

CITY OF VERONA
MINUTES
COMMON COUNCIL
May 9, 2016
Verona City Hall

1. Mayor Hochkammer called the meeting to order at 7:04 p.m.
2. Pledge of Allegiance
3. Roll call: Alderpersons Luke Diaz, Liz Doyle, Jack Linder, Mac McGilvray, Heather Reekie, Brad Stiner and Evan Touchett present. Also in attendance: Planning & Development Director Adam Sayre, Finance Director Cindy Engelke, Police Chief Bernie Coughlin, City Engineer Jeff Montpas, Ehlers & Associates Representative Todd Taves, and City Clerk Ellen Clark.
4. Public Comment:
Marcia Kasieta, representing the Badger Prairie Needs Network, spoke regarding the Flags 4 Food fundraising project. For a donation of \$50, an American flag on an eight-foot pole will be erected in your front yard early in the morning on Memorial Day, Independence Day, Labor Day and Veteran's Day, and will be removed at dusk.
5. Approval of Minutes from the April 25, 2016 and April 27, 2016 Common Council Meetings: Motion by McGilvray, seconded by Reekie, to approve the minutes of the April 25, 2016 and April 27, 2016 Common Council meetings. Motion carried 7-0.
6. Mayor's Business:
 - A. Verona Area Chamber of Commerce Director, Le Jordan, provided an update on the Chamber's use of room tax funds. The funds are used for general expenditures, which include advertising, grants to groups holding special events in the city, and tourism promotion. The Chamber is developing a comprehensive plan that provides a focused and strategic plan for spending room tax dollars. Alder Stiner asked for an update on the dementia-friendly movement in Verona. Mayor Hochkammer stated that he wants to be very sure that we are following state law when it comes to the use of room tax dollars, and that everyone involved is well aware of the changes in state room tax laws that took place last year. We'll be taking a hard look at that in the next couple of months. Alder Linder asked for an estimate of anticipated room tax for 2016. Jordan estimated \$175,000 to \$200,000, not including the new hotel that will be going up.
 - B. Citizen Committee Appointments
Mayor Hochkammer recommended the following citizen commission appointments:
Community Development Authority
Christopher Zak, May 2015 – May 2020
Verona Economic Development Commission
John Wyss, May 2015 – May 2016; Sean Cleary, May 2015 – May 2016;
Larry Saeger, May 2015 – May 2016
Fitch-Rona EMS District
Joan Sullivan, May 2015 – May 2017
Library Board
Carla Poast – Vice President, May 2016 – May 2019; Cristin Napier,

May 2016 – May 2019

Police and Fire Commission

Richard Jensen, May 2016 – May 2021

Zoning Board of Appeals

Motion by Linder, seconded by Diaz, to approve the citizen committee appointments.
Motion carried 7-0.

7. Engineer's Report

- Northern Lights/N. Nine Mound Road Construction:
New curb and gutter are installed on the northbound lanes. The pavement base course should be placed May 9th, weather permitting
- Church Street, S. Marietta Street and Grove Avenue Reconstruction:
Bid opening for Phase I of the Downtown Street Reconstruction will take place on May 18th
- USH 18/151 / Epic Lane On-ramp:
This project is currently in the design phase. Construction of a second lane on the on-ramp is scheduled for spring 2017.
- CTH PD Reconstruction, Shady Oak Lane to Woods Road:
The city is working on obtaining the necessary right of way.
- Community Park & Park Lane Parking Lot Construction:
The parking lot is done, except for restoration and clean-up. Work will begin on the park land next week.
- 2016 Street Rehabilitation Project:
Identified streets are Commerce Parkway, Jenna Court, Noel Way, South Hillcrest Drive and Schweitzer Drive. Construction is scheduled to begin in July.
- Locust Drive Bridge:
The parapet is done, and they are working on the railings. There is some restoration work yet to be done. The bridge should be open by May 20th.

