

CITY OF VERONA
MINUTES
COMMON COUNCIL
July 25, 2016
Verona City Hall

1. Mayor Hochkammer called the meeting to order at 7:03 p.m.
2. Pledge of Allegiance
3. Roll call: Alderpersons Luke Diaz, Jack Linder, Mac McGilvray, Scott Stewart, Brad Stiner and Evan Touchett present. Alderpersons Doyle and Reekie are absent and excused. Also in attendance: Police Chief Bernie Coughlin, Director of Planning and Development Adam Sayre, Public Works Director Theran Jacobson, City Engineer Jeff Montpas, AECOM representative Jess Billmeyer, and City Clerk Ellen Clark.
4. Public Comment: Alderperson Diaz stated that he has received some very positive feedback on the Public Works Department, including someone who was impressed with the department's responsiveness to an issue in Scenic Ridge, someone who was happy with the city's bike/pedestrian program, and someone who liked the Locust Street Bridge improvement.
5. Approval of Minutes from the July 11, 2016 Common Council meeting: Motion by Linder, seconded by McGilvray, to approve the minutes of the July 11, 2016 Common Council meeting. Motion carried 6-0.
6. Mayor's Business: Mayor Hochkammer stated that he has received good comments on the clean up after the latest round of storms. He also thanked the city staff for their help in the absence of a city administrator.
7. Engineer's Report:
 - Northern Lights/N. Nine Mound Road Construction:
The south bound lanes of Northern Lights are complete. The north bound lanes are scheduled for surface lift of asphalt in mid-late August. Plantings on the berm are ongoing. All work is scheduled to be complete prior to UGM.
 - Downtown Street Reconstruction Phase I – Church Avenue, S. Marietta Street and Grove Street:
Water main installation on Church Avenue and Grove Street should be complete. Sanitary sewer installation is scheduled to start July 25th. Church Avenue and Grove Street are scheduled to be complete by the end of August, except for the final lift of asphalt, which will be placed when the remainder of the project is complete.
 - USH 18/151/Epic Lane On-Ramp:
Final design and bid specs are scheduled to be submitted to WisDOT by July 29. Review comments from WisDOT are estimated to be available 3-4 weeks from design submittal.
 - CTH PD Reconstruction, Shady Oak Lane to Woods Road:
The City continues to work on obtaining the necessary right-of-way for the project.
 - 2016 Street Rehabilitation Project:
Curb and gutter has been replaced on a couple of the streets. Work is proceeding smoothly and on schedule.

8. Committee Reports:

A. Finance Committee

- (1) Discussion and Possible Action Re: Payment of Bills. Motion by McGilvray, seconded by Linder, to pay the bills in the amount of \$869,292.33. Motion carried 6-0.
- (2) Discussion and Possible Action Re: Feasibility and Participation in Recreational/ Aquatic Facility Study Agreement with the Verona Area School District. Motion by McGilvray, seconded by Linder to participate in a feasibility study for a recreational/ aquatic facility with the Verona Area School District (VASD). McGilvray stated that in 2015, the council approved a feasibility study for an aquatic center in the City of Verona, but it was decided not to move forward with the study, as the school district was interested in doing a very similar study. The school district broadened that study to include running, training, cycling, fitness and others. Total cost of the study is \$85,500. The Verona Area Chamber of Commerce will contribute \$5,000. The school district is asking that the city contribute the \$15,000 we had set aside last year for the feasibility study we had planned. Staff is recommending that the city join the VASD in the feasibility study. This was approved at the Finance Committee level. Motion carried 6-0. McGilvray stated that the study will be regional in nature. It is the hope of the school district to create a destination location to bring in people from around the area.

