

CITY OF VERONA
MINUTES
COMMON COUNCIL
January 23, 2017
Verona City Hall

1. Mayor Hochkammer called the meeting to order at 7:03 p.m.
2. Pledge of Allegiance
3. Roll call: Alderpersons Luke Diaz, Elizabeth Doyle, Jack Linder, Mac McGilvray, Heather Reekie, Scott Stewart, Brad Stiner and Evan Touchett present. Also present: City Administrator Jeff Mikorski, Public Works Director Theran Jacobson, Parks Director Dave Walker, City Engineer Jeff Montpas, and City Clerk Ellen Clark.
4. Public Comment:
None
5. Approval of Minutes from the January 9, 2017 Common Council Meeting:
Motion by Stewart, seconded by Linder, to approve the minutes of the January 9, 2017 Common Council meeting with the following corrections:
 1. Item 9.D.(4) – Correct spelling of Rangett to Ranguette
 2. Items 10.A. and 10.B. – Correct the vote on the motion to reconvene in open session to 7-1, with Alder Touchett voting no.
6. Mayor's Business:
Mayor Hochkammer reported that he and Alderperson Stewart attended the police department's Adult Crossing Guard Recognition Breakfast last week. The Police Department did a great job with the breakfast once again.
7. Administrator's Report:
Administrator Mikorski reported that a meeting of the Committee of the Whole will be held on Monday, January 30, 2017 at 6:30 p.m.
8. Engineer's Report:
 - Downtown Street Reconstruction Phase II – South Shuman Street and West Park Lane: The design of this project is complete. Construction of this project is delayed until 2018 due to accessibility issues during construction of the downtown streetscape project.
 - Downtown Streetscape Stage I – JP Cullen is substantially completed with the final punch list items. Installation of the eagle memorial and pre-cast concrete cap along the planters and seating wall will take place in April/May. The project will be completed prior to Memorial Day.
 - Downtown Streetscape Stage II – Construction is planned to start after April 2017. Public information meetings (PIM) will be held with business owners, and a formal PIM will be held prior to construction.
 - City of Verona Standard Construction Details – AECOM has submitted standard detail drawings for final review by City staff. This includes roadway, water main, sanitary and storm sewer, and other incidental details.
 - CTH M/PD Intersection – MSA is preparing the 90% plan, specifications and estimate submittal. The land acquisition process has begun. Construction is scheduled for October of 2017.

- Bike and Pedestrian Projects – The pedestrian bump outs along East and West Verona Road have been delayed due to potential impacts on the South Main Street Streetscape project. The City is also working with Dane County for a pedestrian crossing over Badger Mill Creek near Old PB. This would connect the County Gardens to the Military Ridge bike trail and ice age trail and provide future connection to pedestrian improvements to the south.
- Signal Design for Old PB/Whalen Road, Main Street/Paoli Street/and West Verona Avenue/West End Circle. Designs for these projects are in the final stages. The projects will be bundled for bidding purposes to attract more interest from contractors.
- Wastewater Master Plan Update – AECOM has delivered a draft copy of the Wastewater Master Plan Update to the City. A second phase of this report, based on flow monitoring of the existing system, is anticipated in 2017.
- Lincoln Street Channel – Permit applications and design plans for the reconstruction of the Lincoln Street Channel from the end of Phase II, outside of City Hall, to the confluence with the Lower Badger Mill Creek are being prepared.
- Maple Road Pond – This project will remove the accumulated sediment and heavy vegetation in the pond to restore original design volume. 90% plans and cost estimate will be provided to the city by January 27th.