8. Committee Reports:

A. Plan Commission

- (1) Discussion and Possible Action Re: Resolution No. R-16-014 Approving a Conditional Use Permit to Allow an Indoor Commercial Entertainment Land Use Known as Arby's Restaurant to be Located at 631 Hometown Circle. The proposed conditional use permit would allow Arby's Restaurant to occupy 2,493 square feet of space at 631 Hometown Circle. The Plan Commission voted to recommend approval. Motion by Linder, seconded by Touchett, to approve a Conditional Use Permit to allow an indoor commercial entertainment land use known as Arby's Restaurant to be located at 6321 Hometown Circle. Motion carried 4-0, with Alders Diaz and Doyle opposed and Alder McGilvray abstaining.
- (2) Discussion and Possible Action Re: Resolution No. R-16-015 Approving a Conditional Use Permit for a Group Daycare Center Land Use to be Located at 200 Keenan Court. The proposed conditional use permit would allow for the construction of a 9,400 square foot daycare center at 200 Keenan Court. Substantial changes to the

building's appearance were positively received by the Plan Commission. The Plan Commission voted to recommend approval. Motion by Linder, seconded by Doyle, to approve a Conditional Use Permit for a group daycare center land use to be located at 200 Keenan Court. Motion carried 7-0.

- (3) Discussion and Possible Action Re: Resolution No. R-16-016 Approving a Conditional Use Permit for a 147-unit Personal Storage Facility to be Located at 1010 Solar Court. The proposed conditional use permit would allow for the construction of a 147-unit personal storage facility at 1010 Solar Court. The Plan Commission voted to recommend approval. Motion by Linder, seconded by Doyle, to approve a Conditional Use Permit for a 147-unit personal storage facility to be located at 1010 Solar Court. Motion carried 6-0, with Alder McGilvray abstaining.

Alder Linder referred to housing data supplied by Planning Staff and included in the Council packets for tonight's meeting. Approximately 154 lots are available in the city today. Approximately 44 are ready for building. Mayor Hochkammer stated that gives us about two years of lots for the city at the rate we've been going.

B. Finance Committee

- (1) Discussion and Possible Action Re: Payment of Bills. Motion by McGilvray, seconded by Linder, to pay the bills in the amount of \$1,040,316.87. Motion carried 7-0.
- (2) Discussion and Possible Action Re: Resolution No. R-16-017 Terminating TIF District No. 7 and Authorizing the City Treasurer to Distribute Excess Increment to Overlying Taxing Jurisdictions. Motion by McGilvray, seconded by Linder, to approve Resolution No. R-16-017 terminating TIF District No. 7 and authorizing the City Treasurer to distribute excess increment to overlying taxing jurisdictions. Tax Increment District No. 7 was created in 2002, and encompasses the Epic Systems Corporate Campus. The city is in a position to close TIF District No. 7 at the end of 2016, which is nine years before the required dissolution date of the TID. At this time, the TIF District has generated sufficient increment to pay the remaining estimated project costs and debt obligations. Termination of the district will provide \$393,143,900 of additional value to the city's non-TIF District tax base. The expected maximum additional tax levy authority generated from the new non-TID equalized value for the city's 2017 budget is \$1,291,016. This is a 12% increase over the 2016 budgeted non-TID levy. Upon completion of the final audit of the district in early 2017, the city Treasurer will distribute the balance of funds to the various taxing jurisdictions. The projected final balance available for distribution is \$21,201,792. Of this amount, \$6,153,731 or 29% is the City of Verona share. The \$6,153,731 is a one-time source of funds over and above the increase in tax levy authority. This one-time distribution may be restricted for one-time expenditures such as paying off debt or for funding one-time capital project(s). Mayor Hochkammer stated this is really good news for the entire region – not only for the city, but for the technical college, the school district, and the county. We will remain fiscally responsible, as we have been in the past. Paying down of some debt may be a good idea. There are some things

