

CITY OF VERONA
MINUTES
COMMON COUNCIL
October 24, 2016
Verona City Hall

1. Mayor Hochkammer called the meeting to order at 7:10 p.m.
 2. Pledge of Allegiance
 3. Roll call: Alderpersons Luke Diaz, Elizabeth Doyle, Mac McGilvray, Scott Stewart, Brad Stiner and Evan Touchett present. Alderpersons Linder and Reekie absent and excused. Also in attendance: City Administrator Jeff Mikorski, Planning & Development Director Adam Sayre, City Attorney Bryan Kleinmaier, Public Works Director Theran Jacobson, City Engineer Jeff Montpas, City Clerk Ellen Clark, Ehlers Representative Todd Taves, and WisDOT Representative Mark Vesperman.
 4. Public Comment:
Alderperson Stiner spoke regarding City Ordinance 13-1-285(d), which addresses exterior parking or storage of vehicles in residential districts. Stiner asked residents to properly store their recreational vehicles.
 5. Approval of Minutes from the October 10, 2016 Common Council Meeting:
Motion by McGilvray, seconded by Stewart, to approve the minutes of the October 10, 2016 Common Council meeting. Motion carried 6-0.
 6. Mayor's Business:
 - A. Mayor Hochkammer proclaimed November 17, 2016 as "World Pancreatic Cancer Day" in the City of Verona
 - Jenny Aune, 381 Mesa Road, Verona, spoke on this subject, stating that the hope is that proclamations such as this will increase awareness and help find a cure for pancreatic cancer.
 - B. Presentation by Wisconsin Department of Transportation Regarding an Update on a Salt Building Construction between Verona Road and Maple Grove Drive
 - WisDOT representative, Mark Vesperman, spoke regarding these projects. Residents can go to www.veronaroadproject.wi.gov for current information on the Verona Road project. The Verona Road/Beltline interchange should be done by the end of November. Nesbitt Road and the Williamsburg Way roundabout are scheduled to be finished in the middle of November.
- 7:21 p.m. – Alderperson Linder now present.
- Mayor Hochkammer stated that the city provides a contribution to the Verona Road Business Coalition as part of its annual budget.
- Vesperman presented plans for a 10,000 ton salt storage shed and garage for Dane County, to be built between Verona Road and Maple Grove Drive. This location was selected because the land is already owned by the Department of Transportation, and because it ties directly into Verona Road. The project is scheduled to begin in September, 2017.
- McGilvray expressed concerns regarding salt truck traffic at the Verona Road/Maple Grove Drive intersection and suggested adding a turn lane there.

Vesperman stated the DOT looked at the intersection, and determined that the traffic from the salt trucks will not be enough to indicate the addition of a turn lane. Maple Grove Drive reconstruction will entail adding a turn lane at the entrance to the salt shed area, and bringing that down to Verona Road. Touchett stated his displeasure with the location selected for the salt shed. Vesperman stated that the DOT looked at several options, and this turned out to be the best location for the shed for many reasons.

- Mayor Hochkammer and City Administrator Mikorski attended a Strategic Planning Meeting with Dane County Cities & Villages on Saturday, October 22nd.
 - Proposed upcoming meeting dates:
 - Nov 14th – Presentation of the 2017 budget at a Committee of the Whole meeting at 6:00 p.m., followed by the Common Council meeting
 - Nov 21st – Public hearing and possible adoption of the 2017 budget at 6:30 p.m.
 - Nov 28th – If business is concluded on the 21st, there will not be a Common Council meeting on the 28th
- There will be only one meeting in December. The preference of the Council was to hold the meeting on December 12th

7. Administrator's Report:

- For the education of the public, early voting hours at city hall were announced. Please register early.

8. Engineer's Report:

- Downtown Street Reconstruction Phase I – Church, S. Marietta and Grove: Restoration is scheduled to be complete by November 1st
- CTH PD Reconstruction – Shady Oak Lane to Woods Road: Remaining land acquisitions are scheduled to be completed by October 28th. Clearing for the new roadway is scheduled to begin October 31st.
- Downtown Streetscape Project Phase I: The fountain is being constructed, brick pavers are being installed, and decorative lights are waiting to be installed

9. Committee Reports:

A. Finance Committee

- (1) Discussion and Possible Action Re: Payment of Bills. Motion by McGilvray, seconded by Doyle, to pay the bills in the amount of \$818,484.67. Motion carried 7-0.
- (2) Discussion and Possible Action Re: Resolution No. R-16-050 Authorizing the Redemption of the Community Development Lease Revenue Bonds, Dated July 1, 2002 and Community Development Lease Revenue Bonds, Dated July 17, 2003. Motion by McGilvray, seconded by Doyle to approve Resolution No. R-16-050 Authorizing the Redemption of the Community Development Lease Revenue Bonds, Dated July 1, 2002 and Community Development Lease Revenue Bonds, Dated July 17, 2003. Todd Taves, representing Ehlers, spoke regarding Resolution No. R-16-050. With the closure of TIF District 7 earlier this year, and with the investments of that TID cash starting to mature, the district is in a position to retire its two primary public debt issues totaling approximately \$3,800,000. Paying this

debt off now will save the city approximately \$713,000 in interest, as opposed to making payments throughout the life of the loan. Motion carried 7-0.