9. Committee Reports:

A. Finance Committee

- (1) Discussion and Possible Action Re: Payment of Bills. Motion by McGilvray, seconded by Doyle, to approve the payment of bills in the amount of \$1,048,076.48. Motion carried 8-0.
- (2) Discussion and Possible Action Re: Professional Services Agreement with Ehlers for Feasibility Analysis and Project Plan Related to Creation of Tax Increment District No. 9. Motion by McGilvray, seconded by Doyle, to approve a Professional Services Agreement with Ehlers for feasibility analysis and project plan related to creation of Tax Increment District No. 9. Ehlers will determine the feasibility of a new Tax Increment District and develop a project plan. This is a similar process to TID #8. This is a blighted area on W. Verona Ave. The size of the district would be from Legion Street to St. Vincent's, then across Legion Street to W. Verona Ave. Part of this process will be mapping and feasibility for the projects involved. The cost is not to exceed \$14,500. Motion carried 8-0.

B. Public Safety and Welfare Committee

- (1) Discussion and Possible Action Re: An Application for a "Class C" Wine License from Hop Haus Brewing Company, LLC, 231 S. Main Street, Verona, WI 53593, Philipp Hoechst, Agent. Motion by Stewart, seconded by Reekie, to approve an application for a "Class C" Wine License from Hop Haus Brewing Company, LLC, 231 S. Main Street, Verona, WI 53593, Philipp Hoechst, Agent. Hop Haus is currently classified by the state as a brew pub, and presently manufactures all beer on site at 231 S. Main St. Hop Haus is planning to begin contract brewing with a facility in Waunakee. Beer would continue to be produced at 231 S. Main St., but beer would also be produced at the facility in Waunakee. Due to the offsite production, the state will no longer consider Hop Haus a brew pub, and instead will

classify the business as a brewery. Hop Haus has surrendered its "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverages licenses as required by the state in order for a brewer's permit to be issued. The brewer's permit allows for the sale of fermented malt beverages. The "Class C" license will allow for the sale of wine by the glass. Motion carried 7-1, with Alder Touchett abstaining.

- (2) Discussion and Possible Action Re: An Application for a Combination "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverages License from Tavern and Bar, LLC, d/b/a Cahoots, 102 W. Railroad Street, Verona, WI 53593, Kurt Jurewicz, Agent. Motion by Stewart, seconded by Reekie, to approve a Combination "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverages license for Tavern and Bar, d/b/a Cahoots, 102 W. Railroad Street, Verona, WI 53593, Kurt Jurewicz, Agent, contingent upon a final fire inspection approval, and the surrender of the combination license currently held by Cahoots, LLC, and will be effective on the property closing date. Tavern and Bar, LLC is purchasing the property at 102 W. Railroad Street from current owner, Cahoots, LLC. Mr. Jurewicz anticipates closing the sale on or about February 7, 2017. Motion carried 8-0.

C. Public Works/Sewer and Water Committee

- (1) Discussion and Possible Action Re: Change Order No. 2 for Project ID 2016-109, Bike/Ped Project 4 – Bike Lane Pavement Striping. Motion by Touchett, seconded by McGilvray, to approve Change Order No. 2 for Project ID 2016-109 Bike/Ped Project 4 – Bike Lane Pavement Striping. This project was the bike lane striping along Basswood, Edward, Hemlock and Tamarack Streets. Change Order No. 2 is to rectify as-built quantities and close ID 2016-109 Project 4. The Change Order results in a reduction of \$3,639.70, resulting in a final contract amount of \$37,175.30. Motion carried 8-0.
- (2) Discussion and Possible Action Re: Change Order No. 1 for Project ID 2016-112 VACT Parking Lot. Motion by Touchett, seconded by Doyle, to approve Change Order No. 1 for Project ID 2016-112 VACT Parking Lot. Change Order No. 1 is to rectify as-built quantities for items installed to date. Additional items included additional mobilization to keep access to site for building construction, hand forming and pouring curb and gutter, and changing parking lot lighting. Change Order No. 1 increases the contract amount by \$12,768, resulting in a new contract amount of \$179,690.50. Touchett stated that this change is the result of discovering that an old watermain was not exactly where it was thought to be. Motion carried 7-1, with Alder McGilvray abstaining.
- (3) Discussion and Possible Action Re: Change Order No. 2 for Project ID 2016-105 Downtown Streets Reconstruction. Motion by Touchett, seconded by Diaz, to approve Change Order No. 2 for Project ID 2016-105 Downtown Streets Reconstruction. Change Order No. 2 is to rectify as-built quantities for items installed to date. Items include excavation below subgrade, granular backfill material, granular trench backfill, retaining walls, and miscellaneous items as directed by staff. The change order results in an increase of \$214,104.53, bringing the contract amount to \$1,443,960.28. Linder asked why this amount was not in