we can build into our budget as we look forward to 2017. The property tax reductions that will come from this are very important for many sectors of our community. Epic Systems is a fantastic partner that we work very closely with. There's really no way to look at anything negative with this. Alder Linder stated we have been talking about this for a year. It's exciting to see some of the things the mayor mentioned be able to happen. Alder McGilvray thanked Cindy Engelke, Finance Director, as well as other staff. This has been a very fluid process. It is a big deal to be able to get this TIF closed in 2016. Alder Touchett thanked the mayor for his comment on paying down debt and how much it means annually in savings. Mayor Hochkammer stated we need to look at the future of the city, not so much about spending the money now. This opens a lot of doors for us. Alder Diaz stated this gives us an excellent opportunity to borrow less money in the future and to pay down debt. This will keep the city in a solid position in the future. Motion carried 7-0.

C. Public Safety & Welfare Committee

- (1) Discussion and Possible Action Re: A Special Event Permit for Hometown Days June 2-5, 2016 from Le Jordan of the Verona Area Chamber of Commerce. The Verona Area Chamber of Commerce has applied to host the 2016 Hometown Days festival located at Festival Park behind City Hall. The Public Safety & Welfare Committee voted to recommend approval. Motion by Touchett, seconded by Reekie, to approve a Special Event Permit for Hometown Days, June 2-5, 2016 from Le Jordan of the Verona Area Chamber of Commerce, with the contingency that the carnival company must submit a list of employees working the event no later than Tuesday, May 31st at 3 p.m. Motion carried 7-0.
- (2) Discussion and Possible Action Re: An Application for a Temporary Class "B" Retailer's License for June 2-5, 2016 from Fitchburg-Verona Rotary Club for Hometown Days. The Fitchburg-Verona Rotary Club has applied for a Temporary Class "B" Beer license for June 2-5, 2016 for the beer tent on the Festival Park grounds, as part of Verona Hometown Days. The Public Safety & Welfare Committee voted to recommend approval. Motion by Touchett, seconded by Reekie, to approve a Temporary Class "B" Beer license for June 2-5, 2016 for the Fitchburg-Verona Rotary Club. Motion carried 7-0.
- (3) Discussion and Possible Action Re: A Special Event Permit for a Fundraiser and Outdoor Barbeque Dinner on Thursday, June 16, 2016 from Bruce Meier, Dok's Klassik Tavern. Bruce Meier has applied for a Special Event Permit for a fundraiser for the UW Children's Hospital. Chief Coughlin stated transportation will be provided from the golf course to Dok's and back. This is the 16th year for this event. Alder Diaz questioned if a permit for live music has been obtained. Chief Coughlin responded that the permit will be in place for the event. The Public Safety & Welfare Committee voted to recommend approval. Motion by Touchett, seconded by Reekie, to approve a Special Event Permit for a fundraiser and outdoor barbeque dinner on Thursday, June 16, 2016 from Bruce Meier, Dok's Klassik Tavern, contingent upon completion of a records check of the applicant. Motion carried 7-0.

