

**VPL Board Meeting Minutes**  
*Library Board of Trustees-Verona Public Library*  
*500 Silent Street Verona, WI 53593*

**Wednesday, February 7, 2018, 6:30 p.m.**  
**Library Phone Number 608-845-7180**

Present: Runde, Napier, Stiner, Sohail, Ryan, Burkart  
Absent: Hopp, Kniess

**Call to order:**

President Runde called the meeting to order at 6:30 p.m.

**Approval of Minutes:**

A motion was made by Napier, seconded by Ryan to approve the Regular Meeting Minutes of 1/3/18. Motion carried.

**Review and Approval of Invoices:**

A motion was made by Runde, seconded by Ryan to approve the December 2017 and January 2018 invoices. Motion carried.

**Public Comments:**

None

**City Council Liaison's Report:**

Stiner updated the board about the candidates for the upcoming election in April. He also reported that the Silent Pond is cleared up for smooth water flow.

**Library Director's Report:**

Burkart shared that mobile/tablet friendly library's new website is now live. She also updated the board that the new kiosk self-check machines as well as the new LED light installation will start soon.

**Old Business:**

None

**New Business:**

1. ***Discussion and possible action regarding janitorial service bids:*** A motion was made by Sohail, seconded by Napier to approve the janitorial service bid by Sundance BioClean as presented. Motion Carried.
  
2. ***Discussion and possible action regarding the 2017 DPI State of Wisconsin Library Annual Report:*** The 2017 DPI State of Wisconsin Library Annual Report was approved by the board and signed by the President. A motion was made by Sohail, seconded by Napier to approve the 2017 DPI State of Wisconsin Library Annual Report. Motion Carried.

**Adjournment:**

Meeting adjourned at 6:48 p.m.

Library Board approved 3/7/18