the original bid. Jacobson stated that during construction, an extraordinary amount of unsuitable soils were found. We also had to drop the water main 2-3 feet throughout most of the project, causing more excavation, more fill, etc. This was the oldest infrastructure in the city, with little historic information, so we had some unforeseen items come up. Montpas stated there were some additional retaining walls done, as well. Mayor Hochkammer stated that with the investment that we're making in the downtown, it would be shortsighted of the city to not do it right this time around. Motion carried 8-0.

- (4) Discussion and Possible Action Re: Claim for Vehicle Damage from State Farm Insurance, Representing Poulomi Kundu, 6128 Jeffers Drive, Madison, WI. Motion by Touchett, seconded by Diaz, to approve the claim for vehicle damage from State Farm Insurance, representing Poulomi Kundu in the amount of \$2,963.99. This claim is from an incident on November 18, 2016. Staff needed to back up our tractor and leaf picker to dislodge an obstruction from the pickup chute. When this is required, staff must back up ten feet in order to clear the obstruction. While doing so, staff accidentally backed into a car driven by Ms. Kundu. The accident was reported to Verona Police Department. A witness to the accident stated that Ms. Kundu was following staff too closely. The claim is for \$3,463.99. This was approved at the committee level on a 2-1 vote. McGilvray stated that he voted no because a witness stated that the vehicle was following too closely, that the driver tried to pass the leaf picker at one point, and that no effort was made by the driver to back up. Motion carried 5-3, with McGilvray, Linder and Stiner voting no. McGilvray stated that the leaf picker will now be labeled with a sign that states that vehicles should stay back 300 feet.

- (5) Discussion Re: Structural Options for Project ID 2016-109, Project 10 – Pedestrian Crossing of Badger Mill Creek along CTH M (S. Main Street). Jacobson stated that currently, there is no room for ped movements without structural modifications to the culvert AECOM did a preliminary analysis to determine the options and costs for the project. The preferred alternative is a box culvert extension to accommodate a five foot sidewalk that would connect from Locust Street to just south of Factory Street (now vacated). The cost of this alternative is approximately \$230,000. This project would be bundled with other projects to make it more attractive to bidders. Diaz stated that he appreciates how quickly public works is moving on this. No action was taken by the council on this item.

D. Park, Recreation and Forestry Commission

- (1) Discussion and Possible Action Re: Ordinance No. 17-889 Amending Section 12-1-1 – Parks and Navigable Waters – of the Code of Ordinances. Motion by Reekie, seconded by Stiner, to approve Ordinance No. 17-889 Amending Section 12-1-1 – Parks and Navigable Waters – of the Code of Ordinances. This amendment makes changes to differentiate the type of boats allowed in waters controlled by the City of Verona, and clarifies what is a flotation device. Motion carried 8-0.

10. New Business

A. Discussion and Possible Action Re: Approval of Operator Licenses.

Motion by Touchett, seconded by Reekie, to approve the following operator license: Corey Steele for Monte's. Motion carried 8-0.

11. Announcements:

- Clerk Clark announced that the last time to pay property taxes online will be Tuesday, January 24th at 11:59 p.m., and that in-person absentee voting for the February 21st Spring Primary will begin February 1st.
- The Committee of the Whole meeting time is changed to Monday, January 30th at 7:00 p.m.

12. Adjournment:

Motion by Doyle, seconded by Reekie, to adjourn at 7:45 p.m. Motion carried 8-0.

Ellen Clark
City Clerk