- (4) Discussion and Possible Action Re: Temporary Premise Description Amendment for Class “B” Beer and “Class B” Intoxicating Liquor Licenses for Dok’s Klassik Tavern, Located at 410 W. Verona Avenue, to Include the Parking Lot and Dinner Tent on the West Lawn. This temporary premise description amendment accompanies the Special Event Permit just approved by the Council for the same address. The Public Safety & Welfare Committee voted to recommend approval. Motion by Touchett, seconded by Reekie, to approve a temporary premise description amendment for Class “B” Beer and “Class B” Intoxicating Liquor Licenses on Thursday, June 16, 2016, for Dok’s Klassik Tavern, located at 410 W. Verona Avenue, to include the parking lot and dinner tent on the west lawn, contingent upon completion of a records check of the applicant. Motion carried 7-0.
- (5) Discussion and Possible Action Re: A Special Event Permit for the Hop Haus Brewing Company 1st Anniversary Party on Saturday, June 18, 2016 from Phil Hoechst. This event is scheduled to run from Noon – 10 p.m. at the Hop Haus Brewing Company, 231 S. Main Street. Motion by Reekie, seconded by Diaz, to approve a Special Event Permit for the Hop Haus Brewing Company 1st anniversary party on Saturday, June 18, 2016. Motion carried 6-0, with Alder Touchett abstaining.
- (6) Discussion and Possible Action Re: Temporary Premise Description Amendment for Class “B” Beer and “Class B” Intoxicating Liquor Licenses for Hop Haus Brewing Company, LLC, Located at 231 S. Main Street, to Include the Front Parking Lot. This temporary premise description amendment accompanies the Special Event Permit just approved by the Council for the same address. Motion by Reekie, seconded by Diaz, to approve a temporary premise description amendment for Class “B” Beer and “Class B” Intoxicating Liquor Licenses on Saturday, June 18, 2016, for Hop Haus Brewing Company, LLC, located at 231 S. Main Street. Motion carried 6-0, with Alder Touchett abstaining.
- (7) Discussion and Possible Action Re: A Special Event Permit for ‘Nest Fest’ on Saturday, September 24, 2016 at the Eagle’s Nest Ice Area, 451 E. Verona Avenue, from Michael O’Brien. ‘Nest Fest’ is an annual festival and fundraiser for the Eagle’s Nest Ice Arena. The event will take place from 9 a.m. to Midnight. The Public Safety & Welfare Committee voted to recommend approval. Motion by Touchett, seconded by Reekie, to approve a Special Event Permit for ‘Nest Fest’ on Saturday, September 24, 2016 at the Eagle’s Nest Ice Arena, 451 E. Verona Avenue, from Michael O’Brien, contingent upon submission of an insurance certificate and completion of records check of the applicant. Motion carried 7-0.
- (8) Discussion and Possible Action Re: Temporary Class “B” Beer License for Verona Wildcats Youth Hockey Association ‘Nest Fest’, September 24, 2016 at The Eagle’s Nest Ice Arena, 451 E. Verona Avenue. This Temporary Class “B” Beer license accompanies the Special Event Permit just approved by the Council for the same address. Beer will be sold upstairs from 4 p.m. to Midnight. A licensed bartender will be on site at all times during the event. The Public Safety &

Welfare Committee voted to recommend approval. Motion by Touchett, seconded by Reekie, to approve a Temporary Class "B" Beer license for Verona Wildcats Youth Hockey Association 'Nest Fest', September 24, 2016 at the Eagle's Nest Ice Arena, 451 E. Verona Avenue, contingent upon submission of an insurance certificate and completion of records check of the applicant. Motion carried 7-0.

9. Old Business

- A. Discussion and Possible Action Re: Director of Public Works Position. Motion by Doyle, seconded by Linder, to go into closed session as authorized by Section 19.85(1)© of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Common Council may reconvene in open session and discuss and take action on the subject matter discussed in closed session. On roll call: Alder Stiner – Aye, Alder Touchett – Aye, Alder Diaz - Aye, Alder Doyle – Aye, Alder Linder – Aye, Alder McGilvray – Aye, Alder Reekie – Aye. Motion carried 7-0. The Council convened in closed session at 8:05 p.m.

CLOSED SESSION

The Common Council reconvened in open session at 8:31 p.m. No action was taken in closed session.

10. New Business

- A. Discussion and Possible Action Re: Approval of Operator Licenses. Motion by Linder, seconded by Reekie, to approve operator licenses for Holly Loeffelholz, Christine Tomczyk and Jesse Westerman at Sugar River Pizza; Katelin Cairn at Hop Haus; Nicholas Panka at Verona Wine Cellar; Alexis Matts at Jordandal Cookhouse; Lukas Notter at Treads; and Miguel Dominguez at Cuco's. Motion carried 7-0.

11. Announcements:

Alder Doyle announced that the Verona Police Department is hosting a bicycle safety event on Saturday, May 14th from Noon – 2 p.m.

12. Adjournment:

Motion by Doyle, seconded by Reekie, to adjourn at 8:34 p.m. Motion carried 7-0.

Ellen Clark
City Clerk