- (3) Discussion and Possible Action Re: Professional Services Agreement with Ehlers for Feasibility Analysis and Project Plan Related to Creation of Tax Increment District No. 8. Motion by McGilvray, seconded by Doyle to approve a Professional Services Agreement with Ehlers for Feasibility Analysis and Project Plan Related to Creation of Tax Increment District No. 8. Administrator Mikorski stated that in order to determine if a TIF District is viable and able to provide an incentive to businesses looking to move into Verona Technology Park, we are asking Ehlers to put together an analysis to determine a timeline for being able to put together incentives for potential development. McGilvray stated the feasibility study would look at a much broader picture than what we've discussed thus far. Motion carried 7-0.

B. Public Safety and Welfare Committee

- (1) Discussion and Possible Action Re: Ordinance No. 16-883 Amending Section 10-1-26 of the Code of Ordinances to Restrict Overnight Parking in the Public Parking Lot at the Corner of Park Lane and S. Franklin Street. Motion by Stewart, seconded by Touchett, to approve Ordinance No. 16-883 Amending Section 10-1-26 of the Code of Ordinances to Restrict Overnight Parking in the Public Parking Lot at the Corner of Park Lane and S. Franklin Street. This amendment will restrict overnight parking in the new public parking lot at the corner of Park Lane and S. Franklin Street between 3:00 a.m. and 6:00 a.m. The purpose is to prevent overnight parking in the lot, and allow time for snow removal. Signs will be posted at both entrances to the parking lot. The Public Safety and Welfare Committee recommended approval at their October 24, 2016 meeting. Motion carried 7-0.

C. Public Works/Sewer and Water Committee

- (1) Discussion and Possible Action Re: Awarding the Contract for Northern Lights/ CTH PD Water Main Extension Project. Motion by Touchett, seconded by McGilvray, to award the contract for Project A of the 2016-119 Northern Lights/CTH PD Water Main Extension to RG Huston Company, Inc. Nine bids were received for this project. AECOM recommends the award of Project A to RG Huston Company, Inc., for the low bid of \$136,202. Project B, to extend a water main from Northern Lights to Shady Oak Lane, is recommended not to be awarded, but to instead be installed by private parties as demand requires. Motion carried 7-0.
- (2) Discussion and Possible Action Re: Change Order No. 1 for the 2016 Streets Rehabilitation Project. Motion by Touchett, seconded by Diaz, to approve Change Order No. 1 for the 2016 Streets Rehabilitation Project. This project extends the pedestrian crossing at the intersection of S. Main Street (CTH M) and Whalen Road, including a refuge island with curb and gutter, sidewalk, and pavement markings. Total cost not to exceed \$69,455.75. Motion carried 7-0.
- (3) Discussion and Possible Action Re: A Professional Services Agreement with AECOM for Surveying Services for the CTH PD Project – Woods Road to CTH M. Motion by Touchett, seconded by McGilvray, to approve a Professional Services Agreement with AECOM for Surveying Services for Project 2016-123 CTH PD. This agreement is

for surveying services for the design of the CTH PD reconstruction from Woods Road to CTH M. Motion carried 7-0.

- (4) Discussion and Possible Action Re: An insurance claim from Spencer and Darcy Stagman, 523 Basswood Avenue, for Property Damage from a Storm Event on July 21, 2016. Committee is waiting for more information, so there was no motion on this item.

10. New Business

- A. Discussion and Possible Action Re: Potential Development and Use of Public Funds for a Project Located Along Verona Avenue. Mikorski stated there has been a request for potential public funding for a redevelopment project along Verona Avenue. Motion by McGilvray, seconded by Touchett, to go into closed session for discussion of potential development and use of public funds for a project located along Verona Avenue, as authorized by Section 19.85(1)(e) of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Common Council may reconvene in open session and discuss and take action on the subject matter discussed in the closed session. On roll call: Alderpersons Stewart, Stiner, Touchett, Linder, McGilvray – Aye; Alderpersons Diaz and Doyle – Nay. Motion carried 5-2. The Council convened in closed session for this item at 8:14 p.m.

CLOSED SESSION

8:35 p.m. – Alderperson Reekie now present.

Motion by Diaz, seconded by Doyle, to reconvene in open session. Motion carried 8-0.
8:43 p.m. No action was taken by the Common Council in closed session.

- B. Discussion and Possible Action Re: Approval of Operator Licenses. There are no operator licenses to be presented for approval.

11. Announcements:

Mayor Hochkammer asked those council members that were not at last week's EMS meeting to review the documents from that meeting that were handed out this evening. The numbers in the proposed EMS budget are the numbers that will be in the city's draft budget. Separate action will not be taken on this portion of the budget.

12. Adjournment:

Motion by McGilvray , seconded by Doyle , to adjourn at 8:45 p.m. Motion carried 8-0.

Ellen Clark
City Clerk