B. Public Safety and Welfare Committee

- (1) Discussion and Possible Action Re: Ordinance No. 16-877 Amending Section 10-1-13 – Motor Vehicles and Traffic – of the Code of Ordinances. Motion by Stewart, seconded by Touchett, to approve Ordinance No. 16-877 amending Section 10-1-13 – Motor Vehicles and Traffic – of the Code of Ordinances. This ordinance will add a stop sign at the newly created intersection of Wall Street and West End Circle. Motion carried 6-0.
- (2) Discussion and Possible Action Re: Ordinance No. 16-878 Amending Section 10-1-28 – Large Vehicle Parking – of the Code of Ordinances. Motion by Stewart, seconded by Touchett, to approve Ordinance No. 16-878 amending Section 10-1-28 – Large Vehicle Parking – of the Code of Ordinances. This ordinance adds clarification to the definition of Type 2 large vehicle, clearly defines various types of trailers, and includes the governing of all types of trailers. Motion carried 6-0.
- (3) Discussion and Possible Action Re: Ordinance No. 16-879 Amending Section 10-1-33 – Traffic and Parking Regulations on School District Grounds – of the Code of Ordinances. Motion by Stewart, seconded by Touchett, to approve Ordinance No. 16-879 amending Section 10-1-33 – Traffic and Parking Regulations on School District Grounds – of the Code of Ordinances. This ordinance adds clarification and reflects the new configuration of the Verona Area School District parking lot. Motion carried 6-0.

C. Public Works Sewer & Water Committee

- (1) Discussion and Possible Action Re: AECOM Bike/Pedestrian Study Presentation. Jess Billmeyer, of AECOM, presented the Verona Bike/Pedestrian Study. The primary concern and purpose of this study is to provide safe riding and walking within the

City of Verona. Mr. Billmeyer stated that the goals of the study were to provide better access to the downtown area for bicyclists and pedestrians, better access to schools, and to connect neighborhoods. This study looked at improvements for all parts of the city. One of the main ideas was to create bike loops. This is a way to get out of downtown and out into the neighborhoods, and back. It gives you two ways to get downtown from a neighborhood. The idea was for each of the neighborhoods to have a loop, to have the loops go past each of the schools, and to connect as many of the parks as possible to the loops. The purpose is to encourage biking and walking within the neighborhoods. There could be community involvement in coming up with names for the neighborhood loops. Planned for next year are some downtown intersection improvements, including curb bump-outs at the Franklin Street and Marietta Street intersections. On CTH M, there are three intersections that could be improved with pedestrian islands for easier crossing. Construction of this project may begin at the end of 2016. Another project is to add bike/parking shared lanes to Edwards Street, Basswood Avenue, Tamarack Way and Hemlock Drive. This project is planned for 2016. The CTH M sidewalk project was chosen because there is no good sidewalk connection from the south side into downtown. The project would go from the bridge over HWY 151 to just past the Carnes property, and from there north into downtown. This will be a phased project. The last project is a path project that runs along Badger Mill Creek. With this path, you could cross the entire city, while crossing only one street. This will be a phased project, as well. Touchett stated he is thankful for this study. It will be a highlight for the city as it gets further along. Jacobson stated that Dane County is in favor of this project, as well, and may be joining us in part of the project. Stewart stated that, because of plans for new school locations, this plan must be fluid. Billmeyer stated that the routes can be changed quite easily. Mayor Hochkammer stated that he is very pleased with these improvements. There was no action taken on this item.

- (2) Discussion and Possible Action Re: Amendment No. 1 to the Professional Services Agreement with AECOM for W. Verona Avenue – USH 18/151 On-Ramp Improvement. Motion by Touchett, seconded by Diaz, to approve Amendment No. 1 to the Professional Services Agreement with AECOM for W. Verona Avenue – USH 18/151 on-ramp. This amendment covers many small tasks that came up during the initial project. The Wisconsin Department of Transportation (WisDOT) has made a number of additional requests for the project. AECOM will fulfill WisDOT requests and assist with a geotechnical investigation at a cost of \$25,530. Construction will be delayed until 2017. The new contract value is \$204,980. This is a pass-through amount. Epic will eventually be picking up this cost. Motion carried 6-0.
- (3) Discussion and Possible Action Re: A Developers Agreement for Cathedral Point Phase 6. Motion by Touchett, seconded by Diaz, to approve the Developers Agreement for Cathedral Point Phase 6. This phase includes 26 lots. Construction of public improvements to serve Phase 6 are scheduled to begin on or about July 25, 2016, and to be completed on or about October 14, 2016. Motion carried 6-0.

Alder Touchett requested unanimous consent of the Common Council to hear item

8-C-(4) after item 8-C-(5). There were no objections.

- 5) Discussion and Possible Action Re: A Property Use Agreement with Verona Area Community Theatre, Inc. (VACT). Motion by Touchett, seconded by McGilvray, to approve the Use Agreement with Verona Area Community Theatre, Inc. This agreement will facilitate construction of the new VACT facility at 103 Lincoln Street. The city will purchase the existing VACT facility at 405 Bruce Street for \$360,000 after completion of the new VACT facility. The city will construct the new VACT parking lot and contribute \$21,000 for demolition and site work at the new property. Construction will begin shortly. McGilvray withdrew his second. Motion seconded by Diaz. Motion carried 5-0, with McGilvray abstaining.
- (6) Discussion and Possible Action Re: A Lease Agreement with Verona Area Community Theatre, Inc. (VACT). There will be no motion on this item.
- (4) Discussion and Possible Action Re: An Agreement with Good Shepherd Church to Purchase Lands for CTH PD/Northern Lights Transportation Improvement Project. Motion by Touchett, seconded by McGilvray to approve an Agreement with Good Shepherd Church to purchase lands for the CTH PD/Northern Lights Transportation Improvement Project. City Attorney Kleinmaier stated the agreement before the council is not a final agreement. It is similar in form to other agreements for the purchasing of land in this area. Motion by Touchett, seconded by McGilvray, to convene in closed session as authorized by Wisconsin Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified business, whenever competitive or bargaining reasons require a closed session. The Common Council may reconvene in open session and discuss and take action on the subject matter discussed in the closed session. On roll call: All Aye. The Common Council convened in closed session for this item at 7:48 p.m.

CLOSED SESSION

- Motion by Diaz, seconded by Touchett, to reconvene in open session. Motion carried 6-0. The Common Council reconvened in open session at 8:12 p.m.
- Motion by Touchett, seconded by McGilvray, to amend the previous motion by adding \$5,000 to Section 6(e) of the agreement as a payment to the church. Motion carried 6-0.
- (6) Discussion and Possible Action Re: A Lease Agreement with Verona Area Community Theatre, Inc. (VACT). There will be no motion on this item.

9. Old Business

- A. Discussion and Possible Action Re: Agreement for City Administrator Position. Attorney Kleinmaier stated that the Council approved an agreement, providing some discretion to city staff to negotiate it. The mayor and other city staff members have brought the agreement back to the Council. It has been signed by both parties. The agreement falls within the scope of the discretion that was provided in closed session, and now is formally coming back as an open session item. Mayor Hochkammer stated that when the Council approved the agreement, there was no quorum, so everything

was done by consensus, with no official motion. We wanted the Council to take official action on this. Motion by McGilvray, seconded by Diaz, to approve the Employment Agreement between the City of Verona and Jeffrey A. Mikorski. Motion carried 6-0.

10. New Business

A. Discussion and Possible Action Re: Approval of Operator Licenses. Motion by Linder , seconded by McGilvray, to approve operator licenses for Kayla Offenbecher and Taylor Devalk at Hop Haus Brewing Company; Bridget Schutz-Ducklow at Verona Liquor; Erik Ellenberger at Sugar River Pizza; and Alec Thicke and Thomas Bishop at Kwik Trip #837. Motion carried 6-0.

11. Announcements:

National Night Out will be next Tuesday, August 2nd from 5-9 p.m. at Hometown Field.

12. Adjournment:

Motion by Touchett, seconded by Diaz, to adjourn at 8:18 p.m. Motion carried 6-0.

Ellen Clark
City Clerk