra for KorWeb Enhanced Facility Mapping Services for utility locating management software. Motion by Touchett, seconded by Gaskell, to approve a professional services agreement with KorTerra for KorWeb Enhanced Facility Mapping Services for utility locating management software. KorWeb is management software that overlays the City's utility GIS system with Digger's Hotline tickets.

Reekie why this system would be good for the City.

Fischer replied it is a way to automate the utility locating process.

Jacobson stated the description given to the Public Works Department by Digger's Hotline is very broad. This program will allow them to overlay the area with the City's GIS system information, which narrows the area to be marked.

Motion carried 6-0.

- (3) Discussion and Possible Action Re: Professional services agreement with AECOM for Project ID 2020-110 Verona 2020 Stormwater Services. Motion by Touchett, seconded by Cronin, to approve a professional services agreement with AECOM for Project ID 2020-110 Verona 2020 Stormwater Services. Total estimated fee is not to exceed \$20,900. Motion carried 6-0.
- (4) Discussion and Possible Action Re: Professional services agreement with Baker Tilly for Project ID 2020-111 Utility Impact Fee Design. Motion by Touchett, seconded by Kemp, to approve a professional services agreement with Baker Tilly for Project ID 2020-111 Utility Impact Fee Design, with a total fee not to exceed \$13,500. Motion carried 6-0.
- (5) Discussion and Possible Action Re: Professional services agreement with Kueny Architects, LLC for Project ID 2019-111 Public Works Facility Design. Motion by Touchett, seconded by Gaskell, to approve a professional services agreement with

Kueny Architects, LLC for Project ID 2019-111 Public Works Facility Design, with a total fee not to exceed \$481,163, and contingent upon legal counsel review of the contract language. Touchett stated the money for this agreement is part of last year's borrowing for the Public Works facility project. Motion carried 6-0.

11. New Business

- A. Discussion and Possible Action Re: Current litigation involving condemnation claim made by property owner related to County Highway M/PD road project. *The Common Council may convene in closed session as authorized by Section 19.85(1)(g) of the Wisconsin Statutes for the purpose of conferring with legal counsel who either orally or in writing will advise the governmental body on strategy to be adopted with respect to current or likely litigation. The Common Council may reconvene in open session and take action on the closed session item.*

Kleinmaier stated this is Just Compensation litigation related to the road project at the intersection of CTH M & PD. The City made payment to the property owner for the land that was taken as part of the project, and now the owners have filed a lawsuit seeking more compensation. The trial for this lawsuit is set for March 9–12, 2020. Staff believes this is an appropriate time to discuss strategy with the Council.

Motion by Kohl, seconded by Kemp, to convene in a closed session, as authorized by Section 19.85(1)(g) of the Wisconsin Statutes for the purpose of conferring with legal counsel who either orally or in writing will advise the governmental body on strategy to be adopted with respect to current or likely litigation. The Common Council may reconvene in open session and take action on the closed session item. On roll call: Alder Cronin – Aye; Alder Gaskell – Aye; Alder Kemp – Aye; Alder Kohl – Aye; Alder Reekie – Aye; Alder Touchett – Aye. Motion carried 6-0. The Common Council convened in closed session at 7:19 p.m. City Attorney Kleinmaier and Public Works Director Theran Jacobson remained for the closed session.

CLOSED SESSION

Motion by Kohl, seconded by Reekie, to reconvene in open session at 8:13 p.m. Motion carried 6-0. No action was taken by the Common Council in closed session.

Diaz stated the Common Council discussed upcoming litigation during the closed session. When official action is taken, it will be announced publicly.

- B. Discussion and Possible Action Re: Approval of operator licenses. Motion by Touchett, seconded by Kemp, to approve operator license applications as presented by the City Clerk. Motion carried 6-0.

12. Adjournment:

Motion by Touchett, seconded by Cronin, to adjourn at 8:14 p.m. Motion carried 6-0.

Ellen Clark  
City Clerk