



# City of Verona

Personnel Committee  
City Hall – 111 Lincoln Street  
Verona, WI 53593-1520

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**MINUTES**  
**PERSONNEL COMMITTEE**  
**January 9, 2019**  
**VERONA CITY HALL**

1. The meeting was called to order by Sarah Gaskell at 6:03 p.m.
2. Roll Call: Alders Sarah Gaskell, Heather Reekie , and Charlotte Jerney were present. Also present: Mayor Luke Diaz, City Administrator, Jeff Mikorski, Attorney Kyle Gulya, and Police Chief Bernie Coughlin, and Human Resource Coordinator Mitchell Weckerly.
3. Approval of minutes from the December 18, 2018 Personnel Committee meeting. Motion by Reekie, seconded by Jerney to approve the minutes. Motion carried 3-0.
4. Discussion and possible action regarding an amendment to the City of Verona’s Family and Medical Leave Policy.  
Mikorski presented the current policy where employees are required to use all accumulated sick leave and vacation leave when on the federal covered period of Family and Medical Leave (FML), and the recommended change to allowing the employee to use a minimum of four weeks of accumulated leave. Weckerly also presented the change as a way to provide more flexibility to the employee to use other possible benefits during the FML period if available. Motion by Reekie, seconded by Jerney, to recommend to City Council an amendment to the Family and Medical Leave policy which changes the requirement for employees to use all available accumulated leave to a minimum of four weeks of accumulated leave while during federal FMLA period. Motion carried 3-0.
5. Discussion and possible action regarding Fire Department personnel issues  
In order to discuss personnel issues at the Fire Department Gaskell motioned, seconded by Reekie, to go into closed session with the following comment ”The Personnel Committee may convene in a closed session for discussion and permissible action regarding Fire Department personnel issues as authorized by Section 19.85(1)(c) of the Wisconsin Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of the City of Verona. The Personnel Committee may reconvene in open session to discuss and take action on the subject matter discussed in the closed session”. Included in the closed session were Human Resource Coordinator, Police Chief, and Attorney Gulya. Motion carried 3-0 with roll call vote. Gaskell-Aye, Reekie-Aye, Jerney-Aye.  
  
Motion by Reekie, seconded by Jerney, to move back into open session at 7:02 pm.
6. Discussion and possible action regarding Discussion and any permissible action regarding City Administrator performance and evaluation and City Administrator contract. Gaskell motioned, seconded by Jerney, to move into closed session with the following comment, “The Personnel Committee may convene in a closed session for discussion and permissible action regarding City Administrator performance and evaluation and City Administrator contract as authorized by Section 19.85(1)(c) of the Wisconsin Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of the City of Verona; and Section 19.85(1)(e) for the deliberation of or negotiation for purchase of public properties, investment of public funds, or conduct of other specific public business whenever competitive or bargaining reasons require a closed session. The Personnel Committee may reconvene in open session to

discuss and take action on the subject matter discussed in the closed session. Included in the closed session were Human Resource Coordinator, and Attorney Gulya. Motion carried 3-0 with a roll call vote. Gaskell-Aye, Reekie-Aye, and Jerney-Aye.

Motion by Reekie, seconded by Jerney, to move back into open session.

9. Adjournment: Motion by Reekie, seconded by Jerney to adjourn the meeting. Motion carried 3-0.

Respectfully Submitted by,  
Jeff Mikorski, ICMA-CM  
City